



## CITY MANAGER WEEKLY UPDATE

*For Week Ending September 4, 2015*

Gustavo “Gus” Vina, City Manager



### CITY MANAGER'S OFFICE

On September 1st and 2nd, the Brentwood City Council held their Strategic Planning Workshop at the Community Center. This workshop was held to allow the City Council members opportunity to discuss their vision for the future of Brentwood and to direct staff on a two year business plan. The strategic plan will come back to the City Council for their consideration and adoption in January 2016.

Among the many issues and projects discussed, the City Council gave direction to proceed with plans to construct a 20,000 square foot library, continue with the construction of the Police Dispatch Center, construction of the State Route 4 and Balfour Road interchange, begin design of the Sand Creek Park, and address fire and medical services. The Downtown was identified as an area that needs attention to invigorate business development and to create a vibrant environment that provides our community with a great destination for fun and entertainment.

Many other topics were covered regarding economic development and business growth, planning for future parks and trails, quality of life as the City continues to grow towards its anticipated population of 80,000, public safety to continue on its great path and to incorporate additional technology to assist our officers with their public safety efforts, the launching of a “Better in Brentwood” campaign, and many other topics regarding the future of Brentwood.



To hear more about this exciting direction for Brentwood, please attend the Mayor's State of the City on September 17th at 6:00 p.m. in the City's Community Center.



## CITY MANAGER WEEKLY UPDATE

*For Week Ending August 28, 2015*

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### **ADMINISTRATIVE SERVICES**

#### **Boards/Commissions Vacancies**

The City is currently accepting applications to fill positions to serve on the Arts Commission, Brentwood Advisory Neighborhood Committee (BANC), Park and Recreation Commission, Planning Commission, and the East Contra Costa Fire Protection District Board of Directors. For details, please see the attached Press Release as well as the City’s website: <http://www.brentwoodca.gov/gov/boards/vacancies.asp>.

### **COMMUNITY DEVELOPMENT**

#### **Planning Commission**

At its regular meeting on September 1, 2015, the Planning Commission:

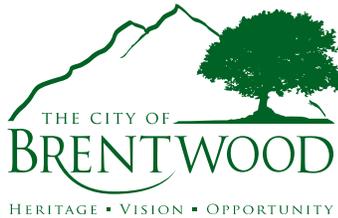
- Held a public hearing to consider a conditional use permit (CUP 15-009) for a non-profit bingo business to be located within a 5,000 square-foot tenant space of the Sand Creek Business Center at 161 Sand Creek Road. This item was ultimately continued to a special meeting that will be held on September 29<sup>th</sup>, in order for staff to work with the applicant on providing additional information requested by the Commission.
- Held a public hearing to consider a conditional use permit (CUP 14-011) for a dog fancier’s license to allow up to nine dogs located on a 4.15-acre property at 1800 Lone Oak Road. This item was ultimately approved by the Commission on a 4-1 vote, but for a maximum of seven dogs, and with the provision that it be reviewed every three months to ensure that there are no impacts on the surrounding neighborhood.
- Continued a General Plan amendment, tentative subdivision map, and design review for 50 single-family homes located on the west side of Brentwood Boulevard, between the Marsh Creek Apartments and Brentwood Center. The continuance was requested by the applicant, The Grupe Company, and was granted by the Commission to the September 29<sup>th</sup> special meeting.
- Held a public hearing to consider a rezone (RZ 15-002) for the establishment of development standards on a 2.73-acre property located at 3041 Walnut Boulevard. The Commission recommended that the City Council approve the rezone, and it will be forwarded to the Council for consideration at its September 22<sup>nd</sup> meeting.

### **PARKS AND RECREATION**

#### **PG&E Tree Removal Project**

In a coordinated effort with City staff and PG&E representatives, through PG&E’s Community Pipeline Safety program, 142 City-owned trees have been identified as a potential risk to the integrity of the pipeline. Each of these trees has been inspected based on a set list of review criteria.

