



BRENTWOOD SENIOR ACTIVITY CENTER

CODE OF CONDUCT

The Brentwood Senior Activity Center is committed to serving the residents of the City of Brentwood. We hope that you will find the Center a friendly place where you come to recreate, socialize with others, access helpful services and find intellectual stimulation. Volunteer Ambassadors and staff are available to assist you at any time.

The Brentwood Senior Activity Center Code of Conduct was established to ensure a warm and supportive environment for all who participate and work at the center. We hope these guidelines will allow participants to feel at ease, create an enjoyable atmosphere for all, and protect the facility for the entire community.

The Senior Activity Center is a recreational facility, offering programs for participants with the ability to maneuver independently through the facility and participate in activities. Participants must also be able to care for themselves while partaking in center programs. However, qualified participants with disabilities who require modifications or aids in order to move within the facility or participate in activities should speak with staff about accommodations.

This Code of Conduct will be in effect before, during and immediately after all City of Brentwood ("City") activities when on City controlled property. All activities held in Brentwood shall be conducted in compliance with the Brentwood Municipal Code ("BMC") and any rules and regulations ("R/R") specific to utilizing a particular facility/program. Violations of the Code of Conduct and R/R may result in penalties specified below. Violations of the BMC may also result in civil and/or criminal citations.

Definitions - For the purpose of the Code of Conduct, unless otherwise apparent from the context or defined elsewhere in the Code of Conduct, certain words and phrases used are defined as the following:

- **"Activity"** is defined as a specified form of action in the area of recreation. An Activity may include, but is not limited to, a class, program, sports league, special event, training, or meeting.
- **"Flagrant"** is defined as extreme or deliberate violation of rules and regulations and/or customary acceptable behavior.
- **"Instructor"** is defined as one who imparts knowledge or skill to another.
- **"Staff"** is defined as an authorized authority who supervises the class, program or event.
- **"Care Giver"** is defined as legal guardian son/daughter, brother, sister or anyone representing that participant at an event.

- **“Participant”** is defined as one who takes part in an activity or program.
- **“Person of Authority”** is defined as any full or part-time City of Brentwood employee authorized to supervise and enforce City of Brentwood rules, regulations or codes as they pertain to a specific activity.
- **“Spectator”** is defined as an observer or on-looker of an activity.
- **“Volunteer”** is defined as an individual, teacher, or other official who is giving their time and expertise, and acting in a non-paid capacity.

Section 1 - Etiquette and Personal Hygiene - NO PERSON SHALL:

- a) Be in considerate to others and treat anyone with disrespect.
- b) Have infested clothing or personal effects, or unpleasant body odor.
- c) Soiled clothing or personal artifacts, or unpleasant body odor.
- d) Lie down or sleep on the furniture.
- e) Leave or store personal possessions at the center. The Brentwood Senior Activity Center is not responsible for lost or stolen property and reserves the right to dispose of abandoned items.

Section 2 - Abusive Manner - NO PERSON SHALL:

- a) Verbally attack in an abusive manner any other person.
- b) Act in a disruptive manner.
- c) Use profane, obscene or vulgar language.
- d) Verbally, visually or physically harass any instructors/person or authority, volunteer, participant or spectator.
- e) Be guilty of overt demonstration of dissent at an instructors/person of authority’s decision(s) by throwing an object or any other forceful action.

Section 3 - Aggression - NO PERSON SHALL: Attack or act in an aggressive manner towards another person; be a willing participant in a fight; or threaten another person with physical attack.

Section 4 - Alcohol or Gambling - NO PERSON SHALL:

- a) Appear upon the activity area at any time in an intoxicated condition or be allowed to consume alcoholic beverages while participating, watching, officiating/instructing, or volunteering during an activity. The presence and/or the consumption of any and all alcoholic beverages are prohibited at all City parks. See BMC Section 7.02.120.
- b) Gamble or place bets concerning the outcome of an activity with any spectator, volunteer, official/instructor/person of authority, or participant.

Section 5 - Use of Tobacco Products - NO PERSON SHALL:

- a) During the course of an activity as a participant, spectator, volunteer, or instructor/person of authority; partake in smoking or chewing tobacco products.

Section 6 - Soliciting - NO PERSON SHALL:

- a) Use any park or facility for the purpose of conducting a commercial business without a vendor permit. See BMC Title 7, Chapter 7.02.080.

Section 7 - Suspended or Non-Registered Participants - NO PERSON OF AUTHORITY/VOLUNTEER SHALL: Knowingly allow a suspended participant to participate in a class, program or activity during the participant's time of suspension in any manner or allow a non-registered person to actively participate in an activity.

Section 8 - Violations and Disciplinary Process - Any flagrant violation of the Code of Conduct, the BMC and /or R/R can/may result in immediate expulsion from the class/program/facility. Further disciplinary action may be taken, and the participant may not be issued a refund.

a) Violations -

- I. In case an incident arises that is not covered by Code of Conduct, and/or R/R, the lead supervisor will determine what action will be taken.
- II. Flagrant violations or repeated violations of the Code of Conduct, the BMC and /or R/R will result in an extended suspension and probation or expulsion from the Departments activities or use of facilities.
- III. Any person ejected from an activity must leave the facility immediately; the person must remove himself/herself out of sight and sound of the instructor/person of authority.

b) Disciplinary Process -

I. **VERBAL WARNING:** If a participant/spectator violates the Code of Conduct, the BMC, and/or R/R, the instructor/person of authority will verbally request that the behavior be discontinued. Failure of a participant to comply with the instructors/person of authority's request may lead to the expulsion of the participant.

II. **EXPULSION:** Should the participant/spectator fail to comply with the verbal warning, the consequences shall be; participant or spectator will be expelled from the class/activity. Expelled participants/spectators will not be refunded their registration fee.

By signing this, I hereby acknowledge that I have read, understand, and will abide by the Activity Code of Conduct.

Print Participant Name

Participant Signature

Date

Print (Guardian) Signature