

## APPLICATION PACKET FOR APPOINTMENT TO THE CITY OF BRENTWOOD PLANNING COMMISSION

### MAILING ADDRESS:

City Hall  
150 City Park Way  
Brentwood, CA 94513  
Phone: 925.516.5400  
Fax: 925.516.5401  
[www.brentwoodca.gov](http://www.brentwoodca.gov)

### CITY MANAGER

150 City Park Way  
Phone: 925.516.5440  
Fax: 925.516.5441

### COMMUNITY DEVELOPMENT

150 City Park Way  
Phone: 925.516.5405  
Fax: 925.516.5407

### ENGINEERING

150 City Park Way  
Phone: 925.516.5420  
Fax: 925.516.5421

### FINANCE AND INFORMATION SYSTEMS

150 City Park Way  
Phone: 925.516.5460  
Fax: 925.516.5401

### HUMAN RESOURCES

150 City Park Way  
Phone: 925.516.5191  
Fax: 925.516.5446

### PARKS AND RECREATION

150 City Park Way  
Phone: 925.516.5444  
Fax: 925.516.5445

### POLICE

9100 Brentwood Boulevard  
Phone: 925.634.6911  
24-Hr. Dispatch:  
925.809.7911  
Fax: 925.809.7799

### PUBLIC WORKS

2201 Elkins Way  
Phone: 925.516.6000  
Fax: 925.516.6001

### BACKGROUND INFORMATION:

Commissioners are appointed by the Mayor, with the approval of the City Council, to serve two-year terms. Examples of typical Commission duties include: providing recommendations to the City Council on General Plan amendments, specific plan amendments, Zoning Ordinance amendments, and Development Agreements. Other duties include making decisions on design reviews, residential subdivisions, and conditional use permits.

- This Commission meets on the first and third Tuesday of each month at 7:00 p.m. Commissioners may also be required to attend special meetings at different dates and times.
- Applicants for the Planning Commission must reside within the city limits.
- Planning Commission Members receive compensation in the amount of \$300 per month.
- Three Commission appointments are available due to current term expirations on 12/31/2024. Should additional Commission vacancies occur in 2025, the list of remaining applicants from this application period may be used.
- Applications must be received by **Friday, January 3, 2025**.
- The review of applications, interviews and selection of new Members will be considered by the City Council at a publically noticed City Council meeting on **January 14, 2025\***. Applicants are expected to attend this council meeting and should be ready to answer a number of questions from the City Council.

Your application can be submitted via:

- mail to City Clerk, 150 City Park Way, Brentwood, CA 94513
- emailed to [cityclerk@brentwoodca.gov](mailto:cityclerk@brentwoodca.gov)
- faxed to (925) 516-5441
- online: [www.brentwoodca.gov/vacancies](http://www.brentwoodca.gov/vacancies)

As required by State and local law, all members appointed to the Planning Commission are required to file a Statement of Economic Interests, Form 700 through the California Fair Political Practices Commission. Items that must be disclosed on the Statement of Economic Interests include: interests in real property located within the city limits or within two miles of the city limits, or within two miles of any land owned or used by the City; and investments and business positions in all business entities and income, including loans, gifts, and travel payments from all sources. The Form 700 is a public record subject to disclosure upon request. Information on disclosure requirements may be obtained from the Fair Political Practices Commission

In accordance with the Public Records Act, applications and attachments submitted are considered public records and will be disclosed upon receipt of a public records request. While the City will endeavor to protect personal contact information from disclosure, confidentiality cannot be guaranteed.

\*Interviews and selection date is subject to change dependent on City Council availability.



Return to:  
City Clerk's Office  
150 City Park Way  
Brentwood, CA 94513  
Phone: 516-5440/ Fax: 516-5441  
Email: cityclerk@brentwoodca.gov  
Due by: January 3, 2025

**Planning Commission Applicant Information**

Full Name: \_\_\_\_\_  
*Last First M.I.*

Residence Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

**Brentwood** **CA** **94513**  
*City State ZIP Code*

Phone: ( ) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**QUALIFICATIONS TO SERVE AS AN ARTS COMMISSIONER:**

*Applicants are encouraged to submit resumes or attachments with this application.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Members appointed to the City's Boards and Commissions are required to file a Statement of Economic Interests, Form 700, which is a public document.

In accordance with the Public Records Act, applications and attachments submitted are considered public records and will be disclosed upon receipt of a public records request. While the City will endeavor to protect personal contact information from disclosure, confidentiality cannot be guaranteed.