

BRENTWOOD COMMUNITY CENTER

Facility Rentals

COMMUNITY CENTER

ADDITIONAL
FREE PARKING
BEHIND
COMMUNITY CENTER
USE SECOND STREET

PLAN YOUR EVENT WITH US

Main Hall

A large banquet room, opening directly to City Park through a series of large glass doors and perfect for weddings, quinceañera or other special events. All rental are required a minimum of two (2) hours.

Multipurpose & Conference Rooms

Can be divided into two rooms or be used together as a large space and suited for smaller parties, baby showers or seminars. All rental are required a minimum of two (2) hours.

Commercial Kitchen

Attached to the Main Hall can be rented separately.



925-516-5444

35 Oak Street

parksandrecreation
@brentwoodca.gov



Facility Rental Rates BRENTWOOD COMMUNITY CENTER

Rates valid for rental applications submitted after November 1, 2024

| Community Room - Full Inc. Kitchen (Max Cap. 330) | Fri. - Sat. Hourly Rate for first 5 Hours | Fri. - Sat. Each Additional Hour | Sun. - Thur. Per Hour | Multi-Purpose Room - Full (Max Cap. 120) | Conference Room - Full (Max Cap. 80) |
|---|---|----------------------------------|-----------------------|--|---|
| Resident | \$295.00/hr. | \$245.00/hr. | \$220.00/hr. | Resident | \$84.00/hr. |
| Non-Resident | \$324.00/hr. | \$269.00/hr. | \$243.00/hr. | Non-Resident | \$93.00/hr. |
| Commercial | \$383.00/hr. | \$319.00/hr. | \$287.00/hr. | Commercial | \$110.00/hr. |
| Non-Profit | \$206.00/hr. | \$171.00/hr. | \$154.00/hr. | Non-Profit | \$59.00/hr. |
| Community Room - Hall A Inc. Kitchen (Max Cap. 120) | | | | Multi-Purpose Room - A or B (Max Cap. 50/90) | Conference Room - A or B (Max Cap. 48/48) |
| Resident | \$146.00/hr. | \$120.00/hr. | \$109.00/hr. | Resident | \$43.75/hr. |
| Non-Resident | \$161.00/hr. | \$132.00/hr. | \$120.00/hr. | Non-Resident | \$48.00/hr. |
| Commercial | \$190.00/hr. | \$156.00/hr. | \$142.00/hr. | Commercial | \$56.00/hr. |
| Non-Profit | \$102.00/hr. | \$84.00/hr. | \$76.00/hr. | Non-Profit | \$30.50/hr. |
| Community Room - Hall B (Max Cap. 150) | | | | Entire First Floor (10 hrs. maximum for 2 or more consecutive days) | |
| Resident | \$138.00/hr. | \$113.00/hr. | \$103.00/hr. | Resident | \$1,982.00/day |
| Non-Resident | \$152.00/hr. | \$125.00/hr. | \$113.00/hr. | Non-Resident | \$2,180.00/day |
| Commercial | \$190.00/hr. | \$148.00/hr. | \$136.00/hr. | Commercial | \$2,577.00/day |
| Non-Profit | \$97.00/hr. | \$79.00/hr. | \$72.00/hr. | Non-Profit | \$1,387.00/day |
| Commercial Kitchen | | | | Equipment Rental | |
| | | \$37.25/hr. | \$37.25/hr. | Stage 8' x 16' | \$181.00 |

Requirements/Miscellaneous Fees

| | |
|---|-------------------|
| Application Fee..... | \$56.00 |
| Application Rush Fee..... | \$35.75 |
| Refundable Damage Deposit w/o Alcohol..... | \$250.00 |
| Refundable Damage Deposit w/ Alcohol..... | \$500.00 |
| Refundable Kitchen Cleaning/Damage Deposit..... | \$200.00 |
| Cancellation Fee (other Penalties may apply)..... | \$35.75 |
| Unpaid Balance Late Fee..... | \$98.00 |
| Permit Modification Fee (5 days after receipt of permit)..... | \$70.00 |
| Permit Modification Fee (less than 14 days prior to event)..... | \$142.00 |
| Rental Liability insurance Fee..... | \$98.00- \$700.00 |

All rentals are required to have Liability Insurance in the amount of \$1 million and an Additional Insured Endorsement listing the City of Brentwood as additional insured on the policy. Insurance is available through your homeowners insurance or with the Parks & Recreation Department. Please note that all events with alcohol may require the services of security guards. If food is going to be served at a public/community event, a Temporary Food Facility Permit is required from CCCEH. Selling of alcohol will require an ABC License. Reservations are taken on a first come, first serve basis, a maximum of 18 months in-advance for Brentwood residents and one year in-advance for non-Brentwood residents.

Updated: 01/24/22