



**REDISTRICTING COMMISSION MEETING AGENDA
OCTOBER 14, 2021
6:00 P.M.**

***IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION*
UPDATED OCTOBER 8, 2021**

ATENCIÓN: Traducción disponible: Si necesita servicios de traducción al español para esta reunión, notifique al Secretario de la Ciudad 72 horas antes de la reunión (antes del lunes 11 de octubre de 2021 a las 6:00 p.m.). Póngase en contacto con redistricting@brentwoodca.gov para solicitar servicios de traducción.

ATTENTION: Translation Available: Should you require Spanish translation services for this meeting, please notify the City Clerk 72 hours prior to the meeting (by Monday, October 11, 2021 by 6:00 p.m.). Contact redistricting@brentwoodca.gov to request translation services.

Consistent with Contra Costa County Health orders, and in accordance with California Government Code Section 54953 concerning teleconference meetings, this Redistricting Commission meeting will be held exclusively via teleconference, using the Zoom video conferencing system.

How to View and Participate

The public is invited to participate in the Redistricting Commission meeting and offer comments of up to 3 minutes (or as may otherwise be determined by the Council) using any of the following methods:

1. Zoom: www.brentwoodca.gov/brc

As the Council Chamber will not be open, the public, individuals may view and participate in the meeting with this link. During the meeting, each period for public comment will be announced, and participants may use the “Raise Hand” feature on Zoom to request to speak. The meeting host will call on you, by name, and enable your video, if desired to be enabled, and microphone when it is your turn to speak. In order to ensure the orderly administration of the meeting using this method, providing your name is encouraged, but is not required. ***(If you need instructions on how to use this feature, please contact the City Clerk by noon of the meeting date at cityclerk@brentwoodca.gov or 925.516.5182.)***

The public may view the meeting via one-way video feed by selecting the video option at the Redistricting Commission “Agendas” link on the City webpage at www.brentwoodca.gov/redistricting

2. Telephone

If you wish to comment during the meeting via telephone, you may “raise your hand” virtually on most devices by pressing *3, and you will be called upon when it is your time to speak. After speaking, please press *3 again to remove the “raise your hand” feature. If that feature does not work on your device, please email cityclerk@brentwoodca.gov in advance of the meeting where possible. The request must contain in the subject line “Request to Speak – Agenda Item #” and should include name and full phone number that will be used to call in. In order to ensure the orderly administration of the meeting using this method, providing your name is encouraged, but is not required.

3. E-mail

While the County Health order to shelter at one’s place of residence is effective, public comments can also be submitted via e-mail to redistricting@brentwoodca.gov. Any public comments received up until 12:00 p.m. of the meeting date will be:

- distributed to the Redistricting Commission via email before the meeting,
- posted online for public inspection at <https://www.brentwoodca.gov/redistricting>, and
- later summarized in the meeting minutes.

Public comments received after 12:00 p.m. of the meeting date, but prior to the start of the meeting, will be emailed to the Redistricting Commission, posted online within one day following the meeting, and will be summarized in the meeting minutes. The City cannot guarantee that its network, website, and/or the Zoom system will be uninterrupted. In the event of an interruption to the broadcasting of the meeting using the telephone or internet-based options

listed above, the Redistricting Commission will take no further action on items on the agenda until public access to the meeting via either option is restored. To ensure that the Redistricting Commission receives your comments prior to taking action, **you are strongly encouraged to submit them in advance of the meeting by 12:00 p.m.**

As e-mails containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your e-mail.

6:00 P.M. – REDISTRICTING COMMISSION AGENDA

ROLL CALL AND CALL TO ORDER

PUBLIC COMMENTS

At this time the public is permitted to address the Redistricting Commission on the Consent Calendar and matters not on the agenda. Persons addressing the Redistricting Commission are required to limit their remarks to three (3) minutes unless an extension of time is granted by the Chair, subject to approval of the Redistricting Commission. Please use the Raise Your Hand feature in Zoom during this item to speak under Public Comments. Speakers desiring answers to questions should direct them to the Redistricting Commission and, if relevant, the Redistricting Commission may direct them to the appropriate staff member.

CONSENT CALENDAR

A.1 Minutes of the Special Redistricting Commission meeting of September 9, 2021. (Margaret Wimberly)

PUBLIC HEARING

B.1 An overview of the redistricting process, and receipt of input from the community regarding boundaries and composition of districts to be established for City Council Member elections (Damien Brower/Tim Ogden/Margaret Wimberly)

ADJOURN REDISTRICTING COMMISSION

Any disclosable public records related to an agenda item for this meeting distributed to all or a majority of the Redistricting Commission less than 72 hours before this meeting are available on the City's website at www.brentwoodca.gov/redistricting

NOTICE

In compliance with the Americans with Disabilities Act. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's Office at (925) 516-5440 or fax (925) 516-5441. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II}

POSTING STATEMENT

On October 8, 2021, a true and correct copy of this agenda was posted on the City Hall Bulletin Board, outside City Hall, 150 City Park Way, Brentwood, CA 94513 and at our website www.brentwoodca.gov/redistricting

A complete packet of information is available for public review on our website at www.brentwoodca.gov/redistricting



OATH OF OFFICE - INSTALLATION OF NEWLY APPOINTED 2021/22 BRENTWOOD REDISTRICTING COMMISSION MEMBERS

City Clerk, Margaret Wimberly administered the Oath of Office to the Redistricting Members.