Based on one or more of the criteria, the course of action for the trees will be removal and restoration with plant material more suitable for the environment, and/or cash payment into the



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City of Brentwood’s Tree Reforestation Capital Improvement Project (CIP). Trees will be purchased and planted at new locations within close proximity to the removal sites, or planted elsewhere in the City at previously identified sites in the Tree Reforestation CIP. PG&E will be contracting with two tree companies to perform this work during the month of September.

More information on this project can be found on the City’s website at: <http://www.brentwoodca.gov/news/displaynews.asp?NewsID=1257&TargetID=48>. On this webpage, you can also find a list of specific locations and types of trees being removed and/or replaced with this project.

If you have any questions or concerns with this project, please contact Aaron Wanden, Park/Maintenance Manager directly at (925) 516-5111. If you have questions more specifically related to PG&E concerning this project, please contact Greg Gillis, Customer Service Specialist at (415) 815-7286.

### **PUBLIC WORKS**



#### **Recycled Water Fill Station – Closed Saturday, 9/12, 9/19 and 9/26**

The Fill Station, located at the City’s Wastewater Treatment Plant, 2251 Elkins Way, will be closed Saturday, 9/12, 9/19 and 9/26 to help accommodate the additional vehicle traffic generated by the City’s Neighborhood Cleanup Events scheduled for these dates (see article below). The Fill Station will be open all other days these weeks during their regular operation hours: Monday – Friday, from 8:00 a.m. to 7:00 p.m. and Sunday, from 7:00 a.m. to 3:30 p.m.

For more information and guidelines, visit the City’s website at: [www.brentwoodca.gov/savewater](http://www.brentwoodca.gov/savewater) and click [Recycled Water Fill Station](#), or call Public Works/Operations at (925) 516-6000.

#### **Neighborhood Cleanup Events – Online Registration**

Brentwood residents with an active garbage collection account are invited to participate in the City’s Neighborhood Cleanup Events. Residents can bring up to two (2) yards of unwanted household items including yard waste, appliances, mattresses, e-waste (such as TVs and computers), furniture and garbage, all free-of-charge, to the City’s Solid Waste Transfer Station. The fall events will be held on the following Saturdays, 9/12, 9/19 and 9/26.

The City has transitioned from mailed invitations to an online registration process to provide more flexible scheduling of dates and times for residents. In order to participate in the Cleanup Events, residents must register online. For more information, look for an insert included with your August utility bill or to register, visit the City’s website at <http://www.brentwoodca.gov/cleanup>.

Also, new this year to the City’s diversion and recycling efforts is a reuse or donation area staffed by DR3, an industry leader in donation reuse and mattress recycling. When loading your vehicle, please separate the following items to be donated: furniture, books, clothing,



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kitchenware, tools and toys. A more detailed list of acceptable items is available online at <http://www.brentwoodca.gov/cleanup>.

### **Water Softener Financial Incentive Program**

The Water Softener Removal Incentive Program is in full swing. To date, 1,368 applications have been approved for removal of a unit, of which 1,111 have already been removed and delivered to the City for disposal.

To be eligible for the program incentives, residents are required to complete an application to participate in the program. Following is a summary of the incentives.

**\$700 Removal Incentive:** Sodium and potassium salt-based water softeners are eligible for this incentive, which is paid out per unit to the applicant; and the City will directly reimburse prequalified plumbers for the removal of the unit(s). It is not required to replace a softener that is removed.

**\$300 First-Time Purchaser Incentive:** This incentive is available for the first-time purchase of a non-salt-based device (where no previous unit has been in place).

This program will end when enough units have been removed to bring the chloride levels into compliance with the NPDES permit limit. For more program information or to download the application, visit the City’s website, [www.brentwoodca.gov/wsprogram](http://www.brentwoodca.gov/wsprogram), or call Public Works/Operations at (925) 516-6000.

### **Doing More with Less**

Since the City declared a drought emergency on May 26<sup>th</sup>, the Brentwood community has united in its efforts to conserve potable water and meet the State mandate. In August 2015, residential potable water use was down by 44% compared to August 2013. Residents are encouraged to keep up the good work.

