

2001/02 - 2002/03
AMENDED FINAL BUDGET

- **GENERAL FUND**
- **OTHER FUNDS**
- **REDEVELOPMENT AGENCY**



CITY OF BRENTWOOD
708 THIRD STREET, BRENTWOOD, CALIFORNIA 94513

City of Brentwood List of Principal Officials

City Officials

Michael A. McPoland, Sr. Mayor
Pete Petrovich..... Vice-Mayor
Wade GomesCouncil Member
Bill HillCouncil Member
Annette BeckstrandCouncil Member

Administrative Staff

John Stevenson City Manager
Dennis Beougher City Attorney
Mike Davies Police Chief
Pamela Ehler Director of Finance & Information Systems
Bailey Grewel City Engineer
Howard Sword Director of Economic Development
Paul Zolfarelli..... Director of Public Works
Craig Bronzan Director of Parks & Recreation
Mitch Oshinsky Director of Community Development
Karen Diaz..... City Clerk / Director of Administrative Services

Please note that this is an amended budget only. Department commentaries have NOT been updated.

City of Brentwood
TABLE OF CONTENTS

Budget Preface

Budget Message	xi
Mission Statement.....	xiv
City Council Goals.....	xv
City Organizational Chart	xvi
Budget Guidelines.....	xvii
Prop 4 Limit	xxi
40 Year History of Population	xxii
8 Year Personnel History	xxiii
Significant Accounting Policies.....	xxiv
Resolution No. 2599.....	xxx1
(Adopting and Amending the City’s Operating Budget for Fiscal Years 2001/02 – 2002/03)	
Resolution No. 2592.....	xxxii
(Establishing an Appropriations Limit)	

City of Brentwood
TABLE OF CONTENTS

All Funds Annual Budget Summary 1

General Fund

Fund Balance 9

Revenue Graph 11

Revenue 12

Schedule of Interfund Transfers 16

Expenditure Graph 17

Expenditure Summary 18

Line Item Expenditure Summaries 20

Legislative 27

City Administration Organizational Chart 30

City Manager 31

City Clerk 34

Human Resources 37

Economic Development Organizational Chart 40

Economic Development 41

City Attorney Organizational Chart 44

City Attorney 45

Finance & Information Systems Department

Finance Organizational Chart 48

Finance 49

Purchasing 52

Non-Departmental 55

Community Facilities 58

Village Drive Resource Center 59

Dimes-A-Ride 60

City of Brentwood
TABLE OF CONTENTS

General Fund (cont.)

Police

Police Organizational Chart	61
Police	62
COPS Universal Hiring Grant	65
AB 3229 Gang Suppression	66
CLETEP & TFCA	67
COPS More Civilian Grant	68
COPS In School.....	69

Parks

Landscape Operations	70
----------------------------	----

Public Works

Public Works Organizational Chart	73
Public Works Administration.....	74
Streets & Storm Drain Operations.....	77

Community Development.....

Community Development Organizational Chart.....	80
Building	81
Planning Division.....	84
Planning Commission.....	87

City of Brentwood
TABLE OF CONTENTS

Engineering

Engineering Organizational Chart.....	89
Development.....	90
Construction Inspection.....	93
Traffic & Transportation	96
NPDES	99

Capital Improvement Program

Capital Improvement Organizational Chart	103
Capital Improvement Program	104

Parks and Recreation Enterprise

Organizational Chart	109
Retained Earnings & Reserves	110
Historical Revenue and Expenditure Analysis Graph.....	112
Revenue	113
Expenditure Summary	116
Summary of Expenditures by Line Item	118
Recreation Administration	119
City Pool.....	122
Aquatics.....	125
Parks & Recreation Commission	126
Youth Commission.....	128
Planning.....	130
Arts Commission	133
Community Center	135
Sports.....	138
Programs.....	141

City of Brentwood
TABLE OF CONTENTS

Solid Waste Enterprise

Organizational Chart	145
Retained Earnings & Reserves	146
Historical Revenue and Expenditure Analysis Graph.....	147
Revenue & Expenditures (#540)	149
Summary of Expenditures by Line Item	150
Operations	151
Utility Billing	155
Transfer Station	158

Water Enterprise

Organizational Chart	161
Retained Earnings & Reserves	162
Historical Revenue and Expenditure Analysis Graph.....	163
Revenue	165
Summary of Expenditures by Line Item	167
Operations	168
Polybutylene Replacement.....	172
Utility Billing	175
Debt Service	178

Wastewater Enterprise

Organizational Chart	179
Retained Earnings & Reserves	180
Historical Revenue and Expenditure Analysis Graph.....	181
Summary of Expenditures by Line Item	184
Operations	185
Utility Billing	189

City of Brentwood
TABLE OF CONTENTS

City Rentals

Retained Earnings & Reserves	193
Historical Revenue and Expense Analysis Graph.....	194
Revenue & Expenditures.....	195
Operations	196

Development Services Special Revenue Funds

Reserves.....	199
Revenue	200
Expenditure Summary	202
Summary of Expenditures by Line Item	203

Community Development

Building Division	205
Planning Division	208
Planning Commission.....	211

Engineering

Development Engineering	213
Construction Inspection.....	216
Traffic & Transportation	219
NPDES	222

City of Brentwood
TABLE OF CONTENTS

Special Revenue Funds

Reserves.....	225
Revenue.....	227
Gas Tax.....	232
Economic Development Fund.....	233
Asset Forfeiture Fund.....	234
Abandoned Vehicle.....	235
Measure C.....	236
Youth Diversion Program.....	237
Police Grants.....	240
Water Facility.....	241
Roadway Improvements.....	242
Parks & Trails Facility.....	243
Storm Drain.....	244
Wastewater Facility.....	245
Community Facilities Fund.....	246
Spent Space.....	247
Facility Fee Administration Fund.....	248
Agriculture Conservation.....	249
98-1 City Wide Park Maintenance Assessment District.....	250
94-1 Blackhawk LLD Assessment District.....	253
95-5 California Spirit LLD Assessment District.....	254
95-6 Gerry Ranch LLD Assessment District.....	255
95-7 Greystone LLD Assessment District.....	256
95-2 Hawthorn LLD Assessment District.....	257
95-8 Garin LLD Assessment District.....	258
97-2 Marsh Creek LLD Assessment District.....	259
97-1 Hancock LLD Assessment District.....	260
97-3 Brentwood Park Apartments LLD Assessment District.....	261

City of Brentwood
TABLE OF CONTENTS

Special Revenue Funds (cont.)

98-5 Arroyo Seco LLD Assessment District.....	262
98-3 Solano LLD Assessment District.....	263
98-4 Birchwood Estates LLD Assessment District.....	264
99-3 Spa L	265
99-4 California Grove	266
99-5 Deer Creek	267
99-6 Trailside	268
99-7 Termo	269
99-8 Gerry Ryder.....	270
99-9 Richmond America	271
00-2 Lyon Woodfield.....	272
00-3 CA Orchard.....	273
00-4 Brentwood Park.....	274
01-1 Laird Property	275

Internal Services Funds

Reserves.....	277
Revenue	278
Emergency Preparedness Fund	281
Information Services	282
Vehicle/Equipment Replacement.....	285
Information Systems Replacement.....	287
Building Replacement Fund.....	289
Tuition Program	292
Maintenance Service Center.....	293

City of Brentwood
TABLE OF CONTENTS

Debt Service Funds

Summary of Fund Balances..... 297
Summary of Revenues..... 298
Summary of Expenditures 301

Redevelopment Agency

List of Officers 307
Summary..... 308
Downtown Redevelopment Area 309
North Brentwood Redevelopment Area 310
Resolution..... 311

Appendix

Adopted Equipment List A-1
Vehicle Replacement Fund List A-5
Summary of Positions..... A-7
Compensation Plan..... A-10
Basic Data..... A-14
Community Services Location Map..... B-1
Guide to Fund by Numbers C-1
Glossary..... D-1
Acronyms E-1
Index..... F-1



June 2002

The Honorable Mayor and City Council Members
City of Brentwood
Brentwood, California 94513

Dear Mayor McPoland and Members of the City Council:

I am pleased to submit the Amended Operating Budget for the City of Brentwood and Brentwood Redevelopment Agency for Fiscal Years 2001/02 and 2002/03. The City's Amended Operating Budget of \$45.9 million and the Amended Redevelopment Agency's Budget of \$13.1 million adhere to the City Council's Goals and Objectives. These amended budgets reflect an organization whose top priorities continue to be:

- Provide and build public facilities
- Provide and maintain an adequate public infrastructure
- Plan and manage growth to maintain and enhance our small town character
- Enhance and promote Brentwood's economic vitality
- Provide friendly customer service

Finance has taken each Department step-by-step through the entire budget process. Hand in hand with Brentwood's growth, are many policy challenges facing the City. Brentwood possesses growing service demands and a limited degree of revenue and expenditure flexibility. The practical constraints on expenditure reductions is reflected in a General Fund expenditure rate per capita that is below average for California cities of similar size. The City's strong fund balance levels, additional reserves and prudent fiscal management allow for us to be prepared for future growth. This amended budget does not reflect any changes to the current revenue projections that may result from the State budget adjustments; however, many of the expenditures reallocations are being recommended in preparation for the anticipated State budget cuts.

This amended budget includes, but is not limited to, the following:

- Increase of \$630,500 for six and one half (6.5) Police Officers to comply with the 1.5 Officers per 1,000 residents
- \$52,000 for the Police Incentive Program
- \$147,986 for the hiring of an Assistant City Manager per Council request
- \$50,000 for the new Tuition Program
- \$50,000 for Police Activities League Program
- Includes 2.5% Cost of Living Adjustment for Salaries
- Contribution of \$400,000 for Fire Department/EMT Service each year
- Continued support to the Library of \$85,000
- \$250,000 transfer to Parks and Recreation

This Amended Budget underscores the City Council's commitment to continue to make cost containment a high priority. These Budgets adhere to the Budget Development Guidelines. In accordance with these guidelines, the Operating Budget is free from reliance upon non-recurring revenue sources and does not commit to spending more than a conservatively prepared estimate of recurring revenues.

The Amended Budget for the City's other funds include the ongoing support and services for the activities in the Enterprises, Development Services, Debt Service, and Special Revenue Funds. The Operating Budget has also been prepared in conjunction with the City's Five-Year Capital Improvement Program for Fiscal Year 2002/2003.

The Operating Budget is a flexible-spending plan and is the legal authority for departments to commit financial resources to provide services within the City of Brentwood. The Operating Budget will continue to be reviewed quarterly, or sooner if necessary, to allow the City Council to respond to changes in the economy or development community in a timely manner.

For Fiscal Year 2001/02 the City Development activity surpassed the City's budgeted projections. Under residential development, the City's budget was built with the projection of issuing 850 new single family dwelling permits. It is estimated that with the close of Fiscal Year 2001/02, the City will have issued approximately 1,150 permits. Listed below are just a few of the City Council's accomplishments:

- \$32.0 million infrastructure improvements for 2001/02
- Passed New Police Station bond
- Bonded for Redevelopment Agency Projects
- Formed Community Facilities District for Fire and Open Space

Staff will continue to pursue all means available to achieve the City's Mission Statement:

*The City of Brentwood is dedicated to creating, maintaining and enhancing
a well-planned community that is friendly, safe and healthy for everyone.*

Mission Statement Adopted January 5, 2001

I wish to thank the City Council for providing clear policy direction and goals that have been used to prepare the Operating Budget each year. I would also like to express my appreciation to all those staff members who have taken the time to participate in the development of the Operating Budget. A great deal of effort and attention to detail has gone into the preparation of this budget document, representing many hours of work by staff members throughout the organization.

The City of Brentwood has a bright future ahead because of its committed elected leadership and the talents and ingenuity of the individuals within this organization. The key to turning this hope into reality is through a well-planned, long-term fiscal strategy, based upon economic development that will generate, high paying long-term employment opportunities, new and stable sales tax revenue sources and improving intergovernmental relations.

Though the challenges are great, the City is firmly committed to meeting each and every challenge that comes our way. This budget is the next step towards meeting those challenges. By continuing to follow the financial policy set forth by the City Council, Brentwood will deliver the highest level of service permitted by the available resources.

Sincerely,

John Stevenson

John Stevenson
City Manager

MISSION STATEMENT

**The City of Brentwood is dedicated to creating, maintaining and enhancing
a well-planned community that is friendly, safe and healthy for everyone.**

Mission Statement Adopted January 5, 2001

CORE VALUES

As City employees, we value . . .

Brentwood's Quality of Life

- with enthusiasm and a positive attitude, we strive to provide the highest quality community service thereby contributing to the quality of life for City residents and businesses, present and future

Brentwood's Community Spirit

- we strive to represent the public's concerns, needs and vision in the day-to-day activities of responsible public service

Accountability

- prudent management, interdepartmental cooperation and employee performance that produces cost effective results which demonstrate our respect for the citizens whose tax dollars support this organization

Innovation

- initiative and willingness to be adaptable and creative with decisions that will endure the test of time and meet the needs of future generations

Ethics

- we believe a sound basis for judging the rightness of an action is a test of its high standards and its effect on people

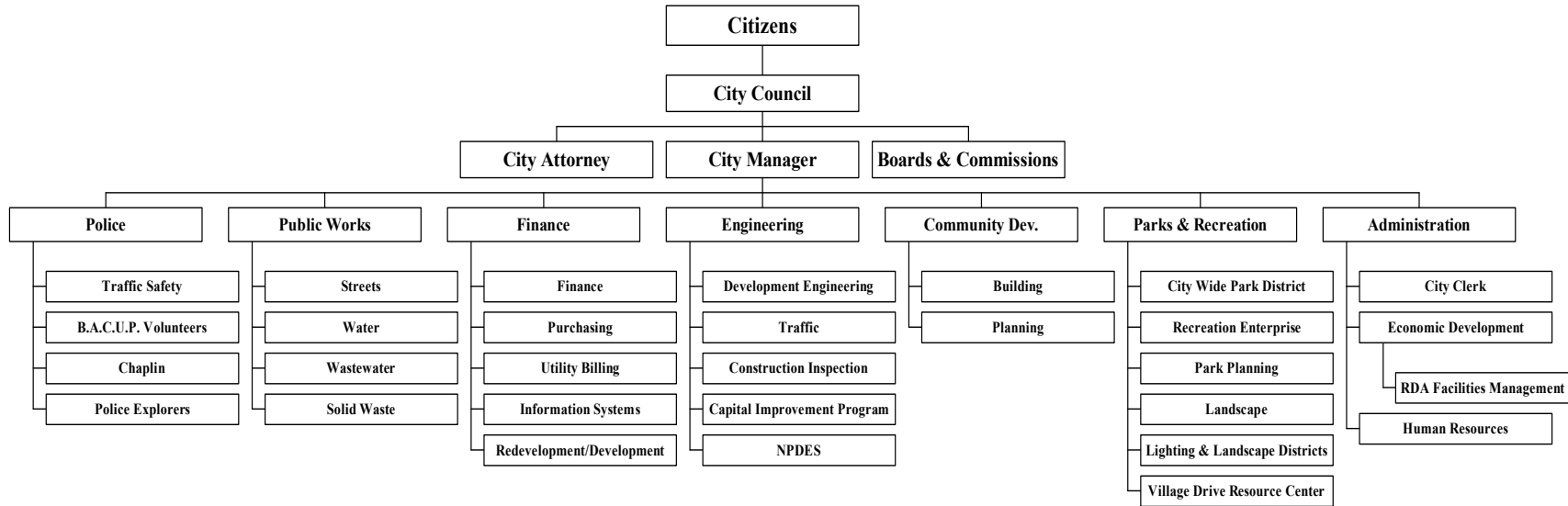
Brentwood City Council's

THREE YEAR GOALS

2001-2004 • not in priority order

- Provide and build public facilities
 - Provide and maintain an adequate public infrastructure
- Plan and manage growth to maintain and enhance our small town character
 - Enhance and promote Brentwood's economic vitality
 - Provide friendly customer service

City Organizational Chart



Budget Guidelines

Fiscal Years 2001/02 – 2002/03

I. User’s Guide to the Adopted Operating Budget

Each year, the Finance Department coordinates the preparation of four key budget documents:

1. Operating Two Year Budget
2. Five-Year Capital Improvement Program
3. City-Wide Cost Allocation Plan
4. Comprehensive Annual Financial Report

The information contained in these documents is the end product of a thorough financial review performed through the combined efforts of staff within the City. On subsequent pages, a brief description of the budget documents and a summary of their intended uses is provided.

If You Are Looking For:

Where It Is Found:

Budget Overview and Policies
Budget Trends and Graphs
Revenue Detail/Departmental Expenditures
Summaries
Personnel Information
Five-year Line Item Expenditure Detail
Line Item Justification for all Funds
Status of Prior-Year Capital Projects
Adopted Current Year Projects
Future Projects Anticipated Funding
Total cost by Classification
City Staff Billing Rates

Financial Statements, City Statistics,
Demographics, Management Statement

Adopted Operating Budget

Adopted Five-Year Capital Improvement Program Budget

Cost Allocation Plan (CAP)
(Available 120 Days after Budget Adoption)

Comprehensive Annual Financial Report (CAFR)
(Available 180 days after fiscal year end)

A. Adopted Operating Two Year Budget Detail

The Adopted Operating Budget is summarized at a division level. Divisional budgets consolidate program activities into similar service categories within a fund with the intent of reducing the cumbersome nature of a program based budget document. Every effort has been made to present the budget document in a “User Friendly” format. Increased emphasis has been placed on text, trends and written explanations.

The Adopted Operating Budget Detail provides a separate line item, object code detail for the budget. Adopted expenditures within each divisional category are detailed with descriptions. Budgets are broken down to the program level and are listed in account number order. Historical information is prepared at a detailed object code level for comparison purposes. Cost data within this document is presented by department.

B. Adopted Five-Year Capital Improvement Program

The Adopted Five-Year Capital Improvement Program (CIP) Budget is a separate document that is annually brought to the City Council for consideration. This document matches funding sources with capital expenditures while developing a five-year schedule for completion. The relationship between the CIP and the operating budgets is described in detail on subsequent pages of this document.

Within the CIP document, projects have been separated into seven categories:

1. Roadway Improvements
2. Parks and Trails Improvements
3. Water Improvements
4. Wastewater Improvements
5. Community Facilities Improvements
6. Developer Improvements

Each project has been assigned a unique identification number that will remain with the project throughout its life. The project identification number allows the City Council to track and monitor project status over multi-year periods. Prior to City Council’s consideration of the CIP, the document was provided to the Planning Commission for comments. Additionally, a cross-reference index has been included in the appendix of the CIP document to simplify the identification of the status of projects included in prior CIP documents.

C. City-Wide Cost Allocation Plan

The City-Wide Cost Allocation Plan (CAP) is a budget document that will be prepared and distributed approximately 120 days following the adoption of the annual operating budget. A Cost Allocation Plan is a widely recognized and well-used method of distributing administrative overhead “support” costs to the benefiting programs within the City. The City Council adopted its first CAP in December, 1994. That plan established the method of allocating indirect and direct costs. The CAP is updated each year based upon the approved budget data for the current year and actual financial and statistical data for prior years.

The City-Wide administrative overhead rate for Fiscal Year 2001/02 was 27.82% of direct costs. The City’s CAP also becomes a key document in preparing the City’s User Fee Review and labor charge rates.

D. Comprehensive Annual Financial Report

II. Budget Development Process for Fiscal Years 2001/02 – 2002/03

The Budget Development Guidelines, when approved by the City Council, will provide the policy framework in which the Operating Budget for Fiscal Years 2001/02 – 2002/03 will be prepared by staff.

The number one financial management priority for the City of Brentwood in Fiscal Years 2001/02 – 2002/03 will continue to be to stabilize its financial and service base and rebuild reserves.

Budget Development Guidelines

1. The Fiscal Years 2001/02 – 2002/03 will reflect the City Council's values and principles for:
 - A fiscally balanced budget.
 - Full cost allocation and fee collection wherever possible.
 - Consistent conservative fiscal management practice.

Amended Budget For Fiscal Years 2001/02 - 2002/03

2. General Fund departmental budgets for Fiscal Years 2001/02 – 2002/03 will be set at a spending level that will be free from reliance upon non-recurring revenue sources or deficit spending.
3. The City will strive to maintain 15% of annual appropriations in the General Fund’s Undesignated Fund Balance at June 30, 2001 and 2002.
4. Citizen participation is to be encouraged by providing an opportunity for public review and comment on the preliminary budget with a Workshop and Public Hearings.
 - It is the goal to constantly improve long-range financial stability.

Amended Budget For Fiscal Years 2001/02 - 2002/03

III. Constitutional Spending Limits

Article XIII (B) of the California Constitution provides that the City's annual appropriations be subject to certain State limitations. This appropriations limit is often referred to as the Gann Limitation. The City's limitation is calculated each year and is established by a resolution of the City Council as a part of the Annual Operating Budget.

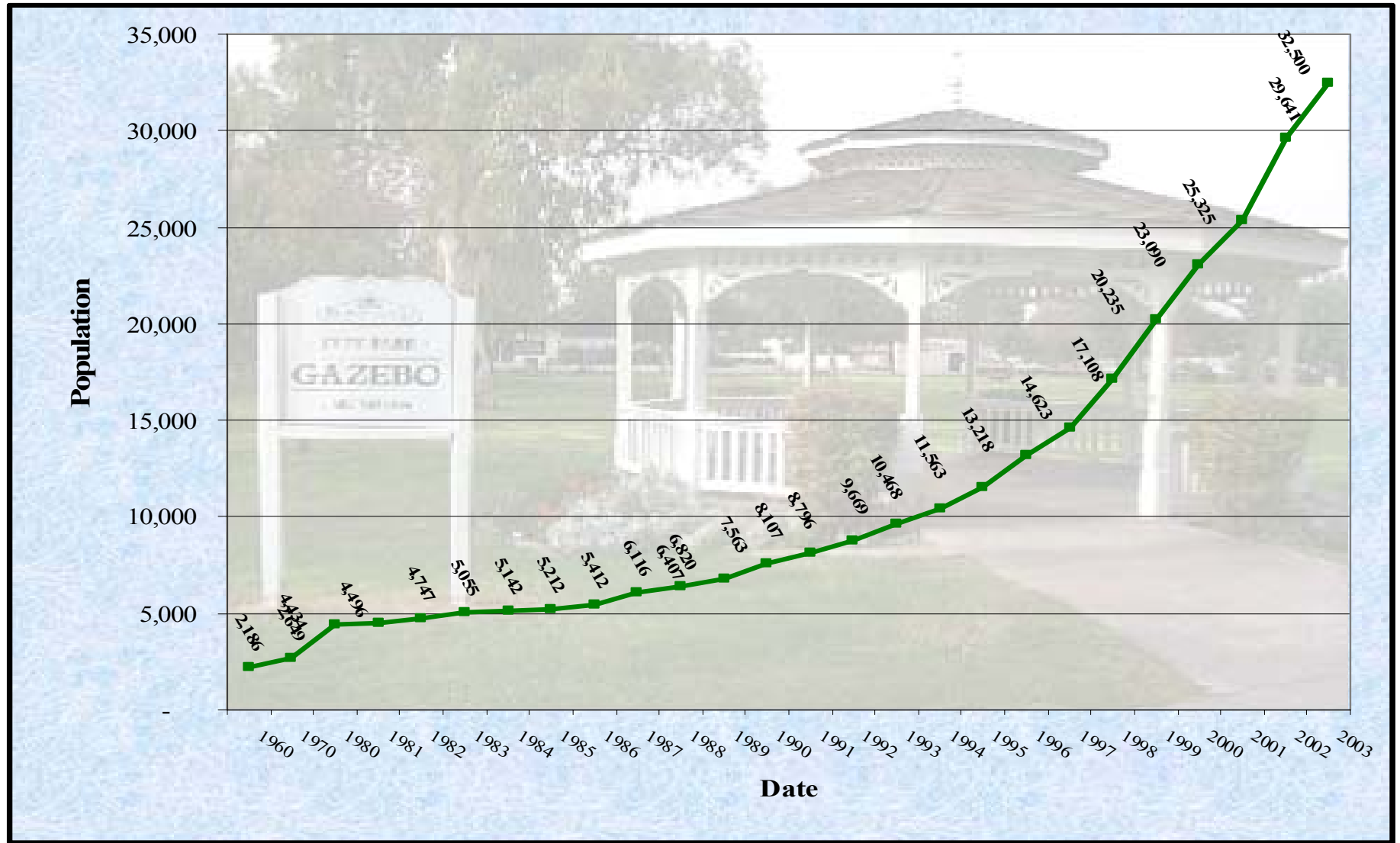
The Article XIII (B) limitation for Fiscal Years 2002/03 has been calculated to be \$24,739,231. This amount was calculated by taking the prior year's limitation and adjusting it by the total change in non-residential valuation due to new development.

The Article XIII (B) limitation is not a restricting factor for the City of Brentwood. This is due to the combination of high population growth and reduced Operating Budget Appropriations during the past several years. This factor will continue to be monitored annually and budget adjustments will be recommended if they are required in future years.

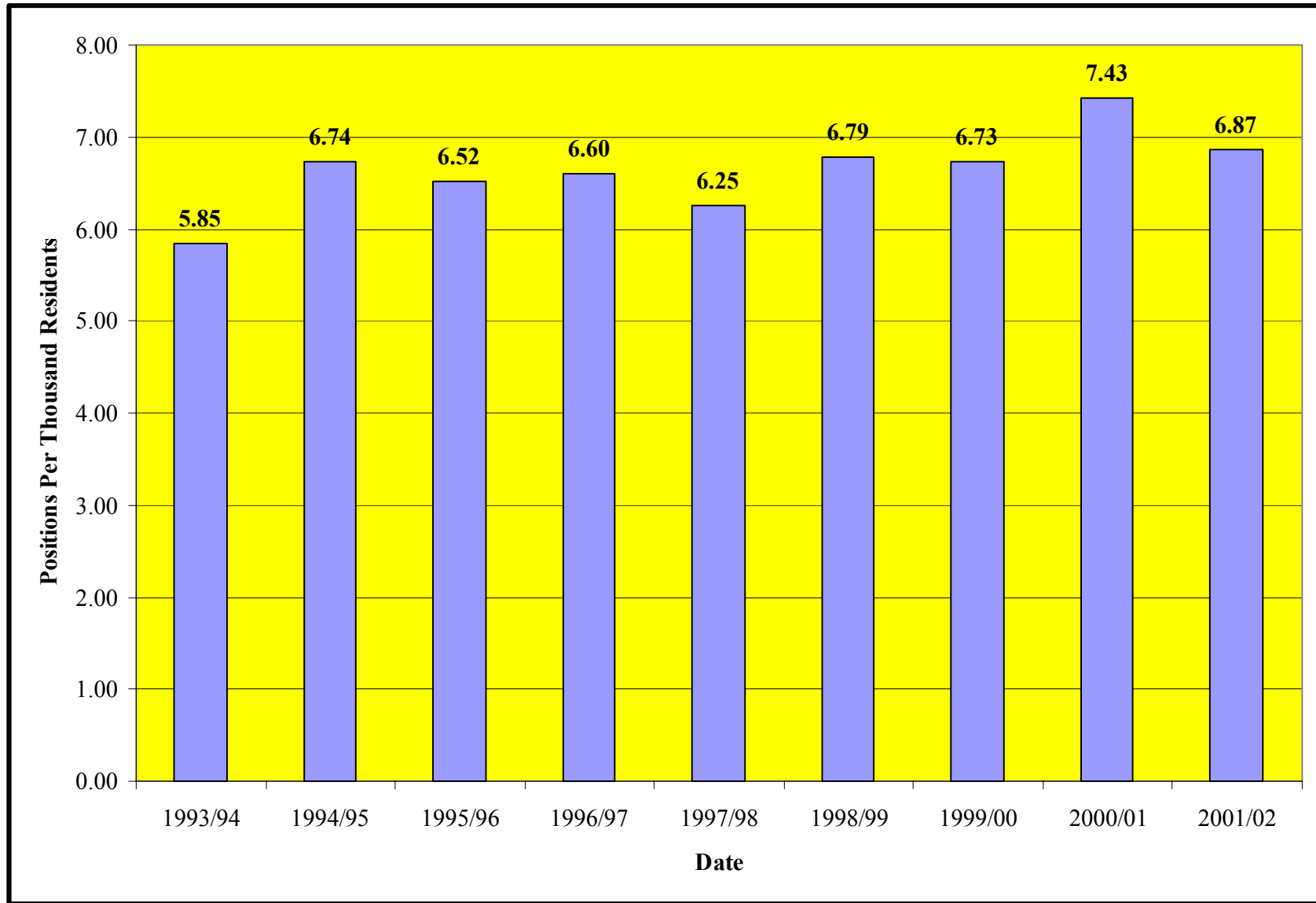
**Article XIII (B) Appropriations Limit for the City of Brentwood
For Fiscal Year 2002/03**

Appropriations Limit for Fiscal Year 2001/02	<u>\$ 20,655,572</u>
Population in January 2002	29,641
Population in January 2001	25,104
Percentage Increase in Population - City	18.07%
Percentage Increase in Contra Costa County	1.76%
Non-Residential Assessed Valuation	1.44%
Factor to be applied to Prior Year (Population Factor x Per Capita Factor)	1.165705%
Appropriations Limit for Fiscal Years 2002/03	<u>\$ 24,739,231</u>

40 Year History of Population Growth



Eight Year Personnel History Per Thousand Residents



Significant Accounting Policies

The financial statements for the City of Brentwood (City) are prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

Reporting Entity

The City of Brentwood was incorporated January 19, 1948 under the laws of the State of California and enjoys all the rights and privileges applicable to a **General Law City**. The City operates under a **Council-Manager** form of government, and currently provides a wide variety of services to its citizens, including: police, public services, community development, engineering, and general administrative services. The Brentwood Redevelopment Agency was activated on August 13, 1982 pursuant to the State of California Health and Safety Code Section 33000, for the purpose of preparing and carrying out plans for the improvement, rehabilitation and development of blighted areas within the territorial limits of the City of Brentwood.

Fund Accounting

The City uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain City functions or activities.

A fund is an accounting entity with a self-balancing set of accounts established to record the financial position and results of operations of a specific governmental activity. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The City maintains the following fund types and account groups:

Governmental Fund Types

General Fund: The General Fund is the general operating fund of the City and accounts for all unrestricted financial resources except those required to be accounted for in another fund.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

Debt Service Fund: Debt Service Funds account for the accumulation of resources for, and the payment of, interest and principal on general long-term debt and related costs.

Capital Projects Fund: Capital Projects Funds account for financial resources segregated for the acquisition of major capital projects or facilities (other than those financed by proprietary fund types).

Proprietary Fund Types

Enterprise Funds: Enterprise Funds account for operations in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is to be financed or recovered primarily through user charges.

Internal Service Funds: Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the City or to other governmental units, on a cost-reimbursement basis.

Fiduciary Fund Types

Agency Funds: Agency Funds account for assets held by the City as trustee or agent for individuals, private organizations, or other governmental units, and/or other funds. These funds are custodial in nature (assets correspond with liabilities) and do not involve measurement of results of operations.

Account Groups

General Fixed Assets Account Group: This account group is used to account for and control all City general fixed assets, other than those in the proprietary funds, of long-term character such as land, buildings and structures, and major equipment.

General Long-Term Debt Account Group: This account group is used to account for the City's outstanding long-term liabilities that are expected to be paid from future revenues of the governmental funds.

Basis of Accounting

Governmental fund types and fiduciary fund types use a modified accrual basis of accounting. Revenues are recognized when available and measurable. Revenues which are accrued include Federal and State grants and subventions, property taxes, transient occupancy taxes, sales taxes collected by the State on behalf of the City prior to year-end, interest and certain charges for current services. Revenues which are not considered susceptible to accrual include certain licenses, permits, fines, forfeitures and penalties. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt and special assessment debt are recorded as expenditures when paid.

The accrual basis of accounting is utilized by proprietary fund types, agency funds and trust funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Budgetary Process

The City uses the following procedures in establishing the budgetary data reflected in the financial statements: After March 1, department heads prepare estimates for required appropriations for the fiscal year commencing the following July 1. The proposed budget includes estimated expenditures and forecasted revenues for the fiscal year on a basis consistent with Generally Accepted Accounting Principles (GAAP). The data is presented to the City Manager for review. In June, the City Manager submits to the City Council a proposed operating budget for the upcoming fiscal year. The operating budget includes a summary of the proposed expenditures and financial resources of the City. Public meetings are conducted to obtain public comments. The City Council adopts the budget by June 30 through passage of an adopting resolution. This appropriated budget covers substantially all City expenditures, all appropriated amounts shown are as originally adopted or as amended by the City Council, and unexpended prior year appropriations lapsed at the year end.

The City Manager is authorized to transfer budgeted amounts within departments, within the same fund. Transfers of appropriations between departments and between funds may be made only by authority of the City Council. Formal budgetary integration is employed as a management control device during the fiscal year for all governmental funds.

Cash and Investments

Cash and investments include amounts in demand deposits as well as short-term and long-term investments with a maturity date within five years of the date of purchase. Investments, including accrued interest, are stated at cost, which approximates market value.

Interfund Transactions

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” or “due to other funds,” on the balance sheet.

Restricted Assets

Restricted assets represent unexpended proceeds, interest earnings thereon and reserve amounts of certificates of participation, tax allocation bonds and notes, special assessment bonds and revenue notes. Under the related resolutions and indentures, the remaining proceeds are restricted for the use of future construction of improvements to the respective projects, for debt service or for reserve requirements. The majority of these assets are held by trustees and fiscal agents.

Fixed Assets

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed asset account group. Fixed assets purchased through the proprietary fund types are capitalized in the funds used to acquire or construct them.

All purchased fixed assets are valued at cost where historical records are available, and at estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated, as applicable, over the remaining useful lives of the related fixed assets.

Public domain (“infrastructure”) general fixed assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage and lighting systems are not capitalized as these assets are immovable and of value only to the government. However, it is the City’s policy to capitalize water, solid waste, and wastewater system infrastructure as these assets are recorded in an enterprise fund.

Compensated Absences

Vested or accumulated vacation and sick leave of employees, that is expected to be liquidated with expendable available financial resources, is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation and sick leave that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No expenditure is reported for these amounts. Vested or accumulated vacation and sick leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrued to employees.

Property Taxes

The City has elected, by ordinance, that the duties of assessing and collecting property taxes be performed by the Contra Costa County Assessor and Tax Collector, respectively. Tax levies cover the period from July 1 to June 30 of each year. All tax liens attach annually on the first day in March preceding the fiscal year for which the taxes are levied. Taxes are levied on both real and personal property as of March 1.

Secured property taxes are levied against real property and are due and payable in two equal installments. The first installment is due on November 1 and becomes delinquent if not paid by December 10. The second installment is due on February 1 and becomes delinquent if not paid by April 10. Unsecured personal property taxes are due on July 1 each year. These taxes become delinquent if not paid by August 31.

The City records property tax revenues in the fiscal year received, except that an accrual is made for revenues received within 45 to 60 days after the end of the fiscal year.

Grants

Federal and State grant revenues are accrued to the extent expenditures are incurred. All such grants are subject to audit and adjustment by the grantor.

Long-Term Obligations

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Bond Discounts/Issuance Costs

In governmental fund types, bond discounts and issuance costs are recognized in the current period. Bond discounts and issuance costs for proprietary fund types are deferred and amortized over the term of the bonds using the bonds outstanding method, which approximates the effective interest method. Bond discounts are presented as a reduction of the face amount of bonds payable, whereas issuance costs are recorded as deferred charges.

Fund Equity

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from developers, customers or other funds. Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use of financial resources. Fund designations are established to indicate tentative plans for the use of current financial resources in the future.

RESOLUTION NO. 2599

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENTWOOD ADOPTING THE 2001/02-2002/03 FINAL BUDGET FOR THE CITY OF BRENTWOOD

WHEREAS, the City Council of the City of Brentwood has reviewed the financial condition of the City of Brentwood; and

WHEREAS, the City departments have submitted requests for appropriations to fund the departmental programs to provide services for the City of Brentwood; and

WHEREAS, the City Council has reviewed these specific departmental requests and held workshops to discuss City priorities for the expenditure of City funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brentwood hereby adopts the 2001/02-2002/03 Final Amended Budget for the City of Brentwood as presented by the City Manager.

PASSED by the City Council of the City of Brentwood at its regular meeting on June 25, 2002 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

ATTEST:

Michael A. McPoland, Sr.

Michael A. McPoland, Sr.

Mayor

Karen Diaz

Karen Diaz, CMC

City Clerk

RESOLUTION NO.2592

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENTWOOD APPROVING AND ADOPTING THE PROP 4 APPROPRIATION LIMIT FOR THE FISCAL YEAR OF 2002/03

WHEREAS, the Department of Finance staff have notified the City of the change in the California per capita personal income and such change is -1.27% for the prior calendar year, and;

WHEREAS, the City also has the option to use the change in the local assessment roll due to local nonresidential construction in lieu of the California per capita personal income change; the City has opted to use the actual change in non-residential valuation divided by total assessed valuations at 1.44%;;

WHEREAS, the Department of Finance staff have notified the City of the change in population of the City and the entire Contra Costa County in which the City has the option to use the greater percentage change, which change is an increase of 18.07% for the City of Brentwood for the prior calendar year, and;

WHEREAS, pursuant to California Constitution Article XIII B, Section 1 and Government Code sections 7900 et seq., and pursuant to the guidelines set forth by Proposition 111, the City appropriations limit must be adjusted for changes from the base year of 1986-87 to the fiscal year ending June 30, 2003.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Brentwood, the appropriations limit for the City of Brentwood for fiscal year ending June 30, 2003 is \$24,078,315.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Brentwood at a regular meeting held on June 25, 2002 by the following vote:

AYES:

NOES:

ABSENT

APPROVED:

ATTEST:

Karen Diaz

Karen Diaz, CMC
City Clerk

Michael A. McPoland, Sr.

Michael A. Mc Poland, Sr., Mayor

Amended Budget For Fiscal Years 2001/02 - 2002/03

ANNUAL BUDGET SUMMARY

	Fund Balance & Reserves at 6/30/00	2000/01		Projected Fund Balance & Reserves at 6/30/01	2001/02		Projected Fund Balance & Reserves at 6/30/02	2002/03		Projected Fund Balance & Reserves at 6/30/03
		Actual Revenues 00/01	Actual Expenditures 00/01		Budget Revenues 01/02	Budget Appropriations 01/02		Budget Revenues 02/03	Budget Appropriations 02/03	
100 General Fund	3,737,596	11,531,711	11,396,303	3,873,004	12,626,843	13,326,827	3,173,020	20,564,640	24,673,530	11,212,156
Merged Community Development & Engineering							12,148,025			
215 Youth Diversion Program	(14,063)	93,801	60,529	19,209	84,108	75,710	27,607	84,108	75,450	36,265
283 Community Development	5,970,600	5,207,486	2,680,750	8,497,336	3,563,089	3,013,097	9,047,328	Merged with General Fund, July 1, 2001		
284 Engineering	(23,944)	4,583,134	1,679,673	2,879,517	2,189,550	1,968,370	3,100,697	Merged with General Fund, July 1, 2001		
335 Capital Improvement Program	0	1,792,983	1,792,983	0	2,074,291	2,074,291	0	2,338,858	2,338,858	0
501 City Rentals	(23,983)	1,546,694	1,577,208	(54,497)	3,479,289	3,207,450	217,342	504,922	564,770	157,494
520 Park Enterprise	9,054,986	1,863,256	2,218,084	8,700,158	2,305,113	2,241,007	8,764,264	2,600,414	2,690,672	8,674,006
540 Solid Waste Enterprise	258,953	3,405,020	2,950,297	713,676	3,789,760	2,754,948	1,748,488	4,458,362	3,503,861	2,702,990
560 Water Enterprise	2,594,006	5,105,841	6,488,555	1,211,293	5,346,000	5,111,338	1,445,955	6,297,100	5,970,567	1,772,488
590 Wastewater Enterprise	3,219,313	14,576,278	15,314,045	2,481,546	2,736,500	2,684,067	2,533,979	3,145,375	3,648,775	2,030,579
700 Emergency Preparedness	0	0	0	0	2,000,000	0	2,000,000	3,000,000	0	5,000,000
701 Information Services	(7,819)	417,590	361,914	47,857	542,400	539,092	51,165	702,313	644,615	108,863
702 Equipment Replacement	(543,881)	1,154,070	71,576	538,614	1,083,396	563,749	1,058,261	1,449,984	719,228	1,789,017
703 Information Systems Replacement	292,637	257,414	425,617	124,433	275,195	112,500	287,129	389,642	227,500	449,271
704 Building Replacement	320,075	359,738	150,485	529,328	361,880	336,404	554,804	355,480	249,341	660,943
705 Tuition Program	0	0	0	0	0	0	0	50,000	50,000	0
706 Fleet Maintenance	0	0	612	(612)	446,939	443,841	2,486	605,520	592,399	15,607
Totals	24,834,477	51,895,017	47,168,630	29,560,864	42,904,353	38,452,691	34,012,527	46,546,718	45,949,566	34,609,679

Amended Budget For Fiscal Years 2001/02 - 2002/03

SUMMARY OF ALL FUND REVENUES

	1999/00 Actual	2000/01 Budget	2000/01 Actual	Projected 2001/02 Budget	Amended 2002/03 Budget
<u>All Department Total</u>					
100 General Fund	\$ 582,066	\$ 563,500	\$ 641,510	\$ 731,250	\$ 870,000
215 Youth and Family	44,866	97,108	93,801	84,108	84,108
283 Community Development	2,852,035	1,531,500	5,207,486	3,563,089	0
284 Engineering	3,176,168	1,673,000	4,583,134	2,189,550	0
335 Capital Improvement Program	1,445,341	2,057,558	1,792,983	2,074,291	2,338,858
501 City Rentals	19,323	51,000	1,546,694	3,479,289	504,922
520 Park and Recreation	1,019,217	1,656,865	1,863,256	2,305,113	2,600,414
540 Solid Waste	2,775,304	3,069,560	3,405,020	3,789,760	4,458,362
560 Water	12,688,599	3,952,587	5,105,841	5,346,000	6,297,100
590 Wastewater	5,751,180	1,926,848	14,576,278	2,736,500	3,145,375
700 Emergency Preparedness	0	0	0	2,000,000	3,000,000
701 Information Services	255,404	415,000	417,590	542,400	702,313
702 Equipment Replacement	732,049	1,104,375	1,154,070	1,083,396	1,449,984
703 Information Systems Replacement	168,039	234,376	257,414	275,195	389,642
704 Building Replacement	301,314	270,648	359,738	361,880	355,480
705 Tuition Program	0	0	0	0	50,000
706 Fleet Maintenance	0	0	0	446,939	605,520
Total Revenues	\$ 31,810,905	\$ 18,603,925	\$ 41,004,816	\$ 31,008,760	\$ 26,852,078

Amended Budget For Fiscal Years 2001/02 - 2002/03

SUMMARY OF ALL FUND EXPENDITURES

	1999/00 Actual	2000/01 Budget	2000/01 Actual	Projected 2001/02 Budget	Amended 2002/03 Budget
<u>All Department Total</u>					
100 General Fund	\$ 8,457,483	\$ 11,477,613	\$ 11,396,303	\$ 13,326,827	\$ 24,673,530
215 Youth and Family	56,384	63,784	60,529	75,710	75,450
283 Community Development	2,156,771	3,118,945	2,680,750	3,013,097	0
284 Engineering	1,174,471	1,830,584	1,679,673	1,968,370	0
335 Capital Improvement Program	1,445,341	2,057,558	1,792,983	2,074,291	2,338,858
501 City Rentals	19,323	2,355	1,577,208	3,207,450	564,770
520 Park and Recreation	979,308	2,016,984	2,218,084	2,241,007	2,690,672
540 Solid Waste	2,516,351	2,675,574	2,950,297	2,754,948	3,503,861
560 Water	5,593,883	4,247,029	6,488,555	5,111,338	5,970,567
590 Wastewater	1,842,252	2,211,238	15,314,045	2,684,067	3,648,775
700 Emergency Preparedness	0	0	0	0	0
701 Information Services	256,017	417,307	361,914	539,092	644,615
702 Equipment Replacement	163,054	578,381	71,576	563,749	719,228
703 Information Systems Replacement	1,351	85,505	425,617	112,500	227,500
704 Building Replacement	1,229	141,850	150,485	336,404	249,341
705 Tuition Program	0	0	0	0	50,000
706 Fleet Maintenance	0	0	612	443,841	592,399
Total Expenditures	\$ 24,663,218	\$ 30,924,707	\$ 47,168,630	\$ 38,452,691	\$ 45,949,566

Amended Budget For Fiscal Years 2001/02 - 2002/03

SUMMARY OF ALL FUNDS LINE ITEM CATEGORIES

	1999/00 Actual	2000/01 Budget	2000/01 Actual	Projected 2001/02 Budget	Amended 2002/03 Budget
<u>All Funds</u>					
Salaries and Benefits	\$ 11,176,566	\$ 14,851,948	\$ 14,227,405	\$ 17,404,152	\$ 20,457,086
Supplies and Services	11,601,819	14,917,594	17,251,992	16,943,703	21,101,303
Capital Outlay	<u>329,201</u>	<u>3,043,487</u>	<u>3,233,773</u>	<u>6,659,353</u>	<u>5,132,472</u>
Total All Funds	\$ 23,107,586	\$ 32,813,029	\$ 34,713,170	\$ 41,007,208	\$ 46,690,861

Amended Budget For Fiscal Years 2001/02 - 2002/03

SUMMARY OF ALL FUND EXPENDITURES BY LINE ITEM CATEGORY

		1999/00	2000/01	2000/01	Projected	Amended
		Actual	Budget	Actual	2001/02	2002/03
					Budget	Budget
<i>Salaries and Benefits</i>						
100	General Fund	\$ 5,332,034	\$ 6,782,031	\$ 6,086,473	\$ 7,920,730	\$ 12,815,283
215	Youth and Family	48,379	53,603	52,843	59,539	61,704
230	City-Wide Park District	238,869	271,214	277,351	348,656	389,809
283	Community Development	1,321,308	1,660,777	1,663,370	1,975,964	0
284	Engineering	852,609	1,124,559	1,242,750	1,272,148	0
335	Capital Improvement Program	881,087	1,166,446	1,107,417	1,335,607	1,517,024
501	City Rentals	0	0	0	0	104,465
520	Park and Recreation	344,667	900,745	946,915	1,252,976	1,277,980
540	Solid Waste	680,075	866,092	856,427	801,016	1,100,560
560	Water	796,116	1,018,679	1,028,496	992,526	1,250,749
590	Wastewater	478,891	645,100	616,211	724,473	1,071,236
700	Emergency Preparedness	0	0	0	0	0
701	Information Services	202,487	286,477	262,074	370,796	448,331
702	Equipment Replacement	0	0	0	0	0
703	Information Systems Replacement	0	0	0	0	0
704	Building Replacement	44	76,225	87,076	141,561	162,719
705	Tuition Program	0	0	0	0	0
706	Maintenance Service Center	0	0	0	208,160	257,227
Total Salaries & Benefits		\$ 11,176,566	\$ 14,851,948	\$ 14,227,405	\$ 17,404,152	\$ 20,457,086

Amended Budget For Fiscal Years 2001/02 - 2002/03

SUMMARY OF ALL FUND EXPENDITURES BY LINE ITEM CATEGORY

		1999/00	2000/01	2000/01	Projected	Amended
		Actual	Budget	Actual	2001/02	2002/03
					Budget	Budget
<i>Supplies and Services</i>						
100	General Fund	\$ 3,072,552	\$ 3,796,142	\$ 4,094,319	\$ 4,425,837	\$ 7,318,317
215	Youth and Family	8,005	10,181	7,686	12,571	13,746
230	City-Wide Park District	202,687	615,192	474,050	540,398	942,562
283	Community Development	835,463	1,230,668	988,329	1,022,553	0
284	Engineering	321,862	648,475	423,071	670,825	0
501	City Rentals	43,306	2,355	77,208	207,450	460,305
335	Capital Improvement Program	545,751	850,612	656,056	718,684	775,834
520	Park and Recreation	634,641	1,116,239	1,265,993	988,031	1,412,692
540	Solid Waste	1,822,112	1,809,482	1,965,334	1,953,932	2,403,301
560	Water	2,824,247	3,080,350	4,592,375	3,972,062	4,576,818
590	Wastewater	1,229,469	1,566,138	2,138,880	1,959,594	2,577,540
700	Emergency Preparedness	0	0	0	0	0
701	Information Services	53,530	105,830	99,840	158,296	190,284
702	Equipment Replacement	5,658	22,055	17,576	22,195	28,260
703	Information Systems Replacement	1,351	3,500	425,617	12,500	12,500
704	Building Replacement	1,185	60,375	25,047	62,843	50,622
705	Tuition Program	0	0	0	0	50,000
706	Maintenance Service Center	0	0	612	215,932	288,523
<i>Total Supplies and Services</i>		\$ 11,601,819	\$ 14,917,594	\$ 17,251,992	\$ 16,943,703	\$ 21,101,303

Amended Budget For Fiscal Years 2001/02 - 2002/03

SUMMARY OF ALL FUND EXPENDITURES BY LINE ITEM CATEGORY

		1999/00	2000/01	2000/01	Projected	Amended
		Actual	Budget	Actual	2001/02	2002/03
					Budget	Budget
<i>Capital Outlay</i>						
100	General Fund	\$ 52,897	\$ 376,440	\$ 502,930	\$ 357,260	\$ 566,930
215	Youth and Family	0	0	0	3,600	0
230	City-Wide Park District	405	0	0	0	0
283	Community Development	0	227,500	29,051	14,580	0
284	Engineering	0	57,550	13,852	25,397	0
335	Capital Improvement Program	18,503	40,500	29,509	20,000	46,000
501	City Rentals	0	0	1,500,000	1,502,500	2,500
520	Park and Recreation	0	52,664	65,339	57,550	43,000
540	Solid Waste	0	821,920	208,965	1,453,875	1,607,984
560	Water	100,000	687,049	730,199	1,399,856	1,278,382
590	Wastewater	0	111,283	61,565	1,021,432	593,058
700	Emergency Preparedness	0	0	0	0	0
701	Information Services	0	25,000	0	10,000	6,000
702	Equipment Replacement	157,396	556,326	54,000	541,554	690,968
703	Information Systems Replacement	0	82,005	0	100,000	215,000
704	Building Replacement	0	5,250	38,362	132,000	36,000
705	Tuition Program	0	0	0	0	0
706	Maintenance Service Center	0	0	0	19,749	46,650
	Total Capital Outlay	\$ 329,201	\$ 3,043,487	\$ 3,233,773	\$ 6,659,353	\$ 5,132,472



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Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - FUND BALANCE

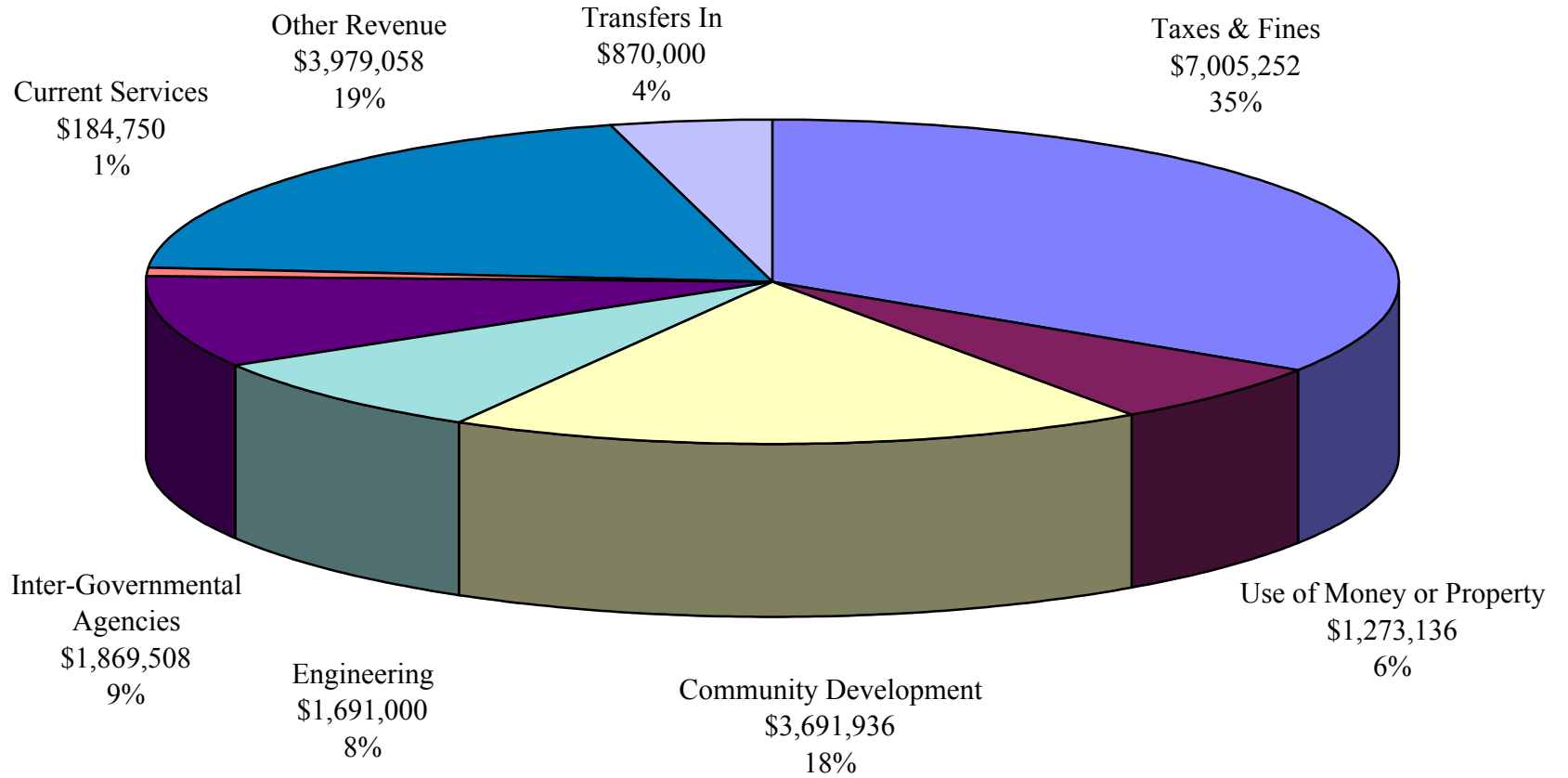
	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Budget 2001/02	Amended Budget 2002/03
Revenues	\$ 9,024,956	\$ 10,061,693	\$ 10,890,201	\$ 11,895,593	\$ 19,694,640
Expenditures	<u>8,457,483</u>	<u>10,954,613</u>	<u>10,683,722</u>	<u>12,703,827</u>	<u>20,700,530</u>
Excess (deficiency) of revenues (under) expenditures	567,473	(892,920)	206,479	(808,234)	(1,005,890)
Other Sources:					
Transfer In	582,066	563,500	641,510	731,250	870,000
Transfer Out	<u>(422,875)</u>	<u>(523,000)</u>	<u>(712,581)</u>	<u>(623,000)</u>	<u>(3,973,000)</u>
Total Other Sources (Uses)	159,191	40,500	(71,071)	108,250	(3,103,000)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	726,664	(852,420)	135,408	(699,984)	(4,108,890)
Fund Balance Development Services, <i>merged 7/1/02.</i>	0	0	0	0	12,148,025
Fund Balance, Beginning Year Prior Period Adjustment	<u>3,010,932</u>	<u>3,737,596</u>	<u>3,737,596</u>	<u>3,873,004</u>	<u>3,173,020</u>
Fund Balance, End of Year	<u><u>\$ 3,737,596</u></u>	<u><u>\$ 2,885,176</u></u>	<u><u>\$ 3,873,004</u></u>	<u><u>\$ 3,173,020</u></u>	<u><u>\$ 11,212,156</u></u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - FUND BALANCE

	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Budget 2001/02	Amended Budget 2002/03
FUND BALANCE:					
<u>Reserved</u>					
34330 Information Technology Reserve	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0
34305 Compensated Absences Reserve	0	204,343	287,420	287,420	301,791
34331 Pavement Management Reserve	275,000	575,000	575,000	575,000	575,000
34332 Facility Reserve	350,000	650,000	650,000	650,000	650,000
Total Reserved:	725,000	1,429,343	1,512,420	1,512,420	1,526,791
<u>Unreserved</u>					
Undesignated:	3,012,596	1,455,833	2,360,584	1,660,601	9,685,365
Total Unreserved:	3,012,596	1,455,833	2,360,584	1,660,601	9,685,365
Total Fund Balance (Reserved & Unreserved)	\$ 3,737,596	\$ 2,885,176	\$ 3,873,004	\$ 3,173,020	\$ 11,212,156

General Fund Revenue Detail and Interfund Transfers



Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - REVENUE

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>TAXES & FINES:</u>					
40XXX Property Tax	\$ 1,499,452	\$ 1,871,450	\$ 1,925,965	\$ 2,278,939	\$ 2,678,939
41100 Sales & Use Tax	1,856,635	2,080,300	2,079,544	2,200,000	2,650,000
41104 1/2 Cent Sales Tax	98,169	122,980	98,822	123,200	137,984
41105 Transient Occupancy Tax	88,147	99,000	115,367	115,500	132,825
41112 ERAF Relief	0	0	249,072	0	0
41115 Franchise Fees	225,795	259,600	264,651	285,560	389,116
41118 Home Occupation Permits	9,050	7,700	11,343	11,550	12,705
41120 Business License Tax	52,690	52,000	61,554	69,000	79,350
41126 Tobacco Tax	0	0	425	500	500
41130 Real Property Transfer Tax	264,754	247,600	316,065	368,550	423,833
41150 Fines & Forfeitures	155,191	179,700	144,824	150,000	500,000
TOTAL TAXES & FINES	\$ 4,249,884	\$ 4,920,330	\$ 5,267,632	\$ 5,602,799	\$ 7,005,252
<u>REVENUE FROM USE OF MONEY OR PROPERTY:</u>					
43300 Investment Interest	\$ 661,256	\$ 500,000	\$ 715,170	\$ 600,000	\$ 1,200,000
43320 Rental Income	67,213	50,000	68,514	65,000	65,000
43330 Royalties	2,283	2,000	5,216	6,780	8,136
TOTAL REV. MONEY/PROP.	\$ 730,752	\$ 552,000	\$ 788,900	\$ 671,780	\$ 1,273,136
<u>BUILDING:</u>					
45600 Building Permits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,608,750
45600.01 Building Permits-Electrical	0	0	0	0	206,250
45600.02 Building Permits-Plumbing	0	0	0	0	206,250
45600.03 Building Permits-Mechanical	0	0	0	0	206,250
45600.04 Building Permits	0	0	0	0	0
45605 Building Office Automation	0	0	0	0	21,250
45607 Building Plan Check Fee	0	0	0	0	786,225
45608 Building Citations	0	0	0	0	0
46700 Other Income	0	0	0	0	0
46750 CIFP Personnel Reimbursement	0	0	0	0	0
TOTAL BUILDING	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,034,975

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - REVENUE

	1999/00		2000/01		2000/01		2001/02		2002/03
	Actual		Budget		Actual		Projected		Amended
PLANNING:									
45500 Filing Fees	\$ 0		\$ 0		\$ 0		\$ 0		\$ 0
45503 General Plan Update	0		0		0		0		0
45505 Planning	0		0		0		0		0
45505.01 Administrative Sign	0		0		0		0		4,653
45505.02 Annexation	0		0		0		0		17,043
45505.03 Conditional Use Permit	0		0		0		0		28,634
45505.04 Design Review	0		0		0		0		172,687
45505.05 Variance	0		0		0		0		18,432
45505.06 Temporary Use Permit	0		0		0		0		5,490
45505.07 Tentative Parcel Map	0		0		0		0		58,462
45505.08 Tentative Subdivision	0		0		0		0		202,812
45505.09 General Plan Amendment	0		0		0		0		10,888
45505.10 Rezoning	0		0		0		0		47,957
45505.11 Landscape Plan Review	0		0		0		0		7,042
45505.12 Development Agreement	0		0		0		0		5,124
45505.13 Amendments	0		0		0		0		31,319
45505.14 Time Extension	0		0		0		0		0
45505.17 Initial Study	0		0		0		0		0
45505.18 Categorical Exemption	0		0		0		0		1,942
45505.19 Negative Declaration	0		0		0		0		36,774
45505.20 Mitigated Negative Declaration	0		0		0		0		7,702
TOTAL PLANNING	\$ 0		\$ 0		\$ 0		\$ 0		\$ 656,961

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - REVENUE

	1999/00		2000/01		2000/01		2001/02		2002/03
	Actual		Budget		Actual		Projected		Amended
<u>ENGINEERING:</u>									
45506	Planning Project Administration	\$	0	\$	0	\$	0	\$	0
45513	Tentative Map Reviews		0		0		0		20,000
45519	Improvement Plan Revision		0		0		0		0
45520	Encroachment Permit		0		0		0		20,000
45521	Grading Permit		0		0		0		10,000
45522	Engineering Inspection		0		0		0		1,075,000
45523	Lot Line Adjustments		0		0		0		12,000
45524	Assessment Respreads		0		0		0		7,000
45526	Plan Check Administration Fee		0		0		0		507,000
45528	Plans, Specs, & Copies		0		0		0		0
45528.01	Engineering Design Standards		0		0		0		0
45528.02	Standard Plans & Specs.		0		0		0		0
45528.03	Misc. Copies & Contract Docs		0		0		0		0
45529	Inspection Reimbursements		0		0		0		40,000
46700	Other Income		0		0		0		0
46750	CIFP Personnel Reimbursement		0		0		0		0
	TOTAL ENGINEERING	\$	0	\$	0	\$	0	\$	1,691,000
<u>INTER-GOVERNMENTAL AGENCIES:</u>									
44450	Motor Vehicle-in-lieu	\$	1,065,698	\$	1,212,850	\$	1,226,478	\$	1,375,000
44454	AB 3229 - Gang Suppression		44,523		108,000		53,920		0
44455	POST Reimbursement		37,764		23,000		59,539		47,858
44456	Highway Maintenance		6,650		6,700		6,650		6,650
44462	Police Grants		259,252		284,252		270,833		175,000
44473	SB-90 Reimbursement		69,314		65,000		106,900		60,000
44496	Economic Development Grant AB 2864		0		0		0		0
44495	Grant Projects		3,922		12,340		4,334		0
	TOTAL INTER-GOV. AGENCIES	\$	1,487,123	\$	1,712,142	\$	1,728,655	\$	1,663,570