CONVENE THE 2021/22 BRENTWOOD REDISTRICTING COMMISSION

ROLL CALL AND CALL TO ORDER

The City Clerk called the meeting to order after Roll Call found Commissioners Anderson, Luker, Myers, Roberts, and Wilson present. .

1. Introductions and Consideration of a Resolution appointing 1) a Chair to preside at Redistricting Commission meetings, and 2) a Vice Chair to preside at Redistricting Commission meetings in the absence of the Chair; and receive information about the City of Brentwood Meeting Rules and Procedures. (Tim Ogden/Margaret Wimberly)

It was moved/seconded by Myer/Anderson to select Commissioner Luker as the Chair person for the Brentwood Redistricting Commission. Roll call vote found Commissioners Anderson, Myers, Roberts, Wilson, and Chair Luker in favor. Motion carried unanimous.

It was moved/seconded by Anderson/Wilson to select Commissioner Myers as the Vice Chair Person for the Brentwood Redistricting Commission. Roll call vote found Commissioners Anderson, Myers, Roberts, Wilson, and Chair Luker in favor. Motion carried unanimous.

It was moved/seconded Luker/Myer to adopt Resolution 2021-01-R appointing 1) Michael Luker as Chair to preside at Redistricting Commission meetings, and 2) appointing Sandra Meyer Vice Chair to preside at Redistricting Commission meetings in the absence of the Chair; and receive information about the City of Brentwood's Meeting Rules and Procedures. Roll call vote found Commissioners Anderson, Myers, Roberts, Wilson, and Chair Luker in favor. Motion carried unanimous.

2. Overview of the Redistricting Commission. (Tim Ogden/Damien Brower/Margaret Wimberly/Katy Wisinski)

Chair Luker opened the public comment period.

Rod Flohr, resident, thanked the Commission members for their service and spoke regarding the importance of the process and spoke to the process used when the districts were drawn.

Danny Dorman, resident, expressed concern with the process and hoped the commission would have a fresh prospective.

There being no one else wishing to speak the public comment period was closed.

No commission action was required.

3. A presentation from the City Attorney's Office regarding the Ralph M. Brown Act, the California Public Records Act, and conflicts of interests as they relate to the Commission. (Damien Brower/Katy Wisinski)

Chair Luker opened the public comment period, there being no one wishing to speak the public comment period was closed.

No commission action was required.

4. Redistricting Commission Meeting Schedule/Next Steps. (Tim Ogden/Margaret Wimberly)

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Chair Luker opened the public comment period, there being no one wishing to speak the public comment period was closed.

It was moved/seconded by Anderson/Myer to adopt Resolution 2021-02-R establishing a regular meeting schedule. Roll call vote found Commissioners Anderson, Myers, Roberts, Wilson, and Chair Luker in favor. Motion carried unanimous.

ADJOURN REDISTRICTING COMMISSION

It was moved/seconded by Roberts/Anderson to adjourn until October 14, 2021. Roll call vote found Commissioners Anderson, Myers, Roberts, Wilson, and Chair Luker in favor. Motion carried unanimous.

REDISTRICTING COMMISSION AGENDA ITEM NO. B.1

Meeting Date: October 14, 2021

Subject/Title: An overview of the redistricting process, and receipt of input from the community regarding boundaries and composition of districts to be established for City Council Member elections

Prepared by: Margaret Wimberly, City Clerk

Submitted by: Tim Ogden, City Manager
Damien Brower, City Attorney

RECOMMENDATION

That the Redistricting Commission 1) receive an overview of the redistricting process from the demographer, and 2) hold the first of four public hearings to receive community input regarding the boundaries and composition of districts to be established for City Council Member elections.

PREVIOUS ACTION

None.

BACKGROUND

On July 9, 2019, the City Council adopted Ordinance No. 1010, which, for the first time, established City Council member electoral districts, a district election process, and the sequence of those district elections. Cities that hold district elections must revisit the districts' composition every ten years, in step with the Federal Census. The population figures for the 2020 Census have now been released, triggering this review requirement for Brentwood.

On April 27, 2021, the City Council created this Commission, which is charged with conducting public meetings and selecting, by early next spring, two or more electoral district maps for consideration by the City Council.

