



Alternate Materials or Methods Request Form

Neighborhood
Services

Effective: May 8, 2020
Revised: May 8, 2020

REQUEST FOR ALTERNATE MATERIALS OR METHOD OF CONSTRUCTION (CBC 104.11)

To apply for this request, complete sections 1, 2 & 3 (ink or type)

1	Site Address: _____	Date: _____
Owner: _____ Address: _____ Email: _____ Phone: _____		Permit #: _____ Type: _____ Permit #: _____ Stories: _____ Dept./Div.: _____ Occupancy: _____ Floor Area: _____ Occ. Load: _____
Applicant: _____ Title: _____ Address: _____ Email: _____ Phone: _____		

2	Request: For code modifications, please state the applicable code requirement and the extent of relief desire. For alternate requests, state the type of system proposed and design methods. Submit plans if necessary to illustrate request. Additional sheets or data may be attached.

3	Justification/Findings of Equivalency: For code modifications, applicant shall demonstrate that special, individual reasons exist that make compliance with the strict letter of the ordinance impractical and that equivalency is provided. For alternate requests, applicant shall demonstrate suitability, strength, effectiveness, fire resistance, durability, safety and sanitation that is equivalent to the code for a similar use. Additional sheets or data may be attached.	Code Section(s):
Petitioner's Signature: _____		Position: _____
Reviewed by: _____		Date: _____

This Request is:	<input type="checkbox"/> Granted	<input type="checkbox"/> Denied	Dept. Comments:
Conditions of Approval:			
Building Official: _____		Print: _____	Date: _____