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - REVENUE

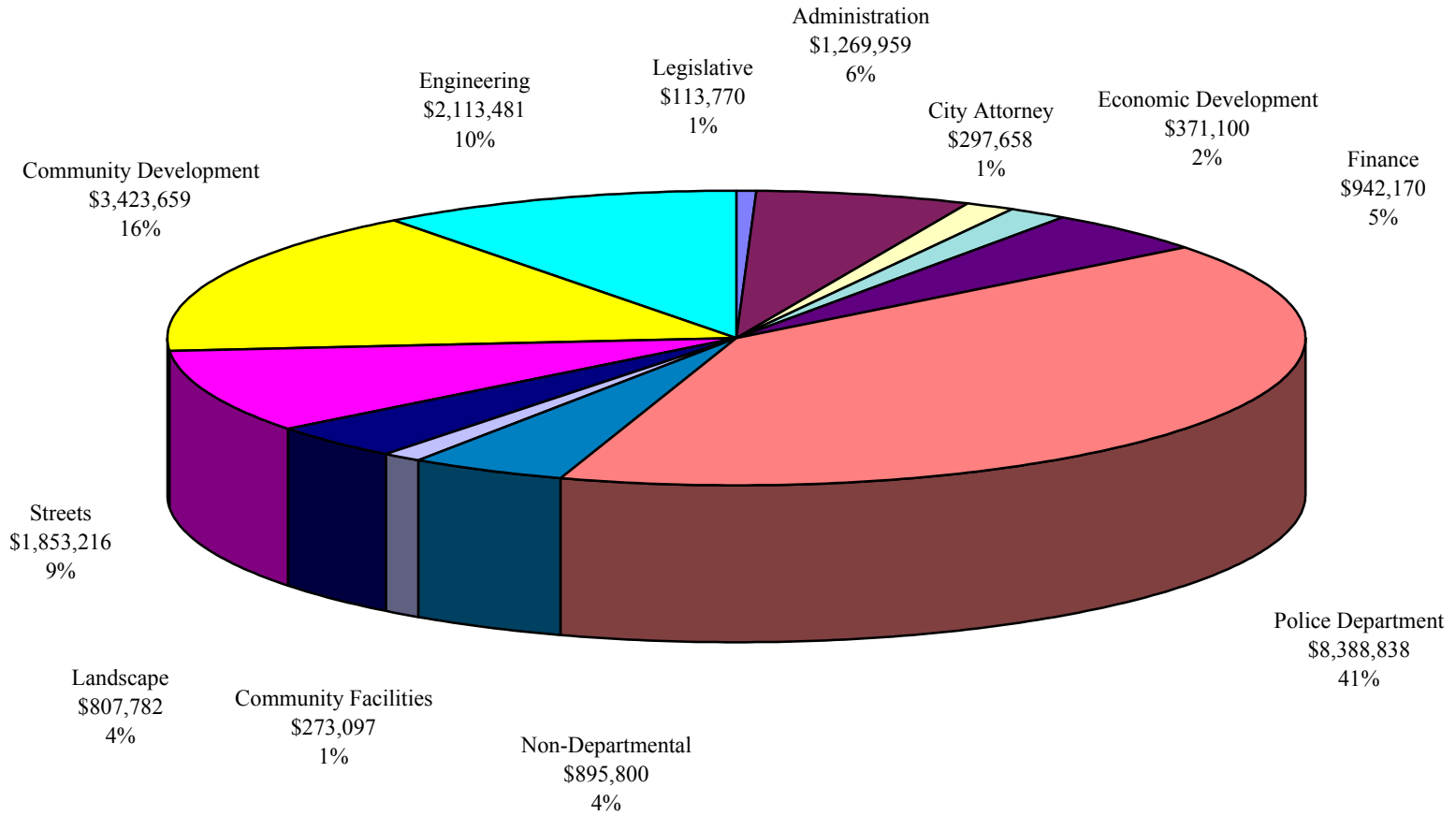
	1999/00		2000/01		2000/01		2001/02		2002/03
	Actual		Budget		Actual		Projected		Amended
<u>CURRENT SERVICES:</u>									
45500 Business License Filing Fee	\$ 2,500	\$	4,000	\$	2,534	\$	2,000	\$	2,000
45502 Reproduction Charges	2,829		2,500		3,492		2,750		2,750
45504 Police Services	89,910		89,000		136,184		150,000		180,000
45529 Reimbursements for Services	0		0		4,302		0		0
TOTAL CURRENT SERVICES	\$ 95,239	\$	95,500	\$	146,512	\$	154,750	\$	184,750
<u>OTHER REVENUE:</u>									
43500 Late Charges	\$ 499	\$	500	\$	638	\$	500	\$	500
46636 City Rentals Admin	0		0		0		0		85,100
46600 Water Admin. Fee	350,000		398,712		398,712		502,279		552,507
46605 Wastewater Admin. Fee	150,000		207,529		207,529		250,506		387,878
46607 Solid Waste Admin. Fee	210,000		302,011		302,011		383,054		459,266
46610 Park Enterprise Admin. Fee	160,000		213,538		213,538		125,000		125,000
46615 Redevelopment Admin. Fee	200,000		220,000		227,000		380,000		200,000
46620 CCCo. - Drainage Admin. Fee	6,293		10,000		8,841		10,000		10,000
46628 Development Services Admin. Fee	330,000		451,681		451,681		523,100		0
46630 Facility Fee Fund Admin.	251,175		250,000		257,576		580,500		950,000
46632 Assessment Dist. Admin.	247,957		220,000		285,168		317,000		376,510
46633 Bond Debt Service Admin.	61,000		51,000		126,000		111,475		186,475
46634 Attorney Services	20,008		80,000		119,086		125,000		125,000
46700 Other Income	217,093		50,000		43,990		100,000		75,000
46715 School Contributions	52,296		48,000		66,645		84,000		84,000
46730 50th Anniversary Revenue	830		0		2,884		0		0
46750 Capital Project Mgmt. Reimb.	200,000		263,750		236,575		300,000		350,000
46850 Passport Revenue	4,808		15,000		8,939		8,280		9,522
46851 Passport Photos	0		0		1,690		2,000		2,300
TOTAL OTHER REVENUE	\$ 2,461,958	\$	2,781,721	\$	2,958,503	\$	3,802,694	\$	3,979,058
TOTAL GENERAL FUND	\$ 9,024,956	\$	10,061,693	\$	10,890,201	\$	11,895,593	\$	19,694,640

Amended Budget For Fiscal Years 2001/02 - 2002/03

SCHEDULE OF INTERFUND TRANSFERS

To Fund	Account #	From Fund	Purpose	Transfer In	Transfer In	Transfer In
				(Transfer Out) 2000/01	(Transfer Out) 2001/02	(Transfer Out) 2002/03
Transfers In:						
General Fund	Misc.	Gas Tax	Street Operations Expenditures	\$ 479,510	\$ 551,250	\$ 530,000
General Fund	47281	Abandoned Vehicle Abatement	Vehicle Abatement	12,000	10,000	10,000
General Fund	47293	Measure C	Street Operations Expenditures	130,000	160,000	320,000
General Fund	47220	Economic Development Fund	Brentwood Economic Dev. Committee	20,000	10,000	10,000
Sub-Total Transfer In				\$ 641,510	\$ 731,250	\$ 870,000
Transfers Out:						
Emergency Preparedness	80700	General Fund	Emergency Services	\$ 0	\$ 0	\$ (3,000,000)
Street Improvement Fund	80336	General Fund	Pavement Management	(489,581)	(250,000)	(500,000)
Park Assessment District	80230	General Fund	Park Maintenance	(223,000)	(223,000)	(223,000)
Parks and Recreation Enterprise	80520	General Fund	Pool Electrical	0	(150,000)	(250,000)
Sub-Total Transfer Out				\$ (712,581)	\$ (623,000)	\$ (3,973,000)
TOTAL INTERFUND TRANSFERS				\$ (71,071)	\$ 108,250	\$ (3,103,000)

General Fund Expenditures By Department



Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - EXPENDITURE SUMMARY

	1999/00		2000/01		2000/01		2001/02		2002/03
	Actual		Budget		Actual		Projected		Amended
100-1201 Legislative	\$ 90,852	\$	98,176	\$	59,012	\$	116,405	\$	113,770
100-1202 City Manager	542,370		560,310		510,812		562,949		550,241
100-1203 City Attorney	69,680		417,502		549,332		349,530		297,658
100-1204 Economic Development	196,173		265,064		196,210		502,320		339,745
100-1205 City Clerk	131,536		260,856		201,491		330,550		353,739
100-1206 Human Resources	249,892		274,220		244,572		332,182		365,979
100-1301 Finance	661,066		826,855		868,288		755,552		860,606
100-1302 Purchasing	0		0		0		147,227		112,919
100-1501 Police Department	4,678,865		5,449,009		5,384,225		6,565,187		8,388,838
100-1701 Non-Departmental	463,351		635,477		459,698		755,713		895,800
Multi Community Facilities	63,992		165,622		184,865		96,178		108,222
100-1401 Village Resource Center	7,073		19,753		50,017		97,504		104,875
100-1406 Dime-A-Ride Bus	25,422		30,000		39,288		50,000		60,000
 <u>Parks Department</u>									
100-1602 Landscape Division	\$ 385,986	\$	574,862	\$	634,893	\$	664,871	\$	807,782
Total Parks	\$ 385,986	\$	574,862	\$	634,893	\$	664,871	\$	807,782
 <u>Public Works Departments</u>									
100-1601 Administration	\$ 54,970	\$	156,475	\$	60,995	\$	0	\$	0
100-1603 Streets Division	836,255		1,220,432		1,240,026		1,377,659		1,853,216
Total Public Works	\$ 891,225	\$	1,376,907	\$	1,301,022	\$	1,377,659	\$	1,853,216

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Community Development</u>					
100-2101 Building Division	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,706,780
100-2201 Planning Division	0	0	0	0	1,644,036
100-2202 Planning Commission	0	0	0	0	22,843
Total Community Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,373,659
<u>Engineering Department</u>					
100-2301 Development Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 873,981
100-2302 Construction Inspection	0	0	0	0	633,263
100-2303 Engineering Services (Traffic)	0	0	0	0	335,761
100-2304 NPDES Unit	0	0	0	0	270,476
Total Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,113,481
GENERAL FUND TOTAL	\$ 8,457,483	\$ 10,954,613	\$ 10,683,722	\$ 12,703,827	\$ 20,700,530

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - EXPENDITURE LINE ITEM SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Personnel Services	\$ 5,332,034	\$ 6,782,031	\$ 6,086,473	\$ 7,920,730	\$ 12,815,283
Supplies & Services	3,072,552	3,796,142	4,094,319	4,425,837	7,318,317
Capital Outlay	<u>52,897</u>	<u>376,440</u>	<u>502,930</u>	<u>357,260</u>	<u>566,930</u>
Total:	<u><u>\$ 8,457,483</u></u>	<u><u>\$ 10,954,613</u></u>	<u><u>\$ 10,683,722</u></u>	<u><u>\$ 12,703,827</u></u>	<u><u>\$ 20,700,530</u></u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - PERSONNEL EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<i>Salaries & Benefits</i>					
100-1201 Legislative	\$ 27,359	\$ 39,326	\$ 25,990	\$ 67,105	\$ 61,989
100-1202 City Manager	388,614	459,690	412,215	459,840	442,663
100-1203 City Attorney	41,855	207,480	133,292	199,590	189,917
100-1204 Economic Development	58,915	75,402	65,721	309,203	132,597
100-1205 City Clerk	95,043	143,889	130,931	213,401	232,431
100-1206 Human Resources	180,048	211,027	206,510	242,622	244,855
100-1301 Finance	499,822	565,198	578,016	483,493	573,113
100-1302 Purchasing	0	0	0	121,917	91,069
100-1501 Police Department	3,463,817	3,908,533	3,707,972	4,842,209	6,126,119
100-1701 Non-Departmental	29,840	177,755	31,018	17,700	17,148
100-1401 Village Resource Center	0	0	36,125	70,010	76,464
<u>Parks Department</u>					
100-1602 Landscape Division	\$ 133,209	\$ 250,110	\$ 164,852	\$ 200,330	\$ 247,395
Total Salary & Benefits Parks	\$ 133,209	\$ 250,110	\$ 164,852	\$ 200,330	\$ 247,395
<u>Public Works Departments</u>					
100-1601 Administration	\$ 17,841	\$ 81,538	\$ 18,699	\$ 0	\$ 0
100-1603 Streets Division	395,671	662,083	575,131	693,310	707,096
Total Salary & Benefits Public Works	\$ 413,512	\$ 743,621	\$ 593,830	\$ 693,310	\$ 707,096

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - PERSONNEL EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Community Development</u>					
100-2101 Building Division	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,273,893
100-2201 Planning Division	0	0	0	0	820,309
100-2202 Planning Commission	0	0	0	0	12,918
Total Salary & Benefits Community Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,107,120
<u>Engineering Department</u>					
100-2301 Development Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 723,548
100-2302 Construction Inspection	0	0	0	0	484,725
100-2303 Engineering Services (Traffic)	0	0	0	0	218,730
100-2304 NPDES Unit	0	0	0	0	138,305
Total Salary & Benefits Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,565,308
GENERAL FUND SALARY & BENEFITS TOTAL	\$ 5,332,034	\$ 6,782,031	\$ 6,086,473	\$ 7,920,730	\$ 12,815,283

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - SUPPLIES & SERVICES EXPENDITURE SUMMARY

	1999/00		2000/01		2000/01		2001/02		2002/03
	Actual		Budget		Actual		Projected		Amended
<i>Supplies & Services</i>									
100-1201 Legislative	\$ 63,493	\$	58,850	\$	32,770	\$	49,300	\$	51,781
100-1202 City Manager	153,756		89,620		97,542		98,109		102,578
100-1203 City Attorney	27,825		10,022		264,535		124,940		107,742
100-1204 Economic Development	136,960		184,662		130,224		188,117		202,048
100-1205 City Clerk	33,643		115,967		69,347		117,149		121,307
100-1206 Human Resources	67,499		63,193		37,328		86,260		121,125
100-1301 Finance	159,716		259,872		288,837		268,559		284,493
100-1302 Purchasing	0		0		0		23,160		21,850
100-1501 Police Department	1,201,521		1,476,584		1,518,032		1,655,978		2,082,019
100-1701 Non-Departmental	427,979		446,722		414,270		629,013		878,653
100-1401 Village Resource Center	7,073		19,753		8,481		27,494		28,411
100-1406 Dimes-A-Ride	25,422		30,000		39,288		50,000		60,000
Comm. Facilities	63,992		165,622		184,865		96,178		108,222
<u>Parks Department</u>									
100-1602 Landscape Division	\$ 252,777	\$	324,752	\$	470,041	\$	464,541	\$	560,387
Total Supplies & Services Parks	\$ 252,777	\$	324,752	\$	470,041	\$	464,541	\$	560,387
<u>Public Works Departments</u>									
100-1601 Administration	\$ 36,455	\$	74,674	\$	38,867	\$	0	\$	0
100-1603 Streets Division	414,440		475,849		499,894		547,039		941,120
Total Supplies & Services Public Works	\$ 450,895	\$	550,523	\$	538,761	\$	547,039	\$	941,120

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - SUPPLIES & SERVICES EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Community Development</u>					
100-2101 Building Division	\$ 0	\$ 0	\$ 0	\$ 0	\$ 352,087
100-2201 Planning Division	0	0	0	0	800,897
100-2202 Planning Commission	0	0	0	0	9,925
Total Supplies & Services Community Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,162,909
<u>Engineering Department</u>					
100-2301 Development Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 147,283
100-2302 Construction Inspection	0	0	0	0	118,439
100-2303 Engineering Services (Traffic)	0	0	0	0	91,781
100-2304 NPDES Unit	0	0	0	0	126,171
Total Supplies & Services Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 483,673
GENERAL FUND SUPPLIES & SERVICES TOTAL	<u>\$ 3,072,552</u>	<u>\$ 3,796,142</u>	<u>\$ 4,094,319</u>	<u>\$ 4,425,837</u>	<u>\$ 7,318,317</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - CAPITAL EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Capital Outlay					
100-1201 Legislative	\$ 0	\$ 0	\$ 251	\$ 0	\$ 0
100-1202 City Manager	0	11,000	1,055	5,000	5,000
100-1203 City Attorney	0	200,000	151,505	25,000	0
100-1204 Economic Development	298	5,000	266	5,000	5,100
100-1205 City Clerk	2,850	1,000	1,213	0	0
100-1206 Human Resources	2,344	0	734	3,300	0
100-1301 Finance	1,528	1,785	1,435	3,500	3,000
100-1302 Purchasing	0	0	0	2,150	0
100-1501 Police Department	13,527	63,892	158,220	67,000	180,700
100-1701 Non-Departmental	5,532	11,000	14,411	109,000	0
100-1401 Village Resource Center	0	0	5,411	0	0
100-1406 Dimes-A-Ride	0	0	0	0	0
Comm. Facilities	0	0	0	0	0
Parks Department					
100-1602 Landscape Division	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Capital Outlay Parks	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Public Works Departments					
100-1601 Administration	\$ 674	\$ 263	\$ 3,429	\$ 0	\$ 0
100-1603 Streets Division	26,144	82,500	165,001	137,310	205,000
Total Capital Outlay Public Works	\$ 26,818	\$ 82,763	\$ 168,431	\$ 137,310	\$ 205,000

Amended Budget For Fiscal Years 2001/02 - 2002/03

GENERAL FUND - CAPITAL EXPENDITURE SUMMARY

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Community Development</u>					
100-2101 Building Division	\$ 0	\$ 0	\$ 0	\$ 0	\$ 80,800
100-2201 Planning Division	0	0	0	0	22,830
100-2202 Planning Commission	0	0	0	0	0
Total Capital Outlay Community Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 103,630
<u>Engineering Department</u>					
100-2301 Development Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,150
100-2302 Construction Inspection	0	0	0	0	30,100
100-2303 Engineering Services (Traffic)	0	0	0	0	25,250
100-2304 NPDES Unit	0	0	0	0	6,000
Total Capital Outlay Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 64,500
GENERAL FUND CAPITAL OUTLAY TOTAL	<u>\$ 52,897</u>	<u>\$ 376,440</u>	<u>\$ 502,930</u>	<u>\$ 357,260</u>	<u>\$ 566,930</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Legislative
Fund/Division Number:	100-1201	Division:	City Council

Description:

The City Council is the policy-making body for the City. Implementation is accomplished through the adoption of ordinances and policy resolutions, the approval of contracts and agreements, and adoption of the City budget. The City Council is composed of a directly elected Mayor and four Council members elected at large.

Mission Statement:

To provide responsive and credible support services to the City Council and City Staff; to ensure open communication with Brentwood citizens; and to preserve the City's legislative history.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 27,359	\$ 39,326	\$ 25,990	\$ 67,105	\$ 61,989
Supplies & Services	63,493	58,850	32,770	49,300	51,781
Capital Outlay	<u>0</u>	<u>0</u>	<u>251</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 90,852</u>	<u>\$ 98,176</u>	<u>\$ 59,012</u>	<u>\$ 116,405</u>	<u>\$ 113,770</u>

Commentary:

The proposed 2001/02 budget is consistent with the adopted 2000/01 budget. Changes include transferring the municipal code codification and advertising expenses from the Legislative budget to the City Clerk's budget.

Amended Budget For Fiscal Years 2001/02 - 2002/03

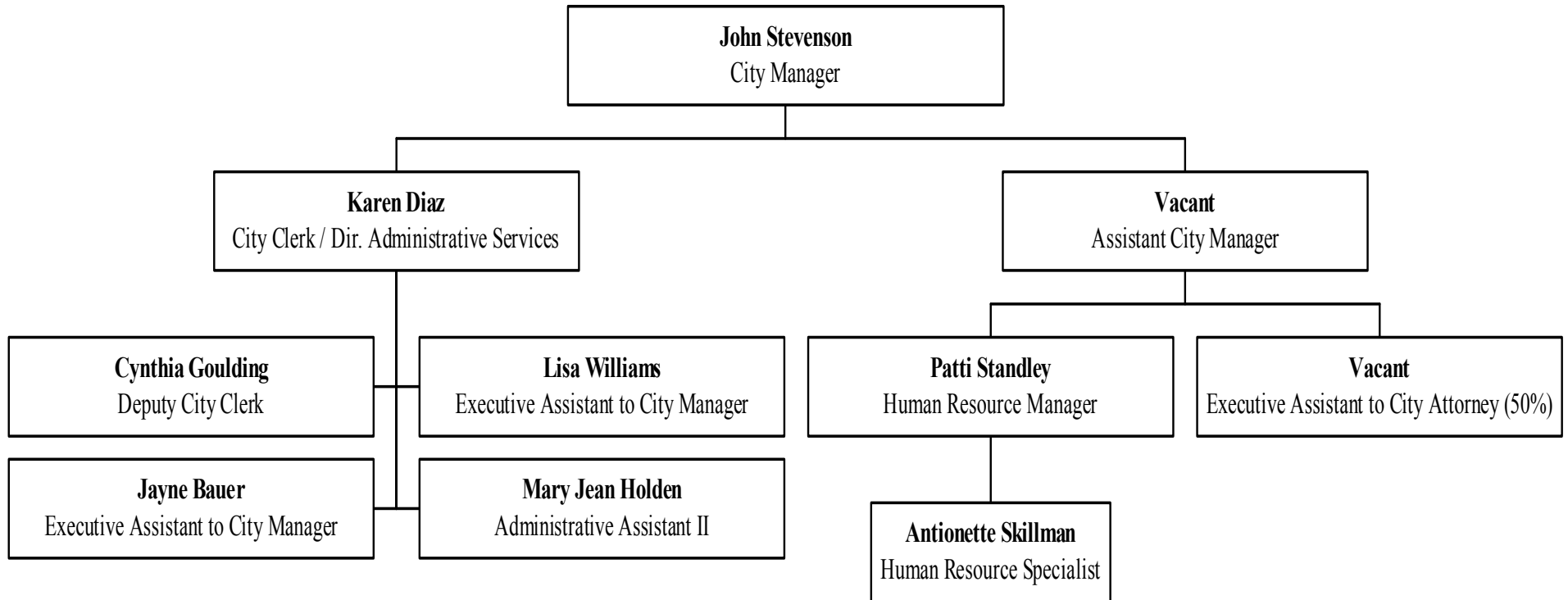
Fund Title:	General Fund	Department:	Legislative Department
Fund/Division Number:	100-1201	Division:	City Council

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>PERSONNEL SCHEDULE</u>					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Members	4.00	4.00	4.00	4.00	4.00
Total	5.00	5.00	5.00	5.00	5.00
 <u>PERSONNEL SERVICES:</u>					
51205 Salary - Part-time	\$ 20,700	\$ 20,700	\$ 20,873	\$ 33,000	\$ 29,670
52305 Life Insurance	0	0	0	0	273
52310 Health Insurance	3,998	14,580	2,709	18,900	20,169
52315 Dental	0	0	0	8,040	4,896
52316 Employee Assist Prog	0	0	147	0	0
52318 Vision Care	0	0	0	1,760	1,062
53400 Retirement	2,105	2,696	1,702	2,871	3,129
53405 Survivor Benefits	0	0	0	0	144
53410 Workers Comp. Ins.	0	790	0	1,214	1,255
53415 Medicare	428	300	559	480	430
53420 FICA Tax	128	260	0	410	368
53425 LTD Insurance	0	0	0	430	593
Total:	\$ 27,359	\$ 39,326	\$ 25,990	\$ 67,105	\$ 61,989

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:		Legislative Department	
Fund/Division Number:	100-1201	Division:		City Council	
	1999/00	2000/01	2000/01	Projected	Amended
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	2001/02	2002/03
				<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 6,015	\$ 12,500	\$ 10,267	\$ 10,000	\$ 10,250
60110 Publications, Dues, Licenses	18,171	15,000	10,795	15,000	15,375
60140 Special Supplies	197	0	378	400	420
70130 Insurance	8,806	0	0	0	1,226
70140 Special Services	276	300	305	400	420
70145 Communication	595	2,500	1,709	2,500	2,565
70150 Advertising	500	500	500	0	0
70160 Travel, Lodging & Meals	4,515	5,550	3,574	6,000	6,150
70170 Training & Conferences	615	12,500	3,417	15,000	15,375
70239 Legal Services	23,324	10,000	1,825	0	0
70240 Contractual Services	479	0	0	0	0
Total:	<u>\$ 63,493</u>	<u>\$ 58,850</u>	<u>\$ 32,770</u>	<u>\$ 49,300</u>	<u>\$ 51,781</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 251	\$ 0	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 251</u>	<u>\$ 0</u>	<u>\$ 0</u>

City Administration Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1202	Division:	City Manager

Description:

The City Administration Department includes the City Manager's office and is responsible for the implementation of Council policy.

Mission Statement:

To provide responsive service to the citizens of Brentwood in a reasonable amount of time.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 388,614	\$ 459,690	\$ 412,215	\$ 459,840	\$ 442,663
Supplies & Services	153,756	89,620	97,542	98,109	102,578
Capital Outlay	<u>0</u>	<u>11,000</u>	<u>1,055</u>	<u>5,000</u>	<u>5,000</u>
Total:	<u>\$ 542,370</u>	<u>\$ 560,310</u>	<u>\$ 510,812</u>	<u>\$ 562,949</u>	<u>\$ 550,241</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1202	Division:	City Manager

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>PERSONNEL SCHEDULE:</u>					
City Manager	1.00	1.00	1.00	1.00	0.85
Assistant City Manager	0.00	0.00	0.00	0.00	0.70
Administrative Assistant II	1.00	1.00	2.00	0.00	0.00
Economic Development Manager	0.50	0.50	0.00	0.00	0.00
Executive Assistant to the City Attorney	0.00	0.00	0.00	0.00	0.35
Executive Assistant to the City Manager	1.30	1.30	1.40	2.16	2.00
Receptionist	1.00	1.00	0.00	0.00	0.00
Redevelop/Econ Dev Analyst	0.00	0.00	0.50	0.00	0.00
Total:	<u>4.80</u>	<u>4.80</u>	<u>4.90</u>	<u>3.16</u>	<u>3.90</u>
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 261,567	\$ 350,314	\$ 231,563	\$ 361,932	\$ 310,796
50105 Salary - Job Share	0	0	75,102	0	0
50111 Compensated Absences	387	0	150	0	0
51200 Overtime	2,012	0	334	0	9,000
51205 Salary - Part-time	25,636	0	0	0	0
51300 Automobile Allowance	7,200	7,560	7,200	7,560	6,120
52300 Deferred Comp.	1,235	1,170	1,440	1,140	2,046
52305 Life Insurance	1,078	1,284	1,115	1,086	1,162
52310 Health Insurance	17,496	26,323	19,276	19,148	26,220
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	6,100	5,682	6,491	4,974	6,365
52316 Employee Assist Program	0	0	138	93	137
52318 Vision Care	1,801	1,549	1,771	1,044	1,381
52320 Retiree Medical Insurance	19,478	21,064	21,691	24,237	16,300
53400 Retirement	34,808	30,294	30,537	25,204	40,193
53405 Survivor Benefit	0	158	0	106	140
53410 Workers Comp. Ins.	4,160	8,159	8,948	8,528	12,899
53415 Medicare	3,877	3,720	4,013	2,715	3,726
53420 FICA Tax	64	0	0	0	0
53425 LTD Insurance	1,603	2,323	2,348	1,993	6,099
Total:	<u>\$ 388,614</u>	<u>\$ 459,690</u>	<u>\$ 412,215</u>	<u>\$ 459,840</u>	<u>\$ 442,663</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1202	Division:	City Manager

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>Projected 2001/02 Budget</u>	<u>Amended 2002/03 Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 21,567	\$ 17,600	\$ 20,085	\$ 21,200	\$ 22,260
60103 Copy Machine Expense	0	6,000	0	0	0
60110 Publications, Dues, Licenses	9,121	2,415	1,107	2,415	2,535
60140 Special Supplies	187	0	432	400	420
70125 Equipment Rental	0	0	196	0	0
70130 Insurance	6,399	6,381	7,936	5,894	9,791
70140 Special Services	4,410	3,300	18,316	1,500	1,575
70145 Communication	2,773	3,150	1,867	3,150	3,300
70150 Advertising	2,935	1,500	1,828	1,500	1,500
70160 Travel, Lodging & Meals	5,834	5,000	3,702	10,500	11,025
70170 Training & Conferences	1,107	6,500	592	6,500	6,825
70191 Volunteer Program	0	0	0	5,000	5,250
70239 Legal Services	44,675	6,500	4,356	6,500	6,825
70240 Contractual Services	26,519	0	6,244	4,000	4,200
82701 Information Services	13,566	15,856	16,050	20,052	16,360
82703 Information Systems	2,928	3,096	3,096	3,918	4,272
82704 Building Replacement Fund	11,735	12,322	11,736	5,580	5,580
82705 Tuition Program	0	0	0	0	860
Total:	<u>\$ 153,756</u>	<u>\$ 89,620</u>	<u>\$ 97,542</u>	<u>\$ 98,109</u>	<u>\$ 102,578</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 11,000	\$ 1,055	\$ 5,000	\$ 5,000
Total:	<u>\$ 0</u>	<u>\$ 11,000</u>	<u>\$ 1,055</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1205	Division:	City Clerk

Description:

The City Clerk's Office oversees the records management system, and is responsible for the production and publication of agendas and minutes for the City Council and Redevelopment Agency; enforcement of laws and regulations pertaining to elections and campaign financing, public records, meeting notices and conflicts of interest.

Mission Statement:

To provide responsive and credible support services to the City Council and City Staff; to ensure open communication with Brentwood citizens; and to preserve the City's legislative history.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 95,043	\$ 143,889	\$ 130,931	\$ 213,401	\$ 232,431
Supplies & Services	33,643	115,967	69,347	117,149	121,307
Capital Outlay	<u>2,850</u>	<u>1,000</u>	<u>1,213</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 131,536</u>	<u>\$ 260,856</u>	<u>\$ 201,491</u>	<u>\$ 330,550</u>	<u>\$ 353,739</u>

Commentary:

The proposed 2001/02 budget is consistent with the adopted 2000/01 budget. Changes in supplies and services include transferring the municipal code codification and advertising expenses from the Legislative budget to the City Clerk's budget. Personnel Services expenditures reflect transferring funding for the receptionist position from the City Manager's budget to the City Clerk's budget.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1205	Division:	City Clerk

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>PERSONNEL SCHEDULE:</u>					
City Clerk/Director of Admin Servs	1.00	1.00	1.00	1.00	0.90
Deputy City Clerk	0.00	0.00	0.00	1.00	1.00
Administrative Assistant II	0.60	0.60	1.00	1.00	1.00
TOTAL:	1.60	1.60	2.00	3.00	2.90
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 70,815	\$ 110,279	\$ 100,936	\$ 160,096	\$ 169,287
50111 Compensated Absences	152	0	61	0	0
51200 Overtime	25	0	0	1,000	1,025
52300 Deferred Comp.	715	780	960	1,140	1,188
52305 Life Insurance	385	523	435	651	677
52310 Health Insurance	6,972	9,795	9,674	19,473	19,497
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	2,968	4,081	3,068	5,058	4,733
52316 Employee Assist Prog	0	0	66	95	102
52318 Vision Care	708	915	649	1,062	1,027
53400 Retirement	9,347	11,643	9,779	15,888	21,893
53405 Survivor Benefit	0	94	0	108	104
53410 Workers Comp. Ins.	1,288	3,136	2,953	5,376	7,026
53415 Medicare	1,078	1,660	1,482	2,118	2,472
53425 LTD Insurance	478	893	768	1,256	3,322
Total:	\$ 95,043	\$ 143,889	\$ 130,931	\$ 213,401	\$ 232,431

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1205	Division:	City Clerk

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 2,622	\$ 5,000	\$ 3,687	\$ 5,300	\$ 5,435
60110 Publications, Dues, Licenses	734	750	3,728	800	820
60140 Special Supplies	0	0	120	0	0
70110 Equipment/Vehicle Maintenance	0	500	500	500	515
70130 Insurance	2,366	2,457	3,203	3,594	5,097
70140 Special Services	121	45,000	10,812	35,100	35,980
70145 Communication	179	2,000	139	1,500	1,500
70150 Advertising	1,572	15,000	15,061	22,000	22,550
70160 Travel, Lodging & Meals	0	2,000	3,690	4,500	4,600
70170 Training & Conferences	510	2,000	2,411	4,000	4,100
70239 Legal Services	2,081	4,000	175	3,000	3,075
70240 Contractual Services	8,442	15,000	3,628	13,100	13,425
82701 Information Services	5,814	11,326	11,464	14,719	14,143
82703 Information Systems	5,120	6,648	6,648	4,236	4,627
82704 Building Replacement Fund	4,082	4,286	4,082	4,800	4,800
82705 Tuition Program	0	0	0	0	640
Total:	<u>\$ 33,643</u>	<u>\$ 115,967</u>	<u>\$ 69,347</u>	<u>\$ 117,149</u>	<u>\$ 121,307</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 2,850	\$ 1,000	\$ 1,213	\$ 0	\$ 0
Total:	<u>\$ 2,850</u>	<u>\$ 1,000</u>	<u>\$ 1,213</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1206	Division:	Human Resources

Description:

The Human Resources Division is responsible to ensure a fair and equitable process for recruitment and selection, employee and labor relations, classification, performance evaluation, salary and benefits administration, training and coordination, employee assistance and workers' compensation benefits.

Mission Statement:

To provide prompt, courteous assistance to all internal and external customers in accordance with legal requirements, rules, regulations and departmental policies.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 180,048	\$ 211,027	\$ 206,510	\$ 242,622	\$ 244,855
Supplies & Services	67,499	63,193	37,328	86,260	121,125
Capital Outlay	2,344	0	734	3,300	0
Total:	\$ 249,892	\$ 274,220	\$ 244,572	\$ 332,182	\$ 365,979

Commentary:

As provided in the 1999/01 Budget, a Classification/Compensation Study was conducted with the final phase implemented June 1, 2000. The labor agreements that cover fiscal years 2000-2003 provide for a review of the adopted Classification/Compensation Plan in 2003. In anticipation of contract services for the review of the plan, funds are included under Contractual Services.

The Human Resources Division has implemented a Human Resources Information System (HRIS) - HR Perspective through ADP that interfaces with the City's payroll software - PC Payroll also through ADP. This system will provide a wide variety of reporting capabilities and will automate manual reporting of the past.

Effective, July 1999, the position of Administrative Assistant was added to further the effectiveness and availability of Human Resources Staff to its internal and external customers.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1206	Division:	Human Resources

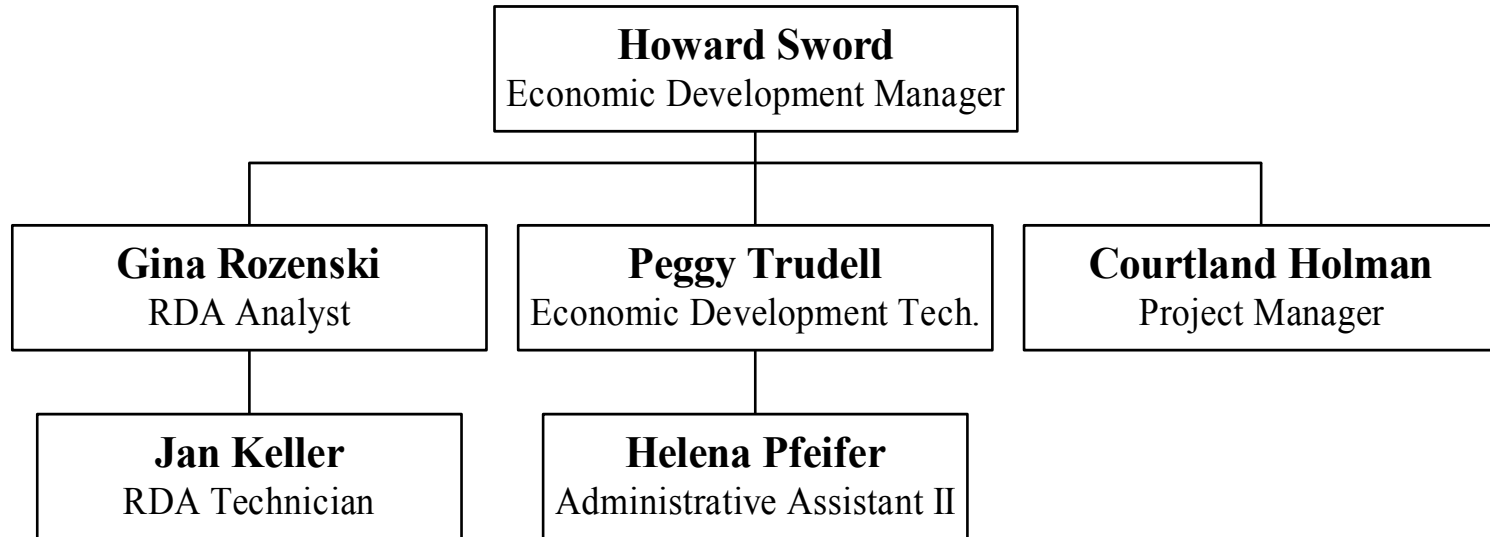
	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>PERSONNEL SCHEDULE:</u>					
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	0.00	0.00	0.00	0.30
Executive Assistant to the City Attorney	0.00	0.00	0.00	0.00	0.15
Administrative Assistant II	1.00	1.00	1.00	0.00	0.00
Total:	3.00	3.00	3.00	2.00	2.45
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 139,398	\$ 170,265	\$ 168,858	\$ 183,554	\$ 182,998
50111 Compensated Absences	259	0	(51)	0	0
50150 Salaries - Bilingual Pay	300	0	600	600	0
51200 Overtime	0	1,575	0	1,500	1,500
52300 Deferred Comp.	780	780	960	1,140	1,716
52305 Life Insurance	519	630	611	738	818
52310 Health Insurance	13,158	9,880	6,166	19,473	16,471
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	3,988	4,860	4,826	5,058	3,998
52316 Employee Assist Prog	0	0	87	95	86
52318 Vision Care	886	1,056	1,063	1,062	867
53400 Retirement	16,906	15,369	16,628	19,652	23,666
53405 Survivor Benefit	0	108	0	108	88
53410 Workers Comp. Ins.	1,819	4,123	4,063	6,627	7,595
53415 Medicare	964	1,117	1,301	1,386	1,379
53420 FICA Tax	120	0	0	0	0
53425 LTD Insurance	839	1,174	1,299	1,549	3,591
Total:	\$ 180,048	\$ 211,027	\$ 206,510	\$ 242,622	\$ 244,855

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Administration
Fund/Division Number:	100-1206	Division:	Human Resources

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 4,989	\$ 4,358	\$ 3,702	\$ 4,370	\$ 6,850
60110 Publications, Dues, Licenses	3,171	3,111	3,546	2,504	3,790
70110 Equipment/Vehicle Maintenance	0	0	0	1,200	0
70130 Insurance	2,747	2,659	3,445	2,659	6,193
70140 Special Services	1,361	2,048	0	2,048	3,450
70145 Communication	522	945	566	1,500	1,300
70150 Advertising	2,307	525	0	1,025	1,025
70160 Travel, Lodging & Meals	2,474	5,109	4,415	2,876	5,775
70170 Training & Conferences	2,907	5,165	903	26,960	26,600
70239 Legal Services	56	10,500	100	10,500	10,000
70240 Contractual Services	29,038	6,100	3,183	12,600	34,550
70241 Service Award	8,268	7,350	2,226	2,000	3,500
82701 Information Services	3,876	9,061	9,171	10,198	11,699
82703 Information Systems	1,956	2,244	2,244	2,220	2,032
82704 Building Replacement Fund	3,827	4,018	3,827	3,600	3,600
82705 Tuition Program	0	0	0	0	761
Total:	<u>\$ 67,499</u>	<u>\$ 63,193</u>	<u>\$ 37,328</u>	<u>\$ 86,260</u>	<u>\$ 121,125</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 2,344	\$ 0	\$ 734	\$ 3,300	\$ 0
Total:	<u>\$ 2,344</u>	<u>\$ 0</u>	<u>\$ 734</u>	<u>\$ 3,300</u>	<u>\$ 0</u>

Economic Development Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Economic Development
Fund/Division Number:	100-1204	Division:	Economic Development

Description:

Economic Development is responsible for the development of programs and activities designed to encourage business creation, attraction, retention, and expansion within the community. The Division provides primary staff support to the City of Brentwood Redevelopment Agency for implementation of the City's two redevelopment project areas, and serves as liaison with local and regional Economic Development Agencies and organizations.

Mission Statement:

The mission of the Economic Development effort is to promote, establish, develop and support economic development opportunities in the City of Brentwood by assisting in business creation, attraction, retention and expansion, and to implement the goals and objectives of the Brentwood General Plan and Redevelopment Agency.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 58,915	\$ 75,402	\$ 65,721	\$ 309,203	\$ 132,597
Supplies & Services	136,960	184,662	130,224	188,117	202,048
Capital Outlay	298	5,000	266	5,000	5,100
Total:	\$ 196,173	\$ 265,064	\$ 196,210	\$ 502,320	\$ 339,745

Commentary:

Grant Agreement sponsored AB 2864 to provide funding for Jobs/Housing Balance Improvement Program. Elements of the program contain seven tasks: (6,580) EDSP - Revise the Economic Development Strategic Plan. (25,040) Prepare the Graphic Design Summary of the EDSP. (26,800) Conduct a print advertisement campaign in publications such as East Bay Business Times and San Jose Business Journal. (19,960) Identify target companies for recruitment through analysis of SIC categories. (13,980) Conduct a direct mail campaign to the target companies. (13,440) Conduct a campaign to personally visit target companies utilizing City Staff resources as well as City Council members. (5,311) Participate in activities with other jurisdictions to define and promote the economic strengths in the region as defined by East Contra Costa County.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Economic Development
Fund/Division Number:	100-1204	Division:	Economic Development

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>PERSONNEL SCHEDULE:</u>					
Economic Development Director	0.00	0.00	0.00	1.00	0.50
Economic Development Manager	0.50	0.50	0.50	0.00	0.00
Accounting Assistant I	0.00	0.00	0.00	0.25	0.00
Administrative Assistant I	0.00	0.75	0.75	0.00	0.00
Redevelop/Econ Dev Analyst	0.00	0.00	0.00	1.00	0.00
Economic Dev Technician	0.00	0.00	0.00	0.75	1.00
Executive Assistant to the City Manager	0.00	0.00	0.00	0.32	0.00
Project Manager	0.00	0.00	0.00	0.00	0.00
Accounting Tech II	0.00	0.00	0.00	0.00	0.00
Total:	0.50	1.25	1.25	3.32	1.50

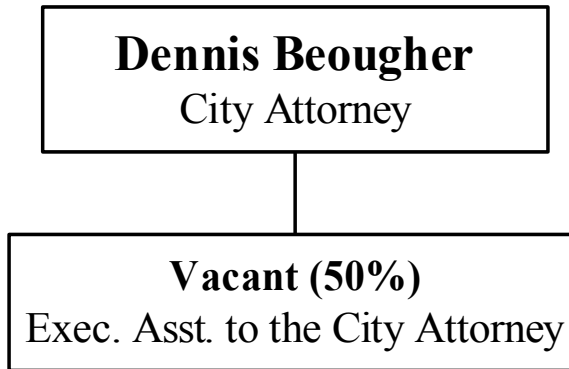
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 38,602	\$ 60,002	\$ 40,980	\$ 230,196	\$ 98,162
50111 Compensated Absences	55	0	67	0	0
51200 Salary - Overtime	0	0	106	0	0
51205 Salary - Part-time	10,060	0	13,405	0	0
52300 Deferred Comp.	390	390	480	2,850	660
52305 Life Insurance	180	270	247	1,190	397
52310 Health Insurance	2,310	4,956	2,326	24,341	10,085
52311 Flexible Benefits Plan	44	90	98	80	80
52315 Dental Insurance	462	1,310	494	6,323	2,448
52316 Employee Assist Prog.	0	0	14	118	53
52318 Vision Care	177	352	177	1,328	531
53400 Retirement	4,560	5,371	4,169	27,498	12,695
53405 Survivor Benefit	0	36	0	135	54
53410 Workers Comp. Ins.	548	1,447	1,195	9,304	4,074
53415 Medicare	1,026	766	1,636	3,666	1,433
53420 FICA	271	0	0	0	0
53425 LTD Insurance	230	412	326	2,174	1,926
Total:	\$ 58,915	\$ 75,402	\$ 65,721	\$ 309,203	\$ 132,597

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Economic Development
Fund/Division Number:	100-1204	Division:	Economic Development

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 4,549	\$ 5,000	\$ 3,868	\$ 3,000	\$ 3,060
60110 Publications, Dues, Licenses	5,818	4,000	6,890	9,500	9,700
60140 Special Supplies	5,826	5,000	732	100	100
70110 Equipment/Vehicle Maintenance	0	900	0	900	1,200
70130 Insurance	808	782	1,013	3,963	2,910
70140 Special Services	40	0	83	0	0
70145 Communication	701	2,500	1,767	500	525
70148 BEDAC	52,473	75,305	21,358	50,000	55,000
70150 Advertising	0	2,000	2,551	2,000	2,000
70160 Travel, Lodging & Meals	5,899	3,000	4,788	3,325	4,000
70170 Training & Conferences	1,319	2,500	585	1,750	1,800
70190 Contributions to Other Agency	0	30,000	30,000	50,000	50,000
70239 Legal Services	7,346	2,000	8,578	12,900	13,100
70240 Contractual Services	43,883	40,000	36,573	40,000	45,000
82701 Information Services	1,938	4,530	4,586	5,283	7,919
82703 Information Systems	492	984	984	1,296	1,747
82704 Building Replacement Fund	5,868	6,161	5,868	3,600	3,600
82705 Tuition Program	0	0	0	0	386
Total:	<u>\$ 136,960</u>	<u>\$ 184,662</u>	<u>\$ 130,224</u>	<u>\$ 188,117</u>	<u>\$ 202,048</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 298	\$ 5,000	\$ 266	\$ 5,000	\$ 5,100
Total:	<u>\$ 298</u>	<u>\$ 5,000</u>	<u>\$ 266</u>	<u>\$ 5,000</u>	<u>\$ 5,100</u>

City Attorney Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	City Attorney
Fund/Division Number:	100-1203	Division:	City Attorney

Description:

Plans, manages, oversees and directs the operations and services of the City Attorney's Office; provides legal advice and representation to the City of Brentwood, including the City Council, staff, officers, boards and commissions; researches, prepares legal opinions; works with outside legal counsel providing specialized services to the City; coordinates activities with other City officials, departments, outside agencies, and organizations; provides responsible and complex legal support to the City Council and staff.

Mission Statement:

Provide legal services and counsel on a wide range of legal issues for the City Council, city departments and related city boards and commissions.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
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Expenditure Summary:

Personnel Services	\$ 41,855	\$ 207,480	\$ 133,292	\$ 199,590	\$ 189,917
Supplies & Services	27,825	10,022	264,535	124,940	107,742
Capital Outlay	<u>0</u>	<u>200,000</u>	<u>151,505</u>	<u>25,000</u>	<u>0</u>
Total:	<u><u>\$ 69,680</u></u>	<u><u>\$ 417,502</u></u>	<u><u>\$ 549,332</u></u>	<u><u>\$ 349,530</u></u>	<u><u>\$ 297,658</u></u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	City Attorney
Fund/Division Number:	100-1203	Division:	City Attorney

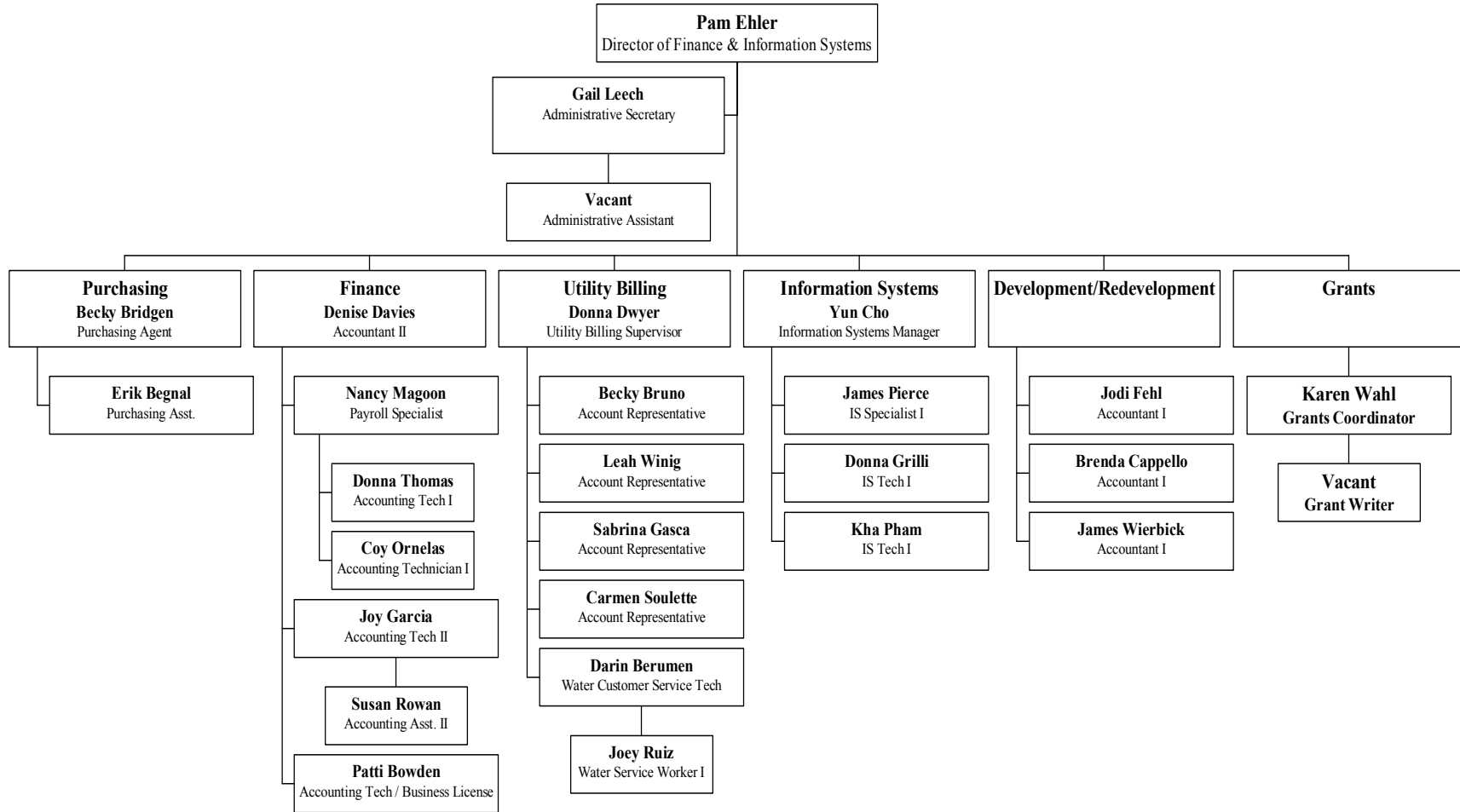
	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>PERSONNEL SCHEDULE:</u>					
City Attorney	1.00	1.00	1.00	1.00	0.90
Executive Asst. to the City Manager	0.00	0.00	0.00	0.32	0.00
Executive Asst. to the City Attorney	0.00	0.00	0.00	0.00	0.50
Total:	1.00	1.00	1.00	1.32	1.40
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 34,517	\$ 169,976	\$ 111,777	\$ 156,964	\$ 145,851
50111 Compensated Absences	88	0	199	0	0
52300 Deferred Comp.	293	780	960	1,140	1,188
52305 Life Insurance	186	684	558	827	596
52310 Health Insurance	1,113	9,890	4,652	10,386	9,412
52311 Flexible Benefits Plan	44	90	98	80	80
52315 Dental Insurance	380	2,620	987	2,698	2,285
52316 Employee Assist Prog	0	0	29	50	49
52318 Vision Care	118	704	354	566	496
53400 PERS Retirement	4,387	15,226	11,166	17,295	18,862
53405 PERS Survivor Benefit	0	72	0	58	50
53410 Workers' Compensation	0	4,101	0	5,852	6,053
53415 Medicare	506	2,170	1,639	2,306	2,132
53425 LTD Insurance	223	1,167	873	1,368	2,862
Total:	\$ 41,855	\$ 207,480	\$ 133,292	\$ 199,590	\$ 189,917

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	City Attorney
Fund/Division Number:	100-1203	Division:	City Attorney

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 404	\$ 0	\$ 1,349	\$ 1,500	\$ 1,575
60110 Publications, Dues, Licenses	461	0	3,612	5,000	5,250
70130 Insurance	0	0	0	2,690	3,756
70140 Special Services	55	0	3,676	24,600	630
70145 Communication	153	0	125	300	315
70150 Advertising	414	0	0	0	0
70160 Travel, Lodging & Meals	1,133	0	1,839	1,200	1,300
70170 Training & Conferences	1,095	0	2,636	3,000	3,150
70239 Legal Services	23,337	5,000	162,735	75,000	80,000
70240 Contractual Services	773	0	83,485	0	0
82701 Information Services	0	4,530	4,586	5,898	5,447
82703 Information Systems	0	492	492	952	1,210
82704 Building Replacement Fund	0	0	0	4,800	4,800
82705 Tuition Program	0	0	0	0	309
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 27,825	\$ 10,022	\$ 264,535	\$ 124,940	\$ 107,742
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<u>CAPITAL OUTLAY:</u>					
90077 Settlements	\$ 0	\$ 200,000	\$ 150,252	\$ 25,000	\$ 0
90230 Equipment	0	0	1,253	0	0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 0	\$ 200,000	\$ 151,505	\$ 25,000	\$ 0
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Finance & Information Systems Department Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1301	Division:	Finance

Description:

The Finance Department provides support services to other City departments. These services include general accounting, budget preparation, investments, purchasing, payroll, accounts payable, accounts receivable, information systems support, business licenses, and utility billing for water, wastewater, and solid waste.

Mission Statement:

Provide financial management and quality customer service to the public, City Council, and all City departments in the most efficient and cost effective manner in accordance with City policies and applicable laws.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 499,822	\$ 565,198	\$ 578,016	\$ 483,493	\$ 573,113
Supplies & Services	159,716	259,872	288,837	268,559	284,493
Capital Outlay	<u>1,528</u>	<u>1,785</u>	<u>1,435</u>	<u>3,500</u>	<u>3,000</u>
Total:	<u>\$ 661,066</u>	<u>\$ 826,855</u>	<u>\$ 868,288</u>	<u>\$ 755,552</u>	<u>\$ 860,606</u>

Commentary:

In the fiscal year 2000/01 Purchasing was included in the Finance Budget. For the 2001/02 Budget, Purchasing has been moved to a separate Division.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1301	Division:	Finance

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
PERSONNEL SCHEDULE:					
Director of Finance & Information Systems	0.80	0.80	0.80	0.70	0.55
Assistant Finance Director	0.50	0.50	0.50	0.00	0.00
Accountant I	0.00	0.00	0.00	1.00	0.80
Accountant II	1.00	1.00	1.00	0.00	0.00
Accounting Assistant I	1.00	1.00	1.00	0.00	0.00
Accounting Assistant II	2.00	2.00	0.34	1.00	1.00
Accounting Technician I	0.00	0.00	0.00	1.40	1.40
Accounting Technician II	0.00	0.00	1.00	1.00	2.00
Administrative Assistant II	1.00	0.00	0.00	0.00	0.30
Administrative Secretary	0.00	1.00	1.00	0.80	0.65
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	0.00	0.00
Total	<u>8.30</u>	<u>8.30</u>	<u>7.64</u>	<u>6.90</u>	<u>7.70</u>

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 386,615	\$ 447,150	\$ 446,062	\$ 342,130	\$ 408,042
50111 Compensated Absences	850	0	(219)	0	0
50150 Salaries - Bilingual Pay	0	1,200	0	0	600
51200 Overtime	1,340	4,000	1,195	5,000	5,500
51205 Salary - Part-time	0	5,000	0	0	0
52300 Deferred Comp.	2,412	2,574	2,344	3,192	1,782
52305 Life Insurance	1,766	1,764	1,711	1,656	1,178
52310 Health Insurance	32,497	32,148	30,532	38,946	51,767
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	10,646	11,082	13,189	10,116	12,566
52316 Employee Assist Prog	0	0	208	189	270
52318 Vision Care	2,852	2,689	2,411	2,124	2,726
52320 Retiree Medical	0	0	0	5,962	5,400
52800 Unemployment Ins.	267	0	4,370	0	0
53400 Retirement	47,931	39,304	41,478	39,763	52,848
53405 Survivor Benefit	0	275	0	216	277
53410 Workers Comp. Ins.	6,325	10,723	14,284	13,454	16,934
53415 Medicare	3,844	3,875	4,048	4,521	5,136
53420 FICA	0	310	0	0	0
53425 LTD Insurance	2,365	3,014	3,307	3,144	8,007
55000 Salary Settlements	0	0	13,000	13,000	0
Total:	<u>\$ 499,822</u>	<u>\$ 565,198</u>	<u>\$ 578,016</u>	<u>\$ 483,493</u>	<u>\$ 573,113</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1301	Division:	Finance

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 30,132	\$ 30,450	\$ 36,420	\$ 32,300	\$ 33,915
60110 Publications, Dues, Licenses	2,654	4,515	6,182	7,050	7,403
70110 Equipment/Vehicle Maintenance	782	1,050	576	1,500	1,575
70130 Insurance	10,207	10,923	12,910	8,987	11,635
70140 Special Services	15,004	51,000	45,331	74,740	80,930
70145 Communication	3,123	6,300	2,901	6,500	6,825
70150 Advertising	0	0	4,178	0	0
70160 Travel, Lodging & Meals	4,757	5,250	6,070	7,000	7,350
70170 Training & Conferences	3,344	6,510	7,223	9,750	10,238
70239 Legal Services	4,567	5,250	5,049	5,000	5,000
70240 Contractual Services	34,565	71,150	94,783	55,000	70,250
82701 Information Services	19,380	33,977	34,392	33,174	25,009
82702 Vehicle Replacement	8,989	8,989	8,989	4,900	0
82703 Information Systems	8,700	10,320	10,320	8,592	9,080
82704 Building Replacement Fund	13,512	14,188	13,512	11,772	11,772
82705 Tuition Program	0	0	0	0	1,477
82706 Fleet Maintenance	0	0	0	2,294	2,035
	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,294</u>	<u>2,035</u>
Total:	<u>\$ 159,716</u>	<u>\$ 259,872</u>	<u>\$ 288,837</u>	<u>\$ 268,559</u>	<u>\$ 284,493</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 1,528	\$ 1,785	\$ 1,435	\$ 3,500	\$ 3,000
Total:	<u>\$ 1,528</u>	<u>\$ 1,785</u>	<u>\$ 1,435</u>	<u>\$ 3,500</u>	<u>\$ 3,000</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1302	Division:	Purchasing

Description:

The Purchasing Division is responsible to purchase or contract for goods, equipment and services required by any department in accordance with the purchasing procedures and policies.

