



Plan Check/Permit Submittal Application

Engineering Department

Effective: July 1, 2024
Updated: June 28, 2024

FOR STAFF USE ONLY:

Project No.: _____ Date Submitted: _____ Accepted By: _____

Applicant..... _____
 Contact Name..... _____
 Address..... _____
 E-mail..... _____
 Telephone No..... _____

Engineer..... _____
 Contact Name..... _____
 Address..... _____
 E-mail..... _____
 Telephone No..... _____

Project Name: _____ APN No. _____
 Project Location: _____
 Engineer's Cost Estimate: _____ Acres/Lots: _____

Fee + 3% Surcharge Added if Paying by Credit Card

<p><u>Engineering/Infrastructure Review</u></p> <p><input type="checkbox"/> Tentative Subdivision Map Review Fee \$4,101.00 + \$10/lot</p> <p><input type="checkbox"/> Tentative Parcel Map Review Fee \$2,378.00 + \$10/lot</p> <p><input type="checkbox"/> Tentative Parcel Map Waiver Fee \$1,045.00</p> <p><input type="checkbox"/> Industrial/Commercial Fee (1 acre or above) \$3,008.00 + \$1,000/acre Conditional Use Permit & Design Review</p> <p><input type="checkbox"/> Industrial/Commercial Fee (under 1 acre) \$1,427.00 Conditional Use Permit & Design Review</p> <p>Above fees are collected by the Planning Division at time of initial submittals for Tentative Maps, Conditional Use Permits and/or Design Review applications.</p> <p><u>Project Processing & Review</u> Deposit for actual cost, including but not limited to, project coordination, plan check, agreements, contractual services and legal review as necessary or required for project processing, approvals and acceptance.</p> <p><u>Overhead Multiplier</u> As shown in the Cost Allocation Plan ("CAP") per Department and position performing work (Step E including overhead). Legal Review – Actual Cost: Consultant Cost + 20% City Administrative City Staff – Total Hourly Rate, Step E.</p> <p><u>Final Map Checking – Deposit for Actual Cost</u></p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">At the time of first submittal</td> <td style="text-align: right;">\$4,101.00 + \$30/lot</td> </tr> <tr> <td style="padding-left: 20px;">Parcel Map Waiver Fee</td> <td style="text-align: right;">\$2,069.00</td> </tr> <tr> <td style="padding-left: 20px;">Consultant Review</td> <td style="text-align: right;">\$3,000.00</td> </tr> </table>	At the time of first submittal	\$4,101.00 + \$30/lot	Parcel Map Waiver Fee	\$2,069.00	Consultant Review	\$3,000.00	<p><u>Plan Checking – Deposit for Actual Cost</u></p> <p><input type="checkbox"/> Grading Plans – 3% of the estimated cost of the grading and associated improvements.</p> <p><input type="checkbox"/> Public Improvements and Private Streets</p> <ul style="list-style-type: none"> • 2.5% of construction cost of first \$250,000, plus • 2.25% of construction cost from \$250,000 - \$1,000,000 plus, • 2% of construction cost over \$1,000,000, plus • Additional deposit of 0.5% of construction cost if costs exceed fees collected. <p><u>Other On-Site Private Improvements</u></p> <p><input type="checkbox"/> 1% of construction cost at the time of first submittal</p> <p><input type="checkbox"/> 0.25% of construction cost additional deposit if costs exceed fees collected.</p> <p><u>Park Plan Review</u></p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Conceptual Park Plan Review</td> <td style="text-align: right;">\$3,000.00</td> </tr> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Landscape Review (Public Landscaping)</td> <td style="text-align: right;">\$3,000.00</td> </tr> </table> <p><u>Document Review</u></p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Legal Description and Plat for Abandonment</td> <td style="text-align: right;">\$190.00</td> </tr> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Certificate of Correction</td> <td style="text-align: right;">\$190.00</td> </tr> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Dedication Documents</td> <td style="text-align: right;">\$190.00</td> </tr> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Legal Description</td> <td style="text-align: right;">\$190.00</td> </tr> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Miscellaneous Document Review</td> <td style="text-align: right;">\$190.00</td> </tr> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Plan Revisions (after approval – per sheet)</td> <td style="text-align: right;">\$190.00</td> </tr> </table>	<input type="checkbox"/> Conceptual Park Plan Review	\$3,000.00	<input type="checkbox"/> Landscape Review (Public Landscaping)	\$3,000.00	<input type="checkbox"/> Legal Description and Plat for Abandonment	\$190.00	<input type="checkbox"/> Certificate of Correction	\$190.00	<input type="checkbox"/> Dedication Documents	\$190.00	<input type="checkbox"/> Legal Description	\$190.00	<input type="checkbox"/> Miscellaneous Document Review	\$190.00	<input type="checkbox"/> Plan Revisions (after approval – per sheet)	\$190.00
At the time of first submittal	\$4,101.00 + \$30/lot																						
Parcel Map Waiver Fee	\$2,069.00																						
Consultant Review	\$3,000.00																						
<input type="checkbox"/> Conceptual Park Plan Review	\$3,000.00																						
<input type="checkbox"/> Landscape Review (Public Landscaping)	\$3,000.00																						
<input type="checkbox"/> Legal Description and Plat for Abandonment	\$190.00																						
<input type="checkbox"/> Certificate of Correction	\$190.00																						
<input type="checkbox"/> Dedication Documents	\$190.00																						
<input type="checkbox"/> Legal Description	\$190.00																						
<input type="checkbox"/> Miscellaneous Document Review	\$190.00																						
<input type="checkbox"/> Plan Revisions (after approval – per sheet)	\$190.00																						