On August 12, 2021, the U.S. Census Bureau released census data in a format that the Statewide Database at U.C. Berkeley used to provide the dataset required by state law for redistricting. This dataset was finalized on September 20, 2021, and showed the population of Brentwood increasing from 51,481 to 64,381 in the last decade.

Before developing draft district boundaries, the Redistricting Commission is to receive comments from residents and interested community groups at public hearings so as to understand the community's view of appropriate district boundaries. At the end of the second public hearing, the Commission will instruct the demographer on how it would like him to draw boundary lines so as to create two or more proposed district maps that are consistent with legally required criteria, as well as the Commission's conclusions developed from the public testimony. The City's demographer will then create two or more draft maps, which will be published for public comment and reviewed at two subsequent public hearings.

The Commission will receive public input at those two subsequent hearings, and provide further direction to finalize at least two potential maps, which will then be forwarded to the City Council for selection of a final map of new electoral districts.

District Formation Criteria

In 2019, the Fair and Inclusive Redistricting for Municipalities and Political Subdivisions (FAIR MAPS) Act was adopted, establishing the legally required criteria that apply to the creation of council districts. FAIR MAPS was not in effect when the City's initial district maps were adopted. In order of priority as established by law, they include:

1. Each council district shall contain nearly substantially equal population, with any deviations from the ideal district size of less than 10 percent.
2. A districting plan shall be drawn in a manner that complies with the state and federal Constitutions, the Federal Voting Rights Act, and state law.
3. Consistent with the principles of Equal Protection recognized by the United States Supreme Court in *Shaw v. Reno* (1993) 509 U.S. 630, council districts shall not be drawn with race as the predominant factor.

In addition to the above requirements for creating district boundaries, state law requires the Commission to use the following criteria in the following order of priority:

1. To the extent practicable, districts shall be geographically contiguous. Areas that meet only at the points of adjoining corners are not contiguous.
2. To the extent practicable, the geographic integrity of any local neighborhood or local community of interest shall be respected in a manner that minimizes its division. A "community of interest" is a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation. Communities of interest do not include relationships with political parties, incumbents, or political candidates.
3. Council district boundaries should be easily identifiable and understandable by residents. To the extent practicable, council districts shall be bounded by natural and artificial barriers, by streets, or by the boundaries of a city.
4. To the extent practicable, and where it does not conflict with the preceding criteria, council districts shall be drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations.

Finally, state law prohibits the Commission from adopting district boundaries for the purpose of favoring or discriminating against a political party.

The community is strongly encouraged to provide input on some or all of these criteria.

The Commission will be informed by the public's input, and it must balance the above criteria to determine how they are applicable or appropriate in Brentwood.

Next Steps

The next public hearing to receive and consider further input from the public concerning the composition of districts is scheduled for Thursday, December 2, 2021. Staff will be conducting community outreach to solicit feedback on map criteria, including communities of interest, through December 30, 2021. All public input into the creation of maps for eventual City Council consideration should be submitted by that date in order to be included in creation of the potential maps.

The public is invited to submit information for the Commission's consideration through any of the following methods:

- **Community of Interest Mapping Tool.** The City will be providing an online mapping software in the upcoming month, and has also prepared a worksheet that members of the public may complete in order to either (a) draw their own preferred Council districts on a provided map of Brentwood, and/or (b) describe one or more Communities of Interest that they believe should be kept within a single Council district. Forms may be found on the City's Redistricting website at: <https://brentwoodca.gov/redistricting>

Completed forms may be emailed or mailed as noted below.

- **Email.** The public may email comments on Communities of Interest or other map criteria to redistricting@brentwoodca.gov.
- **Written correspondence.** Written comments or printed copies of proposed maps may be mailed to the City Clerk at 150 City Park Way, Brentwood, CA 94513.
- **Meeting participation.** Individuals may participate in any of the upcoming public hearings on redistricting, which are scheduled as shown below. At this time, due to COVID-19, all meetings of the Redistricting Commission are being conducted via Zoom.

At its September 9th meeting, the Commission adopted the following schedule setting forth future meeting and public hearing dates:

DATE	SUBJECT
10/14/2021	Hold first public hearing with the demographer, receive an overview of the mapping process and Communities of Interest.
Between these meetings	Outreach to the Brentwood community on opportunities to provide Community of Interest feedback to the Commission
12/2/2021	Hold the second public hearing – receive Community of Interest testimony and provide direction for drafting maps with the demographer.
1/13/2022	Hold the third public hearing – review the public and draft maps with the demographer, including potential revisions.
2/10/2022	Hold the fourth public hearing – review the public and draft maps, and provide a recommendation on which maps should be submitted to the City Council.

DATE**SUBJECT**

Before March
2022

Hold a fifth public hearing (if needed) – further discussion could be held prior to selecting the maps to provide to the City Council.

FISCAL IMPACT

The costs associated with the Redistricting process were included in the June, 2021, City Council approved Mid-Term Operating Budget.