Mission Statement:

To provide support to all departments by maintaining a continuous supply of goods and services necessary to support the City's operations while meeting our obligations to the public.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 121,917	\$ 91,069
Supplies & Services	0	0	0	23,160	21,850
Capital Outlay	0	0	0	2,150	0
Total:	\$ 0	\$ 0	\$ 0	\$ 147,227	\$ 112,919

Commentary:

Effective July 1, 2001, Purchasing has become a separate Division. In the past, it was included in the Finance Budget.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1302	Division:	Purchasing

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>PERSONNEL SCHEDULE:</u>					
Accounting Assistant I	0.00	0.00	0.00	0.25	0.00
Purchasing Agent	0.00	0.00	0.00	1.00	1.00
Purchasing Assistant	0.00	0.00	0.00	0.00	0.00
Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.25</u>	<u>1.00</u>

	\$	\$	\$	\$	\$
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	0	0	0	89,070	66,782
51200 Overtime	0	0	0	0	0
51205 Salary - Part-time	0	0	0	0	0
52300 Deferred Comp.	0	0	0	1,140	1,320
52305 Life Insurance	0	0	0	474	401
52310 Health Insurance	0	0	0	11,359	6,723
52311 Flexible Benefits Plan	0	0	0	80	80
52315 Dental Insurance	0	0	0	2,951	1,632
52316 Employee Assist Prog	0	0	0	55	35
52318 Vision Care	0	0	0	620	354
53400 Retirement	0	0	0	10,385	8,636
53405 Survivor Benefit	0	0	0	63	36
53410 Workers Comp. Ins.	0	0	0	3,514	2,772
53415 Medicare	0	0	0	1,385	987
53425 LTD Insurance	0	0	0	821	1,310
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 121,917</u>	<u>\$ 91,069</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1302	Division:	Purchasing

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 2,500	\$ 2,975
60110 Publications, Dues, Licenses	0	0	0	500	650
70110 Equipment/Vehicle Maintenance	0	0	0	500	800
70130 Insurance	0	0	0	1,991	2,089
70140 Special Services	0	0	0	200	200
70145 Communication	0	0	0	1,600	1,900
70160 Travel, Lodging & Meals	0	0	0	1,370	3,370
70170 Training & Conferences	0	0	0	1,000	4,900
70240 Contractual Services	0	0	0	5,100	0
82701 Information Services	0	0	0	6,143	2,842
82703 Information Systems	0	0	0	1,056	648
82704 Building Replacement Fund	0	0	0	1,200	1,200
82705 Tuition Program	0	0	0	0	276
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 23,160</u>	<u>\$ 21,850</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 2,150	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,150</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1701	Division:	Non-Departmental

Description:

Non-Departmental Budget contains those expenditures that benefit more than one department of the City or cannot be appropriately charged to any one department. Examples of these are building rental, janitorial services, utility charges, property and insurance for City Hall, public relations, and animal control services provided by the County.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 29,840	\$ 177,755	\$ 31,018	\$ 17,700	\$ 17,148
Supplies & Services	427,979	446,722	414,270	629,013	878,653
Capital Outlay	<u>5,532</u>	<u>11,000</u>	<u>14,411</u>	<u>109,000</u>	<u>0</u>
Total:	<u>\$ 463,351</u>	<u>\$ 635,477</u>	<u>\$ 459,698</u>	<u>\$ 755,713</u>	<u>\$ 895,800</u>

Commentary:

Because throughout the fiscal year situations arise that have not been budgeted, \$125,000 has been budgeted in Contributions to Other Agencies to cover these situations.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1701	Division:	Non-Departmental

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Purchasing Assistant	0.25	0.25	0.25	0.00	0.00
Total:	0.25	0.25	0.25	0.00	0.00
 <u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 9,258	\$ 161,113	\$ 10,580	\$ 0	\$ 0
50111 Compensated Absences	12	0	0	0	0
51200 Salaries - Overtime	121	0	172	1,000	1,000
51205 Salary - Part-time	15,612	12,000	15,014	15,000	15,000
52305 Life Insurance	22	28	22	0	0
52310 Health Insurance	1,329	1,365	1,480	0	0
52311 Flexible Benefits Plan	68	0	0	0	0
52315 Dental Insurance	376	405	402	0	0
52316 Employee Assist Prog	0	0	7	0	0
52318 Vision Care	88	88	89	0	0
53400 Retirement	1,177	1,008	1,076	0	0
53405 Survivor Benefit	0	9	0	0	0
53410 Workers Comp. Ins.	387	600	787	552	0
53415 Medicare	937	318	1,305	218	218
53420 FICA	393	744	0	930	930
53425 LTD Insurance	60	77	84	0	0
Total:	<u>\$ 29,840</u>	<u>\$ 177,755</u>	<u>\$ 31,018</u>	<u>\$ 17,700</u>	<u>\$ 17,148</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance		
Fund/Division Number:	100-1701	Division:	Non-Departmental		
	1999/00	2000/01	2000/01	Projected	Amended
	Actual	Budget	Actual	2001/02	2002/03
				Budget	Budget
SUPPLIES AND SERVICES:					
60100 Office Expense	\$ 5,395	\$ 5,775	\$ 6,902	\$ 5,500	\$ 5,775
60103 Copy Machine	2,472	0	506	0	0
60110 Publications & Dues	0	0	200	0	0
60130 Clothing/Safety Expense	0	0	163	0	0
60140 Special Supplies	0	0	67	0	0
70100 Utilities	16,714	24,150	26,334	35,000	36,750
70110 Equipment/Vehicle Maintenance	20	1,050	700	1,500	1,500
70115 Building/Facility Maintenance	30,886	38,850	27,057	33,250	34,913
70120 Rental of Buildings	28,912	30,975	21,475	29,900	29,900
70130 Insurance	11,386	2,076	1,764	1,527	2,179
70135 Special Events	430	0	241	0	0
70140 Special Services	10,955	16,800	49,645	3,000	13,150
70145 Communication	23,174	7,350	2,980	7,500	7,875
70160 Travel, Lodging & Meals	547	1,050	848	1,000	1,050
70170 Training & Conferences	8,497	9,660	9,019	6,500	6,825
70190 Contributions to Other Agencies	175,571	174,150	170,320	402,000	568,000
70227 Public Relations	27,303	34,650	1,297	15,000	15,000
70240 Contractual Services	48,059	59,130	54,643	73,000	141,400
70250 Customer Service	92	0	57	500	500
82701 Information Services	13,566	15,856	16,050	0	0
82704 Building Replacement Fund	24,000	25,200	24,000	13,836	13,836
82705 Central Services	0	0	0	0	0
Total:	<u>\$ 427,979</u>	<u>\$ 446,722</u>	<u>\$ 414,270</u>	<u>\$ 629,013</u>	<u>\$ 878,653</u>
CAPITAL OUTLAY:					
80336 Transfer to CIP Project-Water Tank	\$ 0	\$ 0	\$ 0	\$ 109,000	\$ 0
80501 City Rentals	0	11,000	11,000	0	0
90230 Equipment	5,532	0	3,411	0	0
Total:	<u>\$ 5,532</u>	<u>\$ 11,000</u>	<u>\$ 14,411</u>	<u>\$ 109,000</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:		Division:	Community Facilities

Description:

The City has facilities that require budgeted expenditures and do not relate to any other department.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
100-1402 Community Center	\$ 13,455	\$ 57,406	\$ 59,165	\$ 0	\$ 0
100-1403 Library	43,544	90,414	116,587	84,832	92,672
100-1404 Fountain	2,235	2,730	1,542	4,000	4,150
100-1405 Oak Street Health Center	1,624	5,072	767	4,038	6,309
100-1407 CDBG Grants	922	0	0	0	0
100-1409 Women's Club	802	10,000	5,173	1,808	3,441
100-1410 120 Oak - One Stop	0	0	1,624	1,000	1,050
100-1411 One Day at a Time	1,410	0	7	500	600
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Total:	\$ 63,992	\$ 165,622	\$ 184,865	\$ 96,178	\$ 108,222

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Parks and Recreation
Fund/Division Number:	100-1401	Division:	Village Resource Center

Description:

The Village Resource Center is a neighborhood-based program that offers a variety of supportive services and activities for children, youth and families in a safe and nurturing environment. Services are prevention focused, family friendly and available in English/Spanish. The Center provides access to community events, resources, and attention set around improving neighborhood conditions for families in the Village Drive area.

Mission Statement:

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 36,125	\$ 70,010	\$ 76,464
Supplies & Services	7,073	19,753	8,481	27,494	28,411
Capital Outlay	0	0	5,411	0	0
Total:	\$ 7,073	\$ 19,753	\$ 50,017	\$ 97,504	\$ 104,875

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Finance
Fund/Division Number:	100-1406	Division:	Dimes-A-Ride

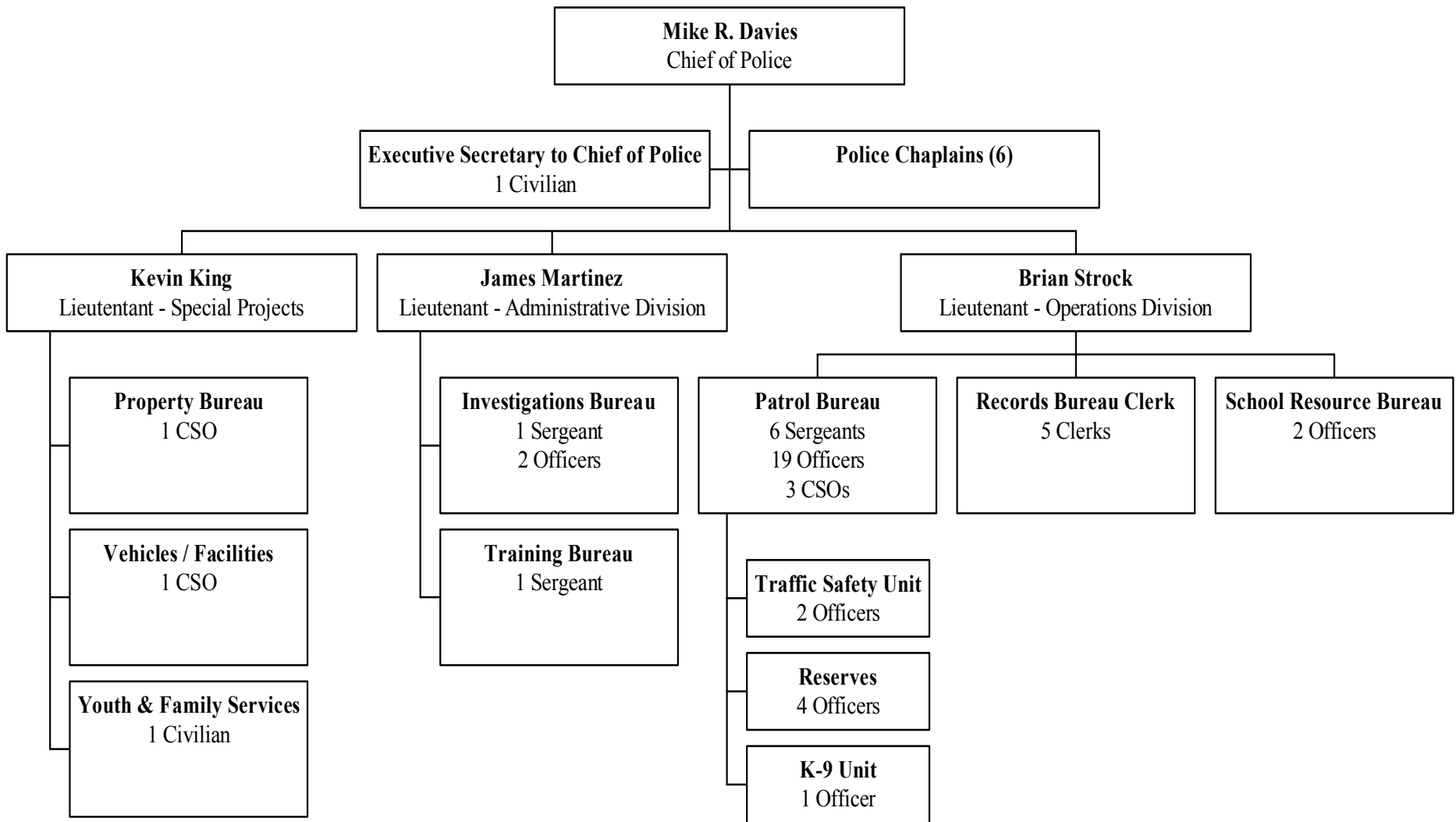
Description:

The Brentwood "Dimes-A-Ride" service was initiated in August of 1987 to provide a convenient, low-cost, frequent bus service within the City of Brentwood.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Supplies & Services	<u>\$ 25,422</u>	<u>\$ 30,000</u>	<u>\$ 39,288</u>	<u>\$ 50,000</u>	<u>\$ 60,000</u>
Total:	<u><u>\$ 25,422</u></u>	<u><u>\$ 30,000</u></u>	<u><u>\$ 39,288</u></u>	<u><u>\$ 50,000</u></u>	<u><u>\$ 60,000</u></u>

Commentary:

Police Department Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Police
Fund/Division Number:	100-1501	Division:	Police

Description:

The purpose of the Police Department is to maintain public safety in the community. There are 37 sworn positions including the Police Chief, two Lieutenants, six Sergeants, two Detectives, two School Resource Officers, one K-9 Officer, two Traffic Safety Unit Motorcycle Officers and 21 Patrol Officers. The Department has one Secretary to the Police Chief, five Community Service Officers, five Records Clerk support staff. The Department is supplemented by four Reserve Officers, a youth diversion program (Youth & Family Services), a volunteer program (B.A.C.U.P.), a Volunteer Chaplain Program, and an Explorer Scout Program.

Mission Statement:

The Brentwood Police Department exists as a fiscally responsible, progressive, impartial, culturally sensitive police service agency committed to supporting its members, and the efforts of others toward improving the quality of life for all people in our community.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Expenditure Summary:					
Personnel Services	\$ 2,771,964	\$ 2,901,141	\$ 2,663,807	\$ 3,697,697	\$ 4,895,922
Supplies & Services	1,193,382	1,476,584	1,497,137	1,655,978	2,082,019
Capital Outlay	13,527	6,300	37,643	67,000	180,700
Subtotal	3,978,873	4,384,025	4,198,587	5,420,675	7,158,641
100-1504 COPS Universal Hiring Grant	677,266	976,392	967,095	934,994	1,001,454
100-1505 AB 3229 Gang Suppression	22,726	42,000	102,522	0	0
100-1506 CLETEP & TFCA	0	46,592	49,959	0	0
100-1507 COPS More - Civilian Grant	0	0	31,059	108,874	121,134
100-1508 COPS In School	0	0	35,002	100,644	107,608
TOTAL	\$ 4,678,865	\$ 5,449,009	\$ 5,384,225	\$ 6,565,187	\$ 8,388,838

Commentary:

The increases in the Police Department budget reflect the growth in the City and an increasing workforce in the Police Department. Continuous advertising is necessary to recruit officers in a growing Department, and additional safety equipment has been added to the budget to provide officers with quality equipment, as well as purposeful training. Dispatch services, county crime lab and booking fees have all increased as the City continues to grow.

The Police Department provides fingerprint services to the public through Livescan, collects the State charges along with a minimal service fee, and then submits the State portion of the charges through their billing process. This reflects the \$40,000 budget item in Livescan - State of California, part of account #100-1501 - 70140.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund		Department:	Police	
Fund/Division Number:	100-1501		Division:	Police	
	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	0.00	0.00	0.00	0.00	1.00
Community Service Officer I	1.00	1.00	4.00	3.00	3.00
Community Service Officer II	2.00	2.00	1.00	2.00	2.00
Exec. Secretary to the Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	2.00	2.00	3.00
Police Officers	24.00	24.00	27.00	25.00	34.50
Police Records Clerk I	0.00	0.00	1.00	1.00	0.00
Police Records Clerk II	4.00	4.00	4.00	5.00	6.00
Police Sergeants	5.00	5.00	6.00	8.00	8.00
Total:	39.00	39.00	47.00	48.00	59.50
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 1,667,420	\$ 2,109,625	\$ 1,689,314	\$ 2,408,273	\$ 3,067,418
50110 Holiday-in-lieu	84,553	56,881	66,858	88,237	97,343
50111 Compensated Absences	4,309	0	168	0	0
50115 Educational Supplement	26,583	21,568	24,650	39,072	52,789
50120 Field Training Pay	1,300	1,050	1,311	2,500	2,500
50125 Uniform Allowance	24,656	25,500	23,949	35,000	44,500
50150 Bilingual Pay	2,825	2,400	1,450	1,350	1,800
51200 Overtime	152,240	154,000	161,620	150,000	175,000
51205 Salaries - Part-time	12,441	0	45,976	0	0
51210 Reserve Officers	25,004	25,000	24,997	30,000	30,000
51300 Auto allowance	0	0	0	0	7,200
52300 Deferred Comp.	2,275	2,340	12,639	3,420	5,280
52305 Life Insurance	3,411	4,102	3,374	5,642	5,674
52310 Health Insurance	121,926	122,812	118,036	240,167	312,620
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	36,042	39,164	36,973	62,382	75,888
52316 Employee Assist Prog	0	0	776	1,168	1,628
52318 Vision Care	10,346	9,856	9,417	13,098	16,461
52320 Retiree Medical Ins.	5,099	22,305	24,006	36,241	50,418
53400 Retirement	525,982	226,704	285,677	441,048	713,361
53405 Survivor Benefit	5	1,008	0	1,332	1,674
53410 Workers Comp. Ins.	29,499	44,700	89,997	86,669	127,304
53415 Medicare	24,514	18,128	29,408	29,904	44,933
53420 FICA Tax	971	1,550	0	1,860	1,860
53425 LTD Insurance	10,451	12,358	13,113	20,254	60,191
Total:	\$ 2,771,964	\$ 2,901,141	\$ 2,663,807	\$ 3,697,697	\$ 4,895,922

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:		General Fund		Department:		Police	
Fund/Division Number:		100-1501		Division:		Police	
		1999/00	2000/01	2000/01	2001/02	2002/03	
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>	
<u>SUPPLIES AND SERVICES:</u>							
60100	Office Expense	\$ 37,735	\$ 38,430	\$ 41,182	\$ 27,900	\$ 41,000	
60110	Publications, Dues, Licenses	2,414	2,520	3,494	3,800	3,940	
60130	Safety Equipment	18,357	14,963	18,506	17,955	21,546	
60140	Special Supplies	20,316	18,149	22,671	23,867	27,974	
60145	Volunteer Program	1,866	2,995	45	3,200	2,190	
70100	Utilities	15,153	21,000	17,625	51,362	51,372	
70110	Equipment Maintenance	13,534	25,657	13,898	22,610	23,735	
70111	Auto Maintenance	84,857	89,859	79,441	99,660	111,187	
70115	Building/Facility Maintenance	31,067	32,835	35,061	28,800	41,510	
70120	Rental of Building	46,286	48,989	51,671	68,000	79,492	
70130	Insurance	67,245	59,993	83,397	75,409	122,175	
70135	Special Events	8,535	6,300	6,154	6,400	6,700	
70140	Special Services	124,298	109,875	158,488	174,465	185,660	
70145	Communication	213,573	276,305	255,521	330,600	390,330	
70150	Advertising	1,966	3,675	9,278	12,000	16,000	
70160	Travel, Lodging & Meals	8,373	5,565	1,845	5,845	8,634	
70170	Training & Conferences	23,330	14,915	6,658	43,515	45,683	
70172	Reimbursable Training	19,528	19,950	38,685	22,000	23,100	
70239	Legal Services	23,524	21,000	6,756	22,050	23,150	
70240	Contractual Services	3,000	21,975	5,500	23,000	24,150	
80215	Youth and Family	0	50,000	50,000	40,000	40,000	
82701	Information Services	52,326	110,994	112,348	113,037	104,204	
82702	Vehicle Replacement	305,636	400,181	400,181	350,000	581,115	
82703	Information Systems	35,903	44,171	44,171	54,503	58,052	
82704	Building Replacement Fund	34,560	36,288	34,560	36,000	36,000	
82705	Tuition Program	0	0	0	0	13,121	
	Total:	<u>\$ 1,193,382</u>	<u>\$ 1,476,584</u>	<u>\$ 1,497,137</u>	<u>\$ 1,655,978</u>	<u>\$ 2,082,019</u>	
<u>CAPITAL OUTLAY:</u>							
90130	Building Improvements	\$ 0	\$ 6,300	\$ 4,570	\$ 5,000	\$ 2,000	
90230	Equipment	13,527	0	33,073	62,000	178,700	
	Total:	<u>\$ 13,527</u>	<u>\$ 6,300</u>	<u>\$ 37,643</u>	<u>\$ 67,000</u>	<u>\$ 180,700</u>	

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Police
Fund/Division Number:	100-1504	Division:	COPS Universal Hiring Grant

Description:

The COPS Universal Hiring Grant is used to fund officers for Community Policing efforts. This Department currently has a total of eleven positions awarded from the COPS Universal Hiring Program.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 677,266	\$ 976,392	\$ 967,095	\$ 934,994	\$ 1,001,454
Total:	<u>\$ 677,266</u>	<u>\$ 976,392</u>	<u>\$ 967,095</u>	<u>\$ 934,994</u>	<u>\$ 1,001,454</u>

Commentary:

Federal Funding	\$ 225,000	\$ 200,000	\$ 220,834	\$ 150,000	\$ 100,000
City Participation	452,266	776,392	746,261	784,994	901,454
Total Funding	<u>\$ 677,266</u>	<u>\$ 976,392</u>	<u>\$ 967,095</u>	<u>\$ 934,994</u>	<u>\$ 1,001,454</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Police
Fund/Division Number:	100-1505	Division:	AB 3229 Gang Suppression

Description:

Chapter 134, Statutes of 1996 (AB-3229) created the Citizens Option for Public Safety Program through which funds could be annually provided in the State budget for local law enforcement jurisdictions. These funds are being used to handle gang-related crimes in a more proactive fashion. An agreement was signed by all East County police agencies to provide a cooperative and focused approach toward major crimes committed by street gangs. Through these efforts, the department has had much less gang activity and fewer gang-related crimes. The department has been very successful in getting gang enhancements under the street and terrorism act for criminal violations in the court system as well as an increase of incarceration of validated and documented gang members. In fiscal year 97/98 a Special Enforcement Team (S.E.T.) was created to further these goals. These funds are used to pay the wages of officers assigned to gang suppression activities which in turn offset the General Fund obligations.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 14,587	\$ 31,000	\$ 11,009	\$ 0	\$ 0
Supplies & Services	8,139	0	20,247	0	0
Capital Outlay	0	11,000	71,266	0	0
Total:	\$ 22,726	\$ 42,000	\$ 102,522	\$ 0	\$ 0

Commentary:

State Funding	\$ 44,523	\$ 100,000	\$ 100,000	\$ 0	\$ 0
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Moved to Fund 215, July 1, 2001

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Police
Fund/Division Number:	100-1506	Division:	CLETEP & TFCA

Description:

In August of 1997 the Governor signed the Budget Act and as part of that, full funding for the Citizen's Option for Public Safety COPS program was allocated to cities. The City of Brentwood has received various amounts of money over the years depending on our population. In 2000 the State Legislature funded each law enforcement jurisdiction a minimum of \$100,000 under the State COPS program (AB 3229), and then a per capita amount above that. The caveat placed on this funding was that the money is to be used for technology.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Supplies & Services	0	0	648	0	0
Capital Outlay	0	46,592	49,311	0	0
Total:	\$ 0	\$ 46,592	\$ 49,959	\$ 0	\$ 0
<u>Commentary:</u>					
State Funding	\$ 0	\$ 46,592	\$ 46,592	\$ 0	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Police
Fund/Division Number:	100-1507	Division:	COPs More Civilian Grant

Description:

The COPS More 2000 funds are used to employ two Community Service Officers who, among other assignments, respond and write reports on minor traffic collisions, property crimes, assist in processing crime scenes, and book and transport prisoners to the Main Detention Facility in Martinez. This enables sworn police officers to be more available for patrol, interact with citizens and business owners, implement and monitor projects to enhance community safety, and also improves police response times.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 31,059	\$ 108,874	\$ 121,134
Total:	\$ 0	\$ 0	\$ 31,059	\$ 108,874	\$ 121,134

Commentary:

Federal Funding	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 0
City Funding	0	0	0	39,933	121,134
Total Funding	\$ 0	\$ 50,000	\$ 50,000	\$ 39,933	\$ 121,134

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Police
Fund/Division Number:	100-1508	Division:	COPs in School

Description:

In September of 2000, the Department was awarded a federal grant for one additional School Resource Officer to be deployed to work in and around elementary and secondary schools. This grant required a collaborative effort between Brentwood Police Department, Liberty Union High School District and Brentwood Union School District. The School Resource Officers provide a police presence on school campuses to foster a unified working relationship between law enforcement, school administrators, faculty, parents and students in order to promote a safe learning environment through leadership, problem solving, enforcement, prevention, mentoring and education.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 35,002	\$ 100,644	\$ 107,608
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 35,002</u>	<u>\$ 100,644</u>	<u>\$ 107,608</u>

Commentary:

Federal Funding	\$ 0	\$ 20,833	\$ 20,833	\$ 41,667	\$ 41,667
City Funding	0	0	0	52,313	65,941
Total Funding	<u>\$ 0</u>	<u>\$ 20,833</u>	<u>\$ 20,833</u>	<u>\$ 93,980</u>	<u>\$ 107,608</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Parks
Fund/Division Number:	100-1602	Division:	Landscape Operations

Description:

The Landscape Division of the Parks and Recreation Department is responsible for the maintenance and safety of roadside, median and community landscape city wide and includes in-house maintenance and inspection activities as well as the administration of landscape maintenance contracts.

Mission Statement:

The primary mission of the Landscape Division is to maintain roadside, median and community landscape in a manner that enhances community identity and pride.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 133,209	\$ 250,110	\$ 164,852	\$ 200,330	\$ 247,395
Supplies & Services	252,777	324,752	470,041	464,541	560,387
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 385,986</u>	<u>\$ 574,862</u>	<u>\$ 634,893</u>	<u>\$ 664,871</u>	<u>\$ 807,782</u>

Commentary:

Contractual Services increased by \$220,550 in FY 2000/01 for the MCE Landscape Maintenance contract of \$377,400.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Parks
Fund/Division Number:	100-1602	Division:	Landscape Operations

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Public Works	0.15	0.15	0.00	0.00	0.00
Director of Parks and Recreation	0.00	0.00	0.10	0.10	0.10
Accountant I	0.00	0.00	0.00	0.25	0.25
Administrative Assistant I	0.00	0.00	0.25	0.25	0.25
Administrative Assistant II	0.00	0.00	0.25	0.25	0.25
Administrative Program Analyst	0.15	0.15	0.00	0.00	0.00
Administrative Secretary	0.20	0.20	0.00	0.00	0.00
Department Financial Analyst	0.20	0.20	0.00	0.00	0.00
Parks Landscape Supervisor	0.00	0.00	0.67	0.50	0.50
Parks Maintenance Worker I	0.00	0.00	1.00	0.00	0.00
Parks Services Manager	0.00	0.00	0.50	0.40	0.40
Parks/Landscape Maintenance Worker I	0.00	0.00	0.00	1.00	1.00
Public Works Maintenance Lead worker	0.50	0.50	0.00	0.00	0.00
Public Works Maintenance Worker I	0.25	0.25	0.00	0.00	0.00
Streets & Collection System Supervisor	0.50	0.50	0.00	0.00	0.00
Total:	1.95	1.95	2.77	2.75	2.75

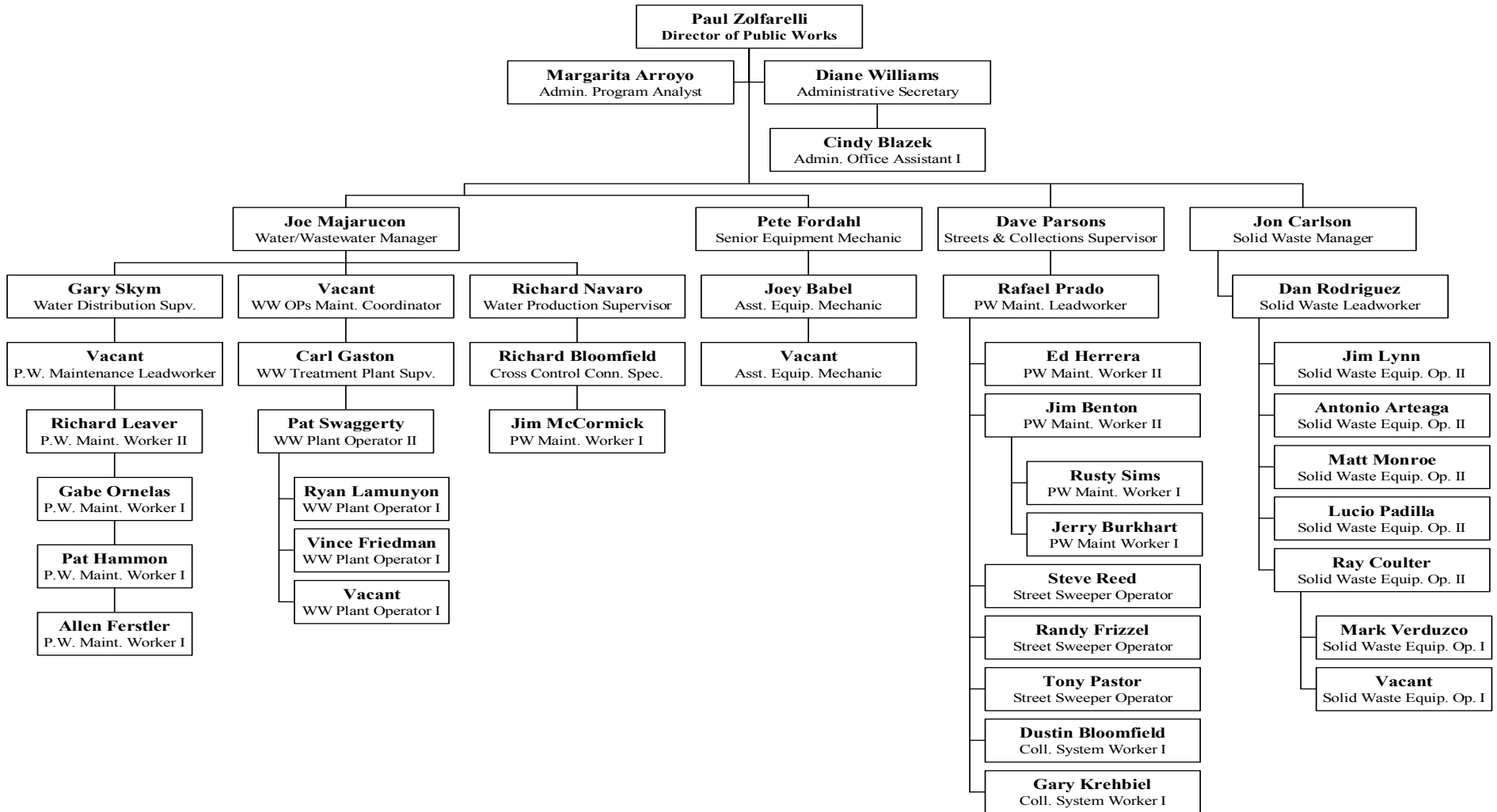
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 92,045	\$ 160,811	\$ 117,462	\$ 140,014	\$ 147,280
50111 Compensated Absences	184	0	93	0	0
50150 Salary - Bilingual	365	0	0	0	0
51200 Overtime	7,735	7,875	3,957	0	8,682
51205 Part-time	3,072	31,400	6,566	8,269	32,970
51215 Salaries - Pub. Wks. Standby	1,879	0	0	0	0
52300 Deferred Comp.	98	858	496	855	990
52305 Life Insurance	206	597	417	560	527
52310 Health Insurance	8,739	17,042	10,829	17,850	18,488
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	2,378	5,297	4,229	4,637	4,488
52316 Employee Assist Prog	0	0	80	87	96
52318 Vision Care	672	1,151	885	974	974
53400 Retirement	11,421	14,517	11,841	14,941	19,047
53405 Survivor Benefit	0	118	0	99	99
53410 Workers Comp. Ins.	2,180	4,770	4,612	6,269	6,112
53415 Medicare	1,546	2,524	2,325	2,470	2,628
53420 FICA Tax	9	1,947	0	2,044	2,044
53425 LTD Insurance	568	1,113	960	1,181	2,890
Total:	\$ 133,209	\$ 250,110	\$ 164,852	\$ 200,330	\$ 247,395

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Parks
Fund/Division Number:	100-1602	Division:	Landscape Operations

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 3,405	\$ 1,213	\$ 1,205	\$ 0	\$ 0
60110 Publications, Dues, Licenses	90	353	0	0	0
60130 Clothing Expense	1,051	1,181	632	600	630
60132 Safety Equipment	850	0	(3)	500	525
60140 Special Supplies	1,179	1,418	121	0	0
70100 Utilities	47,240	57,881	51,736	87,412	91,782
70110 Equipment/Vehicle Maintenance	8,507	3,150	3,061	2,134	2,241
70115 Building/Facility Maintenance	5,015	12,495	8,061	5,000	5,250
70125 Equipment Rental	0	1,208	0	0	0
70130 Insurance	3,118	3,018	3,995	3,208	4,893
70140 Special Services	544	4,893	687	1,000	1,050
70145 Communication	2,293	1,943	551	600	630
70160 Travel, Lodging & Meals	259	1,171	0	0	0
70170 Training & Conferences	192	1,239	29	0	0
70239 Legal Services	0	5,880	0	0	0
70240 Contractual Services	156,638	206,850	379,311	350,000	425,000
82701 Information Services	3,876	4,530	4,586	0	10,894
82702 Vehicle Replacement	12,250	9,800	9,800	7,549	8,414
82703 Information Systems	1,086	1,086	1,086	1,950	2,367
82704 Building Replacement Fund	5,184	5,443	5,184	0	0
82705 Tuition Program	0	0	0	0	606
82706 Fleet Maintenance	0	0	0	4,588	6,105
Total:	<u>\$ 252,777</u>	<u>\$ 324,752</u>	<u>\$ 470,041</u>	<u>\$ 464,541</u>	<u>\$ 560,387</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Public Works Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Public Works
Fund/Division Number:	100-1601	Division:	Administration Division

Description:

The Administrative Division is closed effective June 30, 2001. The duties and responsibilities of the Division are merging into other divisions.

Mission Statement:

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 17,841	\$ 81,538	\$ 18,699	\$ 0	\$ 0
Supplies & Services	36,455	74,674	38,867	0	0
Capital Outlay	674	263	3,429	0	0
Total:	\$ 54,970	\$ 156,475	\$ 60,995	\$ 0	\$ 0

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Public Works
Fund/Division Number:	100-1601	Division:	Administration Division

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Public Works	0.10	0.10	0.10	0.00	0.00
Administrative Program Analyst	0.10	0.10	0.10	0.00	0.00
Administrative Secretary	0.00	0.00	0.00	0.00	0.00
Accounting Technician II	0.00	0.00	0.00	0.00	0.00
Administrative Assistant II	0.00	0.00	0.00	0.00	0.00
Total:	0.20	0.20	0.20	0.00	0.00
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 14,034	\$ 66,072	\$ 14,745	\$ 0	\$ 0
50111 Compensated Absences	32	0	(16)	0	0
50150 Bilingual Pay	60	0	60	0	0
51200 Overtime	0	2,000	0	0	0
51205 Salary - Part-time	0	8,800	0	0	0
52300 Deferred Comp.	65	156	171	0	0
52305 Life Insurance	45	78	73	0	0
52310 Health Insurance	941	967	1,030	0	0
52311 Flexible Benefits Plan	112	90	98	0	0
52315 Dental Insurance	231	262	233	0	0
52316 Employee Assist Prog	0	0	5	0	0
52318 Vision Care	70	70	68	0	0
53400 Retirement	1,725	1,427	1,391	0	0
53405 Survivor Benefit	0	7	0	0	0
53410 Workers Comp. Ins.	236	624	519	0	0
53415 Medicare	207	330	219	0	0
53420 FICA Tax	0	546	0	0	0
53425 LTD Insurance	83	109	104	0	0
Total:	\$ 17,841	\$ 81,538	\$ 18,699	\$ 0	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Public Works
Fund/Division Number:	100-1601	Division:	Administration Division

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 8,556	\$ 15,435	\$ 10,385	\$ 0	\$ 0
60110 Publications, Dues, Licenses	416	1,157	484	0	0
60130 Clothing Expense	0	105	210	0	0
70110 Equipment/Vehicle Maintenance	810	616	1,773	0	0
70115 Building/Facility Maintenance	0	15,000	4,846	0	0
70130 Insurance	351	340	440	0	0
70140 Special Services	7,780	9,382	189	0	0
70145 Communication	2,329	4,977	2,496	0	0
70150 Advertising	0	1,050	0	0	0
70160 Travel, Lodging & Meals	1,670	2,646	1,563	0	0
70170 Training & Conferences	878	3,497	425	0	0
70239 Legal Services	337	3,150	400	0	0
70240 Contractual Services	0	1,733	133	0	0
82701 Information Services	7,752	9,061	9,171	0	0
82703 Information Systems	2,120	2,896	2,895	0	0
82704 Building Replacement Fund	3,456	3,629	3,456	0	0
Total:	<u>\$ 36,455</u>	<u>\$ 74,674</u>	<u>\$ 38,867</u>	<u>\$ 0</u>	<u>\$ 0</u>
 <u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 674	\$ 263	\$ 3,429	\$ 0	\$ 0
Total:	<u>\$ 674</u>	<u>\$ 263</u>	<u>\$ 3,429</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Public Works
Fund/Division Number:	100-1603	Division:	Streets & Storm Drain Operations

Description:

The Street Maintenance Division is responsible for asphalt repair and replacement, emergency potable repair, repair and replacement of concrete curb and gutters and sidewalks; implementation of NPDES requirements, including street sweeping, catch basin and storm drain cleaning, and erosion control, storm drain installation and repair of regulatory (traffic) and street name signs, pavement markings and striping and wastewater collection system cleaning and repair utilizing contract and in-house services.

Mission Statement:

To provide safe walkways and roadways and a freeflowing collection system in a cost effective manner within available resources and budget.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 395,671	\$ 662,083	\$ 575,131	\$ 693,310	\$ 707,096
Supplies & Services	414,440	475,849	499,894	547,039	941,120
Capital Outlay	<u>26,144</u>	<u>82,500</u>	<u>165,001</u>	<u>137,310</u>	<u>205,000</u>
Total:	<u>\$ 836,255</u>	<u>\$ 1,220,432</u>	<u>\$ 1,240,026</u>	<u>\$ 1,377,659</u>	<u>\$ 1,853,216</u>

Commentary:

There is \$50,000 budgeted under Capital Outlay for Sidewalk Replacement.

The increase in line items 60130, Clothing; 70145 Communications; and 70160 Travel, Lodging & Meals is due to the new personnel that were hired last fiscal year and transferred from Landscape to Streets.

The increase in line item 70100, Utilities is due to the increase in lights citywide and the PG&E rates.

The increase in line item 70112, Legends/Striping is due to the acceptance of more housing developments and the recent annexations.

The increase in line item 70115, Building/Facility Maintenance (Signals) is due to the addition of 8 new traffic signals that have come on board this last fiscal year or will be coming on board in FY01/02 and an increase in Neighborhood Traffic issues to \$20,000 annually.

The increase throughout is due to the incorporation of Public Works Administration into the Streets budget.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Public Works
Fund/Division Number:	100-1603	Division:	Streets and Storm Drain Operations

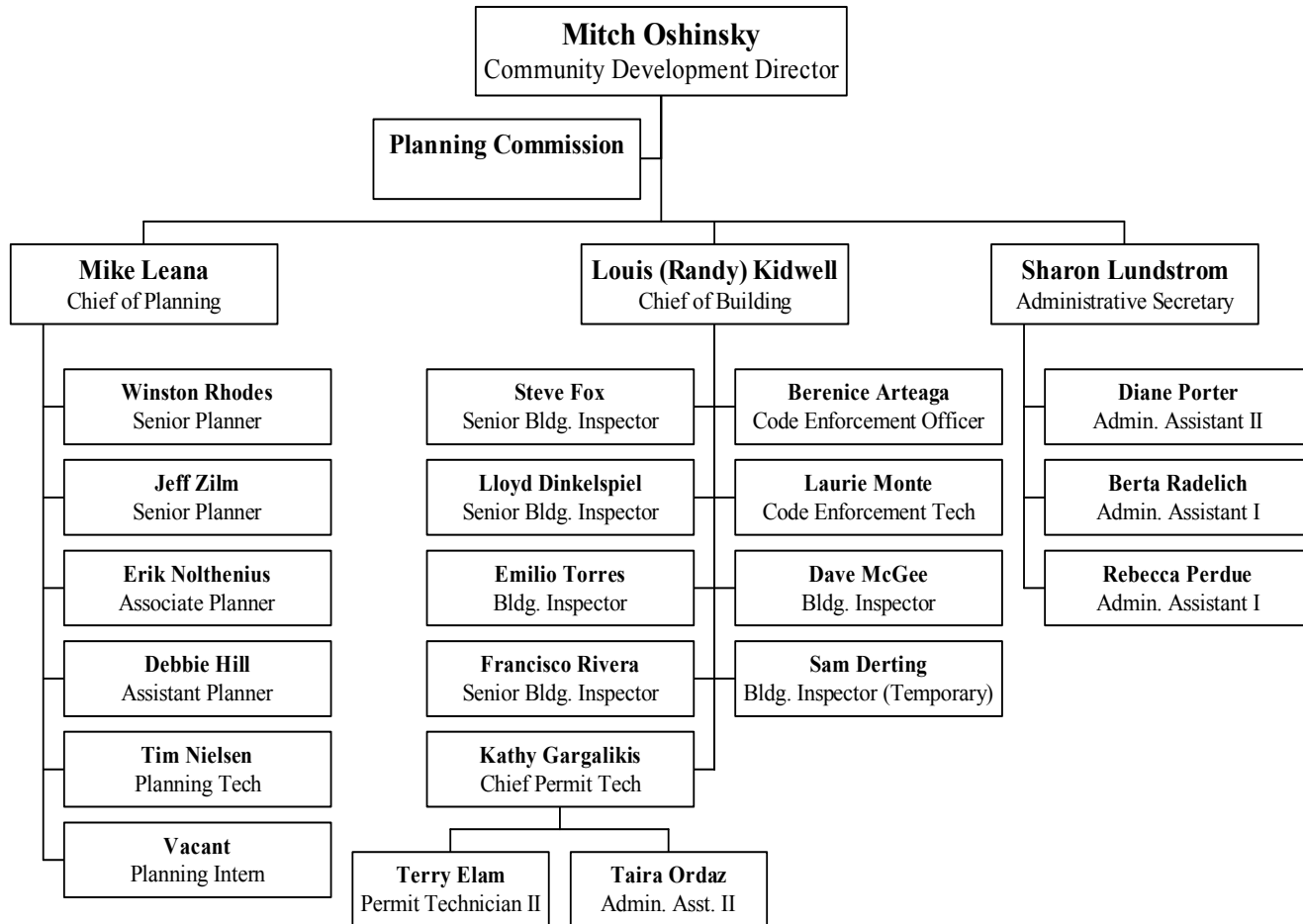
	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Public Works	0.15	0.15	0.15	0.13	0.13
Administrative Assistant I	0.00	0.00	0.00	0.00	0.00
Administrative Program Analyst	0.15	0.15	0.15	0.00	0.00
Administrative Secretary	0.20	0.20	0.20	0.00	0.00
Department Financial Analyst	0.20	0.20	0.20	0.00	0.00
Public Works Maintenance Lead worker	0.50	0.50	1.00	1.00	1.00
Public Works Maintenance Worker I	1.75	1.75	2.00	3.00	2.00
Public Works Maintenance Worker II	1.00	1.00	2.00	1.00	2.00
Street Sweeper Operator	2.00	2.00	3.00	3.00	3.00
Streets & Collection System Supervisor	0.50	0.50	1.00	1.00	1.00
Total	6.45	6.45	9.70	9.13	9.13
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 264,721	\$ 511,831	\$ 389,475	\$ 486,056	\$ 468,182
50111 Compensated Absences	449	0	307	0	0
50121 Cross Training	0	700	350	700	700
50150 Bilingual Pay	365	120	690	750	600
51200 Overtime	12,806	11,415	36,630	12,000	12,500
51205 Salaries - Part-time	16,348	18,900	0	0	26,250
51215 Salaries - Pub Works Standby	1,879	0	10,578	0	0
52300 Deferred Comp.	98	234	256	570	172
52305 Life Insurance	595	933	871	1,326	899
52310 Health Insurance	30,502	38,594	46,260	66,533	61,381
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	8,327	10,893	12,718	17,282	14,900
52316 Employee Assist Prog	0	0	259	323	320
52318 Vision Care	2,265	2,710	3,136	3,629	3,232
52320 Retiree Medical Ins.	12,497	13,534	14,036	16,044	19,501
53400 Retirement	33,267	33,538	38,945	54,722	60,626
53405 Survivor Benefit	0	277	0	369	329
53410 Workers Comp. Ins.	4,614	9,532	10,955	19,408	19,430
53415 Medicare	4,349	5,044	6,360	7,647	7,180
53420 FICA Tax	810	1,172	0	1,550	1,628
53425 LTD Insurance	1,667	2,566	3,207	4,321	9,187
Total:	\$ 395,671	\$ 662,083	\$ 575,131	\$ 693,310	\$ 707,096

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Public Works
Fund/Division Number:	100-1603	Division:	Streets and Storm Drain Operations

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
SUPPLIES AND SERVICES:					
60100 Office Expense	\$ 2,635	\$ 2,982	\$ 5,478	\$ 3,000	\$ 3,300
60110 Publications, Dues, Licenses	295	399	90	500	500
60130 Clothing Expense	3,446	2,625	5,019	2,500	5,000
60132 Safety Equipment	3,946	4,515	4,228	6,500	7,000
60140 Special Supplies	979	0	500	2,500	2,800
70100 Utilities	153,091	151,646	196,918	227,000	331,250
70110 Equipment/Vehicle Maintenance	47,507	47,959	47,191	20,000	21,000
70111 Street & Facility Signage	17,191	10,070	18,391	19,000	30,000
70112 Legends/Striping	4,309	5,250	9,256	7,000	30,000
70113 Asphalt Maintenance	160	6,295	1,601	8,500	70,000
70114 Weed Abatement	9,975	10,500	18,296	5,150	11,575
70115 Building/Facility Maintenance	33,434	62,228	36,216	25,000	25,000
70125 Equipment Rental	1,263	6,825	789	2,000	2,625
70130 Insurance	15,071	7,252	19,979	18,656	14,203
70140 Special Services	783	22,722	15,374	27,938	29,334
70145 Communication	5,208	3,203	6,975	6,500	10,000
70150 Advertising	295	525	25	1,362	904
70160 Travel, Lodging & Meals	231	1,496	3,488	3,000	3,600
70170 Training & Conferences	345	5,040	1,119	2,000	5,000
70239 Legal Services	323	3,969	0	2,125	2,200
70240 Contractual Services	4,857	26,250	15,068	16,500	22,000
80450 Equipment Lease	0	0	0	0	90,000
82701 Information Services	3,875	4,530	4,586	11,672	22,508
82702 Vehicle Replacement	97,055	80,723	80,723	45,000	92,257
82703 Information Systems	2,982	3,402	3,402	2,376	4,943
82704 Building Replacement Fund	5,184	5,443	5,184	0	0
82705 Tuition Program	0	0	0	0	2,013
82706 Fleet Maintenance	0	0	0	81,260	102,108
Total:	<u>\$ 414,440</u>	<u>\$ 475,849</u>	<u>\$ 499,894</u>	<u>\$ 547,039</u>	<u>\$ 941,120</u>
CAPITAL OUTLAY:					
80336 Transfers to CIP Projects	\$ 25,000	\$ 52,500	\$ 136,346	\$ 114,100	\$ 205,000
90230 Equipment	1,144	30,000	28,656	23,210	0
Total:	<u>\$ 26,144</u>	<u>\$ 82,500</u>	<u>\$ 165,001</u>	<u>\$ 137,310</u>	<u>\$ 205,000</u>

Community Development Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Community Development
Fund/Division Number:	100-2101	Division:	Building

Description:

The Building Division reviews and approves all building construction plans for compliance with all State of California and City of Brentwood building and fire codes. During construction, Building and Fire Inspectors conduct site inspections to insure that construction conforms to the approved plans and the appropriate building codes. In addition, Building Division staff administers and enforces State and City statutes concerning existing structures, fire prevention, housing, zoning, sign code, SWIPPP, weed abatement, garbage and debris, abandoned vehicles, and graffiti. The Neighborhood Preservation Program conducted by Building Division staff will provide code enforcement services in a neighborhood based effort in concert with the Brentwood Neighborhood committee.

Mission Statement:

To enforce the City and State Health & Safety Codes and to protect life and property of the citizens of Brentwood by the enforcement of Uniform Building and Fire Codes.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Expenditure Summary:					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,273,893
Supplies & Services	0	0	0	0	352,087
Capital Outlay	0	0	0	0	80,800
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,706,780</u>

Commentary:

Responding to the community need to provide greater customer service and responsiveness, the Building Division is requesting one new position for the 2001-2002 fiscal year. The position is a Plan Check Engineer. This position would allow structural and non-structural plan review to be conducted in-house thereby saving consultant fees and speeding up service by eliminating transit time. This will also improve plan check consistency and quality.

The Building Division is also requesting a part time clerical position to support the Code Enforcement Program. This position will provide much needed clerical support for the program and will allow the Code Enforcement Officer to spend a greater amount of time in the field addressing code enforcement issues.

Other differences between FY 00/01 and FY 01/02 include an upgrade to the Sierra System permit tracking software, and purchasing compatible equipment. Compatible equipment and systems upgrade will allow permits on-line, and will allow personnel in the field to access and update database information. This will improve system integration with financial operations, and customer service and efficiency.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Community Development		
Fund/Division Number:	100-2101	Division:	Building		

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Community Development	0.00	0.00	0.00	0.00	0.50
Chief Building Official	0.00	0.00	0.00	0.00	1.00
Administrative Assistant I	0.00	0.00	0.00	0.00	0.00
Administrative Assistant II	0.00	0.00	0.00	0.00	1.50
Administrative Secretary	0.00	0.00	0.00	0.00	0.00
Assistant Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.80
Code Enforcement Officer	0.00	0.00	0.00	0.00	1.00
Code Enforcement Technician	0.00	0.00	0.00	0.00	0.50
Combination Building Inspector II	0.00	0.00	0.00	0.00	3.00
Permits Technician II	0.00	0.00	0.00	0.00	1.00
Plans Examiner	0.00	0.00	0.00	0.00	1.00
Planning Technician I	0.00	0.00	0.00	0.00	0.00
Project Manager	0.00	0.00	0.00	0.00	0.00
Redevelopment/Economic Analyst	0.00	0.00	0.00	0.00	0.00
Senior Combination Building Inspector	0.00	0.00	0.00	0.00	3.00
Senior Permits Technician	0.00	0.00	0.00	0.00	1.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Term Building Inspector	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	14.30
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 932,505
50111 Compensated Absences	0	0	0	0	0
50150 Bilingual Pay	0	0	0	0	600
51200 Overtime	0	0	0	0	17,200
51205 Part-time	0	0	0	0	0
52300 Deferred Comp.	0	0	0	0	4,356
52305 Life Insurance	0	0	0	0	2,333
52310 Health Insurance	0	0	0	0	96,139
52311 Flexible Benefits Plan	0	0	0	0	80
52315 Dental Insurance	0	0	0	0	23,338
52316 Employee Assist Prog	0	0	0	0	501
52318 Vision Care	0	0	0	0	5,062
52800 Unemployment Insurance	0	0	0	0	0
53400 Retirement	0	0	0	0	120,673
53405 Survivor Benefit	0	0	0	0	515
53410 Workers Comp. Ins.	0	0	0	0	38,701
53415 Medicare	0	0	0	0	13,593
53420 FICA	0	0	0	0	0
53425 LTD Insurance	0	0	0	0	18,298
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,273,893

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Community Development
Fund/Division Number:	100-2101	Division:	Building

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 24,390
60110 Publications, Dues, Licenses	0	0	0	0	6,490
60130 Clothing Expense	0	0	0	0	3,650
70100 Utility Services	0	0	0	0	8,250
70110 Equipment/Vehicle Maintenance	0	0	0	0	15,750
70115 Building/Facility Maintenance	0	0	0	0	12,000
70120 Building Rent	0	0	0	0	0
70130 Insurance	0	0	0	0	26,173
70140 Special Services	0	0	0	0	49,715
70145 Communication	0	0	0	0	10,050
70150 Advertising	0	0	0	0	1,050
70160 Travel, Lodging & Meals	0	0	0	0	6,455
70170 Training & Conferences	0	0	0	0	7,697
70200 Administration	0	0	0	0	0
70239 Legal Services	0	0	0	0	10,000
70240 Contractual Services	0	0	0	0	32,410
82701 Information Systems	0	0	0	0	43,576
82702 Equipment Replacement	0	0	0	0	39,358
82703 Information System	0	0	0	0	9,950
82704 Building Replacement Fund	0	0	0	0	25,800
82705 Tuition Program	0	0	0	0	3,043
82706 Fleet Maintenance	0	0	0	0	16,280
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 352,087</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 80,800
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 80,800</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Community Development
Fund/Division Number:	100-2201	Division:	Planning Division

Description:

The Planning Division is responsible for the preparation and administration of the General Plan, for the long-range physical development of the City, and administration and enforcement of the zoning ordinance. The Division handles environmental review, site plan review, conditional use permits, land subdivisions, and land use and zoning changes. Moreover, the Division provides professional and administrative services to the Planning Commission and technical advise to the City Council and City Manager on planning related matters.

Mission Statement:

To utilize planning principles in attempting to implement the goals and policies of the General Plan in order to provide a high quality of life and a financially healthy and desirable community in which to live, work and play.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 820,309
Supplies & Services	0	0	0	0	800,897
Capital Outlay	0	0	0	0	22,830
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,644,036

Commentary:

The majority of the anticipated budget increase is related to implementation of Council consensus priorities; i.e., the General Plan update, Downtown Specific Plan, Brentwood Boulevard Plan, and Housing Element Update. Additional expense is related to the additional costs for a GIS system support.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Community Development
Fund/Division Number:	100-2201	Division:	Planning Division

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Community Development	0.00	0.00	0.00	0.00	0.50
Chief of Planning	0.00	0.00	0.00	0.00	1.00
Administrative Assistant I	0.00	0.00	0.00	0.00	2.00
Administrative Assistant II	0.00	0.00	0.00	0.00	0.50
Administrative Secretary	0.00	0.00	0.00	0.00	1.00
Assistant Planner	0.00	0.00	0.00	0.00	1.00
Associate Planner	0.00	0.00	0.00	0.00	0.20
Planning Technician I	0.00	0.00	0.00	0.00	1.00
Senior Planner	0.00	0.00	0.00	0.00	2.00
Minutes Clerk	0.00	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00	9.20
 <u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 582,221
50111 Compensated Absences	0	0	0	0	0
51200 Overtime	0	0	0	0	2,430
51205 Salary - Part-time	0	0	0	0	24,528
52300 Deferred Comp.	0	0	0	0	6,204
52305 Life Insurance	0	0	0	0	2,778
52310 Health Insurance	0	0	0	0	61,852
52311 Flexible Benefits Plan	0	0	0	0	80
52315 Dental Insurance	0	0	0	0	15,014
52316 Employee Assist Prog	0	0	0	0	322
52318 Vision Care	0	0	0	0	3,257
53400 Retirement	0	0	0	0	75,295
53405 Survivor Benefit	0	0	0	0	331
53410 Workers Comp. Ins.	0	0	0	0	24,163
53415 Medicare	0	0	0	0	8,888
53420 FICA Tax	0	0	0	0	1,521
53425 LTD Insurance	0	0	0	0	11,425
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 820,309

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Community Development
Fund/Division Number:	100-2201	Division:	Planning Division

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 42,330
60110 Publications, Dues, Licenses	0	0	0	0	3,315
70100 Utility Services	0	0	0	0	8,250
70110 Equipment/Vehicle Maintenance	0	0	0	0	3,450
70115 Building /Facility Maintenance	0	0	0	0	12,100
70120 Building Rent	0	0	0	0	0
70130 Insurance	0	0	0	0	17,713
70140 Special Services	0	0	0	0	23,105
70145 Communication	0	0	0	0	4,825
70150 Advertising	0	0	0	0	1,650
70160 Travel, Lodging & Meals	0	0	0	0	9,505
70170 Training & Conferences	0	0	0	0	7,295
70200 Administration	0	0	0	0	0
70239 Legal Services	0	0	0	0	20,000
70240 Contractual Services	0	0	0	0	568,950
82701 Information Service	0	0	0	0	29,745
82702 Equipment Replacement	0	0	0	0	8,943
82703 Information System	0	0	0	0	7,822
82704 Building Replacement Fund	0	0	0	0	25,800
82705 Central Services	0	0	0	0	2,029
82706 Fleet Maintenance	0	0	0	0	4,070
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 800,897
<u>CAPITAL OUTLAY:</u>					
90130 Buildings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
90230 Equipment	0	0	0	0	22,830
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 22,830

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Community Development
Fund/Division Number:	100-2202	Division:	Planning Commission

Description:

Members of the Planning Commission are appointed by the City Council to a two-year term of office. Commissioners act on applications submitted by project proponents for residential, commercial and industrial development within the City. Using the General Plan as the blueprint for City development, the Planning Commission approves projects that meet the policy guidelines of the General Plan.

Mission Statement:

To review and act on development applications in a manner that is consistent with and implements the goals and policies of the City General Plan and Zoning Ordinance.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,918
Supplies & Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,925</u>
Total:	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 22,843</u></u>

Commentary:

Planning Commissioners receive \$100.00 per meeting attended, for compensation of their time spent attending workshops, subcommittee meetings, and in preparation for their bi-monthly meetings.

Amended Budget For Fiscal Years 2001/02 - 2002/03

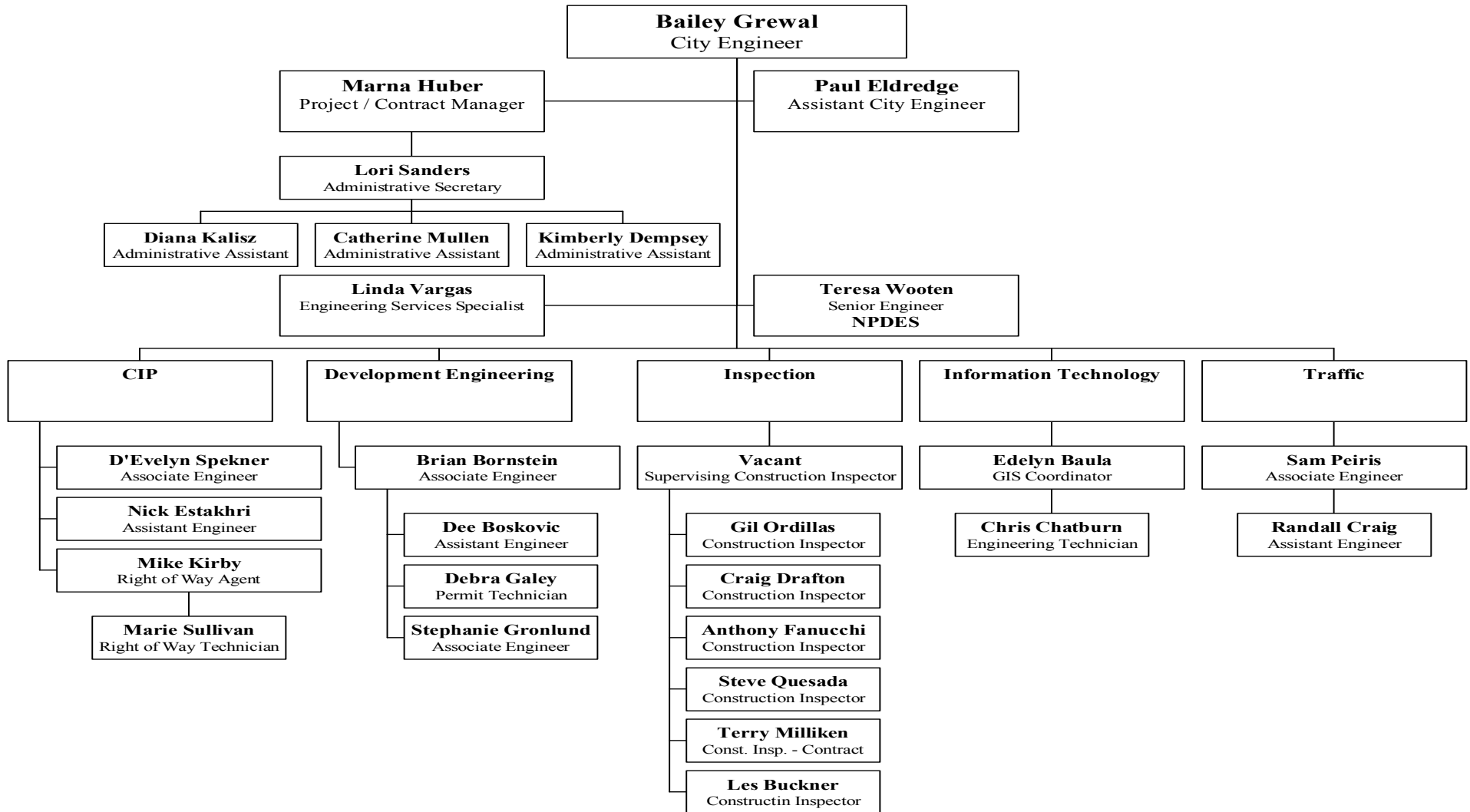
Fund Title:	General Fund	Department:	Community Development
Fund/Division Number:	100-2202	Division:	Planning Commission

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Planning Commissioners	0.00	0.00	0.00	0.00	5.00
Total:	0.00	0.00	0.00	0.00	5.00

<u>PERSONNEL SERVICES:</u>					
50100 Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,000
51205 Salary - Part-time	0	0	0	0	0
52800 Unemployment Ins.	0	0	0	0	0
53400 Retirement	0	0	0	0	0
53410 Workers Comp. Ins.	0	0	0	0	0
53415 Medicare	0	0	0	0	174
53420 FICA Tax	0	0	0	0	744
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,918

<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,355
70130 Insurance	0	0	0	0	255
70140 Special Services	0	0	0	0	600
70160 Travel, Lodging & Meals	0	0	0	0	4,490
70170 Training & Conferences	0	0	0	0	3,225
70200 Administration	0	0	0	0	0
70239 Legal Services	0	0	0	0	0
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 9,925

Engineering Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	City Engineering
Fund/Division Number:	100-2301	Division:	Development Engineering

Description:

The Development Services Division is responsible for plan checking of private construction projects for conformance with City, State and Federal codes, supervision of assessment district functions, issuance of engineering permits (grading, encroachment and improvements). Provides engineering review of various development permits. Coordinates the formation of all new Lighting & Landscape Districts and annexations to existing districts. Provides engineering support to Construction Inspectors. Provides engineering expertise to other City departments. Acts as liaison with other agencies and companies.

