



Open Call for Artwork Brentwood Library

Applications due by 5:00pm on September 20, 2019

The City of Brentwood and the Arts Commission are seeking artwork for the Brentwood Library located at 104 Oak Street.

Applications must be submitted via email, mail or in person to:

City of Brentwood Parks and Recreation Department

Attn: Kris Farro

150 City Park Way

Brentwood, CA 94513

kfarro@brentwoodca.gov

Applications will not be accepted after the deadline.

Please read this Open Call for Artwork in its entirety before submitting an application.

ELIGIBILITY

Artist: Any adult or student artist residing within 100 miles of Brentwood is eligible. Artists can submit more than one piece of artwork.

Artwork: All entries must be an original design and must be suitable for viewing by all ages. Entries that use a copyrighted or trademarked image will not be accepted. In addition, the artwork must not be plagiarized, stolen, or copied from any other source. Entries must not defame or invade the rights of any person, living or dead. The artwork is a long-term installation and will become the property of the City of Brentwood.

Media: All 2D media will be considered - must be wall-mountable.

Framing: Artwork may be framed or unframed.

LOCATION DESCRIPTION

Each selected artwork will be mounted inside the Brentwood Library. There are 23 potential wall sites varying in size from 5' (60 inches) to 15' (180 inches) in length and a maximum height of 7.5' (90 inches). Multiple pieces of artwork may be selected for the same wall. Specific mounting locations will be the discretion of the Arts Commission and City Council. Please note that any work chosen will become part of the City of Brentwood's Permanent Art Collection and may be designated to other city buildings in the future.

APPLICATION

All requirements listed below must be met or the application will be removed from consideration:

- **Submit a cover sheet with your name, mailing address, phone number and email address.**
- **Submit a brief description of the artwork including title, size, medium and price.**
- **Submit one color photo of the front of the artwork and one color photo of the back of the artwork. Please do not submit more than one photo of each.**

ARTWORK SELECTION PROCESS

The selection panel will consist of the members of Arts Commission who will review the applications on September 25, 2019 at the regularly scheduled Commission meeting in the City Council Chambers beginning at 7:00pm. Please note this is an open meeting and the public is invited to attend. At this meeting, the Arts Commissioners will review the applications for eligibility and thoroughness only. All applicants that have met the eligibility requirements and submitted complete packets will be placed on an eligibility list.

Once the Arts Commission approves the eligibility list, each artist will be asked to bring their artwork to the Brentwood Community Center on October 11, 2019 for viewing by the Arts Commission. This is a requirement in order to have your artwork considered. Artists may drop-off artwork from 8am-12pm and must pick up artwork from 3-5pm. The Arts Commission will view and jury the artwork during a public meeting on October 11, 2019 at 1pm in the Community Center.

The Arts Commission will make their purchasing recommendations to City Council. Pending Council approval, each approved artist will enter into an Art Purchase Agreement with the City of Brentwood.

(Sample Art Purchase Agreement is attached for reference.)

SELECTION CRITERIA

Rating sheet criteria will be given to each artist on the eligibility list.

GENERAL TERMS AND CONDITIONS

The City of Brentwood, upon recommendation from the Arts Commission, reserves the right to supplement, amend or otherwise modify this solicitation and to request additional or supplemental information or proposals from any or all participating artists. In addition, the City of Brentwood reserves the right to pre-screen, accept, or reject, at any time prior to the commissioning of the work, any or all proposals or any part thereof submitted in connection with this solicitation, to waive any defect or technicality, and to advertise for new proposals where the acceptance, rejection, waiver or advertisement would be in the best interest of the City of Brentwood.

FOR MORE INFORMATION AND/OR QUESTIONS, PLEASE CONTACT:

Kris Farro, Recreation Manager at (925) 516-5364 or kfarro@brentwoodca.gov.