



TEMPORARY OUTDOOR SALES AND SERVICES APPLICATION

Development
Services
Effective: July 29, 2020

In response to public health safety precautions and the shelter in place order in effect in Contra Costa County, the City of Brentwood is accepting applications to temporarily allow retail and service businesses to augment their normal operations as State regulations and the requirements of the local order are eased. Retail and service business may add additional temporary outdoor display and/or service areas to accommodate social distancing requirements, while minimizing the loss of display or service capacity, where feasible. Approved outdoor retail and service areas may remain in use for the duration of the local emergency orders. Please return this application to business-outside@brentwoodca.gov.

Business Name: _____	Application #: _____
Business Address: _____	Approval Date: _____
Applicant: _____	Telephone #: _____
E-mail: _____	
Business Owner/Manager Name: _____	Telephone #: _____
Property Owner Name: _____	Telephone #: _____
Normal Hours of Operation: _____	
Existing Square Footage Open to the Public: _____ Existing Personal Service Stations: _____	
Existing Parking Capacity: _____ Proposed Parking Capacity: _____	
Additional outdoor display and/or services will be located in (check any that apply):	
<input type="checkbox"/> Pedestrian Plaza <input type="checkbox"/> Pedestrian Sidewalk <input type="checkbox"/> Landscape Area <input type="checkbox"/> Parking Area <input type="checkbox"/> Other: _____	
In conjunction with this completed application form, submit the following (check if attached):	
<input type="checkbox"/> Site plan indicating existing improvements and all proposed temporary modifications (required)	
<input type="checkbox"/> East Contra Costa Fire Protection District approval for tent structures (may be required)	
<input type="checkbox"/> California Board of Barbering and Cosmetology approval (may be required)	
Description, size & number of shade structures/tables/racks/workstations in the outdoor area:	
_____ _____ _____	
If locating in a parking lot, how will the sales or service area be separated from vehicle traffic?	
_____ _____ _____	
If using temporary lighting sources, provide the fixture type and how they will be powered?	
_____ _____ _____	
How will the outdoor sales or service area be secured during non-business hours?	
_____ _____ _____	

Required Indemnity Clause:

I, _____, the manager of _____ (business) agree to indemnify, hold harmless, and defend the City, its officers, agents and employees from any and all liability or claims that may be brought against the City arising out of its approval of this application, or arising out of the operation of the outdoor sales and/or services allowed by the approval of this application, save and except that caused solely by the City's active negligence.

Applicant Signature

Date

Please check each box and sign and date below indicating acceptance and understanding of the following performance standards:

- Outdoor operating hours shall be limited to the normal operating hours of the business.
- All trash shall be disposed of at the end of each day.
- No additional amplified sound shall be allowed.
- The applicant shall maintain all required paths for purposes of accessibility under the Americans with Disabilities Act.
- All accessible curb ramps and sidewalk access ways must remain unobstructed.
- Use of electrical extension cords for temporary lighting or power is prohibited unless specifically approved by the Chief Building Official or Fire Marshall.
- No water or waste water utilities/services may be extended to serve outdoor operations.
- The applicant shall adhere to all Building and Fire Codes and obtain any necessary permits and inspections prior to initiation of any outdoor sales or services.
- Outdoor sales or services must be conducted in an area limited by the width of the storefront and immediately in front of the business, unless otherwise approved by the City of Brentwood.
- If outdoor sales or services are conducted within a parking lot, a barrier must be installed around the area that is tall enough to be visible to drivers, and it must be reflective to be visible during hours of darkness.
- Personal service stations must be spaced a minimum of 10 feet apart and must be situated a minimum of 10 feet from any other outdoor sales, service, or dining use.
- Personal service stations must be enclosed within a three-sided temporary structure.
- The business must adhere to Cal/OSHA standards for heat illness prevention for outdoor workers.
- Adequate provision for safety and security measures shall be provided. The applicant shall be responsible for ensuring the safety and welfare of patrons, as determined by the Chief of Police. The Police Department may close the area due to failure to maintain safe conditions.
- The applicant shall make a good faith effort to work with City staff addressing any concerns that arise relating to the placement or operation of outdoor sales and/or services.
- This application only applies to ministerial review of CA building code and public safety. The applicant is responsible to follow all social distancing and operational requirements of the Contra Costa County Health Order, State Department of Public Health guidance, and CDC requirements.

I understand and will comply with the above performance standards.

Applicant Signature

Date