Mission Statement:

To provide timely and responsive support to the City Council for all aspects of their work; to provide realistic requirements and coordination for the development community to ensure viable development requirements without compromising safety, quality or aesthetics for all residents and to provide reliable, responsible customer service to all persons equally.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 723,548
Supplies & Services	0	0	0	0	147,283
Capital Outlay	0	0	0	0	3,150
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 873,981

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	City Engineering
Fund/Division Number:	100-2301	Division:	Development Engineering

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
City Engineer	0.00	0.00	0.00	0.00	0.25
Assistant City Engineer	0.00	0.00	0.00	0.00	0.80
Administrative Assistant I	0.00	0.00	0.00	0.00	0.70
Administrative Assistant II	0.00	0.00	0.00	0.00	0.40
Administrative Secretary	0.00	0.00	0.00	0.00	0.50
Assistant Engineer	0.00	0.00	0.00	0.00	1.20
Associate Engineer	0.00	0.00	0.00	0.00	1.90
Engineering Admin. Supervisor	0.00	0.00	0.00	0.00	0.00
Engineering Project/Contract Mgr	0.00	0.00	0.00	0.00	0.50
Engineering Technician II	0.00	0.00	0.00	0.00	0.20
GIS Coordinator	0.00	0.00	0.00	0.00	0.20
Permits Technician II	0.00	0.00	0.00	0.00	1.00
Total	0.00	0.00	0.00	0.00	7.65

<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 527,410
51200 Overtime	0	0	0	0	12,000
51205 Part-time	0	0	0	0	0
52300 Deferred Comp.	0	0	0	0	6,138
52305 Life Insurance	0	0	0	0	2,573
52310 Health Insurance	0	0	0	0	51,431
52311 Flexible Benefits Plan	0	0	0	0	80
52315 Dental Insurance	0	0	0	0	12,485
52316 Employee Assist Prog	0	0	0	0	268
52318 Vision Care	0	0	0	0	2,708
53400 Retirement	0	0	0	0	68,206
53405 Survivor Benefit	0	0	0	0	275
53410 Workers Comp. Ins.	0	0	0	0	21,888
53415 Medicare	0	0	0	0	7,736
53420 FICA	0	0	0	0	0
53425 LTD Insurance	0	0	0	0	10,349
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 723,548

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	City Engineering
Fund/Division Number:	100-2301	Division:	Development Engineering

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,697
60110 Publications, Dues, Licenses	0	0	0	0	2,100
70110 Equipment/Vehicle Maintenance	0	0	0	0	3,200
70130 Insurance	0	0	0	0	14,310
70140 Special Services	0	0	0	0	13,860
70145 Communication	0	0	0	0	9,450
70150 Advertising	0	0	0	0	0
70160 Travel, Lodging & Meals	0	0	0	0	7,875
70170 Training & Conferences	0	0	0	0	12,810
70200 Administration	0	0	0	0	0
70239 Legal Services	0	0	0	0	5,000
70240 Contractual Services	0	0	0	0	15,750
82701 Information Service	0	0	0	0	22,546
82702 Equipment Replacement	0	0	0	0	0
82703 Information System	0	0	0	0	8,746
82704 Building Replacement Fund	0	0	0	0	9,252
82705 Tuition Program	0	0	0	0	1,687
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 147,283</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 3,150</u>
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 3,150</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2302	Division:	Construction Inspection

Description:

The Construction Division provides inspection support for all Development Construction activities and Capital Improvement Construction activities within the City. This Division assists other departments by providing construction expertise and technical experience involving field activities. This Division also provides project management assistance.

Mission Statement:

To provide responsive professional and technical construction management and inspection services. The primary goal is to deliver projects in a timely manner and within budget.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
Expenditure Summary:					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 484,725
Supplies & Services	0	0	0	0	118,439
Capital Outlay	0	0	0	0	30,100
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 633,263</u>

Commentary:

We are requesting a Contract Inspection position. This inspector would utilize an existing older jeep that would have been retired during this budget year.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2302	Division:	Construction Inspection

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
City Engineer	0.00	0.00	0.00	0.00	0.05
Administrative Assistant I	0.00	0.00	0.00	0.00	0.40
Administrative Assistant II	0.00	0.00	0.00	0.00	0.00
Construction Inspector I	0.00	0.00	0.00	0.00	2.00
Construction Inspector II	0.00	0.00	0.00	0.00	1.50
GIS Coordinator	0.00	0.00	0.00	0.00	0.05
Supervising Construction Inspector	0.00	0.00	0.00	0.00	1.00
Total	0.00	0.00	0.00	0.00	5.00

<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 315,879
51200 Overtime	0	0	0	0	50,000
51205 Salaries - Part-time	0	0	0	0	0
52300 Deferred Comp.	0	0	0	0	66
52305 Life Insurance	0	0	0	0	481
52310 Health Insurance	0	0	0	0	33,615
52311 Flexible Benefits Plan	0	0	0	0	80
52315 Dental Insurance	0	0	0	0	8,160
52316 Employee Assist Prog	0	0	0	0	175
52318 Vision Care	0	0	0	0	1,770
52320 Retiree Medical	0	0	0	0	9,579
53400 Retirement	0	0	0	0	40,850
53405 Survivor Benefit	0	0	0	0	180
53410 Workers Comp. Ins.	0	0	0	0	13,110
53415 Medicare	0	0	0	0	4,581
53420 FICA Tax	0	0	0	0	0
53425 LTD Insurance	0	0	0	0	6,198
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 484,725

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2302	Division:	Construction Inspection

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,119
60110 Publications, Dues, Licenses	0	0	0	0	856
60130 Clothing Expense	0	0	0	0	3,960
60132 Safety Supplies	0	0	0	0	0
60140 Special Supplies	0	0	0	0	2,545
70110 Equipment/Vehicle Maintenance	0	0	0	0	7,200
70130 Insurance	0	0	0	0	9,587
70140 Special Services	0	0	0	0	0
70145 Communication	0	0	0	0	7,350
70160 Travel, Lodging & Meals	0	0	0	0	2,100
70170 Training & Conferences	0	0	0	0	2,310
70200 Administration	0	0	0	0	0
70239 Legal Services	0	0	0	0	0
70240 Contractual Services	0	0	0	0	5,460
82701 Information Service	0	0	0	0	19,230
82702 Equipment Replacement	0	0	0	0	32,438
82703 Information System	0	0	0	0	6,006
82704 Building Replacement Fund	0	0	0	0	6,000
82705 Tuition Program	0	0	0	0	1,103
82706 Fleet Maintenance	0	0	0	0	10,175
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 118,439</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 30,100
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 30,100</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2303	Division:	Traffic & Transportation

Description:

The Traffic Engineering Division is responsible for the safe, efficient, environmentally compatible movement of people and goods on the streets, highways and transit systems in the City of Brentwood. This Division performs transportation related engineering studies, data collection, design and administration of transportation projects. Provides technical assistance to the Capital Improvement Program other City Departments and outside agencies as needed.

Mission Statement:

To provide timely and responsive professional engineering support to the community, police, and other government agencies, as well as interdepartmental assistance. To assist in prioritizing capital improvements to assure that Brentwood's citizens receive maximum benefit.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 218,730
Supplies & Services	0	0	0	0	91,781
Capital Outlay	0	0	0	0	25,250
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 335,761
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2303	Division:	Traffic & Transportation

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE</u>					
City Engineer	0.00	0.00	0.00	0.00	0.10
Administrative Assistant I	0.00	0.00	0.00	0.00	0.10
Administrative Assistant II	0.00	0.00	0.00	0.00	0.00
Assistant Engineer	0.00	0.00	0.00	0.00	0.80
Associate Engineer	0.00	0.00	0.00	0.00	0.80
Engineering Technician II	0.00	0.00	0.00	0.00	0.20
GIS Coordinator	0.00	0.00	0.00	0.00	0.05
Total	0.00	0.00	0.00	0.00	2.05

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 149,031
51200 Salary - Overtime	0	0	0	0	1,575
51205 Salary - Part-time	0	0	0	0	15,250
52300 Deferred Comp.	0	0	0	0	2,244
52305 Life Insurance	0	0	0	0	809
52310 Health Insurance	0	0	0	0	13,782
52311 Flexible Benefits Plan	0	0	0	0	80
52315 Dental Insurance	0	0	0	0	3,346
52316 Employee Assist Prog	0	0	0	0	72
52318 Vision Care	0	0	0	0	726
53400 Retirement	0	0	0	0	19,273
53405 Survivor Benefit	0	0	0	0	74
53410 Workers Comp. Ins.	0	0	0	0	6,185
53415 Medicare	0	0	0	0	2,415
53420 FICA	0	0	0	0	946
53425 LTD Insurance	0	0	0	0	2,924
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 218,730

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2303	Division:	Traffic & Transportation

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,833
60110 Publications, Dues, Licenses	0	0	0	0	12,149
60130 Clothing	0	0	0	0	630
60140 Special Supplies	0	0	0	0	2,625
60142 Safety Equipment	0	0	0	0	788
70110 Equipment/Vehicle Maintenance	0	0	0	0	1,825
70130 Insurance	0	0	0	0	4,326
70140 Special Services	0	0	0	0	4,200
70145 Communication	0	0	0	0	2,100
70160 Travel, Lodging & Meals	0	0	0	0	1,995
70170 Training & Conferences	0	0	0	0	2,625
70200 Administration	0	0	0	0	0
70239 Legal Services	0	0	0	0	0
70240 Contractual Services	0	0	0	0	29,400
82701 Information Service	0	0	0	0	10,705
82702 Equipment Replacement	0	0	0	0	4,925
82703 Information System	0	0	0	0	3,569
82704 Building Replacement Fund	0	0	0	0	3,600
82705 Tuition Program	0	0	0	0	452
82706 Fleet Maintenance	0	0	0	0	2,035
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 91,781</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25,250
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 25,250</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2304	Division:	NPDES

Description:

The NPDES Division is responsible for overseeing compliance with the National Pollutant Discharge Elimination System's general permit and specific City and County compliance criteria of the State's Clean Water Act. This Division oversees performance standards during field construction activities.

Mission Statement:

To provide services in the most efficient and cost effective manner to assure compliance with permit criteria. To provide coordination between all participating departments and submit documentation to authorities. To ensure compliance with the mandate to improve water quality by implementing Best Management Practices.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 138,305
Supplies & Services	0	0	0	0	126,171
Capital Outlay	0	0	0	0	6,000
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 270,476</u>

Commentary:

The division anticipates continued participation in the County collective permit and the 2001/2002 budget reflects Brentwood's efforts.

The division anticipates participation requirements to increase in the 2002/2003 budget year. The participation within the County's proposed 218 vote is included in this budget.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2304	Division:	NPDES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Administrative Assistant I	0.00	0.00	0.00	0.00	0.10
Construction Inspector I	0.00	0.00	0.00	0.00	0.00
Construction Inspector II	0.00	0.00	0.00	0.00	0.50
Senior Engineer	0.00	0.00	0.00	0.00	0.75
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.35</u>

<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 102,835
51200 Overtime	0	0	0	0	1,000
52300 Deferred Comp.	0	0	0	0	990
52305 Life Insurance	0	0	0	0	457
52310 Health Insurance	0	0	0	0	9,076
52311 Flexible Benefits Plan	0	0	0	0	80
52315 Dental Insurance	0	0	0	0	2,203
52316 Employee Assist Prog	0	0	0	0	47
52318 Vision Care	0	0	0	0	478
53400 Retirement	0	0	0	0	13,299
53405 Survivor Benefit	0	0	0	0	49
53410 Workers Comp. Ins.	0	0	0	0	4,268
53415 Medicare	0	0	0	0	1,505
53425 LTD Insurance	0	0	0	0	2,018
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 138,305</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

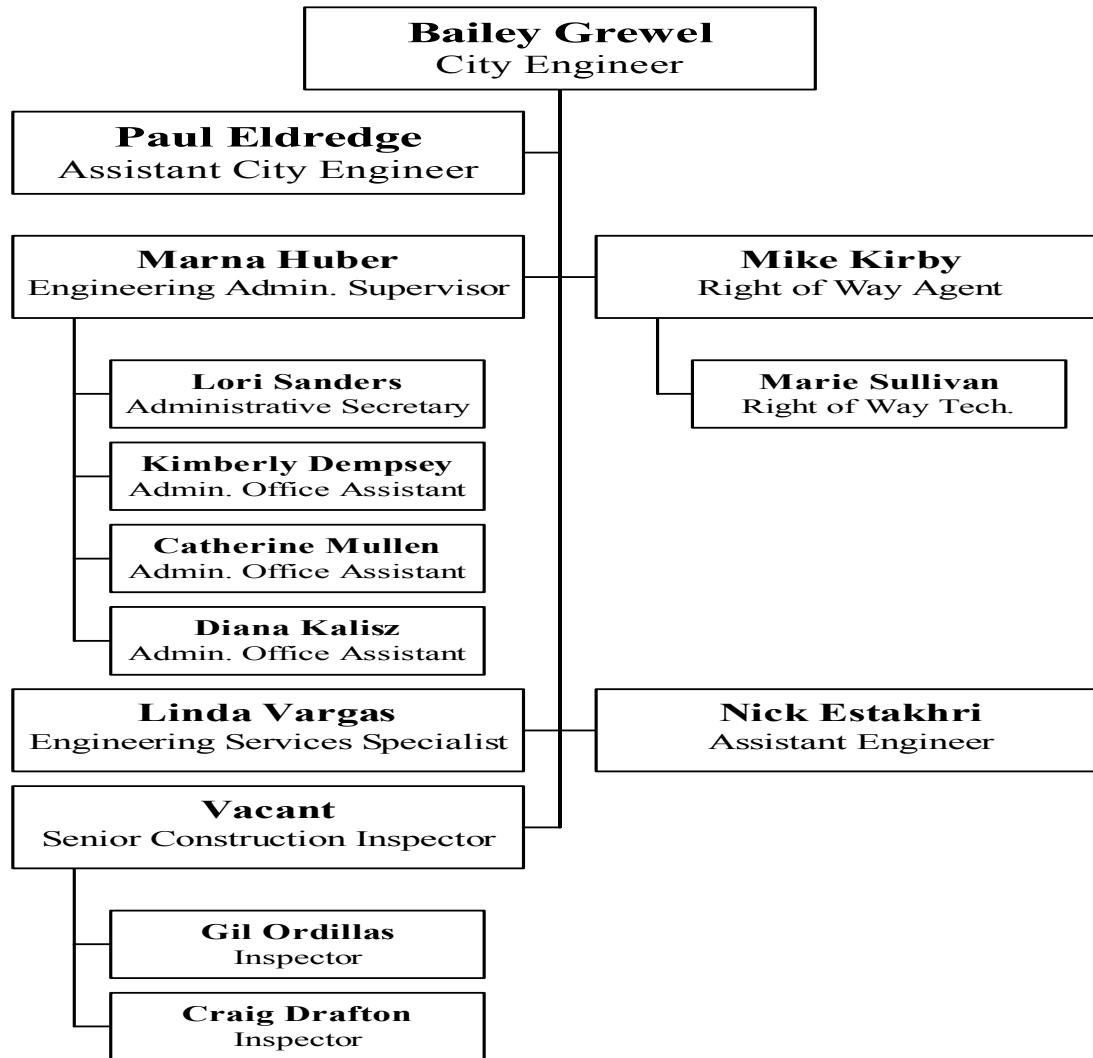
Fund Title:	General Fund	Department:	Engineering
Fund/Division Number:	100-2304	Division:	NPDES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 9,323
60110 Publications, Dues, Licenses	0	0	0	0	300
60130 Clothing Expense	0	0	0	0	150
60140 Special Supplies	0	0	0	0	11,210
70130 Insurance	0	0	0	0	2,735
70140 Special Services	0	0	0	0	85,700
70145 Communications	0	0	0	0	1,050
70160 Travel, Lodging & Meals	0	0	0	0	1,050
70170 Training & Conferences	0	0	0	0	2,310
70200 Administration	0	0	0	0	0
70239 Legal Services	0	0	0	0	0
70240 Contractual Services	0	0	0	0	6,000
82701 Information Service	0	0	0	0	2,842
82703 Information System	0	0	0	0	803
82704 Building Replacement Fund	0	0	0	0	2,400
82705 Tuition Program	0	0	0	0	298
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 126,171</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 6,000
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 6,000</u>



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Capital Improvement Program Organizational Chart



Amended Budget For Fiscal Years 2001/02 - 2002/03

CAPITAL IMPROVEMENT PROGRAM SUMMARY

	Fund Balance & Reserves at 6/30/00	2000/01		Fund Balance & Reserves at 6/30/01	2001/02		Fund Balance & Reserves at 6/30/02	2002/03		Fund Balance & Reserves at 6/30/03
		Actual Revenues 00/01	Actual Expenditures 00/01		Budget Revenues 01/02	Budget Appropriations 01/02		Budget Revenues 02/03	Budget Appropriations 02/03	
335 Capital Improvement Program	\$ 0	1,792,983	1,792,983	\$ 0	2,074,291	2,074,291	\$ 0	2,338,858	2,338,858	\$ 0
Capital Improvement Program Totals	<u>\$ 0</u>	<u>1,792,983</u>	<u>1,792,983</u>	<u>\$ 0</u>	<u>2,074,291</u>	<u>2,074,291</u>	<u>\$ 0</u>	<u>2,338,858</u>	<u>2,338,858</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Capital Improvement Program	Department:	Engineering
Fund/Division Number:	335-3601	Division:	Capital Improvement Program

Description:

The CIP division plans for and designs infrastructure, prepares plans, specifications and bid documentation, provides project management and oversight during construction, provides inspection services during construction and technical assistance after construction. This division also serves as staff to the City Council Water Subcommittee and the CIP Subcommittee, and as needed to the City Council. This division insures that professional and technical recommendations commensurate with established guidelines on professional practice.

Mission Statement:

To provide responsive professional and technical engineering services related to Capital Improvement Program (CIP), Infrastructure development and rehabilitation, interdepartmental technical assistance and interagency technical liaison.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Expenditure Summary:					
Personnel Services	\$ 881,087	\$ 1,166,446	\$ 1,107,417	\$ 1,335,607	\$ 1,517,024
Supplies & Services	545,751	850,612	656,056	718,684	775,834
Capital Outlay	<u>18,503</u>	<u>40,500</u>	<u>29,509</u>	<u>20,000</u>	<u>46,000</u>
Total:	<u>\$ 1,445,341</u>	<u>\$ 2,057,558</u>	<u>\$ 1,792,983</u>	<u>\$ 2,074,291</u>	<u>\$ 2,338,858</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:		Capital Improvement Program		Department:		Engineering	
Fund/Division Number:		335-3601		Division:		Capital Improvement Program	
		1999/00	2000/01	2000/01	2001/02	2002/03	
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>	
<u>PERSONNEL SCHEDULE:</u>							
	City Engineer	0.50	0.50	0.50	0.60	0.60	
	Assistant City Engineer	0.10	0.10	0.10	1.00	0.20	
	Assistant Finance Director	0.50	0.50	0.50	0.00	0.00	
	Accountant I	1.00	1.00	2.00	2.00	2.00	
	Administrative Assistant I	0.40	0.40	0.00	0.70	0.70	
	Administrative Assistant II	0.60	0.60	1.00	0.60	0.60	
	Administrative Secretary	0.00	0.00	0.00	0.50	0.50	
	Assistant Engineer	0.00	0.00	0.00	1.00	1.00	
	Associate Engineer	1.30	1.30	2.30	2.30	0.30	
	Construction Inspector II	1.90	1.90	1.90	2.00	2.00	
	Development Project Manager	0.00	0.00	0.00	1.00	1.00	
	Engineering Admin. Supervisor	0.50	0.50	0.50	0.50	0.50	
	Engineering Services Specialist II	1.00	1.00	1.00	1.00	1.00	
	Engineering Technician II	1.60	1.60	0.60	0.60	0.60	
	GIS Coordinator	0.00	0.00	0.60	0.20	0.20	
	Grant Writer	0.00	0.00	0.00	0.00	1.00	
	Grants Administrator	1.00	1.00	1.00	1.00	1.00	
	Right of Way Technician	1.00	1.00	1.00	1.00	1.00	
	Right-of-Way Agent	1.00	1.00	1.00	1.00	1.00	
	Senior Associate Engineer	1.00	1.00	1.00	1.00	1.00	
	Senior Engineer	0.25	0.25	0.25	0.25	0.25	
	Total	13.65	13.65	15.25	18.25	16.45	
<u>PERSONNEL SERVICES:</u>							
50100	Salary - Regular	\$ 674,770	\$ 936,356	\$ 818,615	\$ 996,672	\$ 1,098,403	
50111	Compensated Absences	0	0	48,835	0	0	
51200	Overtime	19,196	18,000	24,330	18,000	18,000	
51205	Salary - Part-time	1,953	12,000	3,629	12,000	12,000	
52300	Deferred Comp.	3,240	5,031	6,039	10,089	13,002	
52305	Life Insurance	2,547	3,187	3,436	4,404	4,886	
52310	Health Insurance	48,803	54,752	54,763	97,040	110,593	
52311	Flexible Benefits Plan	112	90	98	80	80	
52315	Dental Insurance	15,317	18,202	17,419	25,206	26,846	
52316	Employee Assist Prog	0	0	387	472	576	
52318	Vision Care	4,505	4,770	4,734	5,292	5,823	
53400	Retirement	84,107	75,458	81,512	106,353	142,049	
53405	Survivor Benefit	0	488	0	538	592	
53410	Workers Comp. Ins.	11,947	20,653	24,533	36,547	45,586	
53415	Medicare	10,195	10,929	12,611	13,560	16,289	
53420	FICA Tax	134	744	0	946	744	
53425	LTD Insurance	4,261	5,786	6,476	8,410	21,554	
	Total:	\$ 881,087	\$ 1,166,446	\$ 1,107,417	\$ 1,335,607	\$ 1,517,024	

Amended Budget For Fiscal Years 2001/02 - 2002/03

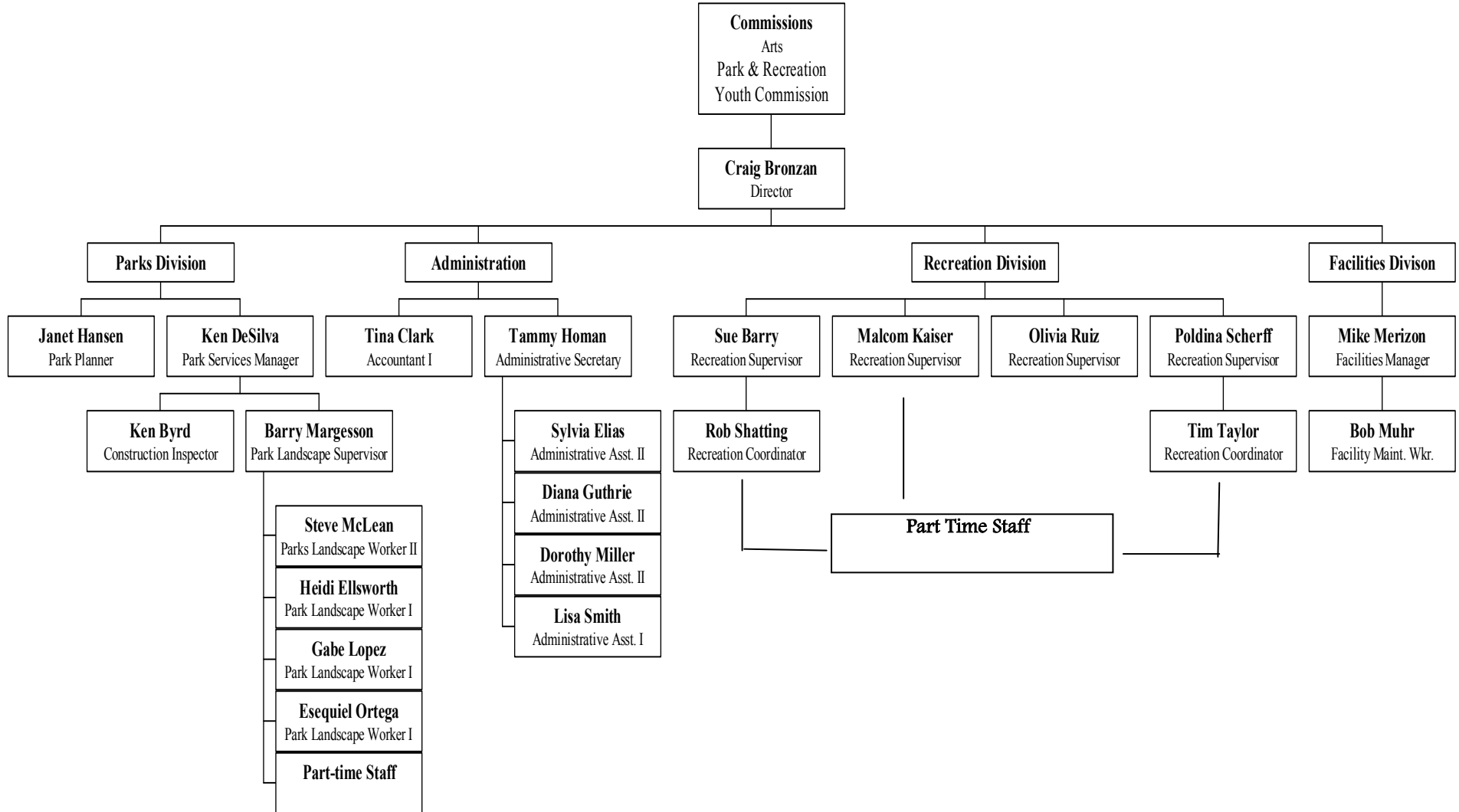
Fund Title:	Capital Improvement Program	Department:	Engineering
Fund/Division Number:	335-3601	Division:	Capital Improvement Program

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 20,965	\$ 26,100	\$ 34,314	\$ 23,715	\$ 24,901
60110 Publications, Dues, Licenses	3,238	3,686	2,960	9,500	9,975
60130 Clothing Expense	1,131	2,575	1,952	2,500	5,225
60132 Safety Equipment	4,728	5,250	2,408	5,000	5,250
60140 Special Supplies	0	0	778	0	800
70110 Equipment/Vehicle Maintenance	5,042	3,990	4,516	3,000	4,150
70130 Insurance	16,585	16,056	20,799	20,480	30,003
70140 Special Services	81,756	127,491	108,877	42,925	45,071
70145 Communication	8,427	7,000	7,438	7,000	7,350
70160 Travel, Lodging & Meals	2,738	4,200	4,579	6,000	6,300
70170 Training & Conferences	7,378	19,110	5,341	21,600	22,680
70200 Administrative Services	209,031	236,575	262,231	300,000	350,000
70239 Legal Services	24,098	26,250	31,455	46,250	47,000
70240 Contractual Services	79,159	269,035	65,666	119,500	82,225
82701 Information Services	23,256	38,508	38,978	39,440	60,438
82702 Vehicle Replacement	10,829	10,829	10,829	10,829	12,952
82703 Information Systems	27,000	32,547	32,547	24,063	23,817
82704 Building Replacement Fund	20,390	21,410	20,390	30,000	30,000
82705 Tuition Program	0	0	0	0	3,628
82706 Fleet Maintenance	0	0	0	6,882	4,070
Total:	<u>\$ 545,751</u>	<u>\$ 850,612</u>	<u>\$ 656,056</u>	<u>\$ 718,684</u>	<u>\$ 775,834</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 18,503	\$ 40,500	\$ 29,509	\$ 20,000	\$ 46,000
Total:	<u>\$ 18,503</u>	<u>\$ 40,500</u>	<u>\$ 29,509</u>	<u>\$ 20,000</u>	<u>\$ 46,000</u>



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Parks and Recreation Organizational Chart



Amended Budget for Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - RETAINED EARNINGS & RESERVES

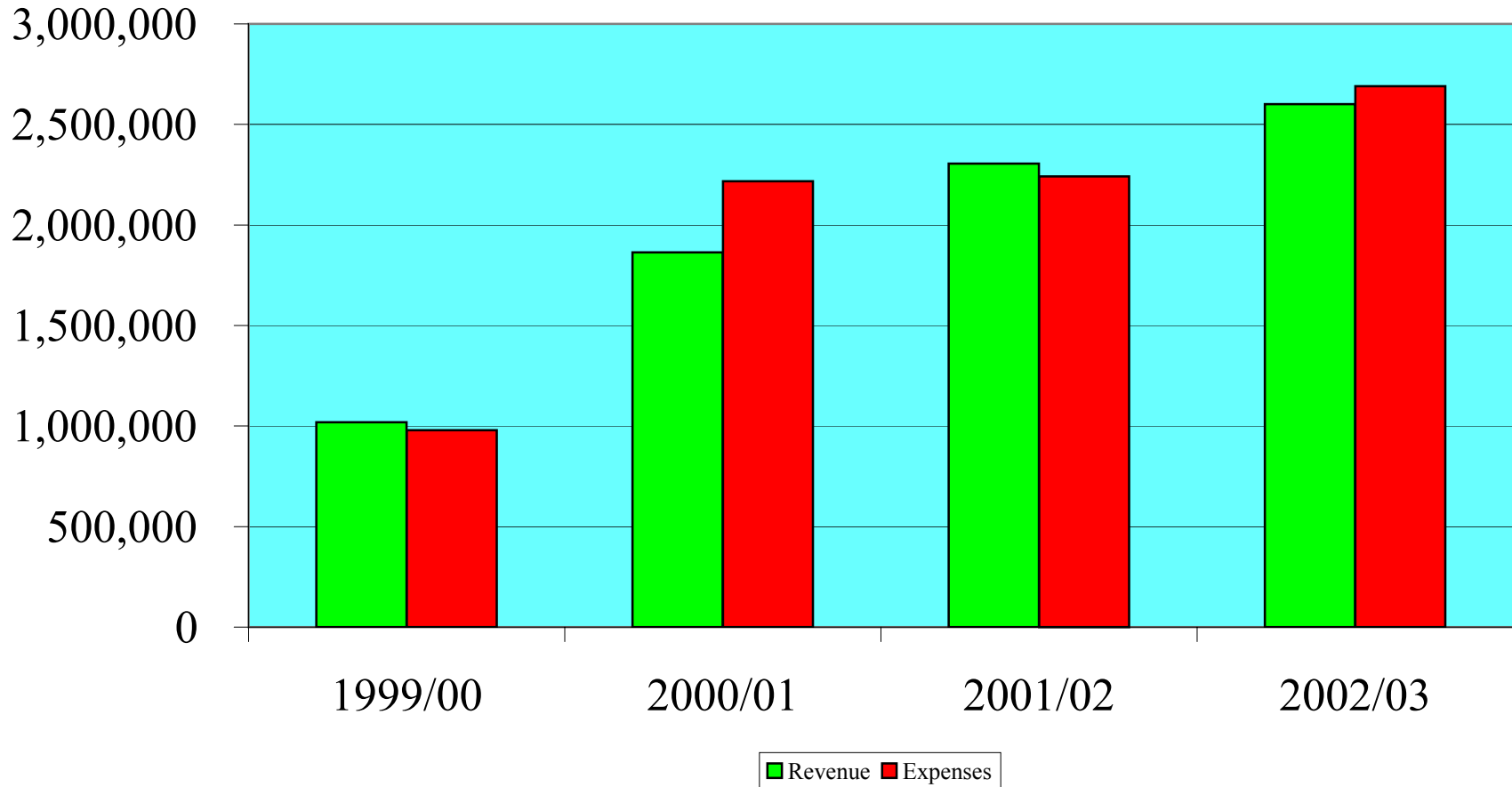
	Actual	Adopted	Actual	Projected	Amended
	6/30/00	Budget	2000/01	Ending Budget	Ending Budget
		2000/01	2000/01	2001/02	2002/03
Revenues	\$ 1,019,217	\$ 1,656,865	\$ 1,863,256	\$ 2,305,113	\$ 2,600,414
Expenditures	<u>979,308</u>	<u>2,069,648</u>	<u>2,278,247</u>	<u>2,298,557</u>	<u>2,733,672</u>
Excess (deficiency) of revenues (under) expenditures	39,909	(412,783)	(414,991)	6,556	(133,258)
Other Sources:					
Transfer In	0	0	0	0	0
Transfer Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Sources (Uses)	0	0	0	0	0
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	39,909	(412,783)	(414,991)	6,556	(133,258)
Beginning of Year Balance	9,015,077	9,054,986	9,054,986	8,700,158	8,764,264
Prior Period Adjustment	<u>9,054,986</u>	<u>8,642,203</u>	<u>8,639,995</u>	<u>8,706,714</u>	<u>8,631,006</u>
Add Capital Expenditures to Retained Earnings	<u>0</u>	<u>52,664</u>	<u>60,163</u>	<u>57,550</u>	<u>43,000</u>
End of Year Balance	<u><u>\$ 9,054,986</u></u>	<u><u>\$ 8,694,867</u></u>	<u><u>\$ 8,700,158</u></u>	<u><u>\$ 8,764,264</u></u>	<u><u>\$ 8,674,006</u></u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - RETAINED EARNINGS & RESERVES

Retained Earnings & Reserves	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Ending Budget 2001/02	Amended Ending Budget 2002/03
<u>Reserved</u>					
Equipment Reserve	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Reserved	0	0	0	0	0
Undesignated	9,054,986	8,694,867	8,700,158	8,764,264	8,674,006
Total Unreserved	9,054,986	8,694,867	8,700,158	8,764,264	8,674,006
Total Retained Earnings (Reserved & Unreserved)	\$ 9,054,986	\$ 8,694,867	\$ 8,700,158	\$ 8,764,264	\$ 8,674,006

Park Enterprise Historical Revenue and Expense Analysis



Amended Budget for Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - REVENUE

REVENUE	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>520-5101 - Administration</u>					
40001 County Revenue	\$ 312,750	\$ 384,848	\$ 381,293	\$ 480,000	\$ 567,600
40005 Current Unsecured	4,036	0	4,199	0	0
40007 Non & Unitary Property Taxes	6,103	0	4,464	0	0
40010 Prior Year Secured	(4,314)	0	(1,813)	0	0
40015 Prior Year Unsecured	(1,310)	0	(999)	0	0
40020 Supplemental/Secured	11,828	0	20,482	0	0
40035 Supplemental Prior Year	(670)	0	(543)	0	0
40045 Other Taxes	33	0	36	0	0
40055 State Hopter	8,046	0	9,180	0	0
41112 ERAF Relief	0	0	5,759	0	0
43300 Investment Income	3,134	10,500	0	0	0
45801 Brochure	0	6,489	0	0	0
45802 CCC Weather Station	0	2,163	0	0	0
45803 Contribution from Park District	14,415	0	16,363	0	0
45804 Cornfest	2,035	2,163	0	2,271	2,385
45805 Gazebo/City Park	350	1,082	175	1,050	1,200
45806 Sunset Concessions	4,500	16,223	25,940	30,000	30,000
45807 Sunset Rental/User Fees	1,003	18,669	5,628	20,000	21,000
45808 Ticket Sales	236	0	(488)	250	300
45813 Fundraisers	11	0	11	0	0
45831 Donations	0	0	253	0	0
46700 Other Revenue	14,866	3,785	211,617	54,000	54,500
46701 Park Dist Merger	64,715	0	0	0	0
46715 Contributions	0	0	72,750	0	265,000
47100 Transfer from General Fund	0	15,750	0	150,000	0
Administration Total	\$ 441,767	\$ 461,672	\$ 754,304	\$ 737,571	\$ 941,985
<u>520-5102 - City Pool</u>					
45816 City Pool	\$ 900	\$ 260,000	\$ 138,326	\$ 300,000	\$ 325,000
47230 City Wide District	840	100,000	100,000	0	0
City Pool Total	\$ 1,740	\$ 360,000	\$ 238,326	\$ 300,000	\$ 325,000

Amended Budget for Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - REVENUE

REVENUE	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>520-5103 - Aquatics</u>					
45817 Aquatics	\$ 19,354	\$ 0	\$ 0	\$ 0	\$ 0
Aquatics Total	\$ 19,354	\$ 0	\$ 0	\$ 0	\$ 0
<u>520-62xx - Sports</u>					
45809 Adult Basketball	\$ 5,910	\$ 13,951	\$ 6,417	\$ 6,800	\$ 7,140
45810 Youth Baseball	24,863	23,793	20,991	20,000	20,500
45811 Non Residential Fees	2,645	2,920	3,585	3,000	3,200
45812 Softball	45,928	58,401	47,775	64,520	68,000
45813 Fundraisers	417	1,082	0	1,050	1,071
45814 Volleyball	2,838	0	(48)	2,800	3,000
45815 Flag Football	10,336	13,843	11,960	35,000	37,000
45818 Classes	0	0	0	40,800	39,810
45821 Park Forfeiture Fees	100	0	0	0	0
45830 Sports Accessories	4	0	226	250	265
45832 Youth Softball	10,882	0	14,717	12,745	13,500
45833 Basketball Tourn. Gate	399	0	0	0	0
Sports Total	\$ 104,322	\$ 113,990	\$ 105,623	\$ 186,965	\$ 193,486

Amended Budget for Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - REVENUE

REVENUE	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>520-63xx - Program</u>					
45818 Classes	\$ 72,848	\$ 47,586	\$ 109,749	\$ 99,000	\$ 103,575
45819 Bristow Gym	1,206	17,535	2,437	30,300	31,050
45820 Special Events	0	1,082	0	1,500	1,575
45821 Park Forfeiture Fees	445	0	0	0	0
45822 Bristow Drop-in	1,486	0	2,337	2,500	2,625
45823 Byron Drop-in	1,049	0	2,036	2,500	2,625
Edna Hill Gym	0	0	0	30,300	31,050
Liberty High School Gym	0	0	0	10,000	10,250
Program Total	\$ 77,034	\$ 66,203	\$ 116,559	\$ 176,100	\$ 182,750
<u>520-5108 - Park Planning</u>					
47252 Transfer from Quimby Fees	\$ 375,000	\$ 655,000	\$ 630,000	\$ 864,292	\$ 914,607
Park Planning Total	\$ 375,000	\$ 655,000	\$ 630,000	\$ 864,292	\$ 914,607
<u>520-5110 - Community Center</u>					
43320 Rental Income	\$ 0	\$ 0	\$ 6,051	\$ 20,000	\$ 22,000
45837 Bus Passes	0	0	143	0	0
45838 Facility Rent/Multi Purpose Room	0	0	4,450	12,500	12,500
45840 Cleaning Fee Multi Purpose Rm/Rental	0	0	0	510	536
45842 Senior Classes	0	0	4,462	3,800	3,990
45843 Facility Rental Blue Room	0	0	1,283	2,520	2,650
45844 Kitchen Rental	0	0	60	180	200
45845 Donation Programs	0	0	1,313	0	0
46700 Other Income	0	0	683	675	710
Community Center Total	\$ 0	\$ 0	\$ 18,445	\$ 40,185	\$ 42,586
TOTAL PARK AND RECREATION REVENUES	\$ 1,019,217	\$ 1,656,865	\$ 1,863,256	\$ 2,305,113	\$ 2,600,414

Amended Budget for Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - EXPENDITURE SUMMARY

EXPENDITURES	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>EXPENDITURES:</u>					
520-5101 Recreation Administration	\$ 575,219	\$ 766,397	\$ 882,089	\$ 423,252	\$ 520,274
520-5102 City Pool	4,241	358,370	410,847	482,995	745,637
520-5103 Aquatics	2,517	0	259	0	0
520-62xx Sports	73,455	134,693	111,565	236,218	190,366
520-63xx Programs	48,593	47,071	70,488	125,137	139,340
520-5106 Park Commission	4,284	17,700	9,602	20,616	9,730
520-5107 Youth Commission	3,655	20,750	8,449	18,843	21,558
520-5108 Park Planning	267,344	665,167	668,982	864,292	914,607
520-5109 Art Commission	0	9,500	1,661	4,500	48,822
520-5110 Community Center	0	50,000	114,306	122,704	143,338
TOTAL EXPENDITURES	\$ 979,308	\$ 2,069,648	\$ 2,278,247	\$ 2,298,557	\$ 2,733,672

Amended Budget For Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Personnel Services	\$ 344,667	\$ 900,745	\$ 946,915	\$ 1,252,976	\$ 1,277,980
Supplies & Services	634,641	1,116,239	1,265,993	988,031	1,412,692
Capital Outlay	<u>0</u>	<u>52,664</u>	<u>65,339</u>	<u>57,550</u>	<u>43,000</u>
Total:	<u>\$ 979,308</u>	<u>\$ 2,069,648</u>	<u>\$ 2,278,247</u>	<u>\$ 2,298,557</u>	<u>\$ 2,733,672</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

PARKS AND RECREATION ENTERPRISE FUND - EXPENDITURE SUMMARY

EXPENDITURES	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Personnel</u>					
520-5101 Recreation Administration	\$ 209,296	\$ 300,940	\$ 341,917	\$ 325,937	\$ 340,860
520-5102 City Pool	750	269,420	209,593	270,786	329,931
520-5103 Aquatics	2,304	0	259	0	0
520-62xx Sports	25,402	35,380	39,932	122,782	64,855
520-63xx Programs	16,453	3,477	21,663	50,381	34,211
520-5106 Park Commission	0	6,000	2,837	13,071	0
520-5107 Youth Commission	0	0	792	500	0
520-5108 Park Planning	90,462	285,528	266,201	381,271	413,278
520-5109 Art Commission	0	0	660	645	0
520-5110 Community Center	0	0	63,061	87,603	94,845
Total Personnel Expenditures	\$ 344,667	\$ 900,745	\$ 946,915	\$ 1,252,976	\$ 1,277,980
<u>Supplies and Services</u>					
520-5101 Recreation Administration	\$ 365,923	\$ 464,407	\$ 538,517	\$ 94,815	\$ 158,914
520-5102 City Pool	3,491	88,950	200,744	212,209	415,706
520-5103 Aquatics	213	0	0	0	0
520-62xx Sports	48,053	99,313	71,633	109,386	125,511
520-63xx Programs	32,140	43,594	48,825	74,256	105,129
520-5106 Park Commission	4,284	11,700	5,947	7,545	9,730
520-5107 Youth Commission	3,655	20,750	6,842	18,343	21,558
520-5108 Park Planning	176,882	328,025	342,618	435,021	481,829
520-5109 Art Commission	0	9,500	181	3,855	48,822
520-5110 Community Center	0	50,000	50,685	32,601	45,493
Total Supplies and Services Expenditures	\$ 634,641	\$ 1,116,239	\$ 1,265,993	\$ 988,031	\$ 1,412,692
<u>Capital Outlay</u>					
520-5101 Recreation Administration	\$ 0	\$ 1,050	\$ 1,655	\$ 2,500	\$ 20,500
520-5102 City Pool	0	0	510	0	0
520-5103 Aquatics	0	0	0	0	0
520-62xx Sports	0	0	0	4,050	0
520-63xx Programs	0	0	0	500	0
520-5106 Park Commission	0	0	818	0	0
520-5107 Youth Commission	0	0	815	0	0
520-5108 Park Planning	0	51,614	60,163	48,000	19,500
520-5109 Art Commission	0	0	820	0	0
520-5110 Community Center	0	0	559	2,500	3,000
Total Capital Expenditures	\$ 0	\$ 52,664	\$ 65,339	\$ 57,550	\$ 43,000

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5101	Division:	Recreation Administration

Description:

This Division of the Parks and Recreation Department coordinates and administers the revenue sources created from the various City owned and maintained park and recreation facilities and programs, including facilities used on a collaborative basis with other organizations. The Division establishes user fees, policies and procedures, and is responsible for the collection of those fees. The Division is supported by Finance and Park Planning staff concerned with development of parks, facilities, and CIP Park construction management.

Mission Statement:

The mission of the City of Brentwood Parks and Recreation Department is to provide excellence in caring and service for the people, issues, and resources of the community.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 209,296	\$ 300,940	\$ 341,917	\$ 325,937	\$ 340,860
Supplies & Services	365,923	464,407	538,517	94,815	158,914
Capital Outlay	<u>0</u>	<u>1,050</u>	<u>1,655</u>	<u>2,500</u>	<u>20,500</u>
Total:	<u>\$ 575,219</u>	<u>\$ 766,397</u>	<u>\$ 882,089</u>	<u>\$ 423,252</u>	<u>\$ 520,274</u>

Commentary:

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5101	Division:	Recreation Administration

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Parks and Recreation	0.20	0.20	0.10	0.10	0.10
Account Technician I	0.00	0.00	0.00	0.30	0.30
Accountant I	0.00	0.00	0.50	0.00	0.00
Accounting Assistant II	0.00	0.00	0.33	0.00	0.00
Administrative Assistant I	1.00	1.00	0.25	0.25	0.25
Administrative Assistant II	0.50	0.50	1.25	0.50	0.50
Administrative Secretary	0.00	0.00	1.00	0.50	0.50
Recreation Services Coordinator	0.00	0.00	1.00	1.00	1.00
Recreation Services Supervisor	2.00	2.00	2.00	2.00	2.00
Total	<u>3.70</u>	<u>3.70</u>	<u>6.43</u>	<u>4.65</u>	<u>4.65</u>

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 147,544	\$ 232,648	\$ 243,025	\$ 253,579	\$ 248,144
50105 Salaries - Part-time	2,726	0	0	0	0
50111 Compensated Absences	549	0	24,136	0	0
50150 Bilingual Pay	0	900	0	0	300
51200 Overtime	2,861	1,050	10,295	0	0
51205 Part-time	1,257	1,050	21	0	0
51310 Moving Allowance	0	0	2,000	0	0
52300 Deferred Comp.	189	78	516	114	132
52305 Life Insurance	417	587	618	516	475
52310 Health Insurance	15,856	25,221	9,541	26,938	31,262
52311 Flexible Benefits	44	90	98	80	80
52315 Dental Insurance	5,217	7,472	7,090	6,997	7,589
52316 Employee Assist Prog	0	0	168	131	163
52318 Vision Care	1,311	1,735	1,975	1,469	1,646
52800 Unemployment Insurance	272	0	58	0	0
53400 Retirement	18,088	20,035	24,473	23,191	32,130
53405 Survivor Benefit	0	177	0	149	167
53410 Workers Comp. Ins.	9,626	5,425	12,246	7,847	10,298
53415 Medicare	2,270	2,871	3,704	3,092	3,604
53420 FICA Tax	78	65	0	0	0
53425 LTD Insurance	991	1,536	1,955	1,834	4,869
Total:	<u>\$ 209,296</u>	<u>\$ 300,940</u>	<u>\$ 341,917</u>	<u>\$ 325,937</u>	<u>\$ 340,860</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:		Park Enterprise Fund		Department:		Parks	
Fund/Division Number:		520-5101		Division:		Recreation Administration	
		<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>	
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>	
<u>SUPPLIES AND SERVICES:</u>							
60100	Office Expense	\$ 47,053	\$ 34,216	\$ 46,368	\$ 4,250	\$ 11,312	
60105	Postage	7,084	9,240	7,275	8,800	9,240	
60110	Dues and Publications	1,649	3,735	4,387	1,540	1,540	
60130	Clothing	85	1,628	1,630	500	525	
60140	Special Supplies	4,245	0	9,886	2,500	2,625	
70100	Utilities	1,751	0	32	0	0	
70110	Equipment/Vehicle Maintenance	4,860	3,150	3,638	0	0	
70115	Building/Facility Maintenance	3,183	0	707	0	0	
70120	Office Rent	20,820	21,000	19,500	0	3,632	
70125	Rental of Equipment	280	5,198	0	7,571	7,949	
70130	Insurance	19,368	6,297	11,395	5,946	6,741	
70140	Special Services	33,901	9,528	59,273	4,000	4,200	
70145	Communication	3,723	14,180	3,868	7,864	8,257	
70150	Advertising	1,686	6,115	29,760	30,000	39,150	
70160	Travel & Conferences	7,192	4,375	7,386	6,701	8,020	
70170	Training	2,635	7,350	3,727	4,490	4,840	
70200	Administrative Services	160,057	213,538	213,538	0	0	
70239	Legal Services	820	4,200	4,377	0	0	
70240	Contractual Service	406	9,576	20,080	10,653	10,653	
82701	Information Services	7,752	22,652	22,928	0	24,592	
82702	Vehicle Replacement	31,517	31,517	31,517	0	5,733	
82703	Information Systems	5,856	6,912	6,912	0	6,178	
82704	Building Replacement Fund	0	0	0	0	0	
82705	Tuition Program	0	0	0	0	1,025	
82706	Fleet Maintenance	0	0	0	0	2,701	
95500	Depreciation	0	50,000	30,333	0	0	
Total:		<u>\$ 365,923</u>	<u>\$ 464,407</u>	<u>\$ 538,517</u>	<u>\$ 94,815</u>	<u>\$ 158,914</u>	
<u>CAPITAL OUTLAY:</u>							
90230	Equipment	\$ 0	\$ 1,050	\$ 1,655	\$ 2,500	\$ 20,500	
Total:		<u>\$ 0</u>	<u>\$ 1,050</u>	<u>\$ 1,655</u>	<u>\$ 2,500</u>	<u>\$ 20,500</u>	

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5102	Division:	City Pool

Description:

This Division of the Parks and Recreation Department coordinates the operation and use of the City of Brentwood Aquatic Complex.

Mission Statement:

The mission of the City of Brentwood Parks and Recreation Department is to provide excellence in caring and service for the people, issues, and resources of the community.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 750	\$ 269,420	\$ 209,593	\$ 270,786	\$ 329,931
Supplies & Services	3,491	88,950	200,744	212,209	415,706
Capital Outlay	<u>0</u>	<u>0</u>	<u>510</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 4,241</u>	<u>\$ 358,370</u>	<u>\$ 410,847</u>	<u>\$ 482,995</u>	<u>\$ 745,637</u>

Commentary:

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund		Department:	Parks		
Fund/Division Number:	520-5102		Division:	City Pool		
	1999/00 Actual	2000/01 Budget	2000/01 Actual	Projected 2001/02 Budget	Amended 2002/03 Budget	
<u>PERSONNEL SCHEDULE:</u>						
Recreation Services Coordinator	0.00	0.00	1.00	1.00	1.00	
Accountant I	0.00	0.00	0.50	0.00	0.00	
Administrative Assistant II	0.00	0.00	0.00	0.50	0.50	
Administrative Assistant I	0.00	0.00	0.00	0.50	0.50	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	
Total	0.00	0.00	1.50	2.00	2.00	
 <u>PERSONNEL SERVICES:</u>						
50100 Salary - Regular	\$ 0	\$ 103,546	\$ 68,658	\$ 79,090	\$ 85,112	
50111 Compensated Absences	1	0	4,175	0	0	
51200 Overtime	0	0	4,871	0	0	
51205 Part-time	0	120,000	93,005	135,463	194,736	
52300 Deferred Comp.	0	390	420	0	0	
52305 Life Insurance	0	361	217	221	182	
52310 Health Insurance	0	13,650	20,656	12,982	13,446	
52315 Dental Insurance	0	4,050	1,395	3,372	3,264	
52316 Employee Assist Prog	0	0	49	63	70	
52318 Vision Care	0	880	531	708	708	
53400 Retirement	0	9,395	6,741	8,439	11,007	
53405 Survivor Benefit	0	90	0	72	72	
53410 Workers Comp. Ins.	749	5,819	0	11,212	3,532	
53415 Medicare	0	3,079	8,349	4,418	4,058	
53420 FICA Tax	0	7,440	0	14,079	12,074	
53425 LTD Insurance	0	720	525	667	1,670	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	
Total:	\$ 750	\$ 269,420	\$ 209,593	\$ 270,786	\$ 329,931	

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:		Park Enterprise Fund		Department:		Parks	
Fund/Division Number:		520-5102		Division:		City Pool	
		1999/00	2000/01	2000/01	Projected	Amended	
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>	
					<u>Budget</u>	<u>Budget</u>	
<u>SUPPLIES AND SERVICES:</u>							
60100	Office Expense	\$ 635	\$ 3,500	\$ 6,380	\$ 3,500	\$ 3,690	
60110	Dues and Publications	0	2,750	721	3,340	3,650	
60130	Clothing	116	1,500	3,019	3,000	3,000	
60132	Safety Equipment	0	4,500	1,479	5,500	5,500	
60140	Special Supplies	861	800	4,305	4,750	4,750	
70100	Utilities	0	50,000	124,366	134,000	298,574	
70110	Equipment/Vehicle Maintenance	0	2,500	2,527	2,500	2,500	
70115	Building/Facility Maintenance	0	0	44,524	29,485	40,935	
70125	Rental of Equipment	0	1,000	0	1,000	1,000	
70130	Insurance	0	2,000	0	5,616	16,697	
70140	Special Services	37	5,500	432	3,000	3,000	
70142	Permits and Fees	0	2,500	0	1,000	1,000	
70145	Communication	0	0	8,478	7,200	7,560	
70150	Advertising	0	2,500	70	2,500	2,625	
70160	Travel & Conferences	1,842	3,400	2,016	2,153	2,120	
70170	Training	0	3,000	1,463	1,665	1,690	
70239	Legal Services	0	1,000	0	0	0	
70240	Contractual Services	0	1,500	965	1,000	1,000	
70250	Customer Service	0	1,000	0	1,000	1,000	
82701	Information Services	0	0	0	0	11,368	
82703	Information Systems	0	0	0	0	3,606	
82705	Tuition Program	0	0	0	0	441	
Total:		<u>\$ 3,491</u>	<u>\$ 88,950</u>	<u>\$ 200,744</u>	<u>\$ 212,209</u>	<u>\$ 415,706</u>	
<u>CAPITAL OUTLAY:</u>							
90230	Equipment	\$ 0	\$ 0	\$ 510	\$ 0	\$ 0	
Total:		<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 510</u>	<u>\$ 0</u>	<u>\$ 0</u>	

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5103	Division:	Aquatics

Description:

The Aquatics Division, which was located at the high school pool, is inactive. We now have an aquatics park.

Mission Statement:

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 2,304	\$ 0	\$ 259	\$ 0	\$ 0
Supplies & Services	213	0	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 2,517</u>	<u>\$ 0</u>	<u>\$ 259</u>	<u>\$ 0</u>	<u>\$ 0</u>

Commentary:

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5106	Division:	Park and Recreation Commission

Description:

The Park and Recreation Commission is established by City Council to advise the City Council on park and recreation issues, which include: Programs, activities, park planning and design, and maintenance. The Commission is assisted by the staff of the Parks and Recreation Department.

Mission Statement:

The mission of the City of Brentwood Parks and Recreation Commission is to encourage, stimulate, promote and foster programs and facilities for the enrichment of the City and thereby contribute to the quality of life in Brentwood, and to develop an awareness in the business community, in local government, and in the general public of the value and benefits of the constructive use of leisure time in Brentwood.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 6,000	\$ 2,837	\$ 13,071	\$ 0
Supplies & Services	4,284	11,700	5,947	7,545	9,730
Capital Outlay	0	0	818	0	0
Total:	\$ 4,284	\$ 17,700	\$ 9,602	\$ 20,616	\$ 9,730

Commentary:

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5106	Division:	Park and Recreation Commission

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>Projected 2001/02 Budget</u>	<u>Amended 2002/03 Budget</u>
<u>PERSONNEL SERVICES:</u>					
51205 Part-time	\$ 0	\$ 6,000	\$ 2,638	\$ 13,071	\$ 0
53415 Medicare	0	0	199	0	0
Total:	<u>\$ 0</u>	<u>\$ 6,000</u>	<u>\$ 2,837</u>	<u>\$ 13,071</u>	<u>\$ 0</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 291	\$ 1,785	\$ 720	\$ 1,000	\$ 1,050
60110 Dues and Publications	915	840	127	965	1,025
70110 Equipment/Vehicle Maintenance	0	250	0	0	0
70140 Special Services	0	2,000	0	0	0
70160 Travel, Lodging & Meals	1,006	3,675	2,369	3,255	5,205
70170 Training & Conference Registration	1,343	3,150	2,731	2,325	2,450
70200 Administration	429	0	0	0	0
70239 Legal Services	300	0	0	0	0
Total:	<u>\$ 4,284</u>	<u>\$ 11,700</u>	<u>\$ 5,947</u>	<u>\$ 7,545</u>	<u>\$ 9,730</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 818	\$ 0	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 818</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5107	Division:	Youth Commission

Description:

The Brentwood Youth commission is established by city Council to advise the City Council on youth related issues.

Mission Statement:

The mission of the Brentwood Youth Commission is to affect positive growth in young adults through a variety of activities that will generate interest and participation within our community.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 792	\$ 500	\$ 0
Supplies & Services	3,655	20,750	6,842	18,343	21,558
Capital Outlay	<u>0</u>	<u>0</u>	<u>815</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 3,655</u>	<u>\$ 20,750</u>	<u>\$ 8,449</u>	<u>\$ 18,843</u>	<u>\$ 21,558</u>

Commentary:

The Youth commission will also sponsor/co-sponsor youth related activities, including leadership training opportunities.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-5107	Division:	Youth Commission

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>Projected 2001/02 Budget</u>	<u>Amended 2002/03 Budget</u>
<u>PERSONNEL SERVICES:</u>					
51205 Part-time	\$ 0	\$ 0	\$ 735	\$ 500	\$ 0
53415 Medicare	0	0	56	0	0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 792</u>	<u>\$ 500</u>	<u>\$ 0</u>

SUPPLIES AND SERVICES:

60100 Office Expense	\$ 536	\$ 1,575	\$ 195	\$ 500	\$ 525
60110 Dues and Publications	23	500	17	500	500
60130 Clothing/Uniforms	0	0	0	875	875
60140 Special Supplies	0	0	1,568	5,250	263
70110 Equipment/Vehicle Maintenance	0	500	0	0	0
70140 Special Services	2,756	10,500	3,310	10,218	15,175
70160 Travel, Lodging & Meals	340	4,100	1,007	0	1,790
70170 Training & Conference Registration	0	3,575	746	1,000	2,430
Total:	<u>\$ 3,655</u>	<u>\$ 20,750</u>	<u>\$ 6,842</u>	<u>\$ 18,343</u>	<u>\$ 21,558</u>

CAPITAL OUTLAY:

90230 Equipment	\$ 0	\$ 0	\$ 815	\$ 0	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 815</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5108	Division:	Planning

Description:

This Division of the Parks and Recreation Department oversees the administration of the City Wide Benefit Assessment District for the maintenance of parks, trails, and other designated open space/facilities. As a part of the merging of the City of Brentwood Parks and Recreation Department and the Brentwood Recreation and Parks Department (BRPD), this Division will oversee the incorporation of duties of the park maintenance functions of the BRPD. This Division is supported by Engineering and Finance staff who assist in the highly technical and legal aspects of running and properly reporting the criteria of a Benefit Assessment District and assure its compliance in light of Proposition 218.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 90,462	\$ 285,528	\$ 266,201	\$ 381,271	\$ 413,278
Supplies & Services	176,882	328,025	342,618	435,021	481,829
Capital Outlay	0	51,614	60,163	48,000	19,500
Total:	<u>\$ 267,344</u>	<u>\$ 665,167</u>	<u>\$ 668,982</u>	<u>\$ 864,292</u>	<u>\$ 914,607</u>

Commentary:

Total Funding	<u>\$ 267,344</u>	<u>\$ 665,167</u>	<u>\$ 668,982</u>	<u>\$ 864,292</u>	<u>\$ 914,607</u>
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Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5108	Division:	Planning

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Parks and Recreation	0.40	0.40	0.40	0.40	0.40
Accountant I	0.00	0.00	0.00	0.50	0.50
Administrative Assistant I	0.00	0.00	0.50	0.00	0.00
Administrative Assistant II	0.00	0.00	0.50	1.00	1.00
Administrative Secretary	0.00	0.00	0.00	0.50	0.50
Construction Inspector I	1.00	1.00	1.00	0.00	0.00
Construction Inspector II	0.00	0.00	0.00	1.00	1.00
Park Planner	0.00	0.00	1.00	1.00	1.00
Parks Services Manager	0.00	0.00	0.50	0.40	0.40
Total	1.40	1.40	3.90	4.80	4.80

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 70,448	\$ 226,819	\$ 193,785	\$ 286,795	\$ 302,278
50111 Compensated Absences	147	0	13,212	0	0
51200 Overtime	1,336	0	12,032	2,500	2,500
52300 Deferred Comp.	312	702	882	2,622	3,036
52305 Life Insurance	245	888	781	1,275	1,245
52310 Health Insurance	4,633	19,687	15,460	31,157	32,270
52311 Flexible Benefits Plan	44	90	98	80	80
52315 Dental Insurance	1,239	5,388	4,405	8,093	7,834
52316 Employee Assist Prog	0	0	105	151	168
52318 Vision Care	319	1,373	1,308	1,699	1,699
53400 Retirement	8,773	20,450	19,557	30,131	39,091
53405 Survivor Benefit	0	140	0	173	173
53410 Workers Comp. Ins.	1,492	5,508	0	10,195	12,545
53415 Medicare	1,040	2,915	3,021	4,017	4,427
53425 LTD Insurance	434	1,568	1,555	2,383	5,931
Total:	\$ 90,462	\$ 285,528	\$ 266,201	\$ 381,271	\$ 413,278

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5108	Division:	Planning

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 2,925	\$ 4,515	\$ 7,984	\$ 5,250	\$ 5,513
60105 Postage	0	0	9	3,150	3,308
60110 Publications, Dues, Licenses	432	525	430	565	1,070
70110 Equipment/Vehicle Maintenance	0	0	23	1,654	1,736
70125 Rental of Equipment	0	0	0	4,800	4,800
70130 Insurance	1,874	1,717	0	1,803	8,174
70140 Special Services	722	1,943	744	1,950	2,048
70145 Communication	1,212	2,100	1,101	7,465	7,838
70150 Advertising	0	0	0	12,500	16,950
70160 Travel, Lodging & Meals	1,167	2,625	3,705	2,453	6,195
70170 Training & Conferences	97	2,625	853	4,225	8,150
70200 Administration	0	0	0	125,000	125,000
70239 Legal Services	828	6,300	0	12,500	12,500
70240 Contractual Services	162,725	299,550	201,138	145,574	157,500
82701 Information Services	0	0	0	10,566	10,041
82702 Vehicle Replacement	4,900	6,125	6,125	19,454	29,131
82703 Information Systems	0	0	0	1,936	3,606
82704 Building Replacement Fund	0	0	0	15,000	15,000
82705 Tuition Program	0	0	0	0	1,058
82706 Fleet Maintenance	0	0	0	9,176	12,210
95500 Depreciation	0	0	120,505	50,000	50,000
	<u>0</u>	<u>0</u>	<u>120,505</u>	<u>50,000</u>	<u>50,000</u>
Total:	<u>\$ 176,882</u>	<u>\$ 328,025</u>	<u>\$ 342,618</u>	<u>\$ 435,021</u>	<u>\$ 481,829</u>

CAPITAL OUTLAY:

90230 Equipment	\$ 0	\$ 51,614	\$ 60,163	\$ 48,000	\$ 19,500
Total:	<u>\$ 0</u>	<u>\$ 51,614</u>	<u>\$ 60,163</u>	<u>\$ 48,000</u>	<u>\$ 19,500</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5109	Division:	Arts Commission

Description:

The City of Brentwood Arts Commission was established by City ordinance in September 2000. The commission held their first meeting January 24, 2001, and has this purpose: The Arts Commission encourages, stimulates, promotes, and fosters programs for the cultural enrichment of the City and thereby contributes to the quality of life in Brentwood and develops an awareness in the business community, in local government, and in the general public of the value of the arts in Brentwood.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 660	\$ 645	\$ 0
Supplies & Services	0	9,500	181	3,855	48,822
Capital Outlay	0	0	820	0	0
Total:	<u>\$ 0</u>	<u>\$ 9,500</u>	<u>\$ 1,661</u>	<u>\$ 4,500</u>	<u>\$ 48,822</u>

Commentary:

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5109	Division:	Arts Commission

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>PERSONNEL SERVICES:</u>					
51205 Part-time	\$ 0	\$ 0	\$ 613	\$ 645	\$ 0
53415 Medicare	0	0	47	0	0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 0	\$ 0	\$ 660	\$ 645	\$ 0
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 181	\$ 500	\$ 500
60110 Publications, Dues, Licenses	0	0	0	750	900
70140 Special Services	0	9,500	0	202	44,902
70160 Travel, Lodging & Meals	0	0	0	1,503	1,620
70170 Training & Conferences	0	0	0	900	900
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 0	\$ 9,500	\$ 181	\$ 3,855	\$ 48,822
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 820	\$ 0	\$ 0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 0	\$ 0	\$ 820	\$ 0	\$ 0
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5110	Division:	Community Center

Description:

This Division of the Parks and Recreation Department coordinates senior programs and services, information and referral, including coordination with Delta Community Services, Inc on delivery of human services.

