



Automatic Checking Draft Payment Agreement

Finance & Information
Systems

Effective: January 11, 2021

For your convenience, you can have your monthly utility bill automatically paid from your checking account. The City of Brentwood does not charge for this service.

Automatic Payments: Your monthly bill will be drafted from your checking account 4 days before your due date. If your scheduled date falls on a weekend or holiday, the transaction will be processed on the following business day.

ZONE 1 – Payment will be deducted on the 17th of each month for bills due on the 21st of the month.

ZONE 2 – Payment will be deducted on the 10th of each month for bills due on the 14th of the month.

ZONE 3 – Payment will be deducted on the 4th of each month for bills due on the 7th of the month.

ZONE 4 – Payment will be deducted on the 26th of each month for bills due on the last day of the month.

SIGN UP FOR AUTOMATIC PAYMENTS

Start Date _____ Account No. _____ Daytime Phone _____

Account Name _____

Service Address _____

I authorize the City of Brentwood to:

Deduct my monthly utility charges from my checking account listed on the enclosed voided check.

Signature _____ Date _____



Checking Account Drafts*

ABA# (Bank routing number)

Checking Account Number

*Please attach a blank check to this form.
Be sure to write "VOID" across the check.

- A new application form must be submitted to change all bank information.

- You can submit your completed form by fax to (925) 516-5458 or email ubmessages@brentwoodca.gov. You can also mail or deliver the completed form to Utility Billing, 150 City Park Way, Brentwood, CA. 94513.

For questions, please email ubmessages@brentwoodca.gov or call (925) 516-5415.