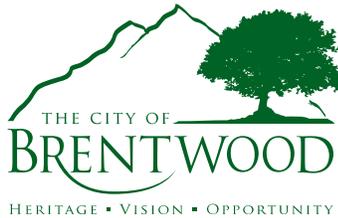
As a reminder, the following water conservation measures, rebates and penalties are in effect and began with the July utility billing cycle.

### **Two Ways to Comply**

There are two ways for residential and commercial customers to comply with the required monthly potable water use reductions:

1. **Percentage** - reduce monthly potable water usage by 35% from 2013 usage (compared by month); **OR**
2. **Citywide Averages** - stay within the following Citywide **monthly** averages
  - ◆ **Residential:** May – Oct. = 11,000 gallons or less; and Nov. – Apr. = 5,000 gallons or less
  - ◆ **Commercial:** May – Oct. = 32,000 gallons or less; and Nov. – Apr. = 24,000 gallons or less

**2013 Usage** and additional details are available on the City’s website at: [www.brentwoodca.gov/2013usage](http://www.brentwoodca.gov/2013usage).



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## Rebates and Penalties (Residential & Commercial Customers)

Based on your water usage as compared with the same month in 2013, you may either qualify for a rebate or receive a penalty as shown in the table below.

**\*Reduce water use by:**

more than 50%	\$50	Rebate
41% - 50%	\$25	Rebate
36% - 40%	\$10	Rebate
35%	No Rebate and No Penalty	
21% - 34%	\$100	Penalty
0% - 20%	\$200	Penalty
Increased Water Use	\$300	Penalty
<i>*Based on 2013 usage.</i>		

**NOTE:** Penalties will **NOT** apply to customers that stay within the City-wide averages above.

## Penalty Appeal Information

The City implemented an appeal process for customers that would like their penalty reviewed. For details and information about the appeal process, visit the City’s website at [www.brentwoodca.gov/savewater](http://www.brentwoodca.gov/savewater) and click [Water Penalty Appeal Information](#). Customers may complete and submit an [Appeal Form](#) in one of the following three ways: 1) online; 2) via e-mail to: [waterappeal@brentwoodca.gov](mailto:waterappeal@brentwoodca.gov); or 3) by mail or hand-delivery to: City of Brentwood Public Works, Attn: Water Penalty Appeal, 150 City Park Way, Brentwood, CA 94513.

## Free Water Use Evaluations and Water Saving Devices

The City offers a free water use evaluation that includes:

- ◆ a demonstration on how to read your water meter and check for leaks
- ◆ reading and calculating current water use
- ◆ checking all water-using fixtures for leaks and efficiency
- ◆ reviewing your sprinkler timer and making watering suggestions

Customers must be home during the evaluation, which takes approximately 30 minutes. The City also offers free water saving devices such as low flow showerheads; available while supplies last in the Payment Center at City Hall, 150 City Park Way.

For more information or to schedule an appointment: call (925) 516-5373 or email [savewater@brentwoodca.gov](mailto:savewater@brentwoodca.gov).

*Distribution: City Council, Arts Commission, Park & Recreation Commission, Planning Commission, BANC, Department Heads, Brentwood Chamber of Commerce, Downtown Business Coalition, Brentwood Press, Contra Costa Times*



## **Presents**

### **2015 State of the City Address Mayor Bob Taylor**

### ***The Future of Brentwood***

Thursday, September 17, 2015

Time: 6:00 to 8:00 p.m.

Location: Brentwood Community Center  
35 Oak Street, Brentwood, CA

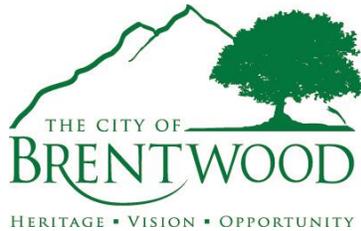


Parking available in the public parking structure adjacent to City Hall and the Brentwood Community Center

## **Free Event Open to the Public**

Event Sponsored By:





# MEDIA RELEASE

## FOR IMMEDIATE RELEASE

AUGUST 11, 2015

Contact: Margaret Wimberly, City Clerk  
Phone: 925.516.5400  
Email: [cityclerk@brentwoodca.gov](mailto:cityclerk@brentwoodca.gov)

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## Commission/Committee Vacancies

**BRENTWOOD, CA** – The City of Brentwood is accepting applications from interested citizens for the following Commissions and Boards. Applicants must reside within the city limits.