Plan Check/Permit Submittal Application

Engineering Department

Effective: July 1, 2024
Updated: June 28, 2024

<p>Permit Fees</p> <p>Encroachment Permit Fee</p> <p><input type="checkbox"/> Subdivision/Development \$191.00</p> <p><input type="checkbox"/> General (All Other) \$ 92.00</p> <p><input type="checkbox"/> Utility Company – Cost of work > \$10,000 \$517.00</p> <p><input type="checkbox"/> Utility Company – Cost of work < \$10,000 \$189.00</p> <p>Grading Permit Fee</p> <p><input type="checkbox"/> 10,000 cubic yards or less \$191.00</p> <p><input type="checkbox"/> Over 10,000 cubic yards \$1012.00</p> <p>Transportation Permit Fee</p> <p><input type="checkbox"/> Per each permit \$ 16.00</p> <p>Inspection Fees</p> <p>Publicly Maintained Improvements (Streets, Water, Sewer, Storm Drains)</p> <p><input type="checkbox"/> 5% first \$100,000, plus <input type="checkbox"/> 4% next \$300,000, plus</p> <p><input type="checkbox"/> 4.5% second \$100,000, plus <input type="checkbox"/> 3.5% over \$500,000</p> <p>Privately Maintained Improvements</p> <p><input type="checkbox"/> 2% first \$100,000, plus <input type="checkbox"/> 1% next \$300,000, plus</p> <p><input type="checkbox"/> 1.5% second \$100,000, plus <input type="checkbox"/> 0.5% over \$500,000</p> <p>Grading and Associated Improvements</p> <p><input type="checkbox"/> 3.5% of estimated costs</p> <p>Miscellaneous Inspections (Per Hour)* \$221.45/hr</p> <p>Construction Inspector II Step E rate Per CAP (including overhead)</p> <p>*Minimum ½ hour</p> <p>Inspection Fees</p> <p>Prorate % of time to perform service based on hourly inspection fee</p> <p><input type="checkbox"/> Trenching or Utilities \$ 221.45/hr</p> <p><input type="checkbox"/> Curb Cut/Driveway & Curb/Gutter Install \$ 3.43/lf</p> <p><input type="checkbox"/> Curb Drain \$ 17.72/ea</p> <p><input type="checkbox"/> Excavation \$ 1.75/lf</p> <p><input type="checkbox"/> Paving – Conforming Paving \$ 1.97/sf</p> <p><input type="checkbox"/> Paving – Minor Pavement Repair \$ 110.73</p> <p><input type="checkbox"/> Paving – Street Lane \$ 2.33/sf x 3% cost</p> <p><input type="checkbox"/> Install Sidewalk \$ 0.38/lf</p> <p><input type="checkbox"/> Install Access Ramp \$ 62.01/ea</p> <p><input type="checkbox"/> Sewer Tap or Cap at Main \$ 148.37/ea</p> <p><input type="checkbox"/> Sewer Cap at Property Line \$ 46.50/ea</p> <p><input type="checkbox"/> Water/Sewer Repair or Abandonment \$ 221.45/ea</p> <p><input type="checkbox"/> Street Light \$ 62.01/ea</p> <p><input type="checkbox"/> Wells – Drilling Permit \$ 90.79/ea</p> <p><input type="checkbox"/> Wells – Abandonment Inspections \$ 46.50/ea</p>	<p>Miscellaneous Fees</p> <p><input type="checkbox"/> Public Outreach/Educational Items – No Charge</p> <p><input type="checkbox"/> Apportionment Processing Fee Actual Cost per Consultant Contract (\$1,800 + \$25 per parcel) +\$388.00 City Fee.</p> <p><input type="checkbox"/> Contra Costa County (CCC) Flood Control Area Drainage Fees As set forth in CCC Ordinance at time of Final Map approval.</p> <p><input type="checkbox"/> Project Specific Fairshare – per Development</p> <p><input type="checkbox"/> Lot Line Adjustment (per parcel) \$ 987.00</p> <p><input type="checkbox"/> Base Map Revision Fee (per parcel) \$ 61.20</p> <p><input type="checkbox"/> Traffic Signal Maintenance \$7,860.00</p> <p>Deposit for Actual Cost Once energized by PG&E until project acceptance</p> <p><input type="checkbox"/> Community Facilities District (CFD) Formation/Annexation – Actual Cost per Consultant Contract (\$7,500) +\$100 Reimbursables + 281.00 City Fee.