

## What is the Community Enrichment Program?

The Community Enrichment Program helps keep the city a healthy, safe and attractive place to live and work. We work with residents and businesses to take an active role in improving and maintaining the quality of life in their neighborhoods.



### Common Neighborhood Concerns

The Community Enrichment Program is designed to address neighborhood problems including:

- ◆ RV/Boat/trailer storage
- ◆ Inoperative vehicles on private property
- ◆ Over paving and parking on front yard
- ◆ Fences over allowable height
- ◆ Garbage/Recycle containers stored in public view
- ◆ Basketball hoops on the sidewalk/street hanging into the right of way
- ◆ Property Maintenance
- ◆ Overgrown weeds and vegetation
- ◆ Discarded furniture, appliances, litter, debris and junk
- ◆ Zoning violations (illegal use, violations of conditions for the project, illegal business operation)
- ◆ Businesses operating without a City business tax certificate (license)
- ◆ Illegal signs and promotional displays
- ◆ Building Code violations (construction without a permit, i.e. patio covers)

## INFORMATION REQUIRED TO PROCESS A COMPLAINT

To report a violation to Community Enrichment, please call **(925) 516-5405**, or email: [CommunityEnrichment@brentwoodca.gov](mailto:CommunityEnrichment@brentwoodca.gov)

You will need to provide the following:

1. **Your name and telephone number.**  
Staff may contact you for additional information if necessary.
2. **The address of the violation.**  
If the property is vacant, provide the address of the property that is closest to the problem. Please be as specific as possible.
3. **State the nature of the violation.**  
If the violation occurs on a particular day or at a particular time, indicate the days and times when the violation is most likely to occur.

### What Else Can You Do To Help?

Take a look at YOUR property. Make sure you don't have any hazards or potential violations such as weeds, garbage, graffiti, litter, junk, debris, illegal signs, discarded furniture or appliances and inoperative vehicles. RV's, boats, trailers or other recreational vehicles should be stored behind a 6-foot solid fence, out of public view. Take pride in the appearance of your front and side yard by mowing the lawn, weeding and pruning plants and trees regularly. Don't forget to maintain the planter strip in front of your property. For corner lots, this includes the side planter strip landscaping.

*Be a Good Neighbor!*

## CHECK IT OUT!



### BRENTWOOD CONNECT 24/7

The City's new Citizen Request Manager (CRM) *BrentwoodConnect 24/7* is here!



An online tool and mobile app that connects you directly to the people, services and resources that make our city work?

This site will provide citizens, businesses and visitors access to a virtual City Hall. With 24/7 access, you will be able to submit questions, concerns and comments at anytime.

Your submittal will be directed to the correct department just by the topic and property type you select



# COMMUNITY ENRICHMENT PROGRAM



*Striving to Enhance the Quality of Life for Brentwood Residents and Businesses*

NEIGHBORHOOD SERVICES  
150 City Park Way <-> Brentwood, CA 94513  
(925) 516-5405  
[www.brentwoodca.gov](http://www.brentwoodca.gov)

**The City of Brentwood has codes (laws) than can help keep your neighborhood both safe and attractive  
Some of these codes include the following**

**Did you know  
Permits are required  
For...**

**Recreational vehicles, boat and trailer storage:**

Recreational vehicles, boats and trailers must be stored behind a solid 6-foot fence in the side or rear yard to screen them from public view, or kept in an off site storage facility.



**Inoperative vehicles:**

Vehicles can be parked on the driveway (no parking on front yard), but must be in running condition. If the vehicle is inoperative, you may be asked to remove them or store them out of public view.



Did you know the City of Brentwood offers a free towing service for vehicles that residents wish to relinquish, a title is required.

**Paving:**

The area adjacent to the driveway may be paved, this area and the driveway are the ONLY approved parking areas.



**Fence Height:**

The maximum fence height is 6 feet. Less in front yards and side yards of corner lots. Contact the Planning Department for full details



**Garbage/recycle container storage:**

Garbage and recycling containers must be stored out of public view, behind a fence or inside the garage. Carts should not be placed in the street earlier than 24 hours before the collection and should be removed no later than 24 hours after collection.



**Basketball Hoops**



Basketball hoops are prohibited on any sidewalk or street and cannot hang into the right of way. Store them entirely off of the public right-of-way.

**Pools**

Pools must be maintained and behind an acceptable barrier or fence .



**Graffiti**

Remove graffiti within 72 hours. Prompt removal will reduce the chances of reoccurrence.



**Junk and Debris**

Remove bags, boxes, wood, trash and other miscellaneous debris from the property. Construction debris must be removed within 30 days from the end of construction.



**Property Maintenance:**

Maintain front and side yard landscaping, as well as the planter strip (the area between the sidewalk and street) by mowing the lawn, weeding and pruning plants and trees to provide a neat and clean appearance. Remove any damaged or dead plant material, and promptly replace them. Perform routine maintenance (i.e. painting, fence repair, maintenance of walkways and windows) to ensure the exterior of the home is in a safe and attractive condition.



Don't forget to maintain the planter strip in front of your property. For corner lots, this includes the side planter strip landscaping.

**Trees**

Trees must be trimmed 10 feet up from the ground over the side walk and 15 feet up from the ground over the street. Don't forget the trees in the planter strip — they are the responsibility of the property owner too!



**Building Permit:**

Building permits may be required for accessory structures, (i.e. sheds, patio covers and arbors). A permit is required prior to any building or structure being repaired, altered, converted or demolished. For further information, contact Building at (925) 516-5405.



**Encroachment Permit:**

An Encroachment Permit must be obtained prior to any construction (i.e. secondary driveway/side yard access), or any obstruction within or upon right-of-way (including planter strip area). Contact Engineering Division (925) 516-5420.

**Signs:**

A sign permit is required for all permanent signage, prior to installation. Banners and promotional displays require a temporary banner permit. Contact Planning Division (925) 516-5405.

**Home Based Business:**

Certain types of businesses may be operated out of the home. A home occupation zoning review must be secured from the Planning Division to ensure the business is not in violation of zoning requirements and does not adversely impact the neighborhood (i.e. no employee may report to the home & no exterior signage may be displayed). A business tax certificate (license) is also required. Contact Community Enrichment (925) 516-5405.

**Storm water/illegal discharge:**

Only rain water can be discharged into the storm drain. Paint, concrete, chlorinated water and other materials; including landscape materials cannot be washed into the gutter and storm drain.