**Planning Commission:** Applicants for this Commission must reside within the incorporated city limits. This five-member Commission meets on the first and third Tuesdays of each month. The Commission recommends plans for the regulation of future growth, development and design of the city, and carries out the provisions of the General Plan and the Zoning Ordinance. Two vacancies due to term expirations on 12/31/15. **Application deadline: Friday, September 11, 2015.**

**Arts Commission:** The Arts Commission is an advisory Commission to the City Council made up of five (5) Brentwood citizens. Applicants for this Commission must reside within the city limits. This Commission meets on the third Wednesday of each month. Arts Commissioners make recommendations on arts. Commissioners should be knowledgeable about and represent a cross section and distribution of membership among the major art and cultural fields which may include one or more of the following art disciplines: architectural arts, dance, art education, fiber arts, literature, music, painting, performing arts, photography, ceramics, sculpture, murals, visual, functional art, and crafts. Three vacancies (two vacancies due to term expirations on 12/31/15 and one unexpired term expiring on 12/31/16). **Application deadline: Friday, September 11, 2015.**

**East Contra Costa Fire Protection Districts Board of Directors:** The East Contra Costa Fire Protection District was established in 2002 with the consolidation of the Bethel Island, East Diablo, and Oakley-Knightsen Fire Protection Districts. The District serves the cities of Oakley and Brentwood as well as the unincorporated areas of east Contra Costa County, including Bethel Island, Byron, Discovery Bay and Knightsen. Pursuant to the Fire Protection District Law of 1987, the District operates as an independent public agency and the Contra Costa County Board of Supervisors initially served as the District's governing board. In late 2009, the Cities of Brentwood and Oakley, the County and ECCFPD consented to local governance of the District. The Board of Directors includes nine members: four from Brentwood, three from Oakley and two from the unincorporated County area, each residing within the District. The ECCFPD Board meets the first Monday of each month in the evening. There is no compensation provided for Board Members. Two citizen vacancies due to term expirations, expiring on 12/31/15. **Application deadline: Friday, September 11, 2015.**

**Park and Recreation Commission:** The Park and Recreation Commission is an advisory commission to the City Council made up of five (5) Brentwood citizens. Applicants for this Commission must reside within the city limits. This Commission meets on the fourth Thursday of each month. The Commission makes recommendations on park and recreation facility designs, use of City parks and recreation facilities, and provides feedback and recommendations in regard to program and facility rules, regulations, policies, and procedures. Three vacancies; one vacancy of an unexpired term, expiring on 12/31/17 and one vacancy due to term expiration, expiring on 12/31/15. **Application deadline: Friday, September 11, 2015.**

**Brentwood Advisory Neighborhood Committee:** The Brentwood Advisory Neighborhood Committee (BANC) is an advisory committee made up of residents from the city's 53 neighborhoods. The committee serves on special task forces to study city issues and to work on projects such as the committee's "Home of the Season" program, National Night Out, and assists with the annual Christmas tree lighting. Meetings take place at 6:00 pm on the second Wednesday of each month in the Brentwood Community Center Meeting Room. BANC continually accepts applications for new members and requires applicants to observe a BANC meeting before consideration for appointment.  
**Application deadline: Ongoing**

Applications are available at City Hall, 150 City Park Way, or by calling 925.516.5400, or on our website [www.brentwoodca.gov](http://www.brentwoodca.gov). For additional information, please contact the City Clerk's Office at 925.516.5400 or via e-mail at [CityClerk@brentwoodca.gov](mailto:CityClerk@brentwoodca.gov)

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