</p> <p><input type="checkbox"/> Landscape & Lighting District (LLAD) Formation/Annexation – Actual Cost per Consultant Contract* + \$100 Reimbursables + 279.00 City Fee.</p> <p style="text-align: center;">*LLAD – Formation/Annexation Fees</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Type of Property</th> <th style="text-align: left;">No. of Parcels @ Buildout</th> <th style="text-align: left;">Formation/Annexation Fee</th> </tr> </thead> <tbody> <tr> <td rowspan="5">Residential</td> <td>Up to 5</td> <td>\$6,500</td> </tr> <tr> <td>6 to 100</td> <td>\$6,500 + \$25/parcel >5</td> </tr> <tr> <td>101 to 200</td> <td>\$8,875 + \$20/parcel >100</td> </tr> <tr> <td>201 to 300</td> <td>\$10,875 + \$15/parcel >200</td> </tr> <tr> <td>301 to 400</td> <td>\$12,375 + \$10/parcel >300</td> </tr> <tr> <td rowspan="2">Commercial or Multifamily</td> <td>401 or more</td> <td>\$13,375 + \$5/parcel >400</td> </tr> <tr> <td>Up to 5.0 acres</td> <td>\$6,500</td> </tr> <tr> <td></td> <td>5.0 – 10.0 acres</td> <td>\$7,500</td> </tr> <tr> <td></td> <td>10.0 acres or more</td> <td>\$8,500</td> </tr> </tbody> </table> <p><input type="checkbox"/> Photocopies: Pages 1 – 20 = \$ 0.35; Pages 21 and on = \$ 0.12</p> <p><input type="checkbox"/> Photocopies (larger than legal size) \$ 4.34</p> <p><input type="checkbox"/> Plotted Maps (Color & Black/White) \$ 24.48</p> <p><input type="checkbox"/> Drains to Creek Marker \$ 7.25</p> <p><input type="checkbox"/> Aerial Photo on CD only – Geo Photo \$ 77.00</p> <p><input type="checkbox"/> Aerial Photo on CD only – Ortho Photo \$ 160.00</p>	Type of Property	No. of Parcels @ Buildout	Formation/Annexation Fee	Residential	Up to 5	\$6,500	6 to 100	\$6,500 + \$25/parcel >5	101 to 200	\$8,875 + \$20/parcel >100	201 to 300	\$10,875 + \$15/parcel >200	301 to 400	\$12,375 + \$10/parcel >300	Commercial or Multifamily	401 or more	\$13,375 + \$5/parcel >400	Up to 5.0 acres	\$6,500		5.0 – 10.0 acres	\$7,500		10.0 acres or more	\$8,500
Type of Property	No. of Parcels @ Buildout	Formation/Annexation Fee																								
Residential	Up to 5	\$6,500																								
	6 to 100	\$6,500 + \$25/parcel >5																								
	101 to 200	\$8,875 + \$20/parcel >100																								
	201 to 300	\$10,875 + \$15/parcel >200																								
	301 to 400	\$12,375 + \$10/parcel >300																								
Commercial or Multifamily	401 or more	\$13,375 + \$5/parcel >400																								
	Up to 5.0 acres	\$6,500																								
	5.0 – 10.0 acres	\$7,500																								
	10.0 acres or more	\$8,500																								
<p>TOTAL FEES DUE:</p> <p>Final/Parcel Map Deposit \$ _____</p> <p>Grading Deposit \$ _____</p> <p>Public/Private Improvement Deposit \$ _____</p> <p>Permit Fee \$ _____</p> <p>Grading/Improvement Inspection Fee \$ _____</p> <p>Other Deposits/Fees \$ _____</p> <p style="text-align: right;">TOTAL \$ _____</p>																										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; border-bottom: 1px solid black;">Applicant's Signature</td> <td style="width: 20%; border-bottom: 1px solid black;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Print Name</td> </tr> </table>		Applicant's Signature	Date	Print Name																						
Applicant's Signature	Date																									
Print Name																										

CERTIFICATION: By signing above, I hereby certify that the information furnished above and in the attached exhibits accurately represents the project/work plans and that additional work may be subject to subsequent review and fees.