Mission Statement:

The mission of the City of Brentwood Parks and Recreation Department is to provide excellence in caring and service for the people, issues, and resources of the community.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 63,061	\$ 87,603	\$ 94,845
Supplies & Services	0	50,000	50,685	32,601	45,493
Capital Outlay	0	0	559	2,500	3,000
Total:	\$ 0	\$ 50,000	\$ 114,306	\$ 122,704	\$ 143,338

Commentary:

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5110	Division:	Community Center

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>PERSONNEL SCHEDULE:</u>					
Recreation Services Supervisor	0.00	0.00	1.00	1.00	1.00
Total	0.00	0.00	1.00	1.00	1.00
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 0	\$ 0	\$ 32,734	\$ 51,743	\$ 55,689
50111 Compensated Absences	0	0	5,093	0	0
51200 Overtime	0	0	\$1,139	0	0
51205 Part-time	0	0	13,434	16,625	17,456
52300 Deferred Comp.	0	0	0	0	0
52305 Life Insurance	0	0	72	110	91
52310 Health Insurance	0	0	4,007	6,491	6,723
52311 Flexible Benefits Plan	0	0	0	80	80
52315 Dental Insurance	0	0	1,204	1,686	1,632
52316 Employee Assist Prog	0	0	21	32	35
52318 Vision Care	0	0	236	354	354
53400 Retirement	0	0	3,280	5,521	7,202
53405 Survivor Benefit	0	0	0	36	36
53410 Workers Comp. Ins.	0	0	0	2,480	2,311
53415 Medicare	0	0	1,573	977	1,061
53420 FICA	0	0	0	1,031	1,082
53425 LTD Insurance	0	0	267	437	1,093
Total:	\$ 0	\$ 0	\$ 63,061	\$ 87,603	\$ 94,845

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Recreation	Department:	Parks
Fund/Division Number:	520-5110	Division:	Community Center

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>Projected</u>	<u>Amended</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>2001/02</u>	<u>2002/03</u>
				<u>Budget</u>	<u>Budget</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 4,523	\$ 2,050	\$ 2,152
60110 Publications, Dues, Licenses	0	0	0	200	205
60140 Special Supplies	0	0	2,270	4,000	4,200
70100 Utility Services	0	0	9,508	4,200	4,410
70115 Building/Facilities Maintenance	0	0	22,376	7,988	8,137
70130 Insurance	0	0	3,846	2,297	3,581
70140 Special Services	0	50,000	3,416	7,450	7,815
70145 Communication	0	0	3,102	480	504
70150 Advertising	0	0	851	2,400	2,520
70160 Travel, Lodging & Meals	0	0	303	1,011	915
70170 Training & Conferences	0	0	0	525	550
70240 Contractual Services	0	0	490	0	0
82701 Information Services	0	0	0	0	8,526
82702 Vehicle Replacement	0	0	0	0	0
82703 Information Systems	0	0	0	0	1,758
82705 Tuition Program	0	0	0	0	221
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 0	\$ 50,000	\$ 50,685	\$ 32,601	\$ 45,493
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

CAPITAL OUTLAY:

90230 Equipment	\$ 0	\$ 0	\$ 559	\$ 2,500	\$ 3,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	\$ 0	\$ 0	\$ 559	\$ 2,500	\$ 3,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-6200 Series	Division:	Sports

Description:

This Division of the Parks and Recreation Department coordinates youth and adult sports programs.

Mission Statement:

The mission of the City of Brentwood Parks and Recreation Department is to provide excellence in caring and service for the people, issues, and resources of the community.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 25,402	\$ 35,380	\$ 39,932	\$ 122,782	\$ 64,855
Supplies & Services	48,053	99,313	71,633	109,386	125,511
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,050</u>	<u>0</u>
Total:	<u><u>\$ 73,455</u></u>	<u><u>\$ 134,693</u></u>	<u><u>\$ 111,565</u></u>	<u><u>\$ 236,218</u></u>	<u><u>\$ 190,366</u></u>

Commentary:

These programs are seasonal sport programs for youth and adults.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-6200 Series	Division:	Sports

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 5,200	\$ 0	\$ 0	\$ 0	\$ 0
50110 Salary - Holiday	0	0	0	0	0
50150 Bilingual Pay	0	0	0	0	0
51200 Overtime	124	0	937	0	0
51205 Part-time	17,618	32,050	36,157	115,956	60,246
52300 Deferred Comp.	0	0	0	0	0
52305 Life Insurance	0	0	0	0	0
52310 Health Insurance	0	0	0	0	0
52311 Flexible Benefits	0	0	0	0	0
52315 Dental Insurance	303	0	16	0	0
52318 Vision Care	0	0	0	0	0
53400 Retirement	0	0	0	0	0
53405 Survivor Benefit	0	0	0	0	0
53410 Workers Comp. Ins.	425	878	0	2,217	0
53415 Medicare	1,217	465	2,821	874	874
53420 FICA Tax	515	1,987	0	3,735	3,735
53425 LTD Insurance	0	0	0	0	0
Total:	<u>\$ 25,402</u>	<u>\$ 35,380</u>	<u>\$ 39,932</u>	<u>\$ 122,782</u>	<u>\$ 64,855</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-6200 Series	Division:	Sports

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
520-6200 Administration	\$ 48,053	\$ 99,313	\$ 71,633	\$ 7,500	\$ 18,030
520-6201 Pre-School Kickball	0	0	0	1,435	1,507
520-6202 Pre-School Floor Hockey	0	0	0	580	1,098
520-6203 Pre-School Basketball	0	0	0	3,694	3,878
520-6204 Pre-School Soccer	0	0	0	4,362	4,581
520-6205 Pre-School Flag Football	0	0	0	4,262	4,476
520-6206 Pre-School Sandlot	0	0	0	3,152	3,309
520-6207 Youth Baseball-Pee Wee	0	0	0	2,751	2,888
520-6208 Youth Softball ASA Girls	0	0	0	4,730	4,967
520-6209 Youth Softball Tournaments	0	0	0	7,908	8,304
520-6210 Youth Softball Clinics	0	0	0	500	526
520-6211 Youth Flag Football	0	0	0	1,050	1,110
520-6212 Youth Basketball Tourn 7th Grade	0	0	0	6,500	6,825
520-6213 Youth Basketball Tourn 8th Grade	0	0	0	7,900	8,295
520-6214 Youth Basketball Camps	0	0	0	789	829
520-6215 Youth Volleyball Clinics	0	0	0	789	829
520-6216 Adult Basketball 3 Man	0	0	0	2,600	2,730
520-6217 Adult Basketball 30 +	0	0	0	288	302
520-6218 Adult Basketball Open	0	0	0	371	390
520-6219 Adult Softball Fall	0	0	0	3,395	3,565
520-6220 Adult Softball Spring/Summer	0	0	0	25	25
520-6221 Adult Softball Coed	0	0	0	17,422	18,294
520-6222 Adult Softball Practice League	0	0	0	24,090	25,294
520-6223 Adult Softball Tournaments	0	0	0	1,715	1,802
520-6224 Adult Softball Practice League	0	0	0	1,353	1,422
520-6225 Adult Softball Tournaments	0	0	0	25	25
520-6226 Adult Volleyball Co-ed	0	0	0	200	210
Total:	<u>\$ 48,053</u>	<u>\$ 99,313</u>	<u>\$ 71,633</u>	<u>\$ 109,386</u>	<u>\$ 125,511</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 4,050	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,050</u>	<u>\$ 0</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-6300 Series	Division:	Programs

Description:

This Division of the Parks and Recreation Department coordinates special events and instruction classes.

Mission Statement:

The mission of the City of Brentwood Parks and Recreation Department is to provide excellence in caring and service for the people, issues, and resources of the community.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 16,453	\$ 3,477	\$ 21,663	\$ 50,381	\$ 34,211
Supplies & Services	32,140	43,594	48,825	74,256	105,129
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>
Total:	<u>\$ 48,593</u>	<u>\$ 47,071</u>	<u>\$ 70,488</u>	<u>\$ 125,137</u>	<u>\$ 139,340</u>

Commentary:

Programs are offered on a seasonal basis in a variety of interest areas for all ages.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-6300 Series	Division:	Programs

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>Projected</u> <u>2001/02</u> <u>Budget</u>	<u>Amended</u> <u>2002/03</u> <u>Budget</u>
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 6,313	\$ 0	\$ 39	\$ 0	\$ 0
50150 Bilingual Pay	0	0	0	0	0
51200 Overtime	158	0	410	0	0
51205 Part-time	8,756	3,150	19,674	46,780	31,780
52300 Deferred Comp.	0	0	0	0	0
52305 Life Insurance	0	0	0	0	0
52310 Health Insurance	0	0	0	0	0
52311 Flexible Benefits	0	0	0	0	0
52315 Dental Insurance	0	0	0	0	0
52318 Vision Care	0	0	0	0	0
53400 Retirement	0	0	0	0	0
53405 Survivor Benefit	0	0	0	0	0
53410 Workers Comp. Ins.	61	86	0	1,170	0
53415 Medicare	1,056	46	1,540	461	461
53420 FICA Tax	109	195	0	1,970	1,970
53425 LTD Insurance	0	0	0	0	0
Total:	<u>\$ 16,453</u>	<u>\$ 3,477</u>	<u>\$ 21,663</u>	<u>\$ 50,381</u>	<u>\$ 34,211</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Park Enterprise Fund	Department:	Parks
Fund/Division Number:	520-6300 Series	Division:	Programs

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
6300 Administration	\$ 32,140	\$ 43,594	\$ 48,825	\$ 551	\$ 677
6301 Youth Camp	0	0	0	9,625	10,106
6302 Animal Activities Classes	0	0	0	2,250	2,363
6303 Creative Activities Music	0	0	0	2,500	2,625
6304 Creative Activities Arts/Crafts	0	0	0	1,500	1,575
6305 Creative Activities Play	0	0	0	1,550	1,628
6306 Creative Activities Writing	0	0	0	1,200	1,260
6307 Youth Dance Classes	0	0	0	5,000	10,500
6308 Adult Dance Classes	0	0	0	3,100	3,255
6309 Gymnastics	0	0	0	2,100	2,205
6310 Fitness	0	0	0	900	945
6311 Martial Arts	0	0	0	1,450	1,523
6312 Health/Safety Classes	0	0	0	3,200	3,360
6313 Tennis Classes	0	0	0	1,800	1,890
6314 Golf Classes	0	0	0	4,800	5,040
6315 Cooking Classes	0	0	0	120	126
6316 Language Classes	0	0	0	650	683
6317 Finance Classes	0	0	0	200	210
6318 Miscellaneous Classes	0	0	0	960	1,008
6319 Excursions	0	0	0	5,500	5,775
6320 Special Events	0	0	0	5,000	11,025
6321 Bristow Gym	0	0	0	15,300	16,050
6322 Edna Hill Gym	0	0	0	5,000	16,050
6323 Liberty High School Gym	0	0	0	0	5,250
Total:	<u>\$ 32,140</u>	<u>\$ 43,594</u>	<u>\$ 48,825</u>	<u>\$ 74,256</u>	<u>\$ 105,129</u>

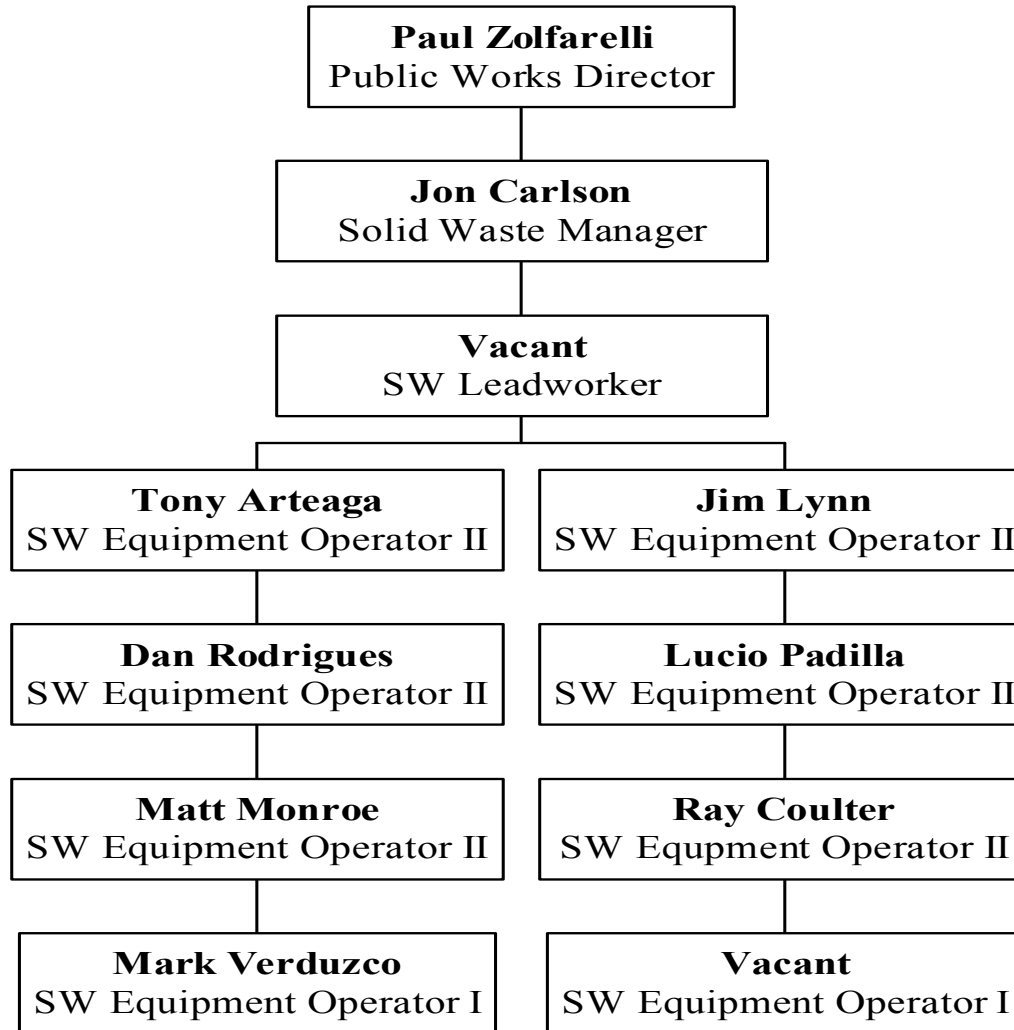
CAPITAL OUTLAY:

90230 Equipment	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 500</u>	<u>\$ 0</u>
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 500</u>	<u>\$ 0</u>



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Solid Waste Division Organizational Chart



Amended Budget for Fiscal Years 2001/02 - 2002/03

SOLID WASTE ENTERPRISE - RETAINED EARNINGS & RESERVES

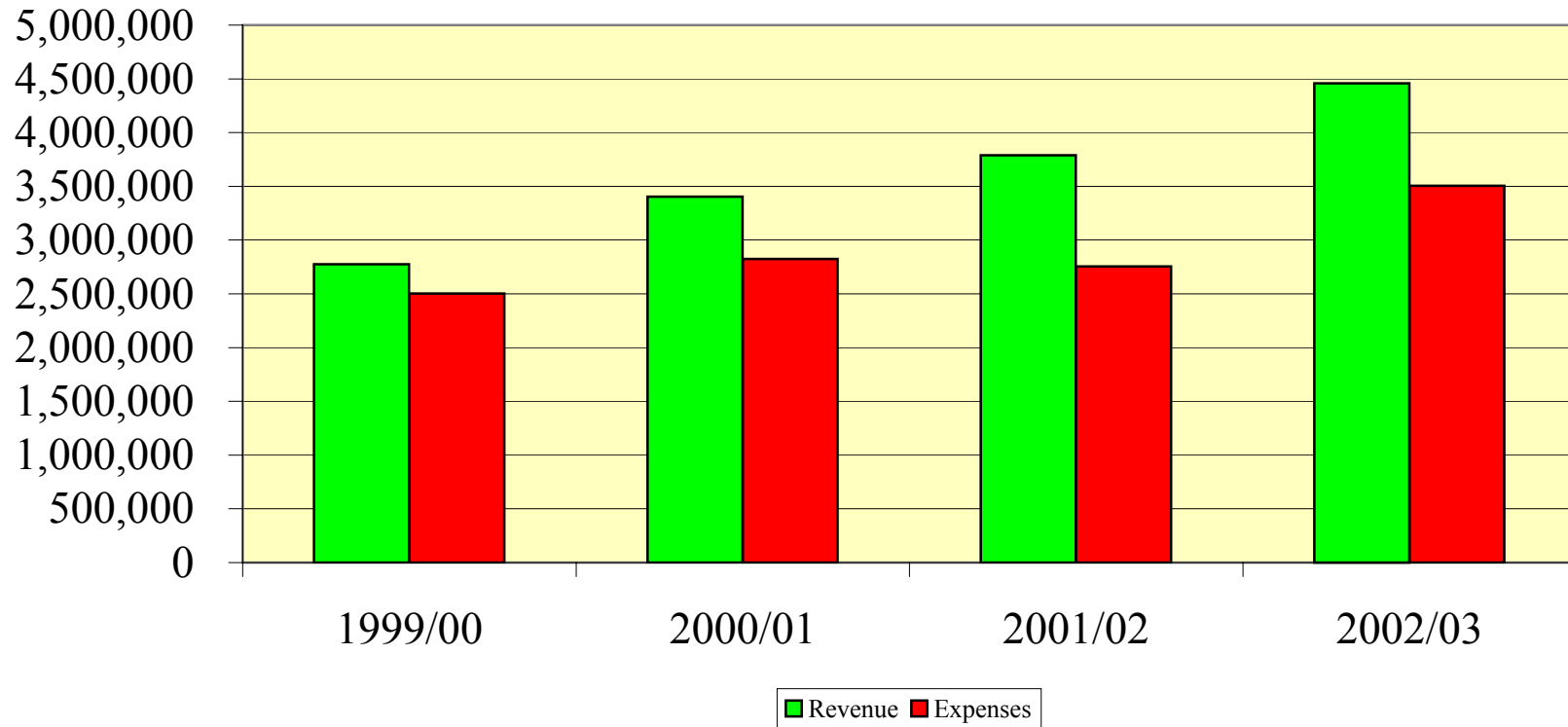
	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Ending Budget 2001/02	Amended Ending Budget 2002/03
Revenues	\$ 2,775,193	\$ 3,069,560	\$ 3,405,020	\$ 3,789,760	\$ 4,458,362
Expenditures	<u>2,502,187</u>	<u>3,497,494</u>	<u>3,030,727</u>	<u>4,208,823</u>	<u>5,111,845</u>
Excess (deficiency) of revenues (under) expenditures	273,006	(427,934)	374,293	(419,063)	(653,483)
Other Sources:					
Transfer In	111	0		0	0
Transfer Out	<u>0</u>	<u>0</u>	<u>(125,000)</u>	<u>0</u>	<u>0</u>
Total Other Sources (Uses)	111	0	(125,000)	0	0
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	273,117	(427,934)	249,293	(419,063)	(653,483)
Beginning of Year Balance	<u>(14,164)</u>	<u>373,856</u>	<u>258,953</u>	<u>713,676</u>	<u>1,748,488</u>
	258,953	(54,078)	508,246	294,613	1,095,006
Add Capital Expenditures to Retained Earnings	<u>0</u>	<u>821,920</u>	<u>205,430</u>	<u>1,453,875</u>	<u>1,607,984</u>
End of Year Balance (Deficit)	<u><u>\$ 258,953</u></u>	<u><u>\$ 767,842</u></u>	<u><u>\$ 713,676</u></u>	<u><u>\$ 1,748,488</u></u>	<u><u>\$ 2,702,990</u></u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

SOLID WASTE ENTERPRISE - RETAINED EARNINGS & RESERVES

Retained Earnings & Reserves	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Ending Budget 2001/02	Amended Ending Budget 2002/03
<u>Reserved</u>					
34300 Operating Reserve	\$ 300,000	\$ 360,000	\$ 360,000	\$ 420,000	\$ 480,000
34305 Compensated Absences Reserve	21,654	25,000	0	25,000	25,000
34301 Facility Reserve	350,000	400,000	400,000	450,000	500,000
Total Reserved	671,654	785,000	760,000	895,000	1,005,000
<u>Unreserved</u>					
Undesignated	(412,701)	(17,158)	(46,324)	853,488	1,697,990
Total Unreserved	(412,701)	(17,158)	(46,324)	853,488	1,697,990
Total Retained Earnings(Reserved & Unreserved)	\$ 258,953	\$ 767,842	\$ 713,676	\$ 1,748,488	\$ 2,702,990

Solid Waste Enterprise Historical Revenue and Expense Analysis



Amended Budget for Fiscal Years 2001/02 - 2002/03

SOLID WASTE ENTERPRISE FUND - REVENUE & EXPENDITURES

REVENUE	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
REVENUES:					
41115 Franchise Fees	\$ 1,637	\$ 0	\$ 97,822	\$ 3,000	\$ 3,500
43300 Investment Income	26,926	30,750	35,137	15,000	20,000
45529 Reimbursements for Services	0	0	4,921	4,424	5,000
45550 Solid Waste Charges	2,647,385	2,963,810	3,136,436	3,586,836	4,124,862
45552 Public Disposal Charges	0	0	0	15,000	117,000
45561 Application Fees	16,610	25,000	19,789	25,000	27,500
45562 Solid Waste Compost Bins	360	0	1,555	500	500
45563 Recycled Motor Oil	0	0	6,272	0	0
46700 Other Income	82,275	50,000	103,088	140,000	160,000
TOTAL REVENUES	\$ 2,775,193	\$ 3,069,560	\$ 3,405,020	\$ 3,789,760	\$ 4,458,362

EXPENDITURES	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
OPERATIONS EXPENDITURES:					
540-5301 Solid Waste Operations	\$ 2,407,572	\$ 3,386,154	\$ 2,927,277	\$ 3,013,947	\$ 3,515,271
540-5302 Solid Waste Utility Billing	94,615	111,340	103,390	155,390	198,482
540-5303 Solid Waster Transfer Station	0	0	60	1,039,486	1,398,091
TOTAL EXPENDITURES	\$ 2,502,187	\$ 3,497,494	\$ 3,030,727	\$ 4,208,823	\$ 5,111,845

Amended Budget for Fiscal Years 2001/02 - 2002/03

SOLID WASTE ENTERPRISE FUND - EXPENDITURE SUMMARY

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
Personnel Services	\$ 680,075	\$ 866,092	\$ 856,427	\$ 801,016	\$ 1,100,560
Supplies & Services	1,822,112	1,809,482	1,965,334	1,953,932	2,403,301
Capital Outlay	<u>0</u>	<u>821,920</u>	<u>208,965</u>	<u>1,453,875</u>	<u>1,607,984</u>
Total	<u><u>\$ 2,502,187</u></u>	<u><u>\$ 3,497,494</u></u>	<u><u>\$ 3,030,727</u></u>	<u><u>\$ 4,208,823</u></u>	<u><u>\$ 5,111,845</u></u>
<u>Personnel</u>					
540-5301 Solid Waste Operations	\$ 627,654	\$ 802,288	\$ 792,031	\$ 723,100	\$ 843,137
540-5302 Solid Waste Utility Billing	52,421	63,804	64,397	77,916	139,906
540-5303 Solid Waster Transfer Station	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>117,517</u>
Total Personnel Expenditures	<u><u>\$ 680,075</u></u>	<u><u>\$ 866,092</u></u>	<u><u>\$ 856,427</u></u>	<u><u>\$ 801,016</u></u>	<u><u>\$ 1,100,560</u></u>
<u>Supplies and Services</u>					
540-5301 Solid Waste Operations	\$ 1,779,918	\$ 1,764,658	\$ 1,929,639	\$ 1,586,717	\$ 1,999,150
540-5302 Solid Waste Utility Billing	42,194	44,824	35,636	52,474	58,576
540-5303 Solid Waster Transfer Station	<u>0</u>	<u>0</u>	<u>60</u>	<u>314,741</u>	<u>345,574</u>
Total Supplies and Services Expenditures	<u><u>\$ 1,822,112</u></u>	<u><u>\$ 1,809,482</u></u>	<u><u>\$ 1,965,334</u></u>	<u><u>\$ 1,953,932</u></u>	<u><u>\$ 2,403,301</u></u>
<u>Capital Outlay</u>					
540-5301 Solid Waste Operations	\$ 0	\$ 819,208	\$ 205,608	\$ 704,130	\$ 672,984
540-5302 Solid Waste Utility Billing	0	2,712	3,357	25,000	0
540-5303 Solid Waster Transfer Station	<u>0</u>	<u>0</u>	<u>0</u>	<u>724,745</u>	<u>935,000</u>
Total Capital Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 821,920</u></u>	<u><u>\$ 208,965</u></u>	<u><u>\$ 1,453,875</u></u>	<u><u>\$ 1,607,984</u></u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Public Works
Fund/Division Number:	540-5301	Division:	Solid Waste Operations

Description:

The Solid Waste Division of the Public Works Department is responsible for the collection of all solid waste generated within the City limits. Integral to the operation of this Division is the diversion of recyclable materials from landfill disposal.

Mission Statement:

To collect and dispose of the community's municipal solid waste and recyclables in an effective and environmentally sensitive manner in accordance with all State and Federal regulations.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 627,654	\$ 802,288	\$ 792,031	\$ 723,100	\$ 843,137
Supplies & Services	1,779,918	1,764,658	1,929,639	1,586,717	1,999,150
Capital Outlay	<u>0</u>	<u>819,208</u>	<u>205,608</u>	<u>704,130</u>	<u>672,984</u>
Total	<u>\$ 2,407,572</u>	<u>\$ 3,386,154</u>	<u>\$ 2,927,277</u>	<u>\$ 3,013,947</u>	<u>\$ 3,515,271</u>

Commentary:

The increase in line item 70100 - Utilities is due to the rates increases from PG&E.
 The increase in line items 70160 - Travel and 70170 - Training is because of the increase in training for Hazardous Materials Handling.
 The increase in line item 70240 - Contractual Services is because of the Delta Diablo Sanitation District Household Hazardous Materials drop off facility.
 The increase throughout is due to the incorporation of Public Works Administration into the Solid Waste Budget.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:		Solid Waste Enterprise		Department:		Public Works	
Fund/Division Number:		540-5301		Division:		Solid Waste Operations	
		1999/00	2000/01	2000/01	2001/02	2002/03	
		Actual	Budget	Actual	Projected	Amended	
PERSONNEL SCHEDULE:							
	Director of Public Works	0.20	0.20	0.25	0.25	0.25	0.25
	Administrative Assistant	0.00	0.00	0.50	0.43	0.43	0.43
	Administrative Assistant I	0.00	0.00	0.00	0.00	0.00	0.50
	Administrative Program Analys	0.20	0.20	0.25	0.00	0.00	0.00
	Administrative Secretary	0.20	0.20	0.25	0.34	0.34	0.34
	Assistant Equipment Mechanic	0.50	0.50	0.90	0.00	0.00	0.00
	Department Financial Analys	0.20	0.20	0.25	0.00	0.00	0.00
	Purchasing Assistan	0.25	0.25	0.25	0.33	0.33	0.33
	Senior Equipment Mechanic	0.50	0.50	0.45	0.00	0.00	0.00
	Solid Waste Equipment Operator II Relief Dri	0.00	0.00	0.00	0.00	0.00	0.50
	Solid Waste Equipment Operator I	1.00	1.00	1.00	0.00	0.00	0.00
	Solid Waste Equipment Operator II	6.00	6.00	6.00	7.00	7.00	7.00
	Solid Waste Manager	1.00	1.00	1.00	0.86	0.86	0.86
	Total	10.05	10.05	11.10	9.21	9.21	10.21
PERSONNEL SERVICES:							
50100	Salary - Regular	\$ 436,432	\$ 567,439	\$ 535,040	\$ 476,000	\$ 476,000	\$ 566,893
	Personnel Requests	0	0	0	0	0	0
50111	Compensated Absences	630	0	22,918	0	0	0
50121	Cross Training	0	700	0	700	700	700
50150	Bilingual Pay	1,770	150	1,425	1,350	1,350	1,200
51200	Overtime	49,290	87,550	60,699	60,630	60,630	63,683
51205	Part-time	7,627	0	12,573	9,600	9,600	0
52300	Deferred Comp.	911	1,170	1,436	1,710	1,710	1,465
52305	Life Insurance	1,203	1,584	1,424	1,619	1,619	1,410
52310	Health Insurance	40,810	48,548	51,728	61,665	61,665	68,642
52311	Flexible Benefits	103	90	98	80	80	80
52315	Dental Insurance	12,403	15,135	15,927	16,017	16,017	16,663
52316	Employee Assist Prog	0	0	305	300	300	357
52318	Vision Care	3,259	3,731	3,697	3,363	3,363	3,614
52320	Retiree Medical	0	0	0	0	0	1,681
52800	Unemployment Insurance	524	0	1,596	0	0	0
53400	Retirement	55,205	50,993	53,276	57,068	57,068	73,471
53405	Survivor Benefit	0	382	1	342	342	368
53410	Workers Comp. Ins.	6,966	13,681	16,012	19,684	19,684	23,527
53415	Medicare	7,308	7,240	9,725	7,756	7,756	8,259
53420	FICA Tax	451	0	0	715	715	0
53425	LTD Insurance	2,762	3,895	4,150	4,501	4,501	11,124
	Total:	\$ 627,654	\$ 802,288	\$ 792,031	\$ 723,100	\$ 723,100	\$ 843,137

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:		Solid Waste Enterprise		Department:		Public Works	
Fund/Division Number:		540-5301		Division:		Solid Waste Operations	
		1999/00	2000/01	2000/01	2001/02	2002/03	
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>	
<u>SUPPLIES AND SERVICES:</u>							
60100	Office Expense	\$ 8,193	\$ 12,600	\$ 13,017	\$ 14,858	\$ 12,000	
60110	Publications, Dues, Licenses	8,083	8,888	3,487	3,000	2,700	
60130	Clothing Expense	3,872	3,375	5,057	4,622	8,300	
60132	Safety Equipment	5,404	2,945	5,282	2,760	1,160	
60140	Special Supplies	5,393	2,342	4,228	2,030	700	
70100	Utilities	7,892	6,825	11,587	11,772	19,863	
70110	Equipment/Vehicle Maintenance	301,722	189,404	236,219	55,000	95,000	
70115	Building/Facility Maintenance	39,681	4,830	18,380	11,074	11,625	
70120	Rental of Land/Buildings	1,800	0	4,900	0	0	
70125	Equipment Rental	4,020	4,269	4,415	3,855	4,048	
70130	Insurance	12,991	16,339	26,187	11,696	19,372	
70140	Special Services	10,366	47,050	12,366	17,394	13,125	
70142	Disposal Charges	573,997	619,875	692,569	456,500	540,953	
70145	Communication	18,049	5,409	15,950	16,654	17,481	
70150	Advertising	4,082	2,832	2,089	3,980	875	
70160	Travel, Lodging & Meals	3,020	584	4,145	3,396	4,350	
70170	Training & Conferences	1,284	3,150	1,359	3,631	4,535	
70190	Contributions to Other Agency	50	0	0	0	0	
70200	Administrative Services	210,000	302,011	302,011	329,426	394,969	
70227	Public Relations	0	0	0	0	7,000	
70239	Legal Services	21,325	3,257	4,329	3,225	3,225	
70240	Contractual Services	34,736	98,471	67,848	104,600	87,094	
70246	Legal Expense	0	0	25,000	0	0	
74000	Bad Debt Expense	0	0	9,090	0	0	
82701	Information Services	1,938	2,265	2,293	12,152	26,335	
82702	Vehicle Replacement	0	239,580	239,580	185,300	243,305	
82703	Information Systems	984	1,176	1,176	2,255	6,987	
82704	Building Replacement Fund	0	0	0	5,160	6,000	
82705	Tuition Program	0	0	0	0	2,251	
82706	Fleet Maintenance	0	0	0	129,004	265,003	
90000	Interest Expense	124,062	87,181	106,018	93,373	75,894	
95500	Depreciation Expense	376,974	100,000	111,057	100,000	125,000	
Total:		\$ 1,779,918	\$ 1,764,658	\$ 1,929,639	\$ 1,586,717	\$ 1,999,150	

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Public Works
Fund/Division Number:	540-5301	Division:	Solid Waste Operations

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>CAPITAL OUTLAY:</u>					
80450 Lease	\$ 0	\$ 72,626	\$ 0	\$ 85,976	\$ 90,600
90010 Loan Principal Expense	0	213,666	0	363,316	382,384
90130 Facilities Improvements	0	50,000	0	0	0
90230 Equipment	0	481,437	205,430	254,838	200,000
90231 Equipment Replacement-Vandalism	0	1,479	179	0	0
Total:	\$ 0	\$ 819,208	\$ 205,608	\$ 704,130	\$ 672,984

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Finance Department
Fund/Division Number:	540-5302	Division:	Solid Waste Billing

Description:

The Utility Billing Division of the Finance Department is responsible for the monthly billing and daily payment collection of water, sewer and solid waste services. It also oversees the Meter Reading and Customer Service functions regarding water service to both residential and commercial customers.

Mission Statement:

Provide financial management and quality customer service to the public, City Council and all City Departments in the most efficient and cost effective manner in accordance with City policies and applicable laws.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 52,421	\$ 63,804	\$ 64,397	\$ 77,916	\$ 139,906
Supplies & Services	42,194	44,824	35,636	52,474	58,576
Capital Outlay	<u>0</u>	<u>2,712</u>	<u>3,357</u>	<u>25,000</u>	<u>0</u>
Total:	<u>\$ 94,615</u>	<u>\$ 111,340</u>	<u>\$ 103,390</u>	<u>\$ 155,390</u>	<u>\$ 198,482</u>

Commentary:

The Utility Billing Division has been actively seeking a more advanced software program for the Water/Sewer/Garbage billing. We will be purchasing a Windows based system that will enable us to produce a bill with unlimited line items, previous balance information, payments made since last billing, and current and historical water usage information. The new system will allow us to be paperless with new applications and will automatically generate the necessary water and garbage work orders.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Finance Department
Fund/Division Number:	540-5302	Division:	Solid Waste Billing

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Finance & Information System	0.00	0.00	0.00	0.03	0.03
Utility Billing Supervisor	0.30	0.30	0.30	0.30	0.30
Accountant I	0.00	0.00	0.00	0.33	0.33
Accounting Assistant I	1.00	1.00	1.00	0.33	0.33
Accounting Assistant II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.00	0.00	0.00	0.00	0.05
Total	2.30	2.30	2.30	1.99	2.04

<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 41,160	\$ 49,392	\$ 49,791	\$ 56,212	\$ 99,100
50111 Compensated Absences	40	0	1,549	0	0
50150 Bilingual Pay	0	0	0	0	198
51200 Overtime	79	1,000	571	1,000	1,000
51205 Salaries - Part-time	0	2,000	0	0	0
52300 Deferred Comp.	0	0	0	0	875
52305 Life Insurance	112	144	112	144	364
52310 Health Insurance	2,676	2,771	2,886	8,438	13,735
52311 Flexible Benefits	112	90	98	80	80
52315 Dental Insurance	947	1,022	1,011	2,192	3,334
52316 Employee Assist Prog	0	0	38	41	72
52318 Vision Care	461	458	461	460	723
53400 Retirement	5,231	4,482	5,035	5,998	12,842
53405 Survivor Benefit	0	47	0	47	74
53410 Workers Comp. Ins.	735	1,262	1,721	2,030	4,113
53415 Medicare	598	668	730	800	1,453
53420 FICA Tax	0	124	0	0	0
53425 LTD Insurance	270	344	393	474	1,945
Total:	\$ 52,421	\$ 63,804	\$ 64,397	\$ 77,916	\$ 139,906

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Finance Department
Fund/Division Number:	540-5302	Division:	Solid Waste Billing

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 21,689	\$ 24,780	\$ 19,848	\$ 24,249	\$ 26,850
60110 Publications, Dues, Licenses	0	200	0	200	200
70110 Equipment/Vehicle Maintenance	0	600	0	1,000	1,200
70130 Insurance	1,164	1,459	1,459	1,193	2,965
70140 Special Services	970	2,000	1,286	4,500	4,500
70145 Communication	293	1,500	267	1,000	1,000
70160 Travel, Lodging & Meals	61	500	83	1,000	1,300
70170 Training & Conferences	166	1,000	35	1,500	2,000
70239 Legal Services	13	0	0	0	0
74000 Bad Debt Expense	6,245	0	0	5,000	5,000
80701 Information Services	5,814	6,796	6,878	7,372	7,741
80703 Information Systems	1,579	1,579	1,579	1,260	1,135
80704 Building Replacement Fund	4,200	4,410	4,200	4,200	4,200
80705 Tuition Program	0	0	0	0	485
Total:	<u>\$ 42,194</u>	<u>\$ 44,824</u>	<u>\$ 35,636</u>	<u>\$ 52,474</u>	<u>\$ 58,576</u>
 <u>CAPITAL OUTLAY:</u>					
90230 Equipment	<u>\$ 0</u>	<u>\$ 2,712</u>	<u>\$ 3,357</u>	<u>\$ 25,000</u>	<u>\$ 0</u>
Total:	<u>\$ 0</u>	<u>\$ 2,712</u>	<u>\$ 3,357</u>	<u>\$ 25,000</u>	<u>\$ 0</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Solid Waste
Fund/Division Number:	540-5303	Division:	Solid Waste Transfer Station

Description:

The Solid Waste Division - Transfer Operations of the Public Works Department is responsible for the processing and disposal of all solid waste generated within the City of Brentwood. Integral to the operations of this Division is the diversion of recyclable materials from landfill disposal.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 117,517
Supplies & Services	0	0	60	314,741	345,574
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>724,745</u>	<u>935,000</u>
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 60</u>	<u>\$ 1,039,486</u>	<u>\$ 1,398,091</u>

Commentary:

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Solid Waste
Fund/Division Number:	540-5303	Division:	Solid Waste Transfer Station

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Solid Waste Manager	0.00	0.00	0.00	0.14	0.14
Solid Waste Equipment Operator I	0.00	0.00	0.00	1.00	1.00
Administrative Assistant I	0.00	0.00	0.00	0.07	0.07
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.21</u>	<u>1.21</u>

PERSONNEL SERVICES:

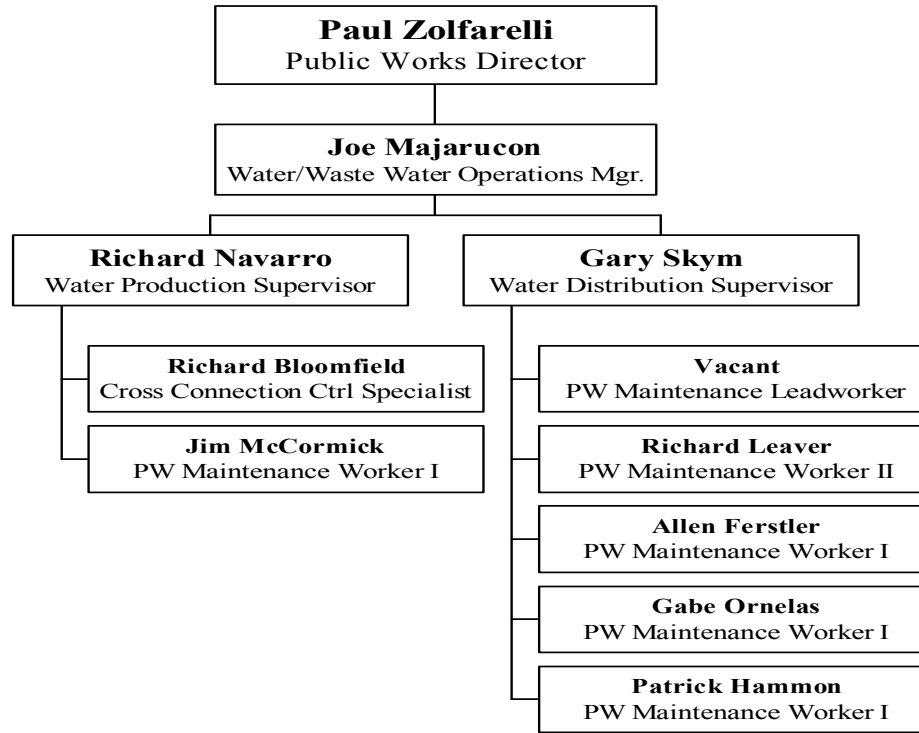
50100	Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 62,624
51200	Overtime	0	0	0	0	31,000
52300	Deferred Comp	0	0	0	0	185
52305	Life Insurance	0	0	0	0	167
52310	Health Insurance	0	0	0	0	8,135
52311	Flexible Benefits	0	0	0	0	80
52315	Dental Insurance	0	0	0	0	1,975
52316	Employee Assist Prog	0	0	0	0	42
52318	Vision Care	0	0	0	0	428
53400	Retirement	0	0	0	0	8,099
53405	Survivor Benefit	0	0	0	0	44
53410	Workers Comp. Ins.	0	0	0	0	2,599
53415	Medicare	0	0	0	0	911
53425	LTD Insurance	0	0	0	0	1,229
Total:		<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 117,517</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Solid Waste Enterprise	Department:	Solid Waste
Fund/Division Number:	540-5303	Division:	Solid Waste Transfer Station

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 2,419	\$ 1,075
60110 Publications, Dues, License:	0	0	0	1,350	475
60130 Clothing Expense	0	0	0	753	910
60132 Safety Supplies	0	0	0	449	891
60140 Special Supplies	0	0	0	330	700
70100 Utilities	0	0	0	1,916	2,838
70110 Equipment/Vehicle Maintenance	0	0	42	25,000	39,875
70115 Building/Facility Maintenance	0	0	0	1,802	1,893
70125 Rental of Equipment	0	0	0	627	659
70130 Insurance	0	0	0	1,904	2,324
70140 Special Services:	0	0	0	2,832	1,875
70142 Dumping Fees	0	0	0	145,000	206,489
70145 Communication	0	0	0	2,711	2,846
70150 Advertising	0	0	0	632	125
70160 Travel, Lodging & Meals	0	0	17	553	621
70170 Training & Conference:	0	0	0	592	650
70200 Administrative Service:	0	0	0	53,628	64,297
70227 Public Relations	0	0	0	0	1,000
70239 Legal Services	0	0	0	1,092	920
70240 Contractual Services	0	0	0	16,800	11,434
82701 Information Service:	0	0	0	1,978	2,077
82702 Vehicle Replacemen	0	0	0	30,165	0
82703 Information System:	0	0	0	367	494
82704 Building Replacement Func	0	0	0	840	840
82705 Tuition Program	0	0	0	0	267
82706 Fleet Maintenance	0	0	0	21,001	0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 60</u>	<u>\$ 314,741</u>	<u>\$ 345,574</u>
<u>CAPITAL OUTLAY:</u>					
80542 CIP Projects	\$ 0	\$ 0	\$ 0	\$ 215,000	\$ 935,000
90130 Facilities Improvement:	0	0	0	509,745	0
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 724,745</u>	<u>\$ 935,000</u>

Water Division Organizational Chart



Amended Budget for Fiscal Years 2001/02 - 2002/03

WATER ENTERPRISE - RETAINED EARNINGS & RESERVES

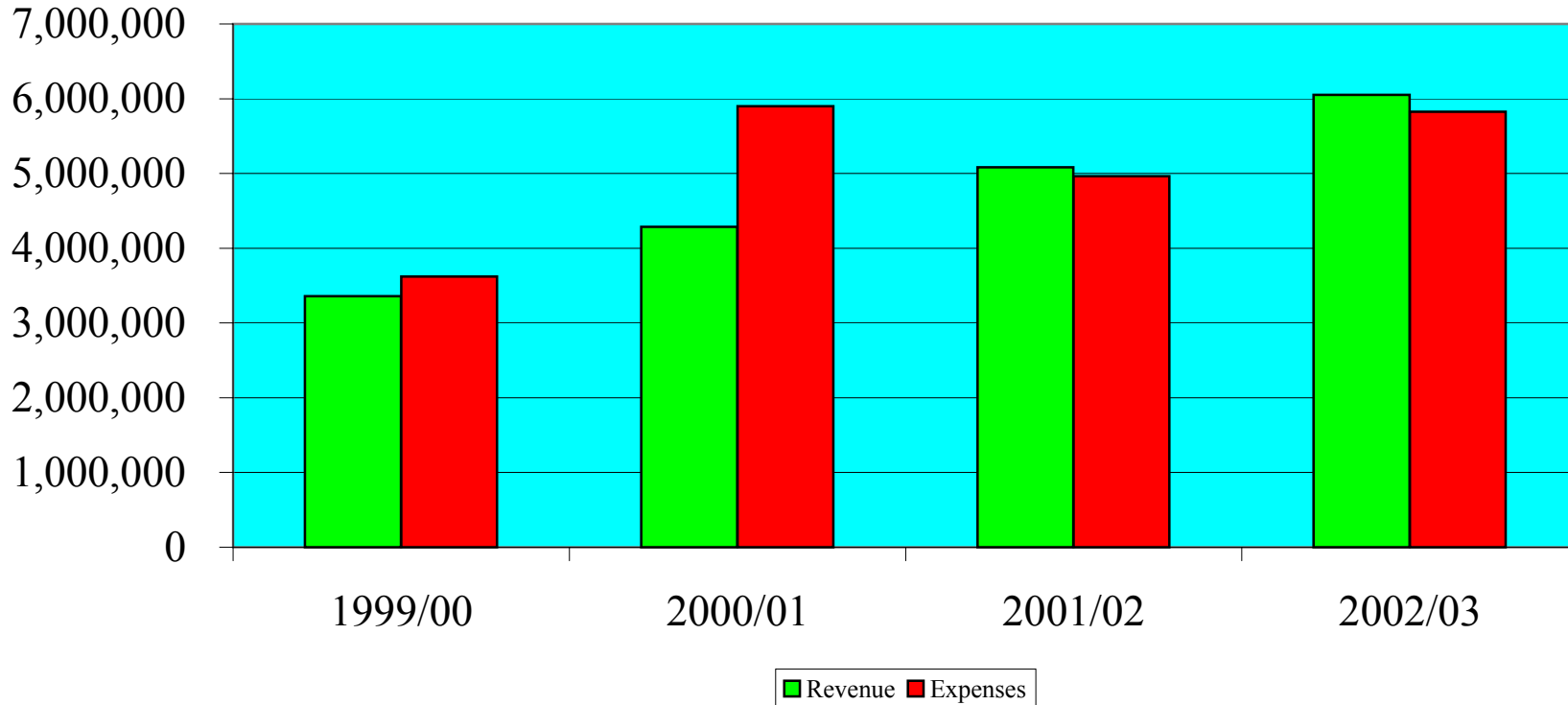
	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Ending Budget 2001/02	Amended Ending Budget 2002/03
Revenues	\$ 3,553,095	\$ 3,952,587	\$ 4,520,841	\$ 5,346,000	\$ 6,297,100
Expenditures	<u>3,861,180</u>	<u>4,934,078</u>	<u>6,440,435</u>	<u>6,511,194</u>	<u>7,248,949</u>
Excess (deficiency) of revenues (under) expenditures	(308,085)	(981,491)	(1,919,594)	(1,165,194)	(951,849)
Other Sources:					
Transfer In	9,135,504	0	585,000	0	0
Transfer Out	<u>(1,832,703)</u>	<u>0</u>	<u>(500,000)</u>	<u>0</u>	<u>0</u>
Total Other Sources (Uses)	7,302,801	0	85,000	0	0
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	6,994,716	(981,491)	(1,834,594)	(1,165,194)	(951,849)
Beginning of Year Balance	(4,500,710)	2,594,006	2,594,006	1,211,293	1,445,955
Prior Period Adjustment					
	2,494,006	1,612,515	759,412	46,099	494,106
Add Capital Expenditures to Retained Earnings	<u>100,000</u>	<u>687,049</u>	<u>451,881</u>	<u>1,399,856</u>	<u>1,278,382</u>
End of Year Balance	<u>\$ 2,594,006</u>	<u>\$ 2,299,564</u>	<u>\$ 1,211,293</u>	<u>\$ 1,445,955</u>	<u>\$ 1,772,488</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

WATER ENTERPRISE - RETAINED EARNINGS & RESERVES

Retained Earnings & Reserves	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Ending Budget 2001/02	Amended Ending Budget 2002/03
<u>Reserved</u>					
34330 Equipment Reserve	\$ 53,790	\$ 53,790	\$ 53,790	\$ 53,790	\$ 53,790
34305 Compensated Absences Reserve	25,809	30,000	0	0	0
570-30300 Water Plant Debt Reserve	1,115,396	1,215,396	1,215,396	1,315,000	1,415,000
34302 Rate Stabilization Reserve	250,000	300,000	250,000	300,000	350,000
34303 Rate Stabilization (Capital Expansion)	400,000	460,000	400,000	460,000	520,000
Total Reserved	1,844,995	2,059,186	1,919,186	2,128,790	2,338,790
Undesignated	749,011	240,378	(707,893)	(682,835)	(566,302)
Total Unreserved	749,011	240,378	(707,893)	(682,835)	(566,302)
Total Retained Earnings (Reserved & Unreserved)	\$ 2,594,006	\$ 2,299,564	\$ 1,211,293	\$ 1,445,955	\$ 1,772,488

Water Enterprise Historical Revenue and Expense Analysis



Amended Budget for Fiscal Years 2001/02 - 2002/03

WATER ENTERPRISE FUND - REVENUE

REVENUE	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
REVENUES:					
43300 Investment Income	\$ 164,420	\$ 150,000	\$ 94,590	\$ 45,000	\$ 50,000
43500 Late Charges	142,442	100,000	84,735	115,000	120,000
45550 Water Usage	2,037,772	2,419,232	2,801,453	3,200,000	3,850,000
45557 Base Meter Charge	877,687	1,005,855	1,044,573	1,310,000	1,550,000
45558 Fireline Charges	3,450	3,500	3,734	4,000	4,000
45559 Non-Potable	0	0	0	163,000	200,000
45560 Meter Installation Fee	4,127	4,000	8,325	2,500	2,500
45561 Application Fees	13,410	20,000	18,060	26,500	30,000
45565 Hydrant Meter Usage	54,025	50,000	151,831	180,000	210,600
46700 Other Income	61,153	40,000	79,040	35,000	35,000
TOTAL	3,358,486	3,792,587	4,286,341	5,081,000	6,052,100
WATER PLANT DEBT SERVICE:					
40085 Vacant Parcel Charge	52,620	30,000	63,960	95,000	60,000
43300 Investment Income	54,012	40,000	69,821	60,000	70,000
45555 New Facility Charge	87,977	90,000	100,719	110,000	115,000
TOTAL	194,609	160,000	234,500	265,000	245,000
TOTAL REVENUES	\$ 3,553,095	\$ 3,952,587	\$ 4,520,841	\$ 5,346,000	\$ 6,297,100

Amended Budget for Fiscal Years 2001/02 - 2002/03

WATER ENTERPRISE FUND - SUMMARY OF EXPENDITURES

EXPENDITURES	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>EXPENDITURES:</u>					
560-5501 Water Operations	\$ 3,211,975	\$ 4,243,563	\$ 5,860,729	\$ 6,183,837	\$ 6,875,404
560-5503 Polybutylene Replacement	390,453	414,387	361,473	0	0
560-5502 Water Utility Billing	117,935	128,128	128,868	180,607	230,545
TOTAL EXPENDITURES	3,720,363	4,786,078	6,351,070	6,364,444	7,105,949
WATER PLANT DEBT SERVICE	140,817	148,000	89,365	146,750	143,000
TOTAL	\$ 3,861,180	\$ 4,934,078	\$ 6,440,435	\$ 6,511,194	\$ 7,248,949

Amended Budget for Fiscal Years 2001/02 - 2002/03

WATER ENTERPRISE FUND - EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Personnel Services	\$ 796,116	\$ 1,018,679	\$ 1,028,496	\$ 992,526	\$ 1,250,749
Supplies & Services	2,824,247	3,080,350	4,592,375	3,972,062	4,576,818
Capital Outlay	100,000	687,049	730,199	1,399,856	1,278,382
Total:	\$ 3,720,363	\$ 4,786,078	\$ 6,351,070	\$ 6,364,444	\$ 7,105,949
<u>Personnel</u>					
560-5501 Water Operations	\$ 563,183	\$ 757,605	\$ 732,228	\$ 899,724	\$ 1,090,786
560-5503 Polybutylene Replacement	161,290	178,026	208,359	0	0
560-5502 Water Utility Billing	71,643	83,048	87,909	92,802	159,963
Total Personnel Expenditures	\$ 796,116	\$ 1,018,679	\$ 1,028,496	\$ 992,526	\$ 1,250,749
<u>Supplies and Services</u>					
560-5501 Water Operations	\$ 2,648,792	\$ 2,805,121	\$ 4,403,279	\$ 3,909,257	\$ 4,506,236
560-5503 Polybutylene Replacement	129,163	236,361	153,114	0	0
560-5502 Water Utility Billing	46,292	38,868	35,983	62,805	70,582
Total Supplies and Services Expenditures	\$ 2,824,247	\$ 3,080,350	\$ 4,592,375	\$ 3,972,062	\$ 4,576,818
<u>Capital Outlay</u>					
560-5501 Water Operations	\$ 0	\$ 680,837	\$ 725,223	\$ 1,374,856	\$ 1,278,382
560-5503 Polybutylene Replacement	100,000	0	0	0	0
560-5502 Water Utility Billing	0	6,212	4,976	25,000	0
Total Capital Expenditures	\$ 100,000	\$ 687,049	\$ 730,199	\$ 1,399,856	\$ 1,278,382

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Public Works
Fund/Division Number:	560-5501	Division:	Water Operations

Description:

The Water Division of the Public Works Department is responsible for supplying potable water to the City through a production and delivery system that includes water wells and pump stations, water distribution mains, and water from the Randall Bold Treatment Plant.

Mission Statement:

To ensure that the community has a safe and adequate potable water supply in compliance with all State and Federal regulations.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 563,183	\$ 757,605	\$ 732,228	\$ 899,724	\$ 1,090,786
Supplies & Services	2,648,792	2,805,121	4,403,279	3,909,257	4,506,236
Capital Outlay	<u>0</u>	<u>680,837</u>	<u>725,223</u>	<u>1,374,856</u>	<u>1,278,382</u>
Total:	<u>\$ 3,211,975</u>	<u>\$ 4,243,563</u>	<u>\$ 5,860,729</u>	<u>\$ 6,183,837</u>	<u>\$ 6,875,404</u>

Commentary:

The increase throughout is due to the incorporation of Public Works Administration into the Water Enterprise Budget. The increase in line item 70100 - Utilities is due to increased water production and increased PG&E rates.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Public Works
Fund/Division Number:	560-5501	Division:	Water Operations

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
PERSONNEL SCHEDULE:					
Director of Public Works	0.20	0.20	0.25	0.25	0.25
Water Operations Manager	0.00	0.00	0.50	0.50	0.50
Administrative Assistant II	0.00	0.00	0.00	0.00	0.50
Administrative Assistant I	0.00	0.00	0.25	0.25	0.25
Administrative Program Analyst	0.20	0.20	0.25	0.50	0.50
Administrative Secretary	0.20	0.20	0.30	0.33	0.33
Assistant Equipment Mechanic	0.25	0.25	0.44	0.00	0.00
Cross-Connection Specialist	1.00	1.00	1.00	1.00	1.00
Department Financial Analyst	0.20	0.20	0.30	0.00	0.00
Electrician	0.00	0.00	0.00	0.00	0.50
Public Works Maintenance Worker I	2.00	2.00	3.00	4.00	4.00
Public Works Maintenance Worker II	0.00	0.00	0.00	1.00	1.00
Purchasing Assistant	0.25	0.25	0.25	0.34	0.34
Senior Equipment Mechanic	0.25	0.25	0.30	0.00	0.00
Water Customer Service Tech.	1.00	1.00	0.00	1.00	1.00
Water Distribution Lead Worker	0.00	0.00	0.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Service Worker I	1.00	1.00	1.00	0.00	0.00
Water Service Worker II	1.00	1.00	1.00	1.00	1.00
Total	9.55	9.55	10.84	13.17	14.17

PERSONNEL SERVICES:											
50100	Salary - Regular	\$	367,434	\$	526,921	\$	472,773	\$	567,000	\$	720,945
50111	Compensated Absences		590		0		18,333		0		0
50121	Cross Training		0		700		0		700		700
50150	Bilingual Pay		120		780		300		150		300
51200	Overtime		34,537		31,000		37,539		36,250		27,565
51205	Salaries - Part-time		24,430		29,000		33,636		45,000		25,000
51215	Standby		11,371		11,550		12,025		16,500		19,500
52300	Deferred Comp.		131		780		646		1,140		1,650
52305	Life Insurance		797		1,428		1,097		1,674		1,724
52310	Health Insurance		34,630		47,987		47,505		77,892		95,265
52311	Flexible Benefits		112		90		98		80		80
52315	Dental Insurance		9,487		13,602		12,032		20,232		23,125
52316	Employee Assist Prog		0		0		280		379		496
52318	Vision Care		2,856		3,728		3,440		4,248		5,016
52320	Retiree Medical		16,104		17,125		18,266		20,600		20,088
53400	Retirement		45,781		47,672		45,474		65,973		93,274
53405	Survivor Benefit		0		381		0		432		510
53410	Workers Comp. Ins.		6,033		13,630		16,970		24,558		29,921
53415	Medicare		5,519		5,779		8,245		7,925		9,930
53420	FICA Tax		949		1,798		0		3,776		1,550
53425	LTD Insurance		2,302		3,654		3,567		5,215		14,147
<i>City of Brentwood</i>	Total:	\$	563,183	\$	757,605	\$	732,228	\$	899,724	\$	1,090,786

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Public Works
Fund/Division Number:	560-5501	Division:	Water Operations

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
SUPPLIES AND SERVICES:					
60100 Office Expense	\$ 18,579	\$ 11,340	\$ 30,311	\$ 15,000	\$ 16,000
60110 Publications, Dues, Licenses	3,187	2,294	6,001	3,000	10,400
60130 Clothing Expense	4,458	4,137	5,740	5,500	9,120
60132 Safety Supplies	8,887	8,033	8,264	8,500	16,700
60140 Special Supplies	8,114	6,615	13,480	7,500	8,000
70100 Utilities	229,022	292,740	330,924	490,000	554,000
70110 Equipment/Vehicle Maintenance	40,786	32,755	40,277	0	19,000
70111 Production	192,916	78,406	257,839	128,301	271,825
70114 Distribution Expense	33,616	74,970	117,085	85,000	185,050
70115 Building/Facility Maintenance	48,516	6,612	42,263	9,500	10,000
70125 Rental of Equipment	12,134	8,085	4,010	7,500	5,000
70130 Insurance	13,010	14,177	26,448	19,412	36,012
70140 Special Services	70,747	102,911	65,321	135,000	185,000
70142 Permits/Fees/Tolls	16,808	15,398	32,264	16,200	20,000
70145 Communication	12,804	15,769	17,078	16,500	20,000
70150 Advertising	1,659	1,607	593	1,937	6,500
70160 Travel, Lodging & Meals	6,533	1,764	12,449	5,000	7,000
70170 Training & Conferences	3,741	7,823	5,911	6,000	12,000
70180 Purchased Water	660,746	300,000	1,311,101	1,059,032	1,070,977
70181 Non Potable Water	0	0	0	0	124,000
70190 Contributions to Other Agency	50	0	0	0	0
70200 Administration	350,000	398,712	398,712	502,279	552,007
70227 Public Relations	0	0	0	0	5,000
70239 Legal Services	534	2,100	3,398	9,075	9,156
70240 Contractual Services	17,673	142,581	96,485	127,050	99,750
70400 NPDES	9,199	79,950	7,089	25,000	26,250
74000 Bad Debt Expense	0	31,500	7,434	0	0
82701 Information Services	11,628	18,122	18,343	23,959	37,570
82702 Vehicle Replacement	111,912	108,446	108,446	119,732	114,866
82703 Information Systems	1,464	1,896	1,896	4,152	8,204
82704 Building Replacement Fund	10,368	10,886	10,368	12,000	12,000
82705 Tuition Program	0	0	0	0	3,125
82706 Fleet Maintenance	0	0	0	67,625	59,906
90000 Interest Expense	515,296	512,746	505,570	504,503	496,818
95500 Depreciation Expense	210,000	512,746	893,775	470,595	470,595
95501 Amortization Expense	24,405	0	24,405	24,405	24,405
Total:	\$ 2,648,792	\$ 2,805,121	\$ 4,403,279	\$ 3,909,257	\$ 4,506,236

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Public Works
Fund/Division Number:	560-5501	Division:	Water Operations

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>CAPITAL OUTLAY:</u>					
80562 Transfer to Water Capital Projects	\$ 0	\$ 52,500	\$ 252,500	\$ 748,392	\$ 848,200
90010 Principal Expense	0	194,588	182,965	182,965	186,942
90075 Meters	0	426,136	262,400	189,000	118,640
90230 Equipment	0	7,613	27,358	254,499	124,600
Total:	<u>\$ 0</u>	<u>\$ 680,837</u>	<u>\$ 725,223</u>	<u>\$ 1,374,856</u>	<u>\$ 1,278,382</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Public Works
Fund/Division Number:	560-5503	Division:	Polybutylene Replacement

Description:

A proactive Polybutylene Repair Program utilizing in-house crews for preventative and emergency repairs.

Mission Statement:

Minimize the impact of the failure of polybutylene services and emergency repairs on water customers while maximizing the efficiency of repair operations.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 161,290	\$ 178,026	\$ 208,359	\$ 0	\$ 0
Supplies & Services	129,163	236,361	153,114	0	0
Capital Outlay	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 390,453</u>	<u>\$ 414,387</u>	<u>\$ 361,473</u>	<u>\$ 0</u>	<u>\$ 0</u>

Commentary:

The polybutylene repair program is completed.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Public Works
Fund/Division Number:	560-5503	Division:	Polybutylene Replacement

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Public Works Maintenance Leadworker	1.00	1.00	1.00	0.00	0.00
Public Works Maintenance Worker II	1.00	1.00	1.00	0.00	0.00
Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 80,589	\$ 94,428	\$ 105,466	\$ 0	\$ 0
50111 Compensated Absences	93	0	4,101	0	0
51200 Overtime	22,528	28,000	22,880	0	0
51205 Part-time	26,021	25,000	38,584	0	0
51215 Standby	1,445	0	3,384	0	0
52305 Life Insurance	178	220	202	0	0
52310 Health Insurance	10,616	10,920	12,745	0	0
52311 Flexible Benefits	112	90	98	0	0
52315 Dental Insurance	3,059	3,240	3,619	0	0
52316 Employee Assist Prog	0	0	66	0	0
52318 Vision Care	729	704	797	0	0
53400 Retirement	9,874	8,568	10,412	0	0
53405 Survivor Benefit	0	72	0	0	0
53410 Workers Comp. Ins.	1,753	2,993	0	0	0
53415 Medicare	2,475	1,584	5,171	0	0
53420 FICA Tax	1,302	1,550	0	0	0
53425 LTD Insurance	516	657	834	0	0
Total:	<u>\$ 161,290</u>	<u>\$ 178,026</u>	<u>\$ 208,359</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Public Works
Fund/Division Number:	560-5503	Division:	Polybutylene Replacement

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 300	\$ 0	\$ 30	\$ 0	\$ 0
60130 Clothing Expense	1,580	1,985	1,955	0	0
60132 Safety Supplies	832	966	1,583	0	0
60140 Special Supplies	19	2,100	2,075	0	0
70110 Equipment/Vehicle Maintenance	5,376	3,229	7,168	0	0
70115 Building/Facility Maintenance	103,267	199,500	134,541	0	0
70125 Rental of Equipment	12,225	5,250	2,247	0	0
70130 Insurance	3,321	0	750	0	0
70140 Special Services	448	0	1,152	0	0
70145 Communications	117	0	111	0	0
70160 Travel, Lodging & Meals	570	0	413	0	0
70170 Training & Conferences	15	1,281	105	0	0
70239 Legal Services	109	0	0	0	0
70240 Contractual Services	0	22,050	0	0	0
82703 Information Systems	984	0	984	0	0
	<u>984</u>	<u>0</u>	<u>984</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 129,163</u>	<u>\$ 236,361</u>	<u>\$ 153,114</u>	<u>\$ 0</u>	<u>\$ 0</u>
 <u>CAPITAL OUTLAY:</u>					
80336 Transfer to CIP Projects	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0
Total:	<u>\$ 100,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Finance Department
Fund/Division Number:	560-5502	Division:	Water Utility Billing

Description:

The Utility Billing Division of the Finance Department is responsible for the monthly billing and daily payment collection of water, sewer and solid waste services. It also oversees the Meter Reading and Customer Service Functions regarding water service to both residential and commercial customers.

Mission Statement:

Provide financial management and quality customer service to the public, City Council and all City Departments in the most efficient and cost effective manner in accordance with City policies and applicable laws.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Expenditure Summary:					
Personnel Services	\$ 71,643	\$ 83,048	\$ 87,909	\$ 92,802	\$ 159,963
Supplies & Services	46,292	38,868	35,983	62,805	70,582
Capital Outlay	<u>0</u>	<u>6,212</u>	<u>4,976</u>	<u>25,000</u>	<u>0</u>
Total:	<u>\$ 117,935</u>	<u>\$ 128,128</u>	<u>\$ 128,868</u>	<u>\$ 180,607</u>	<u>\$ 230,545</u>

Commentary:

The Utility Billing Division has been actively seeking a more advanced software program for the Water/Sewer/Garbage billing. We will be purchasing a Windows based system that will enable us to produce a bill with unlimited line items, previous balance information, payments made since last billing, and current and historical water usage information. This new system will allow us to be paperless with new applications and will automatically generate the necessary water and garbage work orders.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Finance Department
Fund/Division Number:	560-5502	Division:	Water Utility Billing

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Finance & Information Systems	0.00	0.00	0.00	0.03	0.03
Utility Billing Supervisor	0.40	0.40	0.40	0.40	0.40
Accountant I	0.00	0.00	0.00	0.33	0.33
Accounting Assistant I	0.00	0.00	0.00	0.33	0.33
Accounting Assistant II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.00	0.00	0.00	0.00	0.05
Total	<u>1.40</u>	<u>1.40</u>	<u>1.40</u>	<u>2.09</u>	<u>2.14</u>

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 52,955	\$ 62,111	\$ 61,977	\$ 67,667	\$ 114,875
50111 Compensated Absences	115	0	5,535	0	0
50150 Bilingual Pay	600	0	600	600	198
51200 Overtime	105	1,000	0	1,000	1,000
51205 Salaries - Part-time	0	2,000	0	0	0
52300 Deferred Comp.	0	0	0	0	1,007
52305 Life Insurance	121	155	121	155	400
52310 Health Insurance	6,156	6,348	6,853	9,087	14,407
52311 Flexible Benefits	112	90	98	80	80
52315 Dental Insurance	2,106	2,268	2,252	2,360	3,497
52316 Employee Assist Prog	0	0	40	44	75
52318 Vision Care	496	493	496	496	759
53400 Retirement	6,807	5,613	6,325	7,286	14,882
53405 Survivor Benefit	0	50	0	50	77
53410 Workers Comp. Ins.	942	1,550	2,210	2,443	4,768
53415 Medicare	778	820	907	963	1,683
53420 FICA Tax	0	124	0	0	0
53425 LTD Insurance	350	426	494	571	2,254
Total:	<u>\$ 71,643</u>	<u>\$ 83,048</u>	<u>\$ 87,909</u>	<u>\$ 92,802</u>	<u>\$ 159,963</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Enterprise Fund	Department:	Finance Department
Fund/Division Number:	560-5502	Division:	Water Utility Billing

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 21,279	\$ 17,150	\$ 19,204	\$ 24,249	\$ 26,850
60110 Publications, Dues, Licenses	0	200	0	200	200
70110 Equipment/Vehicle Maintenance	0	525	0	1,000	1,200
70130 Insurance	1,494	1,873	1,873	1,420	3,375
70140 Special Services	969	2,000	1,286	4,500	4,500
70145 Communication	127	1,500	215	1,000	1,000
70160 Travel, Lodging & Meals	66	500	230	1,000	1,300
70170 Training & Conferences	158	1,000	64	1,500	2,000
70239 Legal Services	210	500	0	500	500
74000 Bad Debt Expense	9,801	0	(381)	5,000	5,000
82701 Information Services	5,814	6,796	6,878	14,744	16,047
82703 Information Systems	2,174	2,414	2,414	3,492	3,900
82704 Building Replacement Fund	4,200	4,410	4,200	4,200	4,200
82705 Tuition Program	0	0	0	0	509
Total:	<u>\$ 46,292</u>	<u>\$ 38,868</u>	<u>\$ 35,983</u>	<u>\$ 62,805</u>	<u>\$ 70,582</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 6,212	\$ 4,976	\$ 25,000	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 6,212</u>	<u>\$ 4,976</u>	<u>\$ 25,000</u>	<u>\$ 0</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Project Fund	Department:	Water
Fund/Division Number:	570-5701	Division:	Debt Service

Description:

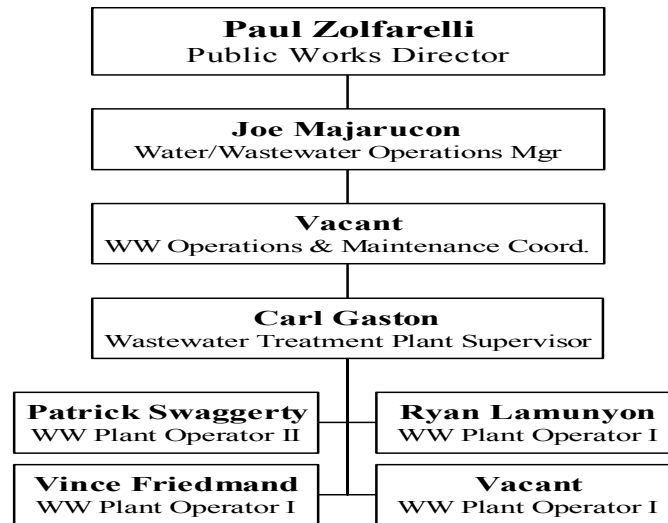
In order to improve the quality of its domestic water supply, the City developed the "1983 Brentwood New Water Supply Project", with project construction completed in 1984. Work consisted of installing a 16" water main from downtown to the East Bay Municipal Utility District's Mokelumne Aqueduct and construction of a filtration/chlorinator treatment plant at the water source location.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Co. Assmt. Collection Fee	\$ 6,352	\$ 3,000	\$ 8,255	\$ 7,500	\$ 7,500
90000 Interest Expense	84,465	90,000	81,110	79,250	75,500
90010 Principal	50,000	55,000	0	60,000	60,000
Total	\$ 140,817	\$ 148,000	\$ 89,365	\$ 146,750	\$ 143,000

Commentary:

The revenue source consists of a vacant parcel charge of \$60 per year on the property owner's tax bill and the Water Project Charge of \$1 per month, which is billed monthly with the other utility services.

Wastewater Division Organizational Chart



Amended Budget for Fiscal Years 2001/02 - 2002/03

WASTEWATER ENTERPRISE - RETAINED EARNINGS & RESERVES

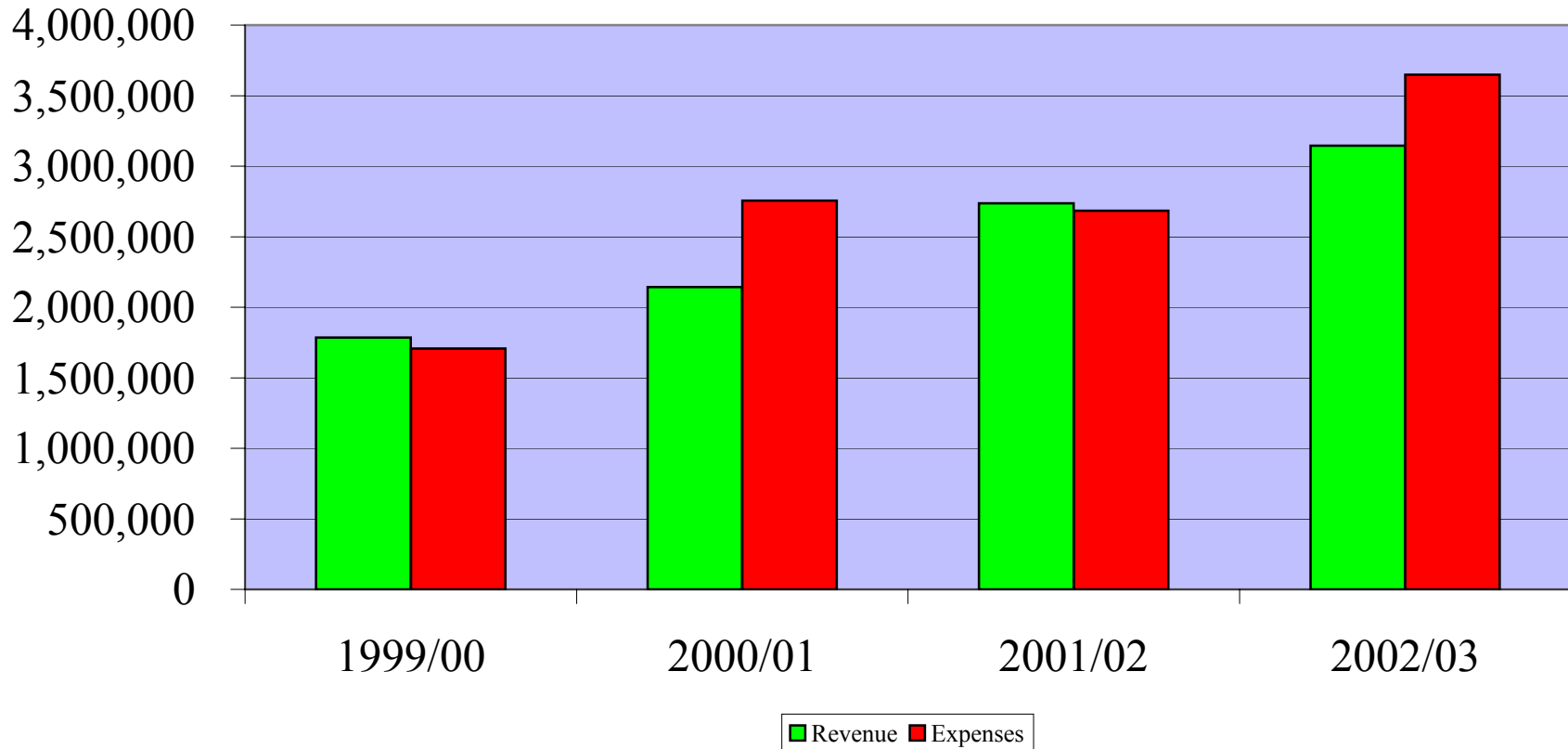
	Actual	Adopted	Actual	Projected	Amended
	6/30/00	Budget	2000/01	Ending Budget	Ending Budget
			2000/01	2001/02	2002/03
Revenues	\$ 1,785,427	\$ 1,926,848	\$ 2,142,387	\$ 2,736,500	\$ 3,145,375
Expenditures	<u>1,708,360</u>	<u>2,322,521</u>	<u>2,816,656</u>	<u>3,705,499</u>	<u>4,241,833</u>
Excess (deficiency) of revenues (under) expenditures	77,067	(395,673)	(674,269)	(968,999)	(1,096,458)
Other Sources:					
Transfer In	3,965,753	0	12,433,892	0	0
Transfer Out	<u>(133,892)</u>	<u>0</u>	<u>(12,558,954)</u>	<u>0</u>	<u>0</u>
Total Other Sources (Uses)	3,831,861	0	(125,062)	0	0
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	3,908,928	(395,673)	(799,332)	(968,999)	(1,096,458)
Beginning of Year Balance	(689,615)	3,219,313	3,219,313	2,481,546	2,533,979
Audit Adjustments					
	3,219,313	2,823,640	2,419,981	1,512,547	1,437,521
Add Capital Expenditures to Retained Earnings	<u>0</u>	<u>111,283</u>	<u>61,565</u>	<u>1,021,432</u>	<u>593,058</u>
End of Year Balance (Deficit)	<u>\$ 3,219,313</u>	<u>\$ 2,934,923</u>	<u>\$ 2,481,546</u>	<u>\$ 2,533,979</u>	<u>\$ 2,030,579</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

WASTEWATER ENTERPRISE - RETAINED EARNINGS & RESERVES

Retained Earnings & Reserves	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Ending Budget 2001/02	Amended Ending Budget 2002/03
Reserved					
34300 Undesignated Reserve	\$ 93,350	\$ 103,350	\$ 93,350	\$ 113,350	\$ 123,350
34305 Compensated Absences Reserve	18,840	25,000	0	25,000	25,000
34330 Equipment Reserve	119,400	119,400	119,400	119,400	119,400
Total Reserved	231,590	247,750	212,750	257,750	267,750
Undesignated	2,987,723	2,687,173	2,268,797	2,276,229	1,762,829
Total Unreserved	2,987,723	2,687,173	2,268,797	2,276,229	1,762,829
Total Retained Earnings (Reserved & Unreserved)	\$ 3,219,313	\$ 2,934,923	\$ 2,481,546	\$ 2,533,979	\$ 2,030,579

Wastewater Enterprise Historical Revenue and Expense Analysis



Amended Budget for Fiscal Years 2001/02 - 2002/03

WASTEWATER ENTERPRISE FUND - REVENUE & EXPENDITURES

REVENUE	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
REVENUES:					
40090 Vacant Parcel Charges	\$ 70,160	\$ 70,000	\$ 85,280	\$ 117,500	\$ 123,375
43300 Investment Income	30,057	30,000	64,550	40,000	40,000
45561 Application Fees	7,980	20,000	9,030	14,000	15,400
45570 Wastewater Charges	1,656,530	1,796,848	1,980,766	2,468,000	2,961,600
46700 Other Income	20,700	10,000	2,760	97,000	5,000
TOTAL REVENUES	\$ 1,785,427	\$ 1,926,848	\$ 2,142,387	\$ 2,736,500	\$ 3,145,375

EXPENDITURES	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
EXPENDITURES:					
590-5801 Wastewater Operations	\$ 1,614,610	\$ 2,214,390	\$ 2,715,865	\$ 3,548,190	\$ 4,053,406
590-5802 Wastewater Utility Billing	93,750	108,131	100,791	157,309	188,428
TOTAL EXPENDITURES	\$ 1,708,360	\$ 2,322,521	\$ 2,816,656	\$ 3,705,499	\$ 4,241,833

Amended Budget for Fiscal Years 2001/02 - 2002/03

WASTEWATER ENTERPRISE FUND - EXPENDITURE SUMMARY

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
Personnel Services	\$ 478,891	\$ 645,100	\$ 616,211	\$ 724,473	\$ 1,071,236
Supplies & Services	1,229,469	1,566,138	2,138,880	1,959,594	2,577,540
Capital Outlay	0	111,283	61,565	1,021,432	593,058
Total:	\$ 1,708,360	\$ 2,322,521	\$ 2,816,656	\$ 3,705,499	\$ 4,241,833
<u>Personnel</u>					
590-5801 Wastewater Operations	\$ 423,721	\$ 580,911	\$ 550,478	\$ 645,230	\$ 941,177
590-5802 Wastewater Utility Billing	55,170	64,189	65,732	79,243	130,058
Total Personnel Expenditures	\$ 478,891	\$ 645,100	\$ 616,211	\$ 724,473	\$ 1,071,236
<u>Supplies and Services</u>					
590-5801 Wastewater Operations	\$ 1,190,889	\$ 1,524,908	\$ 2,107,179	\$ 1,906,528	\$ 2,519,170
590-5802 Wastewater Utility Billing	38,580	41,230	31,701	53,066	58,370
Total Supplies and Services Expenditures	\$ 1,229,469	\$ 1,566,138	\$ 2,138,880	\$ 1,959,594	\$ 2,577,540
<u>Capital Outlay</u>					
590-5801 Wastewater Operations	\$ 0	\$ 108,571	\$ 58,208	\$ 996,432	\$ 593,058
590-5802 Wastewater Utility Billing	0	2,712	3,357	25,000	0
Total Capital Expenditures	\$ 0	\$ 111,283	\$ 61,565	\$ 1,021,432	\$ 593,058

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Wastewater Enterprise Fund	Department:	Public Works
Fund/Division Number:	590-5801	Division:	Wastewater Operations

Description:

The Wastewater Division of the Public Works Department operates and maintains the City's Wastewater Treatment Plant. Expected to come on line in July of 2002, is the City's new 5.0 million gallon tertiary process treatment plant that will provide reclaimed water for a variety of landscape and industrial uses.

Mission Statement:

To provide cost effective wastewater treatment for the City in a manner friendly to the environment and in compliance with all State and Federal rules and regulations.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Expenditure Summary:					
Personnel Services	\$ 423,721	\$ 580,911	\$ 550,478	\$ 645,230	\$ 941,177
Supplies & Services	1,190,889	1,524,908	2,107,179	1,906,528	2,519,170
Capital Outlay	<u>0</u>	<u>108,571</u>	<u>58,208</u>	<u>996,432</u>	<u>593,058</u>
Total:	<u>\$ 1,614,610</u>	<u>\$ 2,214,390</u>	<u>\$ 2,715,865</u>	<u>\$ 3,548,190</u>	<u>\$ 4,053,406</u>

Commentary:

Increase in various line items for 2001-2002 and 2002-2003 are the result of the State mandated technical studies to be done on Marsh Creek (Phase I before, & Phase 2 after the plant comes on line), in conjunction with the new 4.5mgd Tertiary Treatment Plant expected to be on line July 2002 and in compliance with NPDES discharge permit order #5-00-171 on September 2002.

The increase throughout is due to the incorporation of Public Works Administration into the Wastewater budget.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Wastewater Enterprise Fund	Department:	Public Works
Fund/Division Number:	590-5801	Division:	Wastewater Operations

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Public Works	0.20	0.20	0.25	0.25	0.25
Wastewater Operations Manager	0.00	0.00	0.00	0.00	1.00
Water Operations Manager	0.00	0.00	0.50	0.50	0.50
Administrative Assistant I	0.00	0.00	0.25	0.25	0.25
Administrative Program Analyst	0.20	0.20	0.25	0.50	0.50
Administrative Secretary	0.20	0.20	0.25	0.33	0.33
Assistant Equipment Mechanic	0.25	0.25	0.66	0.00	0.00
Collection Systems Worker	0.00	0.00	0.00	2.00	2.00
Department Financial Analyst	0.20	0.20	0.25	0.00	0.00
Purchasing Assistant	0.25	0.25	0.25	0.33	0.33
Senior Equipment Mechanic	0.25	0.25	0.25	0.00	0.00
Electrician	0.00	0.00	0.00	0.00	0.50
Administrative Assistant I	0.00	0.00	0.00	0.00	0.50
Wastewater Laboratory Technician	0.00	0.00	0.00	0.00	1.00
Wastewater Treatment Plant Operator I	3.00	3.00	3.00	2.00	2.00
Wastewater Treatment Plant Operator II	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Total	6.55	6.55	7.91	8.16	11.16

PERSONNEL SERVICES:

50100	Salary - Regular	\$ 291,582	\$ 417,898	\$ 379,987	\$ 444,000	\$ 627,722
	Position Requests	0	0	0	0	0
50111	Compensated Absence:	550	0	22,158	0	0
50121	Cross Training	0	700	0	700	700
50150	Bilingual Pay	120	750	150	150	300
51200	Overtime	17,313	15,000	13,571	15,750	16,537
51205	Salaries - Part-time	4,327	8,000	5,491	17,640	18,522
51215	Standby	17,738	22,000	13,421	18,400	22,400
52300	Deferred Comp.	131	1,560	646	1,140	2,970
52305	Life Insurance	644	1,105	853	1,122	1,858
52310	Health Insurance	22,613	30,751	30,276	45,437	75,029
52311	Flexible Benefit:	112	90	98	80	80
52315	Dental Insurance	6,320	9,882	8,725	11,802	18,213
52316	Employee Assist Prog	0	0	216	221	391
52318	Vision Care	2,195	2,696	2,618	2,478	3,951
52320	Retiree Medical Ins	12,973	14,372	15,657	17,994	21,950
53400	Retirement	35,734	36,954	37,583	42,608	81,218
53405	Survivor Benefit	0	276	0	252	402
53410	Workers Comp. Ins.	4,332	10,168	9,694	15,060	26,052
53415	Medicare	5,027	5,381	6,404	5,934	9,418
53420	FICA	234	496	0	1,094	1,148
53425	LTD Insurance	1,776	2,832	2,931	3,368	12,318
<i>City of Brentwood</i>	Total:	\$ 423,721	\$ 580,911	\$ 550,478	\$ 645,230	\$ 941,177

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:		Wastewater Enterprise Fund		Department:		Public Works	
Fund/Division Number:		590-5801		Division:		Wastewater Operations	
		1999/00	2000/01	2000/01	2001/02	2002/03	
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>	
<u>SUPPLIES AND SERVICES:</u>							
60100	Office Expense	\$ 3,495	\$ 5,093	\$ 10,172	\$ 5,500	\$ 7,665	
60110	Publications, Dues, Licenses	480	2,357	550	2,500	2,750	
60130	Clothing	3,888	3,427	5,641	4,000	6,000	
60132	Safety Supplies	3,036	7,613	4,252	5,000	10,000	
60140	Special Supplies	9,532	17,063	11,214	17,916	20,000	
70100	Utilities	222,670	138,600	275,018	216,563	275,000	
70110	Equipment/Vehicle Maintenance	26,900	22,775	38,012	0	10,000	
70115	Building/Facility Maintenance	26,616	14,647	16,098	19,317	20,282	
70120	Building Rental	300	0	0	0	0	
70125	Rental of Equipment	12,504	17,430	52,781	64,302	89,217	
70130	Insurance	8,322	8,295	10,724	10,894	21,787	
70140	Special Services	34,644	42,352	51,067	98,383	138,662	
70142	Permits/Fees/Tolls	14,189	21,305	12,177	22,370	15,000	
70145	Communication	7,877	10,715	7,926	11,000	10,000	
70150	Advertising	450	1,155	0	1,100	2,000	
70160	Travel, Lodging & Meals	934	1,234	3,573	1,300	2,850	
70170	Training & Conferences	500	5,098	1,288	6,271	6,583	
70190	Contributions to Other Agency	50	0	0	0	0	
70200	Administrative Service	150,000	207,529	207,529	250,506	387,878	
70227	Public Relations	0	0	0	0	5,000	
70239	Legal Services	2,391	5,093	4,897	6,250	6,250	
70240	Contractual Services	6,283	33,150	56,716	13,758	16,216	
70400	NPDES	9,175	63,000	1,344	10,000	50,000	
71111	Treatment Maintenance	143,772	100,056	175,005	259,000	225,000	
71112	Collection/Lift Station Maintenance	6,585	5,996	37,440	6,296	21,250	
71113	Sludge Removal	8,555	56,175	32,163	58,984	61,933	
71114	Lab Analysis	304	4,715	524	2,200	2,500	
74000	Bad Debt Expense	0	0	4,875	0	0	
82701	Information Services	3,876	4,530	4,586	16,587	28,684	
82702	Vehicle Replacement	86,727	116,243	116,243	122,883	131,015	
82703	Information Systems	984	1,224	1,224	2,706	6,765	
82704	Building Replacement Fund	10,368	10,886	10,368	12,000	12,000	
82705	Tuition Program	0	0	0	0	2,461	
82706	Fleet Maintenance	0	0	0	76,370	101,704	
90000	Interest Expense	151,381	137,152	145,431	132,572	127,718	
90077	Damages	0	0	0	0	245,000	
95500	Depreciation Expense	228,000	460,000	802,239	443,899	443,899	
95501	Amortization Expense	6,101	0	6,101	6,101	6,101	
Total:		\$ 1,190,889	\$ 1,524,908	\$ 2,107,179	\$ 1,906,528	\$ 2,519,170	

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Wastewater Enterprise Fund	Department:	Public Works
Fund/Division Number:	590-5801	Division:	Wastewater Operations

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>CAPITAL OUTLAY:</u>					
80450 Leases	\$ 0	\$ 0	\$ 0	\$ 54,535	\$ 0
80592 CIP Project	0	0	0	789,862	512,000
90010 Principal Expense	0	96,790	47,035	80,035	81,058
90230 Equipment	0	11,781	11,173	72,000	0
Total:	<u>\$ 0</u>	<u>\$ 108,571</u>	<u>\$ 58,208</u>	<u>\$ 996,432</u>	<u>\$ 593,058</u>

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Wastewater Enterprise Fund	Department:	Finance Department
Fund/Division Number:	590-5802	Division:	Wastewater Utility Billing

Description:

The Utility Billing Division of the Finance Department is responsible for the monthly billing and daily payment collection of water, sewer and solid waste services. It also oversees the Meter Reading and Customer Service functions regarding water service to both residential and commercial customers.

Mission Statement:

Provide financial management and quality customer service to the public, City Council and all City Departments in the most efficient and cost effective manner in accordance with City policies and applicable laws.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 55,170	\$ 64,189	\$ 65,732	\$ 79,243	\$ 130,058
Supplies & Services	38,580	41,230	31,701	53,066	58,370
Capital Outlay	<u>0</u>	<u>2,712</u>	<u>3,357</u>	<u>25,000</u>	<u>0</u>
Total:	<u>\$ 93,750</u>	<u>\$ 108,131</u>	<u>\$ 100,791</u>	<u>\$ 157,309</u>	<u>\$ 188,428</u>

Commentary:

The Utility Billing Division has been actively seeking a more advanced software program for the Water/Sewer/Garbage billing. We will be purchasing a Windows based system that will enable us to produce a bill with unlimited line items, previous balance information, payments made since last billing, and current and historical water usage information. This new system will allow us to be paperless with new applications and will automatically generate the necessary water and garbage work orders.

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Wastewater Enterprise Fund	Department:	Finance Department
Fund/Division Number:	590-5802	Division:	Wastewater Utility Billing

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Finance & Information System	0.00	0.00	0.00	0.04	0.03
Utility Billing Supervisor	0.30	0.00	0.30	0.30	0.30
Accountant I	0.00	0.00	0.00	0.34	0.34
Accounting Assistant I	1.00	0.30	0.00	1.34	1.34
Accounting Assistant II	0.00	0.00	1.00	0.00	0.00
Administrative Secretary	0.00	0.00	0.00	0.00	0.05
Total	1.30	0.30	1.30	2.02	2.06

<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 41,271	\$ 48,683	\$ 50,250	\$ 57,350	\$ 90,181
50111 Compensated Absences	33	0	1,432	0	0
50150 Bilingual	0	0	0	0	804
51200 Overtime	79	1,000	166	1,000	1,000
51205 Salaries - Part-time	0	2,001	0	0	0
52300 Deferred Comp	0	0	0	0	890
52305 Life Insurance	112	144	112	144	368
52310 Health Insurance	4,408	2,876	3,022	8,438	13,876
52311 Flexible Benefits	112	90	98	80	80
52315 Dental Insurance	1,764	2,106	2,091	2,192	3,368
52316 Employee Assist Prog	0	0	38	41	72
52318 Vision Care	461	458	461	460	731
53400 Retirement	5,246	4,417	5,081	6,120	11,768
53405 Survivor Benefit	0	47	0	47	74
53410 Workers Comp. Ins.	787	1,245	1,823	2,071	3,743
53415 Medicare	625	659	761	816	1,332
53420 FICA Tax	0	124	0	0	0
53425 LTD Insurance	272	339	397	484	1,770
Total:	\$ 55,170	\$ 64,189	\$ 65,732	\$ 79,243	\$ 130,058

Amended Budget for Fiscal Years 2001/02 - 2002/03

Fund Title:	Wastewater Enterprise Fund	Department:	Finance Department
Fund/Division Number:	590-5802	Division:	Wastewater Utility Billing

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 20,813	\$ 20,724	\$ 15,991	\$ 24,249	\$ 26,850
60110 Publications, Dues, Licenses	0	200	0	200	200
70110 Equipment/Vehicle Maintenance	0	600	0	1,000	1,200
70130 Insurance	1,233	1,546	1,546	1,213	2,783
70140 Special Services	970	2,000	1,286	4,500	4,500
70145 Communication	299	1,500	227	1,000	1,000
70160 Travel, Lodging & Meals	38	500	83	1,000	1,300
70170 Training & Conferences	151	1,000	35	1,500	2,000
70239 Legal Services	13	500	0	500	500
74000 Bad Debt Expense	3,595	0	0	5,000	5,000
82701 Information Services	5,814	6,796	6,878	7,372	6,442
82703 Information Systems	1,454	1,454	1,454	1,332	1,903
82704 Building Replacement Fund	4,200	4,410	4,200	4,200	4,200
82705 Tuition Program	0	0	0	0	492
Total:	<u>\$ 38,580</u>	<u>\$ 41,230</u>	<u>\$ 31,701</u>	<u>\$ 53,066</u>	<u>\$ 58,370</u>
 <u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 2,712	\$ 3,357	\$ 25,000	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 2,712</u>	<u>\$ 3,357</u>	<u>\$ 25,000</u>	<u>\$ 0</u>



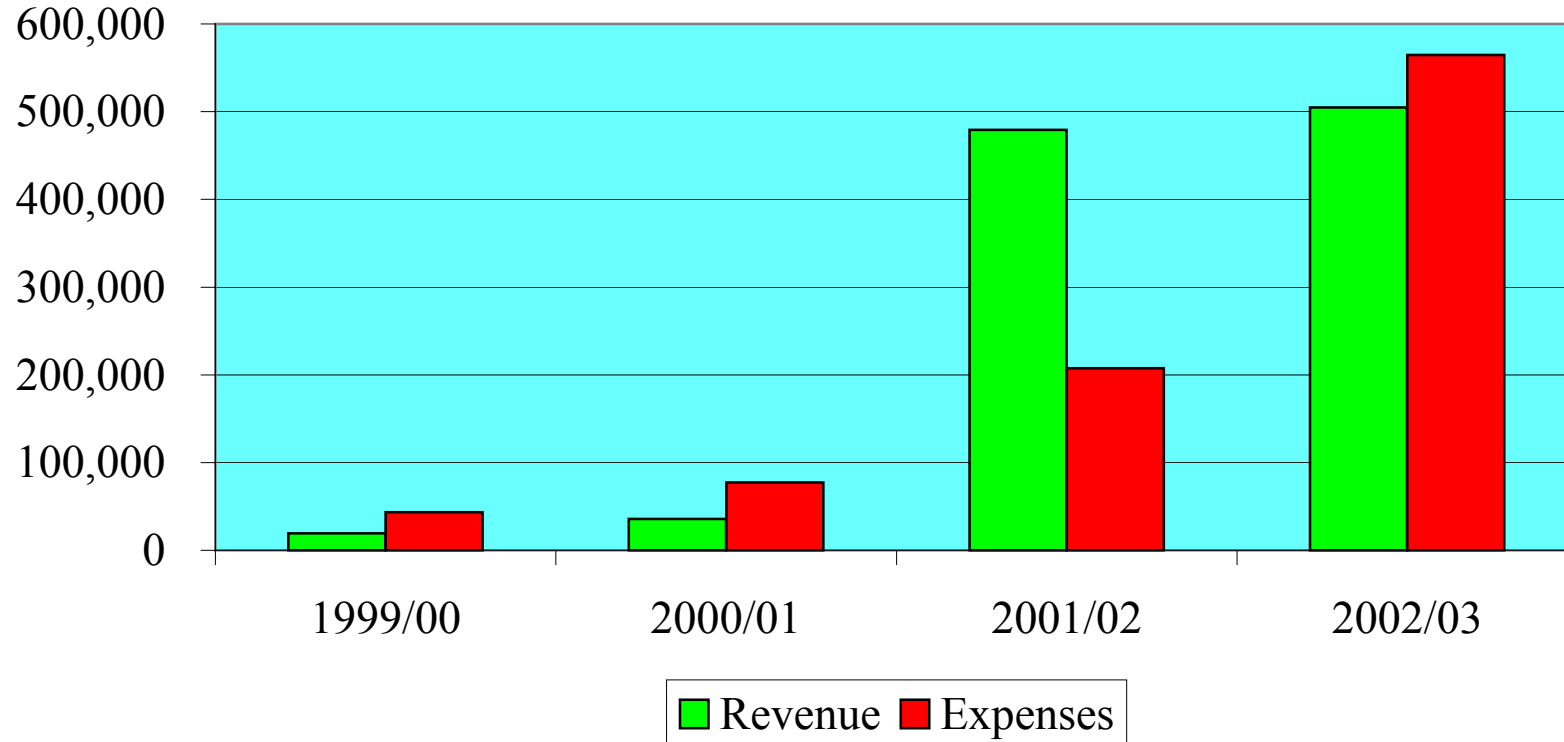
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Amended Budget for Fiscal Years 2001/02 - 2002/03

CITY RENTALS ENTERPRISE - RETAINED EARNINGS & RESERVES

	Actual 6/30/00	Adopted Budget 2000/01	Actual 2000/01	Projected Ending Budget 2001/02	Amended Ending Budget 2002/03
Revenues	\$ 19,323	\$ 51,000	\$ 35,694	\$ 3,479,289	\$ 504,922
Expenditures	<u>43,306</u>	<u>2,355</u>	<u>1,577,208</u>	<u>1,709,950</u>	<u>567,270</u>
Excess (deficiency) of revenues (under) expenditures	(23,983)	48,645	(1,541,514)	1,769,339	(62,348)
Other Sources:					
Transfer In	0	0	1,511,000	0	0
Transfer Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,500,000)</u>	<u>0</u>
Total Other Sources (Uses)	0	0	1,511,000	(1,500,000)	0
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(23,983)	48,645	(30,514)	269,339	(62,348)
Beginning of Year Balance		(23,983)	(23,983)	(54,497)	217,342
Audit Adjustments	<u>0</u>				
	(23,983)	24,662	(54,497)	214,842	154,994
Add Capital Expenditures to Retained Earnings	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>
End of Year Balance (Deficit)	<u>\$ (23,983)</u>	<u>\$ 24,662</u>	<u>\$ (54,497)</u>	<u>\$ 217,342</u>	<u>\$ 157,494</u>

City Rentals Historical Revenue and Expense Analysis



Amended Budget for Fiscal Years 2001/02 - 2002/03

CITY RENTALS ENTERPRISE FUND - REVENUE & EXPENDITURES

REVENUE	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
REVENUES:					
43320.01 College Rental	\$ 0	\$ 0	\$ 0	\$ 85,000	\$ 90,000
43320.02 Office Rental	0	0	0	333,945	343,964
43300 Investment Income	0	0	3,388	0	0
45550 CAM	0	40,000	9,332	60,344	70,958
Loan Proceeds	0	0	0	3,000,000	0
46700 Other Income	19,323	11,000	22,974	0	0
TOTAL REVENUES	\$ 19,323	\$ 51,000	\$ 35,694	\$ 3,479,289	\$ 504,922

EXPENDITURES	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Budget	2002/03 Budget
501-5001 City Rentals	\$ 43,306	\$ 2,355	\$ 1,577,208	\$ 1,709,950	\$ 567,270
TOTAL EXPENDITURES	\$ 43,306	\$ 2,355	\$ 1,577,208	\$ 1,709,950	\$ 567,270

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	City Rentals Enterprise Fund	Department:	Economic Development
Fund/Division Number:	501-5001	Division:	City Rentals

Description:

The City is the Property Manager for the Brentwood Center. A part of the duties involves paying for Common Area Maintenance (CAM) and billing the seven property owners for their pro-rata share.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 104,465
Supplies & Services	43,306	2,355	77,208	207,450	460,305
Capital Outlay	0	0	1,500,000	1,502,500	2,500
Total:	\$ 43,306	\$ 2,355	\$ 1,577,208	\$ 1,709,950	\$ 567,270

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	City Rentals Enterprise Fund	Department	Economic Development
Fund/Division Number:	501-5001	Division:	City Rentals

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Administrative Assistant II	0.00	0.00	0.00	0.00	1.00
Information Systems Manager	0.00	0.00	0.00	0.00	0.15
Information Systems Technician II	0.00	0.00	0.00	0.00	0.50
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.65</u>

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 0	\$ 74,322
51200 Overtime	0	0	0	0	0
52300 Deferred Comp	0	0	0	0	198
52305 Life Insurance	0	0	0	0	223
52310 Health Insurance	0	0	0	0	11,093
52311 Flexible Benefits	0	0	0	0	0
52315 Dental Insurance	0	0	0	0	2,693
52316 Employee Assist Prog	0	0	0	0	58
52318 Vision Care	0	0	0	0	584
53400 Retirement	0	0	0	0	9,612
53405 Survivor Benefit	0	0	0	0	59
53410 Workers Comp. Ins.	0	0	0	0	3,085
53415 Medicare	0	0	0	0	1,081
53420 FICA Tax	0	0	0	0	0
53425 LTD Insurance	0	0	0	0	1,458
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 104,465</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	City Rentals Enterprise Fund	Department:	Economic Development
Fund/Division Number:	501-5001	Division:	City Rentals

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 6,000	\$ 6,300
70100 Utility Services	6,151	0	11,688	64,022	64,873
70115 Building /Facility Maintenance	13,878	2,355	39,150	105,344	106,525
70130 Insurance	0	0	0	6,584	22,021
70140 Taxes	0	0	0	25,500	25,500
70200 Administration	0	0	0	0	85,100
70240 Contractual Services	839	0	0	0	0
82701 Information Services	0	0	0	0	12,239
82703 Information Systems	0	0	0	0	52,383
82705 Tuition Program	0	0	0	0	364
90000 Interest Expense	22,438	0	1,370	0	85,000
95500 Depreciation Expense	0	0	25,000	0	0
	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 43,306</u>	<u>\$ 2,355</u>	<u>\$ 77,208</u>	<u>\$ 207,450</u>	<u>\$ 460,305</u>
<u>CAPITAL OUTLAY:</u>					
80336 Transfer to CIP	\$ 0	\$ 0	\$ 1,500,000	\$ 1,500,000	\$ 0
90010 Principal	0	0	0	0	0
90230 Equipment	0	0	0	2,500	2,500
	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,500,000</u>	<u>\$ 1,502,500</u>	<u>\$ 2,500</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

DEVELOPMENT SERVICES SPECIAL REVENUE FUNDS - RESERVES

	Fund Balance & Reserves at 6/30/00	2000/01		Fund Balance & Reserves at 6/30/01	2001/02		Fund Balance & Reserves at 6/30/02	2002/03		Fund Balance & Reserves at 6/30/03
		Actual Revenues 00/01	Actual Expenditures 00/01		Budget Revenues 01/02	Budget Appropriations 01/02		Budget Revenues 02/03	Budget Appropriations 02/03	
Special Revenue Funds:										
283 Building	\$ 7,594,603	4,167,452	1,569,139	\$ 10,192,917	2,871,550	1,804,219	\$ 11,260,248	0	0	\$ 0
283 Planning	(1,624,003)	1,040,034	1,111,611	(1,695,581)	691,539	1,208,878	(2,212,920)	0	0	0
284 Engineering	(23,944)	4,583,134	1,679,673	2,879,517	2,189,550	1,968,370	3,100,697	0	0	0
Development Services Fund Totals	\$ 5,946,656	9,790,620	4,360,423	\$ 11,376,853	5,752,639	4,981,467	\$ 12,148,025	0	0	\$ 0

Merged Into General Fund July 1, 2002.

Amended Budget For Fiscal Years 2001/02 - 2002/03

DEVELOPMENT SERVICES - REVENUE

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
283-2101 - Building					
43300 Investment Income	\$ 304,785	\$ 0	\$ 194,130	\$ 200,000	\$ 0
45520 Encroachment Permit Fee	0	0	2,467	0	0
45522 Engineering Inspection Fee	0	0	10,905	0	0
45529 Reimbursements for Services	0	0	40,729	0	0
45600 Building Permits	1,272,885	789,527	2,461,732	1,421,000	0
45600.01 Building Permits-Electrical	6,925	0	9,231	180,500	0
45600.02 Building Permits-Plumbing	1,205	0	7,145	180,500	0
45600.03 Building Permits-Mechanical	679	0	1,167	180,500	0
45600.04 Building Permits	3,522	0	9,442	0	0
45605 Building Office Automation	20,978	24,672	38,930	18,125	0
45607 Building Plan Check Fee	684,825	419,438	1,341,279	690,925	0
45608 Building Citations	50	0	0	0	0
46700 Other Income	632	0	5,464	0	0
46750 CIFP Personnel Reimbursement	51,520	0	44,833	0	0
Total Building	\$ 2,348,006	\$ 1,233,637	\$ 4,167,452	\$ 2,871,550	\$ 0
283-2201 - Planning					
45500 Filing Fees	\$ 102	\$ 0	\$ 0	\$ 0	\$ 0
45503 General Plan Update	275	0	250	0	0
45505 Planning	(374)	297,863	0	0	0
45505.01 Administrative Sign	3,305	0	4,351	4,898	0
45505.02 Annexation	28,922	0	11,933	17,940	0
45505.03 Conditional Use Permit	12,406	0	25,047	30,141	0
45505.04 Design Review	126,137	0	210,593	181,776	0
45505.05 Variance	19,390	0	28,917	19,402	0
45505.06 Temporary Use Permit	11,831	0	6,830	5,779	0
45505.07 Tentative Parcel Map	17,585	0	52,815	61,539	0
45505.08 Tentative Subdivision	179,521	0	358,920	213,487	0
45505.09 General Plan Amendment	16,318	0	38,413	11,461	0
45505.10 Rezoning	20,537	0	82,440	50,481	0
45505.11 Landscape Plan Review	1,713	0	12,408	7,413	0
45505.12 Development Agreement	953	0	7,071	5,394	0
45505.13 Amendments	40,765	0	65,772	32,968	0
45505.14 Time Extension	3,286	0	0	0	0
45505.16 Daycare	0	0	330	0	0
45505.17 Initial Study	2,500	0	(1,052)	0	0
45505.18 Categorical Exemption	827	0	2,599	2,044	0
45505.19 Negative Declaration	16,198	0	27,638	38,709	0
45505.20 Mitigated Negative Declaration	1,832	0	55,565	8,107	0
45505.21 EIR Administration Cost	0	0	47,494	0	0
45505.22 Street Addressing	0	0	699	0	0
45505.23 Special Services Fee	0	0	1,000	0	0
Total Planning	\$ 504,029	\$ 297,863	\$ 1,040,034	\$ 691,539	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

DEVELOPMENT SERVICES - REVENUE

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
284-2301 - Engineering					
43300 Investment Income	\$ 0	\$ 0	\$ 388,737	\$ 450,000	\$ 0
45506 Planning Project Administration	0	0	0	0	0
45513 Tentative Map Reviews	15,898	13,000	23,219	20,000	0
45514 County Delta Express Fee	0	0	40,696	0	0
45515 Constr Development Fee	0	0	1,296	0	0
45519 Improvement Plan Revision	4,275	0	2,030	0	0
45520 Encroachment Permit	143,771	15,000	14,900	15,000	0
45521 Grading Permit	63,666	10,000	711	20,000	0
45522 Engineering Inspection	1,842,484	840,000	2,574,099	975,000	0
45523 Lot Line Adjustments	16,400	0	17,600	10,000	0
45524 Assessment Respreads	7,150	5,000	10,700	5,000	0
45526 Plan Check Administration Fee	507,160	360,000	701,000	407,000	0
45528 Plans, Specs, & Copies	60	0	1,152	0	0
45528.01 Engineering Design Standards	278	0	119	0	0
45528.02 Standard Plans & Specs.	4,605	0	5,040	0	0
45528.03 Misc. Copies & Contract Docs	1,221	0	1,300	0	0
45529 Inspection Reimbursements	147,329	80,000	370,962	60,000	0
46628 Facility Fee Administration	349,998	350,000	349,998	227,550	0
46700 Other Income	1,554	0	1,769	0	0
46750 CIFP Personnel Reimbursement	70,319	0	77,805	0	0
Total Engineering	\$ 3,176,168	\$ 1,673,000	\$ 4,583,134	\$ 2,189,550	\$ 0
TOTAL DEVELOPMENT SERVICES REVENUE	\$ 6,028,203	\$ 3,204,500	\$ 9,790,620	\$ 5,752,639	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

DEVELOPMENT SERVICES FUND - EXPENDITURE SUMMARY

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>					
<u>Building</u>					
283-2101 Building Division	\$ 1,248,914	\$ 1,585,489	\$ 1,569,139	\$ 1,804,219	\$ 0
<u>Planning</u>					
283-2201 Planning Division	\$ 894,145	\$ 1,502,530	\$ 1,095,508	\$ 1,186,514	\$ 0
283-2202 Planning Commission	13,712	30,926	16,104	22,364	0
TOTAL COMMUNITY DEVELOPMENT	\$ 2,156,771	\$ 3,118,945	\$ 2,680,750	\$ 3,013,097	\$ 0
<u>ENGINEERING DEPARTMENT</u>					
284-2301 Development Engineering	\$ 586,901	\$ 729,999	\$ 785,490	\$ 820,125	\$ 0
284-2302 Construction Inspection	305,908	453,288	514,566	524,138	0
284-2303 Engineering Services (Traffic)	158,921	336,733	184,720	381,087	0
284-2304 NPDES Unit	122,741	310,564	194,898	243,020	0
TOTAL ENGINEERING	\$ 1,174,471	\$ 1,830,584	\$ 1,679,673	\$ 1,968,370	\$ 0
DEVELOPMENT SERVICES FUND TOTAL	\$ 3,331,242	\$ 4,949,529	\$ 4,360,423	\$ 4,981,467	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

DEVELOPMENT SERVICES FUND - EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Personnel Services	\$ 2,173,917	\$ 2,785,336	\$ 2,906,121	\$ 3,248,112	\$ 0
Supplies & Services	1,157,325	1,879,143	1,411,399	1,693,378	0
Capital Outlay	0	285,050	42,903	39,977	0
Total:	\$ 3,331,242	\$ 4,949,529	\$ 4,360,423	\$ 4,981,467	\$ 0

Personnel

Community Development

283-2101 Building Division	\$ 887,123	\$ 1,104,698	\$ 1,108,150	\$ 1,264,120	\$ 0
283-2201 Planning Division	428,167	544,079	545,072	698,485	0
283-2202 Planning Commission	6,018	12,000	10,149	13,359	0
TOTAL COMMUNITY DEVELOPMENT	\$ 1,321,308	\$ 1,660,777	\$ 1,663,370	\$ 1,975,964	\$ 0

ENGINEERING DEPARTMENT

284-2301 Development Engineering	\$ 417,470	\$ 484,071	\$ 586,314	\$ 553,451	\$ 0
284-2302 Construction Inspection	241,597	334,118	435,633	403,842	0
284-2303 Engineering Services (Traffic)	111,779	208,816	127,338	209,630	0
284-2304 NPDES Unit	81,763	97,554	93,466	105,225	0
TOTAL ENGINEERING	\$ 852,609	\$ 1,124,559	\$ 1,242,750	\$ 1,272,148	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

DEVELOPMENT SERVICES FUND - EXPENDITURE SUMMARY

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Supplies and Services</u>					
<u>Community Development</u>					
283-2101 Building Division	\$ 361,791	\$ 415,435	\$ 444,608	\$ 535,099	\$ 0
283-2201 Planning Division	465,978	796,307	537,766	478,449	0
283-2202 Planning Commission	7,694	18,926	5,955	9,005	0
TOTAL COMMUNITY DEVELOPMENT	\$ 835,463	\$ 1,230,668	\$ 988,329	\$ 1,022,553	\$ 0
<u>ENGINEERING DEPARTMENT</u>					
284-2301 Development Engineering	\$ 169,431	\$ 242,928	\$ 198,070	\$ 263,674	\$ 0
284-2302 Construction Inspection	64,311	92,120	74,285	119,296	0
284-2303 Engineering Services (Traffic)	47,142	101,617	49,957	150,660	0
284-2304 NPDES Unit	40,978	211,810	100,759	137,195	0
TOTAL ENGINEERING	\$ 321,862	\$ 648,475	\$ 423,071	\$ 670,825	\$ 0
<u>Capital Outlay</u>					
<u>Community Development</u>					
283-2101 Building Division	\$ 0	\$ 65,356	\$ 16,381	\$ 5,000	\$ 0
283-2201 Planning Division	0	162,144	12,670	9,580	0
283-2202 Planning Commission	0	0	0	0	0
TOTAL COMMUNITY DEVELOPMENT	\$ 0	\$ 227,500	\$ 29,051	\$ 14,580	\$ 0
<u>ENGINEERING DEPARTMENT</u>					
284-2301 Development Engineering	\$ 0	\$ 3,000	\$ 1,107	\$ 3,000	\$ 0
284-2302 Construction Inspection	0	27,050	4,648	1,000	0
284-2303 Engineering Services (Traffic)	0	26,300	7,424	20,797	0
284-2304 NPDES Unit	0	1,200	673	600	0
TOTAL ENGINEERING	\$ 0	\$ 57,550	\$ 13,852	\$ 25,397	\$ 0
DEVELOPMENT SERVICES FUND TOTAL	\$ 3,331,242	\$ 4,949,529	\$ 4,360,423	\$ 4,981,467	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2101	Division:	Building

Description:

The Building Division reviews and approves all building construction plans for compliance with all State of California and City of Brentwood building and fire codes. During construction, Building and Fire Inspectors conduct site inspections to insure that construction conforms to the approved plans and the appropriate building codes. In addition, Building Division staff administers and enforces State and City statutes concerning existing structures, fire prevention, housing, zoning, sign code, SWIPPP, weed abatement, garbage and debris, abandoned vehicles, and graffiti. The Neighborhood Preservation Program conducted by Building Division staff will provide code enforcement services in a neighborhood based effort in concert with the Brentwood Neighborhood committee.

Mission Statement:

To enforce the City and State Health & Safety Codes and to protect life and property of the citizens of Brentwood by the enforcement of Uniform Building and Fire Codes.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
Expenditure Summary:					
Personnel Services	\$ 887,123	\$ 1,104,698	\$ 1,108,150	\$ 1,264,120	\$ 0
Supplies & Services	361,791	415,435	444,608	535,099	0
Capital Outlay	<u>0</u>	<u>65,356</u>	<u>16,381</u>	<u>5,000</u>	<u>0</u>
Total:	<u><u>\$ 1,248,914</u></u>	<u><u>\$ 1,585,489</u></u>	<u><u>\$ 1,569,139</u></u>	<u><u>\$ 1,804,219</u></u>	<u><u>\$ 0</u></u>

Commentary:

Responding to the community need to provide greater customer service and responsiveness, the Building Division is requesting one new position for the 2001-2002 fiscal year. The position is a Plan Check Engineer. This position would allow structural and non-structural plan review to be conducted in-house thereby saving consultant fees and speeding up service by eliminating transit time. This will also improve plan check consistency and quality.

The Building Division is also requesting a part time clerical position to support the Code Enforcement Program. This position will provide much needed clerical support for the program and will allow the Code Enforcement Officer to spend a greater amount of time in the field addressing code enforcement issues.

Other differences between FY 00/01 and FY 01/02 include an upgrade to the Sierra System permit tracking software, and purchasing compatible equipment. Compatible equipment and systems upgrade will allow permits on-line, and will allow personnel in the field to access and update database information. This will improve system integration with financial operations, and customer service and efficiency.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2101	Division:	Building

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Community Development	0.50	0.50	0.50	0.50	0.00
Chief Building Official	1.00	1.00	1.00	1.00	0.00
Administrative Assistant I	0.50	0.50	0.50	0.00	0.00
Administrative Assistant II	0.50	0.50	0.50	1.50	0.00
Administrative Secretary	0.50	0.50	0.50	0.00	0.00
Assistant Planner	0.10	0.10	0.10	0.00	0.00
Associate Planner	0.50	0.50	0.50	0.80	0.00
Code Enforcement Officer	0.00	0.00	1.00	1.00	0.00
Combination Building Inspector II	3.00	3.00	3.00	3.00	0.00
Neighborhood Preservation Officer	0.00	1.00	1.00	0.00	0.00
Permits Technician I	0.60	0.60	0.60	0.00	0.00
Permits Technician II	1.00	1.00	1.00	1.00	0.00
Planning Technician I	0.00	0.00	0.50	0.00	0.00
Project Manager	0.00	0.00	0.00	0.00	0.00
Redevelopment/Economic Analyst	0.00	0.00	1.00	0.00	0.00
Senior Combination Building Inspector	2.00	2.00	2.00	3.00	0.00
Senior Permits Technician	1.00	1.00	1.00	1.00	0.00
Senior Planner	0.30	0.30	0.30	0.00	0.00
Term Building Inspector	0.00	0.00	1.00	0.00	0.00
Total	11.50	12.50	16.00	12.80	0.00
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 620,509	\$ 852,541	\$ 749,400	\$ 987,307	\$ 0
50105 Salary - Job Share	0	0	6,860	0	0
50111 Compensated Absences	1,165	0	53,337	0	0
50150 Bilingual Pay	0	0	550	600	0
51200 Overtime	10,088	0	14,389	11,550	0
51205 Part-time	82,920	47,000	86,550	3,192	0
52300 Deferred Comp.	1,797	2,964	5,871	0	0
52305 Life Insurance	1,735	2,567	2,113	2,419	0
52310 Health Insurance	41,330	57,829	46,805	86,979	0
52311 Flexible Benefits Plan	112	90	98	80	0
52315 Dental Insurance	12,506	17,181	15,145	22,592	0
52316 Employee Assist Prog	0	0	389	423	0
52318 Vision Care	4,333	4,928	4,584	4,744	0
52800 Unemployment Insurance	3,860	0	0	0	0
53400 Retirement	76,897	76,726	75,544	92,721	0
53405 Survivor Benefit	0	504	0	482	0
53410 Workers Comp. Ins.	10,429	21,953	23,294	31,351	0
53415 Medicare	13,206	11,618	17,346	12,353	0
53420 FICA	2,361	2,914	0	0	0
53425 LTD Insurance	3,875	5,883	5,875	7,327	0
Total:	\$ 887,123	\$ 1,104,698	\$ 1,108,150	\$ 1,264,120	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2101	Division:	Building

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 21,223	\$ 9,640	\$ 23,502	\$ 37,355	\$ 0
60110 Publications, Dues, Licenses	690	4,800	2,131	5,882	0
60130 Clothing Expense	748	3,150	2,649	3,300	0
60132 Safety Supplies	0	0	17	0	0
60140 Special Supplies	0	0	33	0	0
70100 Utility Services	4,120	0	4,835	7,500	0
70110 Equipment/Vehicle Maintenance	7,792	6,620	8,852	15,000	0
70115 Building/Facility Maintenance	6,018	5,050	9,634	11,600	0
70120 Building Rent	168	0	32	0	0
70130 Insurance	32,127	15,362	27,468	18,252	0
70140 Special Services	16,837	26,451	11,717	40,235	0
70145 Communication	11,493	8,915	10,659	9,700	0
70150 Advertising	170	880	910	1,000	0
70160 Travel, Lodging & Meals	2,736	3,760	2,965	6,080	0
70170 Training & Conferences	715	5,355	4,594	6,729	0
70200 Administration	100,000	153,669	153,669	185,500	0
70239 Legal Services	15,524	14,610	12,429	30,250	0
70240 Contractual Services	55,986	43,237	55,425	30,960	0
82701 Information Service	27,132	36,243	36,685	35,631	0
82702 Equipment Replacement	20,031	37,510	37,510	38,378	0
82703 Information System	12,481	13,093	13,093	7,596	0
82704 Building Replacement	25,800	27,090	25,800	25,800	0
80705 Tuition Program	0	0	0	0	0
82706 Fleet Maintenance	0	0	0	18,351	0
Total:	\$ 361,791	\$ 415,435	\$ 444,608	\$ 535,099	\$ 0
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 65,356	\$ 16,381	\$ 5,000	\$ 0
Total:	\$ 0	\$ 65,356	\$ 16,381	\$ 5,000	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2201	Division:	Planning Division

Description:

The Planning Division is responsible for the preparation and administration of the General Plan, for the long-range physical development of the City, and administration and enforcement of the zoning ordinance. The Division handles environmental review, site plan review, conditional use permits, land subdivisions, and land use and zoning changes. Moreover, the Division provides professional and administrative services to the Planning Commission and technical advise to the City Council and City Manager on planning related matters.

Mission Statement:

To utilize planning principles in attempting to implement the goals and policies of the General Plan in order to provide a high quality of life and a financially healthy and desirable community in which to live, work and play.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 428,167	\$ 544,079	\$ 545,072	\$ 698,485	\$ 0
Supplies & Services	465,978	796,307	537,766	478,449	0
Capital Outlay	<u>0</u>	<u>162,144</u>	<u>12,670</u>	<u>9,580</u>	<u>0</u>
Total:	<u>\$ 894,145</u>	<u>\$ 1,502,530</u>	<u>\$ 1,095,508</u>	<u>\$ 1,186,514</u>	<u>\$ 0</u>

Commentary:

The majority of the anticipated budget increase is related to implementation of Council consensus priorities; i.e., the General Plan update, Downtown Specific Plan, Brentwood Boulevard Plan, and Housing Element Update. Additional expense is related to the additional costs for a GIS system support.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2201	Division:	Planning Division

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Community Development	0.50	0.50	0.50	0.50	0.00
Chief of Planning	1.00	1.00	1.00	1.00	0.00
Administrative Assistant I	0.50	0.50	0.50	2.00	0.00
Administrative Assistant II	0.50	0.50	0.50	0.50	0.00
Administrative Secretary	0.50	0.50	0.50	1.00	0.00
Assistant Planner	0.90	0.90	0.90	1.00	0.00
Associate Planner	1.50	1.50	1.50	0.20	0.00
Minutes Clerk	0.00	0.00	0.10	0.00	0.00
Planning Technician I	0.00	0.00	0.50	1.00	0.00
Senior Planner	0.70	0.70	0.70	2.00	0.00
Total	6.10	6.10	6.70	9.20	0.00

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 334,512	\$ 433,143	\$ 403,032	\$ 512,005	\$ 0
50105 Salary - Job Share	0	0	6,860	0	0
50111 Compensated Absences	621	0	27,150	0	0
51200 Overtime	653	2,205	1,077	2,315	0
51205 Salary - Part-time	3,817	7,560	107	23,430	0
52300 Deferred Comp.	2,135	3,276	4,016	5,358	0
52305 Life Insurance	1,526	1,878	2,096	2,618	0
52310 Health Insurance	21,412	27,058	28,517	49,981	0
52311 Flexible Benefits Plan	112	90	98	80	0
52315 Dental Insurance	6,555	8,539	8,076	12,982	0
52316 Employee Assist Prog	0	0	192	243	0
52318 Vision Care	2,028	2,323	2,205	2,726	0
53400 Retirement	41,798	38,281	39,981	54,048	0
53405 Survivor Benefit	0	238	0	277	0
53410 Workers Comp. Ins.	5,701	10,518	12,498	19,150	0
53415 Medicare	5,098	5,566	6,046	7,545	0
53420 FICA Tax	122	469	273	1,453	0
53425 LTD Insurance	2,077	2,935	2,849	4,274	0
Total	\$ 428,167	\$ 544,079	\$ 545,072	\$ 698,485	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2201	Division:	Planning Division

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 47,673	\$ 17,710	\$ 42,361	\$ 40,115	\$ 0
60110 Publications, Dues, Licenses	2,761	2,515	3,109	2,945	0
60132 Safety Supplies	0	0	17	0	0
70100 Utility Services	3,885	0	4,879	7,500	0
70110 Equipment/Vehicle Maintenance	713	1,740	1,032	3,240	0
70115 Building /Facility Maintenance	6,830	5,050	9,629	11,600	0
70120 Building Rent	168	0	32	0	0
70130 Insurance	8,554	8,297	10,826	11,344	0
70140 Special Services	26,279	22,185	20,219	23,850	0
70145 Communication	5,472	6,865	4,007	4,300	0
70150 Advertising	170	2,025	0	1,500	0
70160 Travel, Lodging & Meals	6,286	8,630	7,293	8,825	0
70170 Training & Conferences	7,380	6,920	4,058	6,920	0
70200 Administration	100,323	126,636	126,636	137,000	0
70239 Legal Services	15,290	33,075	22,491	40,000	0
70240 Contractual Services	169,601	481,696	178,427	102,950	0
80262 Transfer to Agriculture Conserv	0	0	30,803	0	0
82701 Information Service	17,442	22,652	22,928	30,717	0
82702 Equipment Replacement	12,544	13,598	13,598	8,943	0
82703 Information System	8,807	9,623	9,623	6,312	0
82704 Building Replacement	25,800	27,090	25,800	25,800	0
80705 Tuition Program	0	0	0	0	0
82706 Fleet Maintenance	0	0	0	4,588	0
Total:	<u>\$ 465,978</u>	<u>\$ 796,307</u>	<u>\$ 537,766</u>	<u>\$ 478,449</u>	<u>\$ 0</u>
<u>CAPITAL OUTLAY:</u>					
90130 Buildings	\$ 0	\$ 150,000	\$ 0	\$ 0	\$ 0
90230 Equipment	0	12,144	12,670	9,580	0
Total:	<u>\$ 0</u>	<u>\$ 162,144</u>	<u>\$ 12,670</u>	<u>\$ 9,580</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2202	Division:	Planning Commission

Description:

Members of the Planning Commission are appointed by the City Council to a two-year term of office. Commissioners act on applications submitted by project proponents for residential, commercial and industrial development within the City. Using the General Plan as the blueprint for City development, the Planning Commission approves projects that meet the policy guidelines of the General Plan.

Mission Statement:

To review and act on development applications in a manner that is consistent with and implements the goals and policies of the City General Plan and Zoning Ordinance.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 6,018	\$ 12,000	\$ 10,149	\$ 13,359	\$ 0
Supplies & Services	<u>7,694</u>	<u>18,926</u>	<u>5,955</u>	<u>9,005</u>	<u>0</u>
Total:	<u><u>\$ 13,712</u></u>	<u><u>\$ 30,926</u></u>	<u><u>\$ 16,104</u></u>	<u><u>\$ 22,364</u></u>	<u><u>\$ 0</u></u>

Commentary:

Planning Commissioners receive \$100.00 per meeting attended, for compensation of their time spent attending workshops, subcommittee meetings, and in preparation for their bi-monthly meetings.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Community Development
Fund/Division Number:	283-2202	Division:	Planning Commission

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Planning Commissioners	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>0.00</u>
Total	5.00	5.00	5.00	5.00	0.00

<u>PERSONNEL SERVICES:</u>					
51205 Salary - Part-time	\$ 5,550	\$ 12,000	\$ 9,400	\$ 12,000	\$ 0
52800 Unemployment Ins.	32	0	0	0	0
53400 Retirement	114	0	76	441	0
53410 Workers Comp. Ins.	0	0	0	0	0
53415 Medicare	192	0	673	174	0
53420 FICA Tax	<u>130</u>	<u>0</u>	<u>0</u>	<u>744</u>	<u>0</u>
Total:	<u>\$ 6,018</u>	<u>\$ 12,000</u>	<u>\$ 10,149</u>	<u>\$ 13,359</u>	<u>\$ 0</u>

<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 1,901	\$ 4,985	\$ 1,101	\$ 1,155	\$ 0
70140 Special Services	259	5,926	0	500	0
70160 Travel, Lodging & Meals	2,887	4,090	2,490	4,285	0
70170 Training & Conferences	836	3,925	2,363	3,065	0
70200 Administration	112	0	0	0	0
70239 Legal Services	<u>1,699</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 7,694</u>	<u>\$ 18,926</u>	<u>\$ 5,955</u>	<u>\$ 9,005</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	City Engineering
Fund/Division Number:	284-2301	Division:	Development Engineering

Description:

The Development Services Division is responsible for plan checking of private construction projects for conformance with City, State and Federal codes, supervision of assessment district functions, issuance of engineering permits (grading, encroachment and improvements). Provides engineering review of various development permits. Coordinates the formation of all new Lighting & Landscape Districts and annexations to existing districts. Provides engineering support to Construction Inspectors. Provides engineering expertise to other City departments. Acts as liaison with other agencies and companies.

Mission Statement:

To provide timely and responsive support to the City Council for all aspects of their work; to provide realistic requirements and coordination for the development community to ensure viable development requirements without compromising safety, quality or aesthetics for all residents and to provide reliable, responsible customer service to all persons equally.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Expenditure Summary:					
Personnel Services	\$ 417,470	\$ 484,071	\$ 586,314	\$ 553,451	\$ 0
Supplies & Services	169,431	242,928	198,070	263,674	0
Capital Outlay	0	3,000	1,107	3,000	0
Total:	\$ 586,901	\$ 729,999	\$ 785,490	\$ 820,125	\$ 0

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	City Engineering
Fund/Division Number:	284-2301	Division:	Development Engineering

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
City Engineer	0.30	0.30	0.30	0.25	0.00
Assistant City Engineer	0.90	0.90	0.90	0.00	0.00
Administrative Assistant I	0.40	0.40	0.00	0.70	0.00
Administrative Assistant II	0.80	0.80	1.20	0.40	0.00
Administrative Secretary	0.00	0.00	0.00	0.50	0.00
Assistant Engineer	1.00	1.00	2.00	1.20	0.00
Associate Engineer	1.00	1.00	1.00	0.90	0.00
Engineering Admin. Supervisor	0.50	0.50	0.50	0.50	0.00
Engineering Technician II	0.40	0.40	0.20	0.20	0.00
GIS Coordinator	0.00	0.00	0.20	0.20	0.00
Permits Technician II	1.00	1.00	1.00	1.00	0.00
Total	<u>6.30</u>	<u>6.30</u>	<u>7.30</u>	<u>5.85</u>	<u>0.00</u>
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 313,565	\$ 376,821	\$ 435,477	\$ 413,786	\$ 0
50111 Compensated Absences	0	0	21,650	0	0
51200 Overtime	13,235	12,000	10,082	12,000	0
51205 Part-time	0	0	1,008	0	0
52300 Deferred Comp.	1,391	2,886	4,352	4,161	0
52305 Life Insurance	1,046	1,623	2,076	2,071	0
52310 Health Insurance	27,961	28,904	35,589	39,920	0
52311 Flexible Benefits Plan	112	90	98	80	0
52315 Dental Insurance	7,693	8,905	9,730	10,369	0
52316 Employee Assist Prog	0	0	208	194	0
52318 Vision Care	2,211	2,218	2,486	2,177	0
53400 Retirement	38,869	33,856	43,283	44,154	0
53405 Survivor Benefit	0	227	0	221	0
53410 Workers Comp. Ins.	4,610	9,119	10,323	14,940	0
53415 Medicare	4,775	4,826	6,614	5,887	0
53420 FICA	29	0	0	0	0
53425 LTD Insurance	1,973	2,596	3,338	3,491	0
Total:	<u>\$ 417,470</u>	<u>\$ 484,071</u>	<u>\$ 586,314</u>	<u>\$ 553,451</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	City Engineering
Fund/Division Number:	284-2301	Division:	Development Engineering

	1999/00		2000/01		2000/01		2001/02		2002/03
	<u>Actual</u>		<u>Budget</u>		<u>Actual</u>		<u>Projected</u>		<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>									
60100 Office Expense	\$ 15,734	\$	19,661	\$	13,651	\$	19,711	\$	0
60110 Publications, Dues, Licenses	674		1,838		855		2,000		0
60130 Clothing/Safety Expense	0		0		6		0		0
70100 Utility Services	0		0		(2)		0		0
70110 Equipment/Vehicle Maintenance	3,166		5,250		3,310		3,000		0
70120 rental of Land/Buildings	0		0		62		0		0
70130 Insurance	8,325		6,756		8,752		8,465		0
70140 Special Services	5,290		13,020		24,566		18,200		0
70145 Communication	3,397		8,400		4,403		9,000		0
70150 Advertising	1,068		0		0		0		0
70160 Travel, Lodging & Meals	771		5,460		1,391		7,500		0
70170 Training & Conferences	1,526		11,660		1,039		12,200		0
70200 Administration	66,300		74,322		74,322		85,100		0
70239 Legal Services	15,754		10,500		16,599		35,000		0
70240 Contractual Services	3,998		42,975		6,166		25,000		0
82701 Information Service	11,628		13,591		13,766		23,099		0
82702 Equipment Replacement	4,900		4,900		4,900		0		0
82703 Information System	20,679		18,063		18,063		6,147		0
82704 Building Replacement	6,221		6,532		6,221		9,252		0
80705 Tuition Program	0		0		0		0		0
	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Total:	\$ 169,431	\$	242,928	\$	198,070	\$	263,674	\$	0
<u>CAPITAL OUTLAY:</u>									
90230 Equipment	\$ 0	\$	3,000	\$	1,107	\$	3,000	\$	0
Total:	\$ 0	\$	3,000	\$	1,107	\$	3,000	\$	0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2302	Division:	Construction Inspection

Description:

The Construction Division provides inspection support for all Development Construction activities and Capital Improvement Construction activities within the City. This Division assists other departments by providing construction expertise and technical experience involving field activities. This Division also provides project management assistance.

Mission Statement:

To provide responsive professional and technical construction management and inspection services. The primary goal is to deliver projects in a timely manner and within budget.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
Expenditure Summary:					
Personnel Services	\$ 241,597	\$ 334,118	\$ 435,633	\$ 403,842	\$ 0
Supplies & Services	64,311	92,120	74,285	119,296	0
Capital Outlay	0	27,050	4,648	1,000	0
Total:	\$ 305,908	\$ 453,288	\$ 514,566	\$ 524,138	\$ 0

Commentary:

We are requesting a Contract Inspection position. This inspector would utilize an existing older jeep that would have been retired during this budget year.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2302	Division:	Construction Inspection

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
City Engineer	0.10	0.10	0.10	0.05	0.00
Administrative Assistant I	0.10	0.00	0.00	0.40	0.00
Administrative Assistant II	0.30	0.40	0.40	0.00	0.00
Construction Inspector I	1.00	1.00	1.90	1.90	0.00
Construction Inspector II	0.00	0.00	1.00	1.90	0.00
GIS Coordinator	0.00	0.00	0.00	0.05	0.00
Supervising Construction Inspector	1.00	1.00	1.00	1.00	0.00
Total	<u>2.50</u>	<u>2.50</u>	<u>4.40</u>	<u>5.30</u>	<u>0.00</u>

<u>PERSONNEL SERVICES:</u>						
50100	Salary - Regular	\$ 129,084	\$ 255,200	\$ 183,723	\$ 266,637	\$ 0
50111	Compensated Absences	0	0	11,685	0	0
51200	Overtime	58,791	37,000	100,081	50,000	0
51205	Salaries - Part-time	9,320	0	75,520	0	0
51215	Salaries - PW Standby	0	0	422	0	0
52300	Deferred Comp.	78	78	96	57	0
52305	Life Insurance	247	322	327	505	0
52310	Health Insurance	12,014	12,203	14,365	27,911	0
52311	Flexible Benefits Plan	112	90	98	80	0
52315	Dental Insurance	3,173	3,430	4,106	7,250	0
52316	Employee Assist Prog	0	0	98	136	0
52318	Vision Care	907	880	1,148	1,522	0
52320	Retiree Medical	5,264	5,625	5,859	6,491	0
53400	Retirement	15,962	13,496	18,049	28,452	0
53405	Survivor Benefit	0	90	0	155	0
53410	Workers Comp. Ins.	2,204	3,635	7,070	9,627	0
53415	Medicare	3,621	1,034	11,570	2,769	0
53420	FICA Tax	7	0	0	0	0
53425	LTD Insurance	813	1,035	1,415	2,250	0
Total:		<u>\$ 241,597</u>	<u>\$ 334,118</u>	<u>\$ 435,633</u>	<u>\$ 403,842</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2302	Division:	Construction Inspection

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 301	\$ 2,548	\$ 648	\$ 2,018	\$ 0
60110 Publications, Dues, Licenses	34	814	345	815	0
60130 Clothing Expense	203	1,035	90	1,200	0
60132 Safety Supplies	0	300	158	0	0
60140 Special Supplies	683	840	730	900	0
70110 Equipment/Vehicle Maintenance	5,623	7,500	7,535	4,000	0
70130 Insurance	5,892	4,627	5,994	6,191	0
70140 Special Services	27	0	73	0	0
70145 Communication	2,929	9,868	3,140	7,000	0
70160 Travel, Lodging & Meals	0	1,550	851	2,000	0
70170 Training & Conferences	60	3,205	790	2,200	0
70200 Administration	29,900	34,917	34,917	40,500	0
70239 Legal Services	0	525	0	0	0
70240 Contractual Services	0	5,250	0	5,200	0
82701 Information Service	1,938	2,265	2,293	8,478	0
82702 Equipment Replacement	10,878	10,878	10,878	21,658	0
82703 Information System	2,732	2,732	2,732	1,960	0
82704 Building Replacement	3,111	3,266	3,110	6,000	0
80705 Tuition Program	0	0	0	0	0
82706 Fleet Maintenance	0	0	0	9,176	0
Total:	\$ 64,311	\$ 92,120	\$ 74,285	\$ 119,296	\$ 0
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 27,050	\$ 4,648	\$ 1,000	\$ 0
Total:	\$ 0	\$ 27,050	\$ 4,648	\$ 1,000	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2303	Division:	Traffic & Transportation

Description:

The Traffic Engineering Division is responsible for the safe, efficient, environmentally compatible movement of people and goods on the streets, highways and transit systems in the City of Brentwood. This Division performs transportation related engineering studies, data collection, design and administration of transportation projects. Provides technical assistance to the Capital Improvement Program other City Departments and outside agencies as needed.

Mission Statement:

To provide timely and responsive professional engineering support to the community, police, and other government agencies, as well as interdepartmental assistance. To assist in prioritizing capital improvements to assure that Brentwood's citizens receive maximum benefit.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 111,779	\$ 208,816	\$ 127,338	\$ 209,630	\$ 0
Supplies & Services	47,142	101,617	49,957	150,660	0
Capital Outlay	<u>0</u>	<u>26,300</u>	<u>7,424</u>	<u>20,797</u>	<u>0</u>
Total:	<u>\$ 158,921</u>	<u>\$ 336,733</u>	<u>\$ 184,720</u>	<u>\$ 381,087</u>	<u>\$ 0</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2303	Division:	Traffic & Transportation

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>PERSONNEL SCHEDULE</u>					
City Engineer	0.10	0.10	0.10	0.10	0.00
Assistant Engineer	0.00	0.00	0.00	0.80	0.00
Administrative Assistant I	0.10	0.10	0.00	0.10	0.00
Administrative Assistant II	0.20	0.20	0.30	0.00	0.00
Associate Engineer	0.70	0.70	0.70	0.80	0.00
Engineering Technician II	0.40	0.40	0.20	0.20	0.00
GIS Coordinator	0.00	0.00	0.20	0.05	0.00
Total	1.50	1.50	1.50	2.05	0.00

<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 85,377	\$ 156,931	\$ 91,336	\$ 149,545	\$ 0
50111 Compensated Absences	0	0	5,722	0	0
51200 Salary - Overtime	487	2,500	1,146	1,500	0
51205 Salary - Part-time	4,557	12,000	2,178	12,000	0
52300 Deferred Comp.	556	1,170	768	1,938	0
52305 Life Insurance	355	701	405	833	0
52310 Health Insurance	4,249	8,987	7,750	13,307	0
52311 Flexible Benefits Plan	112	90	98	80	0
52315 Dental Insurance	1,585	3,347	2,380	3,456	0
52316 Employee Assist Prog	0	0	43	65	0
52318 Vision Care	465	774	531	726	0
53400 Retirement	10,315	14,101	9,286	15,958	0
53405 Survivor Benefit	0	79	0	74	0
53410 Workers Comp. Ins.	1,588	4,127	3,509	5,841	0
53415 Medicare	1,376	2,184	1,464	2,301	0
53420 FICA	254	744	0	744	0
53425 LTD Insurance	503	1,081	721	1,262	0
Total:	\$ 111,779	\$ 208,816	\$ 127,338	\$ 209,630	\$ 0

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2303	Division:	Traffic & Transportation

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 5,192	\$ 3,623	\$ 1,697	\$ 3,650	\$ 0
60110 Publications, Dues, Licenses	3,425	11,680	160	12,170	0
60130 Clothing	0	525	287	600	0
60140 Special Supplies	0	2,625	308	2,500	0
60142 Safety Equipment	0	788	0	750	0
70110 Equipment/Vehicle Maintenance	979	1,365	1,214	1,500	0
70130 Insurance	2,372	2,297	2,975	3,209	0
70140 Special Services	5,033	4,200	0	4,000	0
70145 Communication	542	2,100	1,128	2,000	0
70160 Travel, Lodging & Meals	596	1,995	12	1,900	0
70170 Training & Conferences	675	1,680	0	2,500	0
70200 Administration	20,798	33,517	33,517	40,500	0
70239 Legal Services	303	3,675	0	3,700	0
70240 Contractual Services	2,378	26,250	3,456	53,291	0
82701 Information Service	1,938	2,035	2,293	6,020	0
82702 Equipment Replacement	0	230	0	4,925	0
82703 Information System	492	492	492	1,551	0
82704 Building Replacement	2,419	2,540	2,419	3,600	0
80705 Tuition Program	0	0	0	0	0
82706 Fleet Maintenance	0	0	0	2,294	0
Total:	<u>\$ 47,142</u>	<u>\$ 101,617</u>	<u>\$ 49,957</u>	<u>\$ 150,660</u>	<u>\$ 0</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 26,300	\$ 7,424	\$ 20,797	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 26,300</u>	<u>\$ 7,424</u>	<u>\$ 20,797</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2304	Division:	NPDES

Description:

The NPDES Division is responsible for overseeing compliance with the National Pollutant Discharge Elimination System's general permit and specific City and County compliance criteria of the State's Clean Water Act. This Division oversees performance standards during field construction activities.

Mission Statement:

To provide services in the most efficient and cost effective manner to assure compliance with permit criteria. To provide coordination between all participating departments and submit documentation to authorities. To ensure compliance with the mandate to improve water quality by implementing Best Management Practices.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
Expenditure Summary:					
Personnel Services	\$ 81,763	\$ 97,554	\$ 93,466	\$ 105,225	\$ 0
Supplies & Services	40,978	211,810	100,759	137,195	0
Capital Outlay	<u>0</u>	<u>1,200</u>	<u>673</u>	<u>600</u>	<u>0</u>
Total:	<u><u>\$ 122,741</u></u>	<u><u>\$ 310,564</u></u>	<u><u>\$ 194,898</u></u>	<u><u>\$ 243,020</u></u>	<u><u>\$ 0</u></u>

Commentary:

The division anticipates continued participation in the County collective permit and the 2001/2002 budget reflects Brentwood's efforts. The division anticipates participation requirements to increase in the 2002/2003 budget year. The participation within the County's proposed 218 vote is included in this budget.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2304	Division:	NPDES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Administrative Assistant I	0.00	0.00	0.00	0.10	0.00
Administrative Assistant II	0.10	0.10	0.10	0.00	0.00
Construction Inspector I	0.00	0.00	0.00	0.10	0.00
Construction Inspector II	0.10	0.10	0.20	0.10	0.00
Senior Engineer	0.75	0.75	0.75	0.75	0.00
Total	<u>0.95</u>	<u>0.95</u>	<u>1.05</u>	<u>1.05</u>	<u>0.00</u>

<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 63,542	\$ 79,717	\$ 69,849	\$ 80,513	\$ 0
50111 Compensated Absences	0	0	1,900	0	0
51200 Overtime	1,009	1,000	3,149	1,000	0
51215 Salary - Standby	0	0	47	0	0
52300 Deferred Comp.	585	585	645	855	0
52305 Life Insurance	290	326	383	426	0
52310 Health Insurance	4,726	4,862	4,959	6,816	0
52311 Flexible Benefits Plan	44	90	98	80	0
52315 Dental Insurance	995	1,074	1,110	1,770	0
52316 Employee Assist Prog	0	0	30	33	0
52318 Vision Care	337	334	341	372	0
53400 Retirement	7,804	6,403	6,884	8,591	0
53405 Survivor Benefit	0	34	0	38	0
53410 Workers Comp. Ins.	1,111	1,725	2,462	2,907	0
53415 Medicare	919	913	1,072	1,145	0
53425 LTD Insurance	401	491	536	679	0
Total:	<u><u>\$ 81,763</u></u>	<u><u>\$ 97,554</u></u>	<u><u>\$ 93,466</u></u>	<u><u>\$ 105,225</u></u>	<u><u>\$ 0</u></u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Development Services	Department:	Engineering
Fund/Division Number:	284-2304	Division:	NPDES

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 1,932	\$ 53,998	\$ 6,677	\$ 8,950	\$ 0
60110 Publications, Dues, Licenses	0	249	144	270	0
60140 Special Supplies	1,930	3,150	2,688	2,500	0
70130 Insurance	1,665	1,611	2,087	1,609	0
70140 Special Services	9,983	39,900	43,724	61,500	0
70145 Communications	854	1,050	1,030	1,000	0
70160 Travel, Lodging & Meals	851	1,050	552	1,000	0
70170 Training & Conferences	200	2,310	765	2,200	0
70200 Administration	13,000	28,620	28,620	34,500	0
70239 Legal Services	5,714	9,450	8,149	5,000	0
70240 Contractual Services	0	65,125	1,120	12,630	0
82701 Information Service	1,938	2,265	2,293	2,949	0
82703 Information System	492	492	492	687	0
82704 Building Replacement	2,419	2,540	2,419	2,400	0
80705 Tuition Program	0	0	0	0	0
Total:	<u>\$ 40,978</u>	<u>\$ 211,810</u>	<u>\$ 100,759</u>	<u>\$ 137,195</u>	<u>\$ 0</u>
 <u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 1,200	\$ 673	\$ 600	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 1,200</u>	<u>\$ 673</u>	<u>\$ 600</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03
SPECIAL REVENUE FUNDS - RESERVES

	Fund Balance & Reserves at 7/1/00	2000/01		Fund Balance & Reserves at 6/30/01	2001/02		Fund Balance & Reserves at 6/30/02	2002/03		Fund Balance & Reserves at 6/30/03
		Actual Revenues 00/01	Actual Expenditures 00/01		Projected Revenues 01/02	Projected Appropriations 01/02		Amended Revenues 02/03	Amended Appropriations 02/03	
Special Revenue Funds:										
Fund #										
203-207 Gas Tax	\$ 37,681	442,050	479,510	\$ 221	548,965	593,138	\$ (43,952)	580,000	530,000	\$ 6,048
215 Youth Diversion Program	(14,063)	93,801	60,529	19,209	84,108	75,710	27,607	84,108	75,450	36,265
216 Police Grants	0	107,985	0	107,985	137,813	137,813	107,985	100,000	100,000	107,985
220 Economic Dev. Fund	27,438	0	20,000	7,438	10,000	10,000	7,438	10,000	0	17,438
280 Asset Forfeiture Fund	9,678	2,622	0	12,300	2,500	2,000	12,800	2,500	2,000	13,300
281 Abandoned Vehicle Abate. Fee Fund	19,759	11,416	19,629	11,546	10,500	15,000	7,046	10,500	10,000	7,546
293 Measure C Fund	3,397	258,955	230,000	32,352	337,623	261,000	108,975	350,000	421,000	37,975
Assessment Districts:										
230 98-1 City Wide Assessment Dist.	468,065	658,208	751,401	374,872	881,709	889,054	367,527	1,133,251	1,332,371	168,407
600 94-1 Blackhawk Assessment Dist.	249,924	250,036	236,946	263,014	300,659	362,613	201,060	316,147	601,460	(84,253)
603 95-5 California Spirit Assessment Dist.	58,583	34,212	32,537	60,258	63,611	72,970	50,899	92,294	91,829	51,364
604 95-6 Gerry Ranch Assessment Dist.	33,566	23,491	10,845	46,212	1,760	17,516	30,456	2,200	14,683	17,973
605 95-2 Hawthorn Landing Assessment Dist.	51,152	46,052	32,156	65,048	43,975	62,626	46,397	43,471	58,407	31,461
606 95-7 Greystone Assessment Dist.	69,810	45,786	57,806	57,790	46,312	85,357	18,745	73,078	78,252	13,571
607 95-8 Garin Ranch Assessment Dist.	95,025	87,771	90,046	92,750	104,648	132,375	65,023	118,139	144,245	38,917
608 97-2 Marsh Creek Assessment Dist.	34,542	8,007	42,194	355	0	0	355	0	0	355
609 97-1 Hancock Assessment Dist.	90,590	53,845	13,781	130,654	89,390	127,451	92,593	104,897	169,978	27,512
610 97-3 Brentwood Park Apt. Assessment	4,610	6,566	2,659	8,517	400	3,723	5,194	0	0	5,194
611 98-5 Arroyo Seco	16,455	14,687	7,388	23,754	1,300	12,713	12,341	6,403	10,836	7,908
612 98-3 Solana	24,250	20,241	4,580	39,911	1,640	19,881	21,670	13,164	20,358	14,476
613 98-4 Birchwood Estates	21,182	18,197	3,844	35,535	1,020	16,408	20,147	1,275	16,400	5,022
614 99-3 Spa L	222,320	69,662	22,996	268,986	32,576	168,227	133,335	20,149	119,626	33,858
615 99-4 California Grove	17,721	20,565	4,689	33,597	1,440	12,904	22,133	1,800	10,626	13,307
616 99-5 Deer Creek	(3)	15,926	5,332	10,591	8,192	11,109	7,674	139,144	89,958	56,860
617 99-6 Trailside	7,454	16,437	4,117	19,774	2,182	12,543	9,413	7,460	12,358	4,515
618 99-7 Termo	54,886	3,288	10,266	47,908	5,560	24,416	29,052	42,443	51,476	20,019
619 99-8 Gerry Ryder	21,402	23,532	7,759	37,175	23,973	35,335	25,813	45,480	68,522	2,771
620 99-9 Richmond America	39,135	57,310	9,792	86,653	10,579	53,976	43,256	31,397	61,088	13,565
621 00-2 Lyon Woodfield	0	0	194	(194)	8,508	5,402	2,912	8,328	7,231	4,009
622 00-3 CA Orchard LLD	(6)	30,871	8,201	22,664	25,873	28,610	19,927	13,665	27,634	5,958
623 00-4 Brentwood Park LLD	0	0	598	(598)	13,091	8,187	4,306	60,402	39,144	25,564
624 01-1 Laird Property	0	0	319	(319)	8,926	5,617	2,990	7,678	5,362	5,306

Amended Budget For Fiscal Years 2001/02 - 2002/03

SPECIAL REVENUE FUNDS - RESERVES

	Fund Balance & Reserves at 7/1/00	2000/01		Fund Balance & Reserves at 6/30/01	2001/02		Fund Balance & Reserves at 6/30/02	2002/03		Fund Balance & Reserves at 6/30/03	
		Actual Revenues 00/01	Actual Expenditures 00/01		Projected Revenues 01/02	Projected Appropriations 01/02		Budget Revenues 02/03	Budget Appropriations 02/03		
Special Revenue Funds:											
Fund #											
Facility Fees											
250	Water Facility Fee Fund	263,806	6,494,085	3,679,098	3,078,793	5,115,170	3,099,774	5,094,189	6,703,621	7,053,850	4,743,960
251	Roadway Fee Fund	9,868,363	11,623,689	9,091,846	12,400,206	5,722,253	12,883,795	5,238,664	9,967,866	19,803,013	(4,596,483)
252	Parks & Trails Fee Fund	1,128,247	9,524,430	7,677,179	2,975,498	4,553,544	5,175,395	2,353,647	6,731,041	8,899,625	185,063
253	Storm Drain Fee Fund	190,000	114,859	83,704	221,155	23,160	57,000	187,315	5,000	4,000	188,315
255	Wastewater Facility Fee	5,090,483	18,828,125	16,803,095	7,115,513	19,507,552	16,644,334	9,978,731	4,671,995	8,512,130	6,138,596
256	Community Facility Fee Fund	445,922	2,401,070	2,084,754	762,238	1,424,977	921,947	1,265,268	2,055,000	4,081,943	(761,675)
260	Open Space Fee Fund	182,945	11,638	12,662	181,921	11,080	0	193,001	5,000	12,000	186,001
261	Facility Fee Administration	2,150,000	1,073,068	3,916	3,219,152	929,374	0	4,148,526	855,000	7,500	4,996,026
262	Agriculture Conservation	376,000	210,959	0	586,959	245,046	0	832,005	20,000	0	852,005

Amended Budget For Fiscal Years 2001/02 - 2002/03

SPECIAL REVENUE FUNDS - REVENUE

		1999/00	2000/01	2000/01	2001/02	2002/03
		Actual	Budget	Actual	Projected	Amended
<u>203-207 - Gas Tax Funds:</u>						
41170	2105 Gas Tax	\$ 111,332	\$ 124,300	\$ 142,276	\$ 177,845	\$ 150,000
41170	2106 Gas Tax	82,472	103,400	104,999	131,249	150,000
43300	2106 Interest Income	775	0	1,878	0	0
41172	2107 Gas Tax	148,090	172,700	187,897	234,871	275,000
41174	2107.5 Gas Tax	0	4,400	5,000	5,000	5,000
Total		\$ 342,669	\$ 404,800	\$ 442,050	\$ 548,965	\$ 580,000
<u>215 - Youth & Family Services:</u>						
43300	Investment Income	\$ 0	\$ 0	\$ 253	\$ 0	\$ 0
44481	Diversion Grant	42,108	42,108	42,108	42,108	42,108
45530	Counseling Fees	2,758	5,000	1,440	0	0
46700	Other Income (Panel Fee)	0	0	0	2,000	2,000
47100	Transfer from General Fund	0	50,000	50,000	40,000	40,000
Total		\$ 44,866	\$ 97,108	\$ 93,801	\$ 84,108	\$ 84,108
<u>216 - Police Grants:</u>						
43300	Investment Income	\$ 0	\$ 0	\$ 2,704	\$ 0	\$ 0
44454	Gang Supression	0	0	46,080	0	0
44462	COPs Fast Grant	0	0	107,985	137,813	100,000
Total		\$ 0	\$ 0	\$ 107,985	\$ 137,813	\$ 100,000
<u>220 - Economic Development Fund:</u>						
43300	Investment Income	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 0
45515	Development Fee	22,202	0	0	10,000	10,000
46700	Other Income	1,532	0	0	0	0
47240	Transfer from BEDC	0	0	0	0	0
Total		\$ 23,734	\$ 8,000	\$ 0	\$ 10,000	\$ 10,000

Amended Budget For Fiscal Years 2001/02 - 2002/03

SPECIAL REVENUE FUNDS - REVENUE

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>280 - Asset Forfeiture Fund:</u>					
43300 Interest Income	\$ 507	\$ 500	\$ 664	\$ 500	\$ 500
46700 Other Income	0	0	0	0	0
46800 Forfeiture Funds	0	0	1,958	2,000	2,000
Total	\$ 507	\$ 500	\$ 2,622	\$ 2,500	\$ 2,500
<u>281 -Abandoned Vehicle Abatement Fund:</u>					
43300 Interest Income	\$ 912	\$ 1,000	\$ 825	\$ 500	\$ 500
46800 Forfeiture Funds	16,200	15,000	10,591	10,000	10,000
Total	\$ 17,112	\$ 16,000	\$ 11,416	\$ 10,500	\$ 10,500
<u>293 - Measure "C" Fund:</u>					
43300 Investment Income	\$ 0	\$ 0	\$ 2,317	\$ 0	\$ 0
46710 Measure "C" Funds	208,946	229,841	256,638	337,623	350,000
Total	\$ 208,946	\$ 229,841	\$ 258,955	\$ 337,623	\$ 350,000
<u>230 - City Wide Park Assessment District:</u>					
40065 Assessments	\$ 221,791	\$ 400,000	\$ 420,455	\$ 648,709	\$ 885,251
43300 Investment Income	27,442	10,000	14,753	10,000	25,000
47100 General Fund Transfer	223,000	223,000	223,000	223,000	223,000
47520 Park Enterprise	0	0	0	0	0
Total	\$ 472,233	\$ 633,000	\$ 658,208	\$ 881,709	\$ 1,133,251

Amended Budget For Fiscal Years 2001/02 - 2002/03

SPECIAL REVENUE FUNDS - REVENUE

		<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001/02</u>	<u>2002/03</u>
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>Landscape Assessment Districts:</u>						
600	94-1 Blackhawk	\$ 126,260	\$ 233,300	\$ 250,036	\$ 300,659	\$ 316,147
603	95-5 California Spirit & Glory	14,039	30,593	34,212	63,611	92,294
604	95-6 Gerry Ranch	9,695	20,972	23,491	1,760	2,200
605	95-2 Hawthorn Landing	33,660	42,426	46,052	43,975	43,471
606	95-7 Greystone	25,607	41,525	45,786	46,312	73,078
607	95-8 Garin Ranch	14,897	91,253	87,771	104,648	118,139
608	97-2 Marsh Creek Apartments	15,241	6,780	8,007	0	0
609	97-1 Hancock	36,824	46,752	53,845	89,390	104,897
610	97-3 Brentwood Apartments	2,862	6,153	6,566	400	0
611	98-5 Arroyo Seco	9,959	13,416	14,687	1,300	6,403
612	98-3 Solana	6,442	18,196	20,241	1,640	13,164
613	98-4 Birchwood Estates	5,762	16,394	18,197	1,020	1,275
614	99-3 Spa L	229,414	53,966	69,662	32,576	20,149
615	99-4 California Grove	20,869	18,958	20,565	1,440	1,800
616	99-5 Deer Creek	0	15,575	15,926	8,192	139,144
617	99-6 Trailside	9,531	15,576	16,437	2,182	7,460
618	99-7 Termo	58,269	0	3,288	5,560	42,443
619	99-8 Gerry Ryder	24,065	21,674	23,532	23,973	45,480
620	99-9 Richmond America	41,851	53,540	57,310	10,579	31,397
621	00-2 Lyon Woodfield	0	0	0	8,508	8,328
622	00-3 CA Orchard	0	0	30,871	25,873	13,665
623	00-4 Brentwood Park	0	30,125	0	13,091	60,402
624	01-1 Laird Property	0	0	0	8,926	7,678
Total		\$ 685,247	\$ 777,174	\$ 846,482	\$ 795,615	\$ 1,149,014

Amended Budget For Fiscal Years 2001/02 - 2002/03

SPECIAL REVENUE FUNDS - REVENUE

		<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>250 - Water Facility Fee:</u>						
43300	Interest Income	\$ 266,886	\$ 100,000	\$ 332,068	\$ 382,598	\$ 300,000
45515	Developer Fee	3,347,088	2,232,649	6,142,639	4,854,852	6,403,621
45516	Mark Roos Credit	0	0	(123,180)	(122,280)	0
46700	Other Income	25,000	0	142,558	0	0
	Total	\$ 3,638,974	\$ 2,332,649	\$ 6,494,085	\$ 5,115,170	\$ 6,703,621
<u>251 - Roadway Facility Fee:</u>						
43300	Interest Income	\$ 391,217	\$ 250,000	\$ 498,079	\$ 385,434	\$ 100,000
45515	Developer Fee	6,257,596	3,390,157	10,859,884	5,366,873	9,867,866
45516	Mark Roos Credit	0	0	(28,207)	(68,972)	0
46700	Other Income	22,809	0	293,933	38,918	0
47371	Tsf. Bond Proceeds	103,998	0	0	0	0
	Total	\$ 6,775,620	\$ 3,640,157	\$ 11,623,689	\$ 5,722,253	\$ 9,967,866
<u>252 - Parks/Trails Fee:</u>						
43300	Interest Income	\$ 290,756	\$ 200,000	\$ 156,668	\$ 192,909	\$ 25,000
45515	Developer Fee	3,781,114	3,411,618	9,342,762	4,360,635	6,706,041
46700	Other Income	0	0	25,000	0	0
	Total	\$ 4,071,870	\$ 3,611,618	\$ 9,524,430	\$ 4,553,544	\$ 6,731,041
<u>253 - Storm Drain Fee:</u>						
43300	Interest Income	\$ 17,490	\$ 2,500	\$ 14,859	\$ 23,160	\$ 5,000
45515	Developer Fee	0	0	0	0	0
46700	Other Income	0	0	100,000	0	0
	Total	\$ 17,490	\$ 2,500	\$ 114,859	\$ 23,160	\$ 5,000

Amended Budget For Fiscal Years 2001/02 - 2002/03

SPECIAL REVENUE FUNDS - REVENUE

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>255 - Wastewater Facility Fee:</u>					
43300 Interest Income	\$ 259,967	\$ 50,000	\$ 517,291	\$ 467,672	\$ 100,000
45514 Excess Capacity Fee	1,232,250	60,000	37,293	8,800	0
45515 Developer Fee	2,668,265	1,568,282	5,968,572	19,279,726	4,571,995
45516 Mark roos Credit	0	0	(254,117)	(248,646)	0
47590 Wastewater Enterprise	130,000	0	12,558,954	0	0
47592 Wastewater CIP	0	0	132	0	0
Total	\$ 4,290,482	\$ 1,678,282	\$ 18,828,125	\$ 19,507,552	\$ 4,671,995
<u>256 - Community Facility Fee:</u>					
43300 Interest Income	\$ 23,476	\$ 50,000	\$ 44,978	\$ 47,046	\$ 15,000
45515 Developer Fee	1,078,790	1,008,389	2,356,092	1,377,931	2,040,000
Total	\$ 1,102,266	\$ 1,058,389	\$ 2,401,070	\$ 1,424,977	\$ 2,055,000
<u>259 - Bypass Authority</u>					
43300 Interest Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
45515 Developer Fee	0	0	6,291	0	0
Total	\$ 0	\$ 0	\$ 6,291	\$ 0	\$ 0
<u>260 - Open Space Fee:</u>					
43300 Interest Income	\$ 11,556	\$ 5,000	\$ 11,638	\$ 11,080	\$ 5,000
Total	\$ 11,556	\$ 5,000	\$ 11,638	\$ 11,080	\$ 5,000
<u>261 - Facility Fee Administration</u>					
43300 Interest Income	\$ 58,760	\$ 50,000	\$ 109,167	\$ 154,374	\$ 80,000
45515 Developer Fee	0	387,444	3,142	0	0
46630 Facility Fee Funds Admin	462,275	0	960,759	775,000	775,000
Total	\$ 521,035	\$ 437,444	\$ 1,073,068	\$ 929,374	\$ 855,000
<u>262 - Agriculture Conservation</u>					
43300 Interest Income	\$ 9,565	\$ 0	\$ 21,056	\$ 45,046	\$ 20,000
45515 Developer Fee	66,985	0	189,903	200,000	0
Total	\$ 76,550	\$ 0	\$ 210,959	\$ 245,046	\$ 20,000

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Gas Tax	Department:	Public Services
Fund/Division Number:	203-207	Division:	Street Maintenance

Description:

Funds collected under Sections 2105, 2106, and 2107 of the Streets and Highway Code are distributed to cities primarily on the basis of population, and are deposited into the Gasoline Tax Funds. Funds are generally used for engineering, acquisitions of rights of way, roadway maintenance, and construction of streets.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
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Expenditure Summary:

80100	Transfer to General Fund - 2105	\$ 129,400	\$ 124,000	\$ 154,490	\$ 193,113	\$ 150,000
80100	Transfer to General Fund - 2106	92,950	103,000	115,920	144,900	150,000
80100	Transfer to General Fund - 2107	164,600	170,000	204,100	255,125	225,000
80100	Transfer to General Fund - 2107.5	6,000	4,500	5,000	0	5,000
	Total	\$ 392,950	\$ 401,500	\$ 479,510	\$ 593,138	\$ 530,000

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Economic Development Fund	Department:	Economic Development
Fund/Division Number:	220-0001	Division:	

Description:

The revenue for this fund is derived from fees collected from the development of property in the Harvest Business Park.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
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Expenditure Summary:

80100	Transfer to General Fund	\$ 20,000	\$ 0	\$ 20,000	\$ 10,000	\$ 0
80240	Tsf. to Brentwood Eco. Dev. Com.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total	<u>\$ 20,000</u>	<u>\$ 0</u>	<u>\$ 20,000</u>	<u>\$ 10,000</u>	<u>\$ 0</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Asset Forfeiture Fund	Department:	Police
Fund/Division Number:	280-0001	Division:	

Description:

Property or funds seized by the Police Department. After the case has been tried and a guilty verdict is returned, the funds are considered forfeited. This fund must be used specifically for drug prevention programs.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
75700 Disposition	0	0	0	2,000	2,000
80100 Transfer to General Fund	0	0	0	0	0
90230 Equipment	0	0	0	0	0
Total	\$ 0	\$ 0	\$ 0	\$ 2,000	\$ 2,000

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Abandoned Vehicle Abatement Fund	Department:	Police
Fund/Division Number:	281-0001	Division:	

Description:

Legislature passed AB 4114 in September 1990 to include a \$1 fee in vehicle registration fees, to be deposited in the Abandoned Vehicle Trust Fund. This fee was established to financially assist local governments with the growing problem of abandoned vehicles. These funds can only be used for the abatement removal, and disposal as public nuisances of any abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof from private or public property.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Expenditures	\$ 91	\$ 0	\$ 470	\$ 0	\$ 0
80100 Transfer to General Fund	12,000	12,000	12,000	10,000	7,000
90230 Equipment/Vehicles/Furniture	<u>1,392</u>	<u>6,627</u>	<u>7,159</u>	<u>5,000</u>	<u>3,000</u>
Total	<u>\$ 13,483</u>	<u>\$ 18,627</u>	<u>\$ 19,629</u>	<u>\$ 15,000</u>	<u>\$ 10,000</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Measure C	Department:	Public Services
Fund/Division Number:	293-0001	Division:	Traffic/Street Maintenance

Description:

According to Measure C, local jurisdictions receive their Local Street Maintenance Fund allocation once their Growth Management Compliance checklist has been adopted by the Authority. The allocation is based on a formula where 18% of the budgeted sales tax revenues are distributed to local jurisdictions on the basis of their relative road mileage and population. These funds can only be spent on: local streets and road purposes; transit operations; growth management planning and compliance; bicycle and pedestrian trails; parking facilities.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 374	\$ 1,000	\$ 0	\$ 1,000	\$ 1,000
80100 Transfer to General Fund	140,000	130,000	130,000	160,000	320,000
80336 CIP Projects	100,000	100,000	100,000	100,000	100,000
Total	\$ 240,374	\$ 231,000	\$ 230,000	\$ 261,000	\$ 421,000

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Youth Diversion Program	Department:	Police Department
Fund/Division Number:	215-2401 and 2403	Division:	Youth Diversion Program

Description:

The Juvenile Diversion Program is a comprehensive community resource that receives its primary funding from the State Realignment fund Juvenile Subvention Act. This Program has been funded by this grant since 1979. Through diversion and community education, the Juvenile Diversion Program assists families in resolving the legal conflicts in their juvenile's life.

Mission Statement

We are here to empower individuals, families, and the community to resolve situation conflicts in their lives. We are here to give them the opportunity to develop increased self-esteem, self-reliance, and respect for the laws of this State, County, and the City of Brentwood.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 48,379	\$ 53,603	\$ 52,843	\$ 59,539	\$ 61,704
Supplies & Services	8,005	10,181	7,686	12,571	13,746
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,600</u>	<u>0</u>
Total	<u><u>\$ 56,384</u></u>	<u><u>\$ 63,784</u></u>	<u><u>\$ 60,529</u></u>	<u><u>\$ 75,710</u></u>	<u><u>\$ 75,450</u></u>

Commentary:

The Diversion Coordinator is solely responsible for managing the Diversion contracts. Additionally the Juvenile Diversion Coordinator locates grant opportunities, assists in writing new grants and manages all of the existing grants. Grant funding (AB90) pays a large portion of the YFS Coordinator's salary and benefits. It does not, however, cover the operating expenses of the office. This budget request represents a cooperative funding arrangement between the City of Brentwood and the AB 90 grant. It is the goal of this office to seek grants that will further the YFS mission and support the families served.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Youth Diversion Program	Department:	Police Department
Fund/Division Number:	215-2401 and 2403	Division:	Youth Diversion Program

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Diversion Coordinator	1.00	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00
 <u>PERSONNEL SERVICES</u>					
50100 Salary - Full-time	\$ 35,169	\$ 40,063	\$ 38,126	\$ 41,899	\$ 42,950
50111 Compensated Absences	0	0	433	0	0
50125 Uniform	0	0	0	0	0
51200 Overtime	0	0	0	1,000	1,000
51205 Salary - Part-time	0	0	0	0	0
52300 Deferred Comp. Benefits	0	0	0	0	0
52305 Life Insurance	86	110	86	110	91
52310 Health Insurance	5,314	5,460	5,921	6,491	6,723
52311 Flexible Benefits	112	90	98	80	80
52315 Dental Insurance	1,504	1,620	1,609	1,686	1,632
52316 Employee Assist Prog.	0	0	29	32	35
52318 Vision Care Benefits	354	352	354	354	354
53400 Retirement	4,470	3,635	3,879	4,471	5,554
53405 Survivor Benefit	0	36	0	36	36
53410 Workers Comp. Ins.	631	979	1,452	1,513	1,783
53415 Medicare	510	979	553	1,513	623
53420 FICA Tax	0	0	0	354	0
53425 Long Term Disability	229	279	303	0	843
Total:	<u>\$ 48,379</u>	<u>\$ 53,603</u>	<u>\$ 52,843</u>	<u>\$ 59,539</u>	<u>\$ 61,704</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Youth Diversion Program	Department:	Police Department
Fund/Division Number:	215-2401 and 2403	Division:	Youth Diversion Program

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 1,738	\$ 2,911	\$ 3,036	\$ 3,460	\$ 3,599
60110 Publications, Dues, Licenses	0	100	0	100	100
70110 Equipment/Vehicle Maintenance	2,446	3,300	842	1,950	2,033
70120 Rental of Building	1,068	1,000	1,105	1,500	1,575
70130 Insurance	982	950	1,231	911	1,220
70140 Special Seervices	0	0	248	0	0
70145 Communication	571	1,470	685	1,050	1,093
70160 Travel, Lodging & Meals	0	0	0	1,000	1,050
70170 Training & Conferences	0	0	0	500	525
70239 Legal Services	0	450	0	500	650
70240 Contractual Services	1,200	0	539	1,600	1,680
82705 Tuition Program	0	0	0	0	221
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>221</u>
Total:	<u>\$ 8,005</u>	<u>\$ 10,181</u>	<u>\$ 7,686</u>	<u>\$ 12,571</u>	<u>\$ 13,746</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 3,600	\$ 0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,600</u>	<u>0</u>
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 3,600</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Police Grants	Department:	Police Department
Fund/Division Number:	216	Division:	Police Grants

Description:

State Legislature funded each law enforcement jurisdiction funds from the State Citizens Option for Public Safety (COPS) Program (AB 3229). These funds were based on a per capita amount. The amount of money for Brentwood was \$107,985. The caveat placed on this funding is the money is to be used for high technology. Future funds are an estimate only, and additional funds would be derived from other Grant Funds. These funds would have specific plans for expenditures.

Mission Statement

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Supplies & Services	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 10,000
Capital Outlay	<u>0</u>	<u>107,985</u>	<u>0</u>	<u>127,813</u>	<u>90,000</u>
Total	<u><u>\$ 0</u></u>	<u><u>\$ 107,985</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 137,813</u></u>	<u><u>\$ 100,000</u></u>

Funding:

High Technology Grant	\$ 0	\$ 107,985	\$ 0	\$ 0	\$ 0
Other Grants	<u>0</u>	<u>0</u>	<u>0</u>	<u>137,813</u>	<u>100,000</u>
	<u><u>\$ 0</u></u>	<u><u>\$ 107,985</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 137,813</u></u>	<u><u>\$ 100,000</u></u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Water Facility	Department:	Development Services
Fund/Division Number:	250-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
45516 Mark-Roos Credits (92-1)	\$ 262,584	\$ 69,660	\$ 0	\$ 80,315	\$ 38,938
70140 Special Services	3,284	10,000	89,748	35,000	35,000
70180 Purchased Water	0	150,000	0	0	0
70200 Administrative Charge	105,294	112,683	105,294	183,515	230,000
80335 Project Administration	259,719	316,525	327,905	635,033	700,000
80560 Water Fund	465,000	0	585,000	0	0
80562 CIP Projects	210,430	3,309,068	600,718	1,410,588	4,636,502
81xxx Developer Reimbursements	654,665	498,877	1,150,948	755,323	1,413,410
90053 Construction	978,152	0	819,485	0	0
Total	\$ 2,939,128	\$ 4,466,813	\$ 3,679,098	\$ 3,099,774	\$ 7,053,850

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Roadway Improvements	Department:	Development Services
Fund/Division Number:	251-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 16	\$ 0	\$ 0
45516 Mark-Roos Credits (92-1)	60,130	0	0	18,392	8,916
70140 Special Services	49,901	15,000	42,360	15,000	15,000
70200 Administrative Charge	194,290	210,355	194,290	200,805	250,000
70225 Professional Services	0	5,000	0	0	0
70239 Legal Services	41	0	7,670	5,000	5,000
73000 Refund	48,562	0	6,000	0	0
80335 Project Administration	346,079	590,558	401,977	694,862	750,000
80336 CIP Projects	5,478,592	6,648,319	5,141,238	8,811,142	15,586,541
80471 Roadway Bond Debt Service	385,000	400,000	415,000	400,000	400,000
81xxx Developer Reimbursements	1,113,174	1,038,895	2,883,295	2,738,594	2,787,556
Total	\$ 7,675,769	\$ 8,908,127	\$ 9,091,846	\$ 12,883,795	\$ 19,803,013

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Parks & Trails	Department:	Development Services
Fund/Division Number:	252-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 2,886	\$ 3,500	\$ 58,852	\$ 6,000	\$ 6,000
70200 Administrative Charge	132,414	164,456	132,414	189,994	240,000
73000 Refund	0	0	74,013	0	0
80100 Transfer to Park Planning	0	550,000	0	0	0
80335 Project Administration	300,011	461,955	348,806	500,000	904,000
80336 CIP Projects	65,202	5,141,557	328,982	232,758	560,000
80520 Park Enterprise	375,000	0	630,000	565,000	580,000
80522 CIP Park Projects	6,693,214	0	4,325,324	1,452,319	4,431,932
81xxx Developer Reimbursements	686,399	923,329	1,778,788	2,229,324	2,177,693
Total	\$ 8,255,126	\$ 7,244,797	\$ 7,677,179	\$ 5,175,395	\$ 8,899,625

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Storm Drain	Department:	Development Services
Fund/Division Number:	253-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 0	\$ 500	\$ 80,704	\$ 1,000	\$ 1,000
70200 Administrative Services	3,000	3,000	3,000	3,000	3,000
80336 CIP Projects	63,084	0	0	53,000	0
Total	\$ 66,084	\$ 3,500	\$ 83,704	\$ 57,000	\$ 4,000

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Wastewater Facility	Department:	Development Services
Fund/Division Number:	255-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
45516 Mark-Roos Credits (92-1)	\$ 541,705	\$ 143,706	\$ 0	\$ 165,689	\$ 80,329
70140 Special Services	2,886	5,000	6,287	6,000	6,000
70200 Administrative Charge	97,806	88,577	97,806	133,122	170,000
70239 Legal Services	253	0	0	0	0
80335 Project Administration	241,782	248,811	275,105	460,654	500,000
80592 CIP Projects	75,000	602,705	15,500,000	14,881,577	5,979,185
81xxx Developer Reimbursements	485,202	317,204	923,897	997,292	1,776,616
Total	\$ 1,444,634	\$ 1,406,003	\$ 16,803,095	\$ 16,644,334	\$ 8,512,130

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Community Facilities Fund	Department:	Development Services
Fund/Division Number:	256-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 2,885	\$ 5,000	\$ 6,287	\$ 6,000	\$ 6,000
70200 Administrative Charge	35,697	46,929	35,697	51,061	65,000
80335 Project Administration	88,237	131,824	102,380	176,694	192,000
80336 CIP Projects	738,500	459,002	1,197,298	611,308	3,664,162
81xxx Developer Reimbursement	0	0	743,092	76,884	154,781
Total	\$ 865,319	\$ 642,755	\$ 2,084,754	\$ 921,947	\$ 4,081,943

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Spn Space	Department:	Development Services
Fund/Division Number:	260-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
70200 Administrative Charge	0	0	12,662	0	12,000
80335 Project Administration	0	0	0	0	0
80336 CIP Projects	0	0	0	0	0
81xxx Developer Reimbursement	0	0	0	0	0
Total	\$ 0	\$ 0	\$ 12,662	\$ 0	\$ 12,000

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Facility Fee Administration	Department:	Development Services
Fund/Division Number:	261-0001	Division:	

Description:

Future public facilities, including parks, thoroughfares, storm drain, water, and wastewater facilities are in part funded from fees collected at the time building permits are issued.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 207	\$ 0	\$ 3,916	\$ 0	\$ 7,500
Total	\$ 207	\$ 0	\$ 3,916	\$ 0	\$ 7,500

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Agriculture Conservation	Department:	Development Services
Fund/Division Number:	262-0001	Division:	

Description:

The Agricultural Conservation fee is an agricultural land conversion mitigation fee. The fee is being collected to partially address the impact to the environment associated with the permanent conversion of productive farmland within Brentwood to urban uses. The fee is collected based on Policy 1.14 of the Conservation/Open Space Element of the General Plan. The policy is worded as follows:

"1.14 - Secure Agricultural Lands: Establish a program which secures permanent agricultural on land designated for agriculture in the city and/or County General Plan. The program should include joint use concepts (e.g. wastewater irrigation), land dedication (e.g. secured through development agreements) and a transfer of development/in lieu fee ordinance. The program should also create incentives for continuing agriculture (e.g. long-term irrigation water contracts) and assurances that potential ag-urban conflicts will be mitigated."

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70140 Special Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Commentary:

The City has been collecting this "fee" since 1999 based on Council direction. We have prepared an Agricultural Enterprise Program (AEP) committee final report which recommends a mitigation fee of \$4,000-6,000/acre and a mitigation ratio of 1 acre for 1 acre for all projects (public and private) involving the permanent conversion of prime agricultural land. The current and proposed mitigation fee would be used to purchase conservation easements near Brentwood in order to permanently protect agricultural land from urbanization and offset the permanent loss of agricultural land in the City as agricultural land is converted to urban uses.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	98-1 City Wide Assessment District	Department:	Parks
Fund/Division Number:	230-2501	Division:	Maintenance

Description:

This Division of the Parks and Recreation Department coordinates the maintenance activities for the City Wide Benefit District. This Division contracts for, monitors and provides administrative support for maintenance personnel that maintain parks and facilities throughout Brentwood in accordance with established standards.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 238,869	\$ 271,214	\$ 277,351	\$ 348,656	\$ 389,809
Supplies & Services	202,687	615,192	474,050	540,398	942,562
Capital Outlay	405	0	0	0	0
Total	\$ 441,961	\$ 886,406	\$ 751,401	\$ 889,054	\$ 1,332,371

Commentary:

The passage of the City wide Parks Maintenance Districts assures the long term funding for park maintenance. The District itself is responsible for the maintenance of parks as they are brought on line in accordance with established standards. The District is required to produce annual updates in accordance with Proposition 218 and assure that new subdivisions are included in the District as each tentative tract map is finalized. The Division coordinates with Park Planning during the design and construction phases of park development to assure cost effective design and therefore lowest possible maintenance costs.

The funding source for this District is an assessment placed on the Brentwood property owners' tax bills. The General Fund contributes \$223,000 annually to this fund.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	98-1 City Wide Assessment District	Department:	Parks
Fund/Division Number:	230-2501	Division:	Maintenance

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE</u>					
Director of Parks & Recreation	0.00	0.00	0.00	0.40	0.40
Parks Services Manager	0.00	0.00	0.00	0.20	0.20
Parks/Landscape Supervisor	1.00	1.00	0.33	0.50	0.50
Parks/Landscape Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Parks/Landscape Maintenance Worker I	1.00	1.00	1.00	2.00	2.00
Account Technician I	0.00	0.00	0.00	0.30	0.30
Accountant I	0.00	0.00	0.00	0.25	0.25
Accounting Assistant II	0.00	0.00	0.33	0.00	0.00
Administrative Assistant II	0.50	0.50	1.00	0.75	0.75
Administrative Assistant I	1.00	1.00	0.00	0.00	0.00
Total	<u>4.50</u>	<u>4.50</u>	<u>3.66</u>	<u>5.40</u>	<u>5.40</u>

230-2501 - PERSONNEL SERVICES

50100 Salary - Full-time	\$ 156,939	\$ 200,996	\$ 174,023	\$ 249,183	\$ 282,164
Position Requests	0	0	0	0	0
50111 Compensated Absences	0	0	13,791	0	0
50150 Salaries - Bilingual Pay	0	300	0	0	300
51200 Overtime	2,989	1,050	6,102	0	0
51205 Salary - Part-time	22,267	13,500	25,214	14,161	0
52300 Deferred Comp. Benefits	312	312	384	969	1,122
52305 Life Insurance	544	621	569	895	842
52310 Health Insurance	19,803	19,143	19,877	31,806	36,304
52311 Flexible Benefits	44	90	98	80	80
52315 Dental Insurance	6,022	5,753	5,389	8,261	8,813
52316 Employee Assist Prog	0	0	118	155	189
52318 Vision Care Benefits	1,382	1,429	1,527	1,735	1,912
53400 Retirement	19,796	18,163	17,512	26,590	36,530
53405 Survivor Benefit	0	146	0	176	194
53410 Workers Comp. Ins.	3,384	4,892	6,695	8,997	11,710
53415 Medicare	3,265	2,589	4,632	3,545	4,112
53420 FICA Tax	1,050	837	0	0	0
53425 Long Term Disability	1,072	1,393	1,420	2,103	5,537
Total:	<u>\$ 238,869</u>	<u>\$ 271,214</u>	<u>\$ 277,351</u>	<u>\$ 348,656</u>	<u>\$ 389,809</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	98-1 City Wide Assessment District	Department:	Parks
Fund/Division Number:	230-2501	Division:	Maintenance

	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
230-2501 Administration	\$ 56,836	\$ 142,575	\$ 97,455	\$ 66,733	\$ 80,063
230-2502 Apple hill Park	35,778	41,475	34,286	33,000	52,084
230-2503 City Pool	14	0	1,517	0	0
230-2504 Creekside Park	37,791	53,550	69,669	45,000	60,867
230-2505 Summerwood Park	5,872	34,000	39,508	45,000	39,061
230-2506 Garin Park	0	51,700	139	15,000	54,942
230-2507 Calif Spirit & Glory Park	14,737	18,480	13,173	24,000	25,798
230-2508 McClarren Park	6,020	51,104	34,544	30,000	36,766
230-2509 City Pool Park	0	0	703	15,000	13,131
230-2510 Loma Vista Park	195	38,100	30,923	65,000	65,860
230-2511 Sunset Park	19,494	110,471	72,320	70,000	90,670
230-2512 Marsh Creek Staging Area	920	3,150	4,349	9,850	15,957
230-2513 Brentwood City Park	20,490	31,736	56,355	58,000	63,784
230-2514 Curtis Park	515	7,350	2,630	4,982	4,611
230-2515 Windsor Way	247	11,813	3,454	4,622	8,745
230-2516 Homecoming Park	3,778	19,688	9,451	9,846	12,283
230-2517 Marsh Creek Vista Park	0	0	3,574	9,425	5,408
230-2518 Orchard Park (KB Homes)	0	0	0	12,000	51,570
230-2519 Heritage Park	0	0	0	1,000	69,372
230-2520 Summerset Park	0	0	0	2,500	2,802
230-2521 Arbor View Park (Pulte)	0	0	0	2,000	43,329
230-2522 Lake Park (Hancock)	0	0	0	10,440	17,961
230-2523 West Park (Brookfield)	0	0	0	1,000	47,381
230-2524 Skate Park	0	0	0	5,000	22,359
230-2525 Walnut Park (Grupe)	0	0	0	0	57,758
230-2528 Havenwood Park	0	0	0	1,000	0
230-2529 Brentwood Hills Park (Shea)	0	0	0	0	0
Total:	\$ 202,687	\$ 615,192	\$ 474,050	\$ 540,398	\$ 942,562
<u>CAPITAL OUTLAY:</u>					
230-2511 Sunset Park (Utility tractor)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
230-2504 Creekside Park	405	0	0	0	0
	<u>\$ 405</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	94-1 Blackhawk LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	600-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 10,063	\$ 22,000	\$ 7,143	\$ 41,218	\$ 110,036
70110 Maintenance Personnel	0	0	0	77,924	106,867
70115 Building/Facility Maintenance	0	0	2,210	0	0
70140 Special Services	14,149	3,619	11,418	9,959	14,322
70200 Administration Charges	20,000	25,000	54,641	30,000	30,000
70225 Professional Services	0	6,600	0	0	0
70240 Contractual Services	53,765	175,588	161,534	203,512	340,235
Total:	\$ 97,977	\$ 232,807	\$ 236,946	\$ 362,613	\$ 601,460

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	95-5 CA Spirit LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	603-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 5,802	\$ 10,000	\$ 8,067	\$ 31,892	\$ 21,502
70110 Maintenance Personnel	0	0	0	5,725	7,852
70140 Special Services	3,732	477	1,426	1,205	3,426
70200 Administration Charges	4,500	6,500	13,488	6,500	6,500
70225 Professional Services	0	2,712	0	0	0
70240 Contractual Services	687	23,388	9,556	27,648	52,549
Total:	\$ 14,721	\$ 43,077	\$ 32,537	\$ 72,970	\$ 91,829

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	95-6 Gerry Ranch LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	604-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 525	\$ 5,000	\$ 680	\$ 6,983	\$ 2,777
70110 Maintenance Personnel	0	0	0	760	1,042
70140 Special Services	427	328	692	409	620
70200 Administration Charges	5,000	5,000	6,417	5,000	5,000
70225 Professional Services	0	2,600	0	0	0
70240 Contractual Services	4,269	15,784	3,056	4,364	5,244
Total:	\$ 10,221	\$ 28,712	\$ 10,845	\$ 17,516	\$ 14,683

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	95-7 Greystone LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	606-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 3,332	\$ 11,000	\$ 12,459	\$ 27,722	\$ 31,115
70110	Maintenance Personnel	0	0	0	16,669	22,860
70140	Special Services	1,010	647	2,005	1,731	2,629
70200	Administration Charges	10,000	10,000	16,005	5,000	5,000
70225	Professional Services	0	3,000	0	0	0
70240	Contractual Services	4,448	43,683	27,337	34,235	16,648
	Total:	\$ 18,790	\$ 68,330	\$ 57,806	\$ 85,357	\$ 78,252

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	95-2 Hawthorn LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	605-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 3,340	\$ 5,500	\$ 3,750	\$ 28,627	\$ 10,525
70110 Maintenance Personnel	0	0	0	5,725	7,852
70140 Special Services	973	662	1,834	1,458	2,268
70200 Administration Charges	5,000	6,500	15,822	6,500	6,500
70225 Professional Services	0	2,275	0	0	0
70240 Contractual Services	11,037	30,632	10,750	20,316	31,262
Total:	\$ 20,350	\$ 45,569	\$ 32,156	\$ 62,626	\$ 58,407

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	95-8 Garin LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	607-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 10,360	\$ 22,264	\$ 21,181	\$ 40,104	\$ 43,164
70110	Maintenance Personnel	0	0	0	26,752	36,688
70140	Special Services	4,796	1,426	3,451	2,485	3,771
70200	Administration Charges	12,500	12,500	17,539	15,000	15,000
70225	Professional Services	0	3,950	0	0	0
70240	Contractual Services	19,067	70,121	47,875	48,034	45,622
	Total:	<u>\$ 46,723</u>	<u>\$ 110,261</u>	<u>\$ 90,046</u>	<u>\$ 132,375</u>	<u>\$ 144,245</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	97-2 Marsh Creek LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	608-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 0	\$ 1,214	\$ 0	\$ 0	\$ 0
70140	Special Services	115	106	33,820	0	0
70190	Contributions to Other Agency	0	0	5,858	0	0
70200	Administration Charges	2,000	2,500	2,516	0	0
70225	Professional Services	0	401	0	0	0
70240	Contractual Services	142	10,000	0	0	0
	Total:	\$ 2,257	\$ 14,221	\$ 42,194	\$ 0	\$ 0

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	97-1 Hancock LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	609-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 0	\$ 10,000	\$ 1,515	\$ 64,879	\$ 5,733
70110	Maintenance Personnel	0	0	0	12,717	17,441
70140	Special Services	906	731	1,564	942	5,252
70200	Administration Charges	7,500	7,500	9,786	12,500	12,500
70225	Professional Services	0	2,704	0	0	0
70240	Contractual Services	718	43,233	916	36,413	129,052
	Total:	\$ 9,124	\$ 64,168	\$ 13,781	\$ 127,451	\$ 169,978

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	97-3 Brentwood Park Apts. LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	610-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 1,200	\$ 0	\$ 1,215	\$ 0
70140 Special Services	105	97	127	8	0
70200 Administration Charges	1,000	2,500	2,532	2,500	0
70225 Professional Services	0	202	0	0	0
70240 Contractual Services	31	350	0	0	0
Total:	\$ 1,136	\$ 4,349	\$ 2,659	\$ 3,723	\$ 0

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	98-5 Arroyo Seco LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	611-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 1,104	\$ 3,557	\$ 565	\$ 4,677	\$ 2,174
70110	Maintenance Personnel	0	0	0	1,165	1,598
70140	Special Services	281	210	471	301	458
70200	Administration Charges	1,500	2,500	3,547	3,000	3,000
70225	Professional Services	0	803	0	0	0
70240	Contractual Services	2,934	7,597	2,805	3,570	3,606
	Total:	\$ 5,819	\$ 14,667	\$ 7,388	\$ 12,713	\$ 10,836

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	98-3 Solana LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	612-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 6,376	\$ 142	\$ 7,108	\$ 7,584
70110 Maintenance Personnel	0	0	0	4,205	5,767
70140 Special Services	376	285	618	380	578
70200 Administration Charges	1,500	2,500	3,820	3,000	3,000
70225 Professional Services	0	817	0	0	0
70240 Contractual Services	391	13,166	0	5,188	3,429
Total:	\$ 2,267	\$ 23,144	\$ 4,580	\$ 19,881	\$ 20,358

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	98-4 Birchwood Estates LLD Assessment District	Department:	Parks and Recreation
Fund/Division Number:	613-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 0	\$ 6,822	\$ 0	\$ 4,703	\$ 3,000
70110	Maintenance Personnel	0	0	0	2,229	3,057
70140	Special Services	319	257	484	237	359
70200	Administration Charges	1,500	2,500	3,321	3,000	3,000
70225	Professional Services	0	793	0	0	0
70240	Contractual Services	66	10,814	39	6,239	6,984
	Total:	\$ 1,885	\$ 21,186	\$ 3,844	\$ 16,408	\$ 16,400

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	99-3 Spa L	Department:	Parks and Recreation
Fund/Division Number:	614-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 44,550	\$ 0	\$ 58,009	\$ 15,585
70110 Maintenance Personnel	0	0	0	6,891	9,450
70140 Special Services	2,378	837	3,398	3,403	5,239
70200 Administration Charges	5,000	7,500	19,302	10,000	10,000
70225 Professional Services	0	4,700	0	0	0
70240 Contractual Services	0	65,783	296	89,924	79,352
Total:	\$ 7,378	\$ 123,370	\$ 22,996	\$ 168,227	\$ 119,626

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	99-4 California Grove	Department:	Parks and Recreation
Fund/Division Number:	615-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 4,400	\$ 0	\$ 5,258	\$ 3,675
70110 Maintenance Personnel	0	0	0	811	1,112
70140 Special Services	378	296	601	335	507
70200 Administration Charges	2,000	2,500	3,659	3,000	3,000
70225 Professional Services	1,035	1,600	0	0	0
70240 Contractual Services	0	5,577	429	3,500	2,332
Total:	\$ 3,413	\$ 14,373	\$ 4,689	\$ 12,904	\$ 10,626

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	99-5 Deer Creek	Department:	Parks and Recreation
Fund/Division Number:	616-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 0	\$ 1,000	\$ 0	\$ 7,500	\$ 4,200
70110	Maintenance Personnel	0	0	0	0	0
70140	Special Services	261	243	723	609	1,219
70200	Administration Charges	0	2,500	4,609	3,000	3,000
70225	Professional Services	0	3,250	0	0	0
70240	Contractual Services	0	4,000	0	0	81,539
	Total:	<u>\$ 261</u>	<u>\$ 10,993</u>	<u>\$ 5,332</u>	<u>\$ 11,109</u>	<u>\$ 89,958</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	99-6 Trailside	Department:	Parks and Recreation
Fund/Division Number:	617-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 0	\$ 961	\$ 0	\$ 4,875	\$ 2,100
70110	Maintenance Personnel	0	0	0	507	695
70140	Special Services	315	244	522	316	479
70200	Administration Charges	2,000	2,500	3,595	3,000	3,000
70225	Professional Services	0	1,100	0	0	0
70240	Contractual Services	0	7,274	0	3,845	6,084
	Total:	<u>\$ 2,315</u>	<u>\$ 12,079</u>	<u>\$ 4,117</u>	<u>\$ 12,543</u>	<u>\$ 12,358</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	99-7 Termo	Department:	Parks and Recreation
Fund/Division Number:	618-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 0	\$ 0	\$ 10,925	\$ 2,500
70110 Maintenance Personnel	0	0	0	0	0
70140 Special Services	231	0	790	1,291	1,959
70200 Administration Charges	3,000	5,000	9,476	5,000	5,000
70240 Contractual Services	0	0	0	7,200	42,017
Total:	\$ 3,231	\$ 5,000	\$ 10,266	\$ 24,416	\$ 51,476

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	99-8 Gerry Ryder	Department:	Parks and Recreation
Fund/Division Number:	619-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 3,750	\$ 0	\$ 9,435	\$ 3,000
70110 Maintenance Personnel	0	0	0	1,925	2,640
70140 Special Services	463	339	811	562	853
70200 Administration Charges	2,500	5,000	6,948	5,000	5,000
70225 Professional Services	0	1,700	0	0	0
70240 Contractual Services	0	8,312	0	18,413	57,029
Total:	\$ 2,963	\$ 19,101	\$ 7,759	\$ 35,335	\$ 68,522

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	99-9 Richmond America	Department:	Parks and Recreation
Fund/Division Number:	620-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 10,020	\$ 0	\$ 15,649	\$ 4,500
70110 Maintenance Personnel	0	0	0	9,171	12,577
70140 Special Services	3,997	839	1,669	900	1,418
70200 Administration Charges	2,500	5,000	8,123	5,000	5,000
70225 Professional Services	0	1,700	0	0	0
70240 Contractual Services	0	24,225	0	23,256	37,593
Total:	\$ 6,497	\$ 41,784	\$ 9,792	\$ 53,976	\$ 61,088

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	00-2 Lyon Woodfield	Department:	Parks and Recreation
Fund/Division Number:	621-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

70100	Utilities	\$ 0	\$ 0	\$ 0	\$ 2,025	\$ 1,500
70110	Maintenance Personnel	0	0	0	0	0
70140	Special Services	0	0	194	377	571
70200	Administration Charges	0	0	0	3,000	3,000
70225	Professional Services	0	0	0	0	0
70240	Contractual Services	0	0	0	0	2,160
	Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 194</u>	<u>\$ 5,402</u>	<u>\$ 7,231</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	00-3 CA Orchard	Department:	Parks and Recreation
Fund/Division Number:	622-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 0	\$ 0	\$ 18,850	\$ 1,525
70110 Maintenance Personnel	0	0	0	1,824	2,501
70140 Special Services	505	469	1,434	1,230	1,413
70200 Administration Charges	0	0	6,767	3,000	3,000
70240 Contractual Services	0	0	0	3,706	19,195
Total:	\$ 505	\$ 469	\$ 8,201	\$ 28,610	\$ 27,634

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	00-4 Brentwood Park	Department:	Parks and Recreation
Fund/Division Number:	623-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 1,500	\$ 0	\$ 4,050	\$ 2,000
70110 Maintenance Personnel	0	0	0	0	0
70140 Special Services	0	0	598	1,137	1,727
70200 Administration Charges	0	2,500	0	3,000	3,000
70225 Professional Services	0	3,250	0	0	0
70240 Contractual Services	0	10,000	0	0	32,417
Total:	\$ 0	\$ 17,250	\$ 598	\$ 8,187	\$ 39,144

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	01-1 Laird Property	Department:	Parks and Recreation
Fund/Division Number:	624-6101	Division:	Lighting & Landscape/Parks

Description:

Pursuant to Section 22585 of the Streets and Highways Code this Assessment District was formed to operate, maintain and service all the public landscaping improvements, consisting of plant materials, shrubs, trees, ground cover, irrigation systems, pathways, hardscapes, walls, fences, lighting, creek landscaping, and park and recreation facilities.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
70100 Utilities	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
70110 Maintenance Personnel	0	0	0	2,500	2,500
70140 Special Services	0	0	319	617	362
70200 Administration Charges	0	0	0	2,500	2,500
70240 Contractual Services	0	0	0	0	0
Total:	\$ 0	\$ 0	\$ 319	\$ 5,617	\$ 5,362

Commentary:



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Amended Budget For Fiscal Years 2001/02 - 2002/03

INTERNAL SERVICE FUNDS - RESERVES

	Fund Balance & Reserves at 6/30/00	2000/01		Fund Balance & Reserves at 6/30/01	2001/02		Fund Balance & Reserves at 6/30/02	2002/03		Fund Balance & Reserves at 6/30/03
		Actual Revenues 00/01	Actual Expenditures 00/01		Budget Revenues 01/02	Budget Appropriations 01/02		Budget Revenues 02/03	Budget Appropriations 02/03	
Fund #										
700 Emergency Preparedness	0	0	0	0	2,000,000	0	2,000,000	3,000,000	0	5,000,000
701 Information Services	(7,819)	417,590	361,914	47,857	542,400	539,092	51,165	702,313	644,615	108,863
702 Vehicle/Equipment Replacement	(543,881)	1,154,070	71,576	538,614	1,083,396	563,749	1,058,261	1,449,984	719,228	1,789,017
703 Information Systems Replacement	292,637	257,414	425,617	124,433	275,195	112,500	287,129	389,642	227,500	449,271
704 Building Replacement Fund	320,075	359,738	150,485	529,328	361,880	336,404	554,804	355,480	249,341	660,943
705 Tuition Program	0	0	0	0	0	0	0	50,000	50,000	0
706 Fleet Maintenance	0	0	612	(612)	446,939	443,841	2,486	605,520	592,399	15,607

Amended Budget For Fiscal Years 2001/02 - 2002/03

INTERNAL SERVICE FUNDS - REVENUE

		1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
700 - Emergency Preparedness						
48100	Proceeds - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,000,000
48283	Proceeds - Community Development	0	0	0	1,000,000	0
48284	Proceeds - Engineering	0	0	0	1,000,000	0
	Total:	\$ 0	\$ 0	\$ 0	\$ 2,000,000	\$ 3,000,000
701 - Information Services						
48100	Proceeds - General Fund	\$ 125,969	\$ 224,254	\$ 226,989	\$ 220,176	\$ 353,459
48230	Proceeds - City Wide	0	0	0	0	14,020
48283	Proceeds - Community Development	62,015	79,282	59,613	66,348	0
48284	Proceeds - Engineering	0	0	20,644	40,546	0
48335	Proceeds - CIP	23,256	38,508	38,978	39,440	60,438
48520	Proceeds - Parks	7,752	22,652	22,928	48,900	94,778
48540	Proceeds - Solid Waste Enterprise	7,752	9,061	9,171	21,502	36,153
48560	Proceeds - Water Enterprise	17,442	24,917	25,221	38,703	53,618
48590	Proceeds - Wastewater Enterprise	9,690	11,326	11,464	23,959	35,126
48704	Proceeds - Building Replacement	0	0	0	2,826	4,073
48706	Proceeds - Fleet Maintenance	0	0	0	0	10,648
43300	Interest Income	1,528	5,000	2,581	40,000	40,000
	Total:	\$ 255,404	\$ 415,000	\$ 417,590	\$ 542,400	\$ 702,313
702 - Vehicle/Equipment Replacement Fund						
48100	Proceeds - General Fund	\$ 423,930	\$ 510,929	\$ 499,693	\$ 400,000	\$ 760,000
48230	Proceeds - City Wide	9,800	8,820	8,820	9,763	9,763
48283	Proceeds - Community Development	48,353	66,886	51,108	47,320	0
48284	Proceeds - Engineering	0	0	15,778	26,583	0
48335	Proceeds - CIP	10,829	10,829	10,829	10,829	12,952
48520	Proceeds - Parks	36,417	37,642	37,642	20,776	36,186
48540	Proceeds - Solid Waste Enterprise	0	239,580	239,580	215,465	244,922
48560	Proceeds - Water Enterprise	111,912	108,446	108,446	119,732	114,866
48590	Proceeds - Wastewater Enterprise	86,727	116,243	116,243	122,883	129,398
48701	Proceeds - Information Services	0	0	11,236	10,045	10,045
48704	Proceeds - Building Replacement	0	0	0	0	3,798
48706	Proceeds - Fleet Maintenance	0	0	0	0	3,054
46700	Other	0	0	23,343	0	0
43300	Interest Income	4,081	5,000	31,353	100,000	125,000
	Total:	\$ 732,049	\$ 1,104,375	\$ 1,154,070	\$ 1,083,396	\$ 1,449,984

Amended Budget For Fiscal Years 2001/02 - 2002/03

INTERNAL SERVICE FUNDS - REVENUE

		1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
703 - Information Systems Replacement						
48100	Proceeds - General Fund	\$ 61,286	\$ 75,339	\$ 75,339	\$ 81,734	\$ 126,510
48230	Proceeds - City Wide	0	0	0	1,999	3,040
48283	Proceeds - Community Development	45,683	44,495	22,716	13,908	0
48284	Proceeds - Engineering	0	0	21,779	10,345	0
48301	Proceeds - RDA Downtown Administrative	0	0	0	0	1,928
48335	Proceeds - CIP	0	32,547	32,547	24,063	23,817
48501	Proceeds - City Rentals	0	0	0	0	52,383
48520	Proceeds - Parks	5,856	6,912	6,912	12,462	25,832
48540	Proceeds - Solid Waste Enterprise	2,563	2,755	2,755	3,882	7,522
48560	Proceeds - Water Enterprise	4,622	5,294	5,294	7,644	12,104
48590	Proceeds - Wastewater Enterprise	2,438	2,678	2,678	4,038	8,667
48701	Proceeds - Information Services	39,672	62,256	62,256	89,580	95,067
48704	Proceeds - Building Replacement	0	0	0	540	1,008
48706	Proceeds - Fleet Maintenance	0	0	0	0	1,765
46700	Other Income	0	0	9,000	0	0
43330	Interest Income	5,919	2,100	16,138	25,000	30,000
Total:		\$ 168,039	\$ 234,376	\$ 257,414	\$ 275,195	\$ 389,642
704 - Building Replacement Fund						
43320	Rental Income	\$ 56,826	\$ 32,244	\$ 95,988	\$ 57,000	\$ 58,000
46700	Other Income	1,500	0	5,456	1,000	1,000
48100	Proceeds - General Fund	111,408	111,408	111,408	85,188	158,040
48283	Proceeds - Community Development	65,770	65,770	51,600	51,600	0
48284	Proceeds - Engineering	0	0	14,170	21,252	0
48335	Proceeds - CIP	20,390	20,390	20,390	30,000	30,000
48520	Proceeds - Parks	0	0	0	33,240	15,000
48540	Proceeds - Solid Waste Enterprise	4,200	4,200	4,200	10,200	11,040
48560	Proceeds - Water Enterprise	14,568	14,568	14,568	16,200	16,200
48590	Proceeds - Wastewater Enterprise	14,568	14,568	14,568	16,200	16,200
43300	Interest Income	12,084	7,500	27,390	40,000	50,000
Total:		\$ 301,314	\$ 270,648	\$ 359,738	\$ 361,880	\$ 355,480

Amended Budget For Fiscal Years 2001/02 - 2002/03

INTERNAL SERVICE FUNDS - REVENUE

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
705 - Tuition Program					
48100 Proceeds - General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 29,280
48215 Proceeds - Youth and Family	0	0	0	0	220
48230 Proceeds- City Wide	0	0	0	0	1,191
48283 Proceeds - Community Development	0	0	0	0	0
48284 Proceeds - Engineering	0	0	0	0	0
48301 Proceeds - RDA Downtown Administrative	0	0	0	0	260
48302 Proceeds - RDA Debt Service	0	0	0	0	130
48321 Proceeds - RDA North Administrative	0	0	0	0	260
48335 Proceeds - CIP	0	0	0	0	3,628
48501 Proceeds - City Rentals	0	0	0	0	364
48520 Proceeds - Parks	0	0	0	0	2,745
48540 Proceeds - Solid Waste Enterprise	0	0	0	0	3,003
48560 Proceeds - Water Enterprise	0	0	0	0	3,634
48590 Proceeds - Wastewater Enterprise	0	0	0	0	2,953
48701 Proceeds - Information Systems	0	0	0	0	1,092
48704 Proceeds - Building Replacement	0	0	0	0	442
48706 Proceeds - Fleet Maintenance	0	0	0	0	798
43300 Interest Income	0	0	0	0	0
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
706 - Fleet Maintenance					
48100 Proceeds - General Fund	\$ 0	\$ 0	\$ 0	\$ 88,502	\$ 142,808
48230 Proceeds - City Wide	0	0	0	4,588	4,070
48283 Proceeds - Community Development	0	0	0	22,939	0
48284 Proceeds - Engineering	0	0	0	11,470	0
48335 Proceeds - CIP	0	0	0	6,882	4,070
48520 Proceeds - Parks	0	0	0	11,470	17,319
48540 Proceeds - Solid Waste Enterprise	0	0	0	150,005	265,003
48560 Proceeds - Water Enterprise	0	0	0	67,625	59,906
48590 Proceeds - Wastewater Enterprise	0	0	0	76,370	101,704
48701 Proceeds - Information Services	0	0	0	4,588	4,070
48704 Proceeds - Building Replacement	0	0	0	0	2,035
48706 Proceeds - Fleet Maintenance	0	0	0	0	2,035
43300 Interest Income	0	0	0	2,500	2,500
Total:	\$ 0	\$ 0	\$ 0	\$ 446,939	\$ 605,520

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Emergency Preparedness Fund	Department:	Finance Department
Fund/Division Number:	700-7001	Division:	Emergency Preparedness

Description:

The purpose of this fund is to enable the City to be financially prepared to respond to a critical incident or catastrophic event. In some cases, state and federal agencies, charitable organizations, insurance and other sources have assisted communities by eventually providing some financial relief; however the need for immediate access to sufficient City funds may be a critical factor in our ability to provide an efficient and effective response to an overwhelming incident.

Monies would be drawn on this account to fund additional full and part-time employee salaries, overtime, outside/additional personnel, experts, temporary shelter, emergency operating center(s), equipment, tools, supplies, subsistence, communication, transportation, forensics, specialty needs, cleanup, relief and/or any other need relevant to a crisis.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001-02 Projected	2002/03 Amended
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Expenditure Summary:

Supplies & Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Information Services Fund	Department:	Finance Department
Fund/Division Number:	701-7101	Division:	Information Services

Description:

The Information Services Division develops and coordinates the City's Information Systems needs. Goals include 1) development of long-range policies and standards for acquiring, maintaining and replacing equipment and software; and 2) responsive and on-going support and training for computer equipment software, and for the telephone system.

	1999/00 Actual	2000/01 Budget	2000/01 Actual	2001-02 Projected	2002/03 Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 202,487	\$ 286,477	\$ 262,074	\$ 370,796	\$ 448,331
Supplies & Services	53,530	105,830	99,840	158,296	190,284
Capital Outlay	<u>0</u>	<u>25,000</u>	<u>0</u>	<u>10,000</u>	<u>6,000</u>
Total:	<u><u>\$ 256,017</u></u>	<u><u>\$ 417,307</u></u>	<u><u>\$ 361,914</u></u>	<u><u>\$ 539,092</u></u>	<u><u>\$ 644,615</u></u>

Commentary:

The Information Systems Division is asking for another position to create maps for the City Departments.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Information Services Fund	Department:	Finance Department
Fund/Division Number:	701-7101	Division:	Information Services

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001-02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Finance and Info. Systems	0.20	0.20	0.20	0.20	0.20
Information Systems Manager	1.00	1.00	1.00	1.00	0.85
Administrative Assistant II	0.00	0.00	0.00	0.00	0.70
Administrative Secretary	0.00	0.00	0.00	0.20	0.20
GIS Coordinator	0.00	0.00	0.00	0.50	0.50
Information Systems Specialist I	0.00	0.00	1.00	1.00	1.00
Information Systems Technician I	1.00	1.00	1.00	0.00	0.00
Information Systems Technician II	0.00	0.00	0.00	2.00	1.50
Total	2.20	2.20	3.20	4.90	4.95
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 157,630	\$ 223,413	\$ 205,256	\$ 277,051	\$ 323,212
50111 Compensated Absences	237	0	7,839	0	0
51200 Overtime	1,612	3,000	140	3,000	3,000
51205 Salaries - Part-time	5,390	10,000	4,230	8,000	8,000
52300 Deferred Comp.	936	936	1,016	1,368	1,386
52305 Life Insurance	773	781	694	1,012	968
52310 Health Insurance	7,704	13,212	9,352	25,315	33,279
52311 Flexible Benefits Plan	112	90	98	80	80
52315 Dental Insurance	1,725	3,480	2,416	6,575	8,078
52316 Employee Assist Prog	0	0	85	123	173
52318 Vision Care	782	1,126	986	1,381	1,752
52320 Retiree Medical	0	0	0	0	1,350
53400 Retirement	19,374	19,872	19,613	29,563	41,799
53405 Survivor Benefit	0	115	0	140	178
53410 Workers Comp. Ins.	2,744	5,626	5,990	10,297	13,414
53415 Medicare	2,411	2,682	2,911	4,057	4,823
53420 FICA	60	620	0	496	496
53425 LTD Insurance	997	1,524	1,448	2,338	6,342
Total:	\$ 202,487	\$ 286,477	\$ 262,074	\$ 370,796	\$ 448,331

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Information Services Fund	Department:	Finance Department
Fund/Division Number:	701-7101	Division:	Information Services

	<u>1999/00</u>	<u>2000/01</u>	<u>2000/01</u>	<u>2001-02</u>	<u>2002/03</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 954	\$ 1,050	\$ 2,902	\$ 3,000	\$ 1,050
60110 Publications, Dues, Licenses	569	263	335	500	500
70100 Utility Services	0	0	42	0	0
70110 Equipment/Vehicle Maintenance	268	7,500	1,617	7,500	7,500
70130 Insurance	4,050	0	5,144	5,583	8,960
70140 Special Services	546	2,625	1,159	5,500	30,000
70145 Communication	2,008	1,050	2,036	2,500	2,500
70160 Travel, Lodging & Meals	1,179	2,100	2,097	2,500	2,500
70170 Training & Conferences	1,662	5,250	2,220	7,000	7,000
70240 Contractual Services	2,622	12,500	8,795	20,000	20,000
82702 Equipment Replacement	0	11,236	11,236	10,045	10,045
82703 Information Systems	39,672	62,256	62,256	89,580	95,068
82705 Tuition Program	0	0	0	0	1,092
82706 Fleet Maintenance	0	0	0	4,588	4,070
	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,588</u>	<u>4,070</u>
Total:	<u>\$ 53,530</u>	<u>\$ 105,830</u>	<u>\$ 99,840</u>	<u>\$ 158,296</u>	<u>\$ 190,284</u>

CAPITAL OUTLAY:

90230 Equipment	\$ 0	\$ 25,000	\$ 0	\$ 10,000	\$ 6,000
	<u>0</u>	<u>25,000</u>	<u>0</u>	<u>10,000</u>	<u>6,000</u>
Total:	<u>\$ 0</u>	<u>\$ 25,000</u>	<u>\$ 0</u>	<u>\$ 10,000</u>	<u>\$ 6,000</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Vehicle/Equipment Replacement Fund	Department:	Finance Department
Fund/Division Number:	702-7201	Division:	Vehicle/Equipment Replacement

Description:

This fund provides a source of funding for scheduled vehicle and equipment replacement.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
Supplies & Services	\$ 5,658	\$ 22,055	\$ 17,576	\$ 22,195	\$ 28,260
Capital Outlay	<u>157,396</u>	<u>556,326</u>	<u>54,000</u>	<u>541,554</u>	<u>690,968</u>
Total:	<u><u>\$ 163,054</u></u>	<u><u>\$ 578,381</u></u>	<u><u>\$ 71,576</u></u>	<u><u>\$ 563,749</u></u>	<u><u>\$ 719,228</u></u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Vehicle/Equipment Replacement Fund	Department:	Finance Department
Fund/Division Number:	702-7201	Division:	Vehicle/Equipment Replacement

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
70110 Equipment/Vehicle Maintenance	\$ 0	\$ 1,575	\$ 0	\$ 5,000	\$ 5,000
70130 Insurance	5,658	17,855	7,528	0	12,467
70140 Special Services	0	2,625	0	0	0
90000 Interest	0	0	10,048	17,195	10,793
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	<u>\$ 5,658</u>	<u>\$ 22,055</u>	<u>\$ 17,576</u>	<u>\$ 22,195</u>	<u>\$ 28,260</u>
 <u>CAPITAL OUTLAY:</u>					
80450 Leases	\$ 157,396	\$ 53,484	\$ 54,000	\$ 116,554	\$ 96,800
90230 Equipment	0	502,842	0	425,000	594,168
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total:	<u>\$ 157,396</u>	<u>\$ 556,326</u>	<u>\$ 54,000</u>	<u>\$ 541,554</u>	<u>\$ 690,968</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Information Systems Replacement Fund	Department:	Finance Department
Fund/Division Number:	703-7301	Division:	Information Systems Replacement

Description:

The purpose of this fund is to provide for the ongoing replacement of the information system such as computers and the phone system.

The funding sources for this fund are the replacement accrual charges to each departmental budget.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

Supplies & Services	\$ 1,351	\$ 3,500	\$ 425,617	\$ 12,500	\$ 12,500
Capital Outlay	<u>0</u>	<u>82,005</u>	<u>0</u>	<u>100,000</u>	<u>215,000</u>
Total:	<u><u>\$ 1,351</u></u>	<u><u>\$ 85,505</u></u>	<u><u>\$ 425,617</u></u>	<u><u>\$ 112,500</u></u>	<u><u>\$ 227,500</u></u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Information Systems Replacement Fund	Department:	Finance Department
Fund/Division Number:	703-7301	Division:	Information Systems Replacement

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 120	\$ 0	\$ 62	\$ 2,500	\$ 2,500
70110 Equipment/Vehicle Maintenance	0	1,000	0	5,000	5,000
70140 Special Services	1,231	2,500	300	5,000	5,000
95500 Depreciation Expense	<u>0</u>	<u>0</u>	<u>425,255</u>	<u>0</u>	<u>0</u>
Total:	<u>\$ 1,351</u>	<u>\$ 3,500</u>	<u>\$ 425,617</u>	<u>\$ 12,500</u>	<u>\$ 12,500</u>

CAPITAL OUTLAY:

90230 Equipment	<u>\$ 0</u>	<u>\$ 82,005</u>	<u>\$ 0</u>	<u>\$ 100,000</u>	<u>\$ 215,000</u>
Total:	<u>\$ 0</u>	<u>\$ 82,005</u>	<u>\$ 0</u>	<u>\$ 100,000</u>	<u>\$ 215,000</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Building Replacement Fund	Department:	Finance Department
Fund/Division Number:	704-7400 through 7412	Division:	Building Replacement Fund

Description:

The purpose of this fund is to provide a source of funding for future city facilities. Funding sources are from all City departmental budgets and rental income from city-owned property.

	1999/00	2000/01	2000/01	2001/02	2002/03
	Actual	Budget	Actual	Projected	Amended
<u>Expenditure Summary:</u>					
Personnel Services	\$ 44	\$ 76,225	\$ 87,076	\$ 141,561	\$ 162,719
Supplies & Services	1,185	60,375	25,047	62,843	50,622
Capital Outlay	0	5,250	38,362	132,000	36,000
Total:	\$ 1,229	\$ 141,850	\$ 150,485	\$ 336,404	\$ 249,341

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Building Replacement Fund	Department:	Finance Department
Fund/Division Number:	704-7401 through 7412	Division:	Building Replacement Fund

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Worker	0.00	0.00	0.00	1.00	1.00
Total:	1.00	1.00	1.00	2.00	2.00
<u>PERSONNEL SERVICES:</u>					
50100 Salary - Regular	\$ 0	\$ 59,682	\$ 62,748	\$ 105,212	\$ 118,849
50111 Compensated Absences	0	0	3,598	0	0
51205 Salary - Part Time	0	0	6,200	0	0
52300 Deferred Comp.	0	780	1,052	1,140	1,320
52305 Life Insurance	0	292	340	521	532
52310 Health Insurance	0	5,460	2,435	12,982	13,446
52311 Flexible Benefits Plan	44	90	98	80	80
52315 Dental Insurance	0	1,620	1,904	3,372	3,264
52316 Employee Assist Prog	0	0	32	63	70
52318 Vision Care	0	352	354	708	708
53400 Retirement	0	5,315	6,383	11,227	15,370
53405 Survivor Benefit	0	36	0	72	72
53410 Workers Comp. Ins.	0	1,432	0	3,799	4,932
53415 Medicare	0	758	1,435	1,497	1,742
53425 LTD Insurance	0	408	498	888	2,332
Total:	\$ 44	\$ 76,225	\$ 87,076	\$ 141,561	\$ 162,719

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Building Replacement Fund	Department:	Finance Department
Fund/Division Number:	704-7401 through 7412	Division:	Building Replacement Fund

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
704-7400 Administration	\$ 635	\$ 60,375	\$ 196	\$ 5,531	\$ 9,674
704-7401 City Hall	0	0	7,075	22,000	11,399
704-7402 Community Development	0	0	2,054	3,000	3,000
704-7403 Health Center	0	0	9	3,000	3,000
704-7404 One Stop	550	0	0	0	0
704-7406 Community Building	0	0	14,722	11,360	5,000
704-7408 Chamber Bldg. Replacement	0	0	0	17,952	18,549
704-7409 Public Works Bldg. Replacement	0	0	992	0	0
Total:	<u>\$ 1,185</u>	<u>\$ 60,375</u>	<u>\$ 25,047</u>	<u>\$ 62,843</u>	<u>\$ 50,622</u>
 <u>CAPITAL OUTLAY:</u>					
80336 CIP Lighting	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0
90130 Buildings	0	0	9,941	60,000	0
90230 Equipment	0	5,250	28,421	22,000	36,000
Total:	<u>\$ 0</u>	<u>\$ 5,250</u>	<u>\$ 38,362</u>	<u>\$ 132,000</u>	<u>\$ 36,000</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Tuition Program Fund	Department:	Finance Department
Fund/Division Number:	705-7501	Division:	Tuition Program

Description:

The purpose of this fund is to assist the employees in continuing their education in order to maintain or improve knowledge, skills and professional growth in their current position or profession. Eligible employees receive reimbursement for educational expenses for high school, college, and university classes.

	1999/00	2000/01	2000/01	2001-02	2002/03
	Actual	Budget	Actual	Projected	Amended

Expenditure Summary:

Supplies & Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 50,000</u>

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Maintenance Service Center Fund	Department:	Public Works
Fund/Division Number:	706-7601	Division:	Maintenance Service Center

Description:

In-house equipment repair and service was initiated when the City assumed Solid Waste collection responsibilities in 1993. Since then, the function has expanded to include all of Public Works equipment and recently to the other City departments. This program represents the first year of the transition towards full time repair and servicing of equipment for the entire City.

Mission Statement:

Assure timely and cost affordable equipment servicing and repair to minimize downtime and prolong the useful life of vehicles and other equipment.

	1999/00	2000/01	2000/01	2001-02	2002/03
	Actual	Budget	Actual	Projected	Amended
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 208,160	\$ 257,227
Supplies & Services	0	0	612	215,932	288,523
Capital Outlay	0	0	0	19,749	46,650
Total:	\$ 0	\$ 0	\$ 612	\$ 443,841	\$ 592,399

Commentary:

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Maintenance Service Center Fund	Department:	Public Works
Fund/Division Number:	706-7601	Division:	Maintenance Service Center

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001-02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>PERSONNEL SCHEDULE:</u>					
Director of Public Works	0.00	0.00	0.00	0.12	0.12
Administrative Assistant II	0.00	0.00	0.00	0.00	0.50
Assistant Equipment Mechanic	0.00	0.00	0.00	2.00	2.00
Senior Equipment Mechanic	0.00	0.00	0.00	1.00	1.00
Total:	0.00	0.00	0.00	3.12	3.62

PERSONNEL SERVICES:

50100 Salary - Regular	\$ 0	\$ 0	\$ 0	\$ 149,026	\$ 179,437
51200 Overtime	0	0	0	8,267	8,598
51205 Salaries - Part-time	0	0	0	0	0
52300 Deferred Comp	0	0	0	0	158
52305 Life Insurance	0	0	0	331	392
52310 Health Insurance	0	0	0	19,473	24,337
52311 Flexible Benefits Plan	0	0	0	80	80
52315 Dental Insurance	0	0	0	5,058	5,908
52316 Employee Assist Prog	0	0	0	95	127
52318 Vision Care	0	0	0	1,062	1,281
53400 Retirement	0	0	0	15,902	23,205
53405 Survivor Benefit	0	0	0	108	130
53410 Workers Comp. Ins.	0	0	0	5,381	7,447
53415 Medicare	0	0	0	2,120	2,604
53425 LTD Insurance	0	0	0	1,257	3,521
Total:	\$ 0	\$ 0	\$ 0	\$ 208,160	\$ 257,227

Amended Budget For Fiscal Years 2001/02 - 2002/03

Fund Title:	Maintenance Service Center Fund	Department:	Public Works
Fund/Division Number:	706-7601	Division:	Maintenance Service Center

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001-02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>SUPPLIES AND SERVICES:</u>					
60100 Office Expense	\$ 0	\$ 0	\$ 0	\$ 750	\$ 2,000
60110 Publications, Dues, Licenses	0	0	0	500	300
60130 Clothing Expense	0	0	0	2,400	2,520
60132 Safety Supplies	0	0	0	1,000	1,500
60140 Special Supplies	0	0	612	153,000	185,000
70100 Utility Services	0	0	0	2,375	7,000
70110 Equipment/Vehicle Maintenance	0	0	0	3,500	3,605
70115 Building/Facility Maintenance	0	0	0	1,500	1,600
70125 Rental of Equipment	0	0	0	750	3,800
70130 Insurance	0	0	0	3,187	5,154
70140 Special Services	0	0	0	0	5,000
70142 Permits/Fees/Tolls	0	0	0	0	0
70145 Communication	0	0	0	3,000	3,150
70150 Advertising	0	0	0	250	263
70160 Travel, Lodging & Meals	0	0	0	2,500	2,625
70170 Training & Conferences	0	0	0	1,500	2,500
70200 Administration	0	0	0	0	0
70240 Contractual Services	0	0	0	30,000	34,000
80450 Leased Vehicle	0	0	0	9,720	10,206
82701 Information Services	0	0	0	0	10,648
82702 Equipment Replacement	0	0	0	0	3,054
82703 Information Systems	0	0	0	0	1,765
82705 Tuition Program	0	0	0	0	798
82706 Fleet Maintenance	0	0	0	0	2,035
	<u>0</u>	<u>0</u>	<u>612</u>	<u>215,932</u>	<u>288,523</u>
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 612</u>	<u>\$ 215,932</u>	<u>\$ 288,523</u>
<u>CAPITAL OUTLAY:</u>					
90230 Equipment	\$ 0	\$ 0	\$ 0	\$ 19,749	\$ 46,650
Total:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 19,749</u>	<u>\$ 46,650</u>



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Amended Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF FUND BALANCES

	Fund Balance & Reserves at 7/1/00	2000/01		Fund Balance & Reserves at 6/30/01	2001/02		Fund Balance & Reserves at 6/30/02	2002/03		Fund Balance & Reserves at 6/30/03
		Actual Revenues 00/01	Actual Expenditures 00/01		Budget Revenues 01/02	Budget Appropriations 01/02		Budget Revenues 02/03	Budget Appropriations 02/03	
<u>Debt Service Funds</u>										
303 Tax Allocation Bonds	100,291	541,537	541,537	100,291	540,073	540,073	100,291	541,730	541,730	100,291
445 CIP 2001 Revenue Bonds	0	0	0	0	0	0	0	1,794,000	1,793,317	683
447 ABAG - XXVI	0	330,183	317,308	12,875	316,000	316,160	12,715	319,000	318,655	13,060
448 General Obligation Bonds	0	0	0	0	0	0	0	210,000	208,000	2,000
450 Lease/Purchase Equipment	56,288	54,000	53,483	56,805	26,158	26,158	56,805	0	0	56,805
471 Roadway Bonds	1,248	415,000	401,661	14,587	389,300	389,300	14,587	288,525	388,525	(85,413)
570 Water Project Bonds	874,246	234,500	81,110	1,027,636	220,000	139,946	1,107,690	230,000	136,160	1,201,530
560 & 590 Water & Wastewater Bonds	0	0	0	0	864,196	864,196	0	859,536	859,536	0
<u>Assessment Districts</u>										
428 1993 Reassessment District	770,600	638,493	992,105	416,988	770,000	766,016	420,972	765,000	762,596	423,376
441 CIP 94-1 Assessment District	2,015,440	3,483,610	3,286,341	2,212,709	3,235,000	3,234,479	2,213,230	3,235,000	3,234,604	2,213,626
442 CIP 98-1 Assessment District	500,489	778,786	757,146	522,129	740,000	739,028	523,101	736,899	736,899	523,101
443 CIP 99-1 Assessment District	471,315	665,217	678,763	457,769	663,700	663,699	457,770	663,000	662,800	457,970
444 CIP 01 Assessment District	0	1,826,646	181,044	1,645,602	580,000	579,816	1,645,786	982,000	981,731	1,646,055
465 CIP 92-1 Assessment District	1,186,624	1,719,161	75,517	2,830,268	1,768,745	1,768,745	2,830,268	1,767,085	1,767,085	2,830,268

Amended Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF REVENUES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>450-4101 - Lease/Purchase - Police Equipment</u>					
47702 Transfer from Equipment Replacement	\$ 63,442	\$ 53,484	\$ 54,000	\$ 0	\$ 0
Total:	<u>\$ 63,442</u>	<u>\$ 53,484</u>	<u>\$ 54,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>450-4102 - Lease/Purchase - Landscape</u>					
Transfer from General Fund	\$ 409	\$ 0	\$ 0	\$ 0	\$ 0
Total:	<u>\$ 409</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>450-4104 - Lease/Purchase - Streets</u>					
Transfer from General Fund	\$ 56,045	\$ 34,127	\$ 0	\$ 26,158	\$ 0
Total:	<u>\$ 56,045</u>	<u>\$ 34,127</u>	<u>\$ 0</u>	<u>\$ 26,158</u>	<u>\$ 0</u>
<u>450-4105 - Lease/Purchase - Phone System</u>					
Transfer from General Fund	\$ 0	\$ 19,356	\$ 0	\$ 0	\$ 0
Total:	<u>\$ 0</u>	<u>\$ 19,356</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>450-4106 - Lease/Purchase - Construction Inspection</u>					
Transfer from General Fund	\$ 9,921	\$ 0	\$ 0	\$ 0	\$ 0
Total:	<u>\$ 9,921</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF REVENUES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>303 - Tax Allocation Bonds</u>					
Downtown RDA Debt Service	\$ 541,408	\$ 541,537	\$ 541,537	\$ 540,073	\$ 541,730
Total	\$ 541,408	\$ 541,537	\$ 541,537	\$ 540,073	\$ 541,730
<u>445 - CIP 2001 Revenue Bonds</u>					
43300 Investment Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 90,000
49900 Advance from RDA	0	0	0	0	1,704,000
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,794,000
<u>447 - ABAG Loan - XXVI - COP's</u>					
43300 Investment Income	\$ 12,695	\$ 10,000	\$ 12,876	\$ 10,000	\$ 10,000
49900 Advance from RDA	228,360	317,308	317,307	306,000	309,000
Total	\$ 241,055	\$ 327,308	\$ 330,183	\$ 316,000	\$ 319,000
<u>448 - General Obligation Bond</u>					
43300 Investment Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,000
49900 Tax Levy	0	0	0	0	208,000
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 210,000
<u>471 - Roadway Bonds</u>					
47251 Transfer from Roadway Facility Fee	\$ 385,000	\$ 384,550	\$ 415,000	\$ 389,300	\$ 288,525
Total	\$ 385,000	\$ 384,550	\$ 415,000	\$ 389,300	\$ 288,525
<u>570 - Water Project Bonds</u>					
40085 Vacant Parcel	\$ 52,620	\$ 30,000	\$ 63,960	\$ 60,000	\$ 60,000
43300 Investment Income	54,012	40,000	69,821	55,000	60,000
45555 New Facility Charge	87,977	90,000	100,719	105,000	110,000
Total	\$ 194,609	\$ 160,000	\$ 234,500	\$ 220,000	\$ 230,000
<u>560 & 590 - Water & Wastewater Bond Series 1996</u>					
Water and Wastewater Enterprise	\$ 861,616	\$ 863,216	\$ 0	\$ 864,196	\$ 859,536
Total	\$ 861,616	\$ 863,216	\$ 0	\$ 864,196	\$ 859,536

Amended Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF REVENUES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>Assessment Districts</u>					
<u>428 - 1993 Reassessment District</u>					
40065 Improvement Bond	\$ 841,781	\$ 725,000	\$ 609,519	\$ 745,000	\$ 740,000
43300 Investment Income	24,057	25,000	28,974	25,000	25,000
Total	\$ 865,838	\$ 750,000	\$ 638,493	\$ 770,000	\$ 765,000
<u>441 - CIFP 94-1 Assessment District</u>					
40065 Improvement Bond	\$ 3,288,173	\$ 2,800,000	\$ 3,281,683	\$ 3,035,000	\$ 3,035,000
43300 Investment Income	168,051	100,000	201,927	200,000	200,000
Total	\$ 3,456,224	\$ 2,900,000	\$ 3,483,610	\$ 3,235,000	\$ 3,235,000
<u>442 - CIFP 98-1 Assessment District</u>					
40065 Improvement Bond	\$ 951,067	\$ 710,000	\$ 717,139	\$ 690,000	\$ 686,899
43300 Investment Income	53,235	15,000	61,647	50,000	50,000
Total	\$ 1,004,302	\$ 725,000	\$ 778,786	\$ 740,000	\$ 736,899
<u>443 - CIFP 99-1 Assessment District</u>					
40065 Improvement Bond	\$ 721,696	\$ 700,000	\$ 603,938	\$ 608,700	\$ 608,000
43300 Investment Income	42,408	10,000	61,280	55,000	55,000
49910 Sale of Improve District Bond	711,567	0	(1)	0	0
Total	\$ 1,475,671	\$ 710,000	\$ 665,217	\$ 663,700	\$ 663,000
<u>444 - CIFP 00-1 Assessment District</u>					
40065 Improvement Bond	\$ 0	\$ 0	\$ 0	\$ 555,000	\$ 957,000
43300 Investment Income	0	0	38,630	25,000	25,000
49910 Sale of Improve District Bond	0	0	1,788,016	0	0
Total	\$ 0	\$ 0	\$ 1,826,646	\$ 580,000	\$ 982,000
<u>465 - CIFP 88-1 (92-1 Refinance) Assessment District</u>					
40065 Improvement Bond	\$ 1,656,110	\$ 1,550,000	\$ 1,647,151	\$ 1,698,745	\$ 1,697,085
43300 Investment Income	59,411	75,000	72,010	70,000	70,000
Total	\$ 1,715,521	\$ 1,625,000	\$ 1,719,161	\$ 1,768,745	\$ 1,767,085

Amended Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF EXPENDITURES

Description:

This fund provides a summary of the accumulation of resources to pay debt obligations incurred by the City to finance City Capital Improvement Projects and the purchase of equipment.

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>450-4101 - Lease/Purchase - Police Equipment</u>					
90000 Interest	\$ 1,579	\$ 0	\$ 0	\$ 0	\$ 0
90010 Loan Principal	30,290	0	0	0	0
Total:	<u>\$ 31,869</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>450-4102 - Lease/Purchase - Landscape</u>					
90000 Interest	\$ 2	\$ 0	\$ 0	\$ 0	\$ 0
90010 Loan Principal	407	0	0	0	0
Total:	<u>\$ 409</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>450-4104 - Lease/Purchase - Streets</u>					
90000 Interest	\$ 6,259	\$ 2,913	\$ 2,913	\$ 1,312	\$ 0
90010 Loan Principal	49,786	31,214	31,214	24,846	0
Total:	<u>\$ 56,045</u>	<u>\$ 34,127</u>	<u>\$ 34,127</u>	<u>\$ 26,158</u>	<u>\$ 0</u>
<u>450-4105 - Lease/Purchase - Phone System</u>					
90000 Interest	\$ 0	\$ 1,080	\$ 1,080	\$ 0	\$ 0
90010 Loan Principal	0	18,276	18,276	0	0
Total:	<u>\$ 0</u>	<u>\$ 19,356</u>	<u>\$ 19,356</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>450-4106 - Lease/Purchase - Construction Inspection</u>					
90000 Interest	\$ 531	\$ 0	\$ 0	\$ 0	\$ 0
90010 Loan Principal	9,390	0	0	0	0
Total:	<u>\$ 9,921</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Amended Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF EXPENDITURES

Description:

This fund provides a summary of the accumulation of resources to pay debt obligations incurred by the City to finance City Capital Improvement Projects and the purchase of equipment.

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>EXPENDITURE SUMMARY</u>					
<u>303 - Tax Allocation Bonds</u>					
Interest	\$ 276,408	\$ 256,537	\$ 256,537	\$ 235,073	\$ 211,730
Principal	265,000	285,000	285,000	305,000	330,000
Total:	\$ 541,408	\$ 541,537	\$ 541,537	\$ 540,073	\$ 541,730
<u>445 - CIP 2001 Revenue Bonds</u>					
90000 Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,348,317
90010 Loan Principal	0	0	0	0	445,000
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,793,317
<u>447 - ABAG XXVI - COP's</u>					
90000 Interest	\$ 77,165	\$ 62,308	\$ 62,308	\$ 46,160	\$ 28,655
90010 Loan Principal	240,000	255,000	255,000	270,000	290,000
Total:	\$ 317,165	\$ 317,308	\$ 317,308	\$ 316,160	\$ 318,655
<u>448 - General Obligation Bonds</u>					
90000 Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 208,000
90010 Loan Principal	0	0	0	0	0
Total:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 208,000
<u>471 - Roadway Bonds Series 1996</u>					
90000 Interest	\$ 289,538	\$ 284,550	\$ 301,661	\$ 279,300	\$ 273,525
90010 Loan Principal	95,000	100,000	100,000	110,000	115,000
Total:	\$ 384,538	\$ 384,550	\$ 401,661	\$ 389,300	\$ 388,525

DEBT SERVICE FUNDS - SUMMARY OF EXPENDITURES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>570 - Water Project Bonds</u>					
90000 Interest	\$ 50,000	\$ 55,000	\$ 81,110	\$ 60,000	\$ 60,000
90010 Principal	86,619	83,489	0	79,946	76,160
Total:	<u>\$ 136,619</u>	<u>\$ 138,489</u>	<u>\$ 81,110</u>	<u>\$ 139,946</u>	<u>\$ 136,160</u>
<u>560 & 590 - Water & Wastewater Bonds Series 1996</u>					
90000 Interest	\$ 651,616	\$ 643,216	\$ 0	\$ 634,196	\$ 624,536
90010 Loan Principal	210,000	220,000	0	230,000	235,000
Total:	<u>\$ 861,616</u>	<u>\$ 863,216</u>	<u>\$ 0</u>	<u>\$ 864,196</u>	<u>\$ 859,536</u>

Amended Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF EXPENDITURES

Description:

This fund provides a summary of the accumulation of resources to pay debt obligations incurred by the City to finance City Capital Improvement Projects and the purchase of equipment.

	1999/00	2000/01	2000/01	2001/02	2002/03
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected</u>	<u>Amended</u>
<u>Assessment Districts</u>					
<u>428 - 1993 Reassessment District</u>					
70140 Special Services	\$ 8,207	\$ 8,000	\$ 9,373	\$ 10,000	\$ 10,000
70200 Administration	5,622	5,622	11,744	6,000	6,000
90000 Interest	276,637	240,788	240,788	270,016	236,596
90010 Loan Principal	355,000	730,200	730,200	480,000	510,000
Total:	<u>\$ 645,466</u>	<u>\$ 984,610</u>	<u>\$ 992,105</u>	<u>\$ 766,016</u>	<u>\$ 762,596</u>
<u>441 - CIFP 94-1 Assessment District</u>					
70140 Special Services	\$ 36,546	\$ 58,000	\$ 61,308	\$ 60,000	\$ 60,000
70200 Administration	27,628	27,628	57,257	30,000	30,000
90000 Interest	2,489,552	2,432,043	2,372,776	2,369,479	2,334,604
90010 Loan Principal	377,650	795,000	795,000	775,000	810,000
Total:	<u>\$ 2,931,376</u>	<u>\$ 3,312,671</u>	<u>\$ 3,286,341</u>	<u>\$ 3,234,479</u>	<u>\$ 3,234,604</u>
<u>442 - CIFP 98-1 Assessment District</u>					
70140 Special Services	\$ 6,861	\$ 20,000	\$ 20,491	\$ 20,000	\$ 20,000
70200 Administration	8,353	8,400	17,206	10,000	10,000
90000 Interest	556,920	613,901	543,549	554,028	546,899
90010 Loan Principal	376,900	175,900	175,900	155,000	160,000
Total:	<u>\$ 949,034</u>	<u>\$ 818,201</u>	<u>\$ 757,146</u>	<u>\$ 739,028</u>	<u>\$ 736,899</u>

Budget For Fiscal Year 2001/02 - 2002/03

DEBT SERVICE FUNDS - SUMMARY OF EXPENDITURES

	<u>1999/00</u> <u>Actual</u>	<u>2000/01</u> <u>Budget</u>	<u>2000/01</u> <u>Actual</u>	<u>2001/02</u> <u>Projected</u>	<u>2002/03</u> <u>Amended</u>
<u>443 - CIFP 99-1 Debt Service</u>					
70140 Special Services	\$ 2,435	\$ 17,000	\$ 19,408	\$ 20,000	\$ 20,000
70200 Administration	3,000	30,000	6,500	3,500	3,500
90000 Interest	327,922	512,855	512,855	510,199	504,300
90010 Loan Principal	0	140,000	140,000	130,000	135,000
Total:	\$ 333,357	\$ 699,855	\$ 678,763	\$ 663,699	\$ 662,800
<u>444 - CIFP 2000-1 Debt Service</u>					
70140 Special Services	\$ 0	\$ 12,000	\$ 11,344	\$ 15,000	\$ 15,000
70200 Administration	0	0	0	3,500	3,500
90000 Interest	0	169,700	169,700	561,316	783,231
90010 Loan Principal	0	0	0	0	180,000
Total:	\$ 0	\$ 181,700	\$ 181,044	\$ 579,816	\$ 981,731
<u>465 - CIFP 88-1 (92-1 Refinance) Assessment District</u>					
70140 Special Services	\$ 38,440	\$ 40,000	\$ 42,223	\$ 40,000	\$ 40,000
70200 Administration	16,397	20,000	33,294	20,000	20,000
90000 Interest	1,002,846	1,019,458	0	1,048,745	1,017,085
90010 Loan Principal	0	646,950	0	660,000	690,000
Total:	\$ 1,057,683	\$ 1,726,408	\$ 75,517	\$ 1,768,745	\$ 1,767,085



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Brentwood Redevelopment Agency
Amended Budget
Fiscal Years 2001/02 - 2002/03

Michael A. McPoland, Sr.
Chairman

Pete Petrovich
Vice-Chairman

Wade Gomes
Bill Hil
Annette Beckstrand
Boardmembers

Submitted by
John Stevenson
Executive Director

Pamela Ehler
Agency Treasurer

Amended Budget For Fiscal Years 2001/02 - 2002/03

REDEVELOPMENT BUDGET SUMMARY

	<u>Balance at 6/30/00</u>	<u>2000/01 Revenues</u>	<u>2000/01 Expenditures</u>	<u>2000/01 Transfers</u>	<u>Balance at 6/30/01</u>	<u>2001/02 Revenues</u>	<u>2001/02 Expenditures</u>	<u>Balance at 6/30/02</u>	<u>2002/03 Revenues</u>	<u>2002/03 Expenditures</u>	<u>Balance at 6/30/03</u>
<u>DOWNTOWN PROJECT :</u>											
303 - Debt Service	636,203	1,410,543	1,202,461	0	844,285	4,701,434	5,028,346	517,374	1,542,213	1,231,718	827,869
302 - Low & Mod Housing	701,714	373,542	27,939	5,000	1,052,317	789,635	386,980	1,454,972	831,237	1,251,546	1,034,663
300 - Capital Project	409,446	356,717	482,037	(156,300)	127,826	0	127,826	0	0	0	0
301 - Administration Fund	35,934	152,926	132,714	0	56,146	16,768,763	2,037,926	14,786,983	477,000	5,191,953	10,072,030
TOTAL	<u>1,783,297</u>	<u>2,293,728</u>	<u>1,845,150</u>	<u>(151,300)</u>	<u>2,080,575</u>	<u>22,259,832</u>	<u>7,581,078</u>	<u>16,759,329</u>	<u>2,850,450</u>	<u>7,675,217</u>	<u>11,934,562</u>
<u>NORTH BRENTWOOD PROJECT:</u>											
323 - Debt Service	29,730	589,337	532,467	0	86,601	635,137	685,000	36,738	732,736	710,450	59,024
322 - Low & Mod Housing	109,050	139,202	133,282	11,879	126,849	0	126,849	0	0	0	0
320 - Capital Projects	0	0	5,458	5,457	(0)	0	0	(0)	0	0	(0)
321 - Administration Fund	19,837	100,652	109,315	0	11,175	240,000	344,750	(93,575)	5,664,356	4,766,028	804,753
TOTAL	<u>158,617</u>	<u>829,192</u>	<u>780,521</u>	<u>17,337</u>	<u>224,625</u>	<u>875,137</u>	<u>1,156,599</u>	<u>(56,837)</u>	<u>6,397,092</u>	<u>5,476,478</u>	<u>863,777</u>
GRAND TOTAL	<u>1,941,914</u>	<u>3,122,920</u>	<u>2,625,671</u>	<u>(133,963)</u>	<u>2,305,200</u>	<u>23,134,969</u>	<u>8,737,677</u>	<u>16,702,492</u>	<u>9,247,542</u>	<u>13,151,695</u>	<u>12,798,339</u>

Amended Budget For Fiscal Years 2001/02 - 2002/03
Brentwood Redevelopment Agency

Description:

Summarized herein are all revenues received by the Agency and expenditures associated with the Debt Service Fund, Operating /Administration Fund and Capital Project expenses of the Agency. This budget details revenues and expenditures for the two separate redevelopment project areas, and allocation to and expenditures from the Low-Moderate Housing Fund. Additionally, the budget details all debt repayments anticipated for the fiscal year as well as Capital Projects that are funded by the Agency. Some Agency funds are transferred to the City for funding of City Capital Improvement Projects as detailed in the City's CIP Budget.

Mission Statement:

It is the mission of the Brentwood Redevelopment Agency to implement redevelopment projects in support of the City of Brentwood and to promote, establish, develop and support economic development, business and affordable housing opportunities with the Brentwood Redevelopment Project and the North Brentwood Redevelopment Project.

	<u>2000/01</u>		<u>2000/01</u>		<u>2001/02</u>		<u>2002/03</u>
<u>Expenditure Summary:</u>	<u>Budget</u>		<u>Actual</u>		<u>Projected</u>		<u>Amended</u>
Personnel	\$ 0	\$	0	\$	0	\$	324,163
Administration	220,000		228,640		365,000		200,000
Supplies & Services	0		53,035		33,791		87,711
Professional Services	104,200		13,952		270,001		340,910
Contribution to Other Agencies	0		0		0		725,421
Land	0		0		0		372,900
Capital Projects	0		596,517		1,920,781		4,758,986
Pass Thru Agreements	80,000		196,208		135,000		307,220
Debt Service	1,768,760		1,537,320		5,578,346		1,763,948
Total:	\$ 2,172,960	\$	2,625,671	\$	8,302,919	\$	8,881,259

Commentary:

The Capital Projects Funds have been consolidated with the Administration Funds, and the 2 separate Low-Moderate Housing Funds have been consolidated into one, effectively reducing 8 active funds to 5 active funds for greater manageability. In October 2001, The Agency approved a Tax Allocation Bond note to fund certain redevelopment projects. It is anticipated that an estimated \$4.8m will be transferred from TAB Proceeds into the Brentwood Downtown & North Brentwