



APPLICATION AND AGREEMENT FOR HYDRANT METER RENTAL

Public Works Department
Finance & Information Systems
Effective October 2021

INSTRUCTIONS: Please complete the highlighted sections and submit to ubmessages@brentwoodca.gov or at the City of Brentwood Utility Billing Department located at 150 City Park Way in Brentwood CA. If you have any questions contact either Public Works/Operations or Utility Billing. The phone numbers are listed at the bottom of this page.

MAILING/BILLING INFORMATION

JOB-SITE INFORMATION

Name/ Company _____ Address _____

Address _____ City Brentwood Zip 94513

City _____ ST _____ Zip _____ On-site Contact Phone _____

Email Address _____

Company Contact Phone _____

FOR OFFICE USE ONLY:
ACCT# 2 5 0 0 - _____ -- _____

CDL# _____ Fed Tax ID# _____ City Business License# _____

Contractor Type _____

Briefly describe the work that is being done with this hydrant meter: _____

METER NUMBER ISSUED _____

POTABLE / NON-POTABLE (circle one)

Issued by: _____

Date _____

METER READING TRACKING LOG

Read Date	Meter Reading	Read By	Verified By *	Notes
Issued:				ISSUE/START READ
Returned:				RETURN/FINAL READ

*I, applicant, have verified the accuracy of the reading for the hydrant meter.



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Terms and Conditions of Hydrant Meter Rental

By signing this Application and Agreement for Hydrant Meter Rental, I understand that:

1. The hydrant meter is the property of the City of Brentwood (City) and that the City may recall the meter at any time. If the meter is not returned when requested, the City may confiscate the meter and the deposit will be forfeited.
2. I am responsible for the meter and its condition and that if the meter is damaged, I will be liable for the cost of repair.
3. If the meter is lost, stolen, or damaged beyond repair, my deposit will be forfeited.
4. The City requires a \$2,500 deposit per hydrant meter, monthly base rate fee, a non-refundable application fee and a per unit water consumption fee. For current fees, please refer to the following website and the year in question <https://www.brentwoodca.gov/gov/finance/docs/cap.asp>.
5. If I fail to pay my bill by the due date, I will be assessed a 5% penalty monthly on the outstanding balance and pursuant to Municipal Code section 3.26.100, if I fail to pay the amount due within 40 days of the billing date, the meter will be confiscated. All fees due must be paid prior to reissuance of hydrant meter.
6. When the hydrant meter is returned to the City, the deposit will be applied to any remaining amount owed. If there is a credit balance on the account, a refund will be issued. If there is a debit balance, I will be invoiced and agree to pay the remaining amount.
7. Meter readings are required quarterly. Readings are due the first week of March, June, September, and December. I am responsible for either bringing the meter to 2201 Elkins Way or submitting a picture of the meter reading including meter number either by email or text. Email picture to either operations@brentwoodca.gov or ubmessages@brentwoodca.gov or text picture to (925) 382-5746. If I do not provide the required quarterly meter reading, the account will be charged a \$250 penalty and the meter shall be returned immediately.
8. Meters retained for one year or more must be brought into the Public Works office annually for calibration on or prior to anniversary date of rental agreement. Calibration will generally be performed when the meter is submitted for reading. If I do not bring in the meter annually for calibration, the account will be assessed a \$250 fine each year the meter is not calibrated and the meter must be returned immediately.
9. Using a non-potable hydrant meter on a potable water hydrant or a potable hydrant meter on a non-potable water hydrant constitutes non-compliance with the rental of this hydrant meter; (see City Municipal Code section 14.10.370). The water-use situations may be broadly grouped into the following categories:
 - a. Tanks for Construction Water: Typical of such tanks are the direct filling from an outlet for use with construction water activities such as water trucks, water wagons, or stationary elevated tanks. A permanent supply pipe to fill the tank, with a proper air gap above the tank overflow rim, can be regarded as having adequately eliminated the hazard of the tank. An automatic flow control valve utilizing a float shutoff on the piping outlet inside the tank is not a substitute for an air gap. These waters may become polluted or contaminated with such items as bird droppings, dust, and vermin, or by means of chemicals which may have been introduced into the tank for dust control.
 - b. Tanks for Spray Rigs: Typical of such tanks are the filling from an outlet to equipment used for pest control, hydro-mulch, or agricultural spraying. A permanent external supply pipe to fill the tank, with a proper air gap above the tank overflow rim, can be regarded as having adequately eliminated the hazard of the tank. These waters are subject to a variety of chemical and organic additives including, but not limited to fertilizers, herbicides, pesticides, and organic matter.
 - c. Mechanical Equipment: Typical of such equipment are operations involving pavement saw cutting, sand blasting, hydraulic boring or jacking, pressure testing piping, gas chlorinating, and street washing. Equipment having a built-in air gap can generally be regarded as acceptable without additional backflow protection. There is a concern with the hose or piping to the equipment – such is the case with most saw-cutting and sand-blasting operations. In the case of boring and jacking equipment, the operation is normally performed in a pit that may submerge the equipment in muddy water. Pressurizing with pumps and gas chlorination equipment connected to pipelines or vessels of questionable sanitary condition may create pressures in excess of the water source.

If there is no air gap, the vehicles and/or vessels must have a reduced pressure principal device with a copy of the latest test.

On behalf of myself and my successors, I agree to defend, indemnify, hold harmless, waive, and release the City of Brentwood, its officers, agents, and employees from any and all claims, lawsuits, and causes of action of any kind arising out of the rental and use of the hydrant meter.

I have read and understand the terms and conditions above; and, on behalf of myself and my successors, accept and agree to them as evidenced by my signature below. If the applicant is a business, I certify that I am authorized to sign on behalf of the business.

Signature: _____ Printed Name: _____ Date: _____

If a business, title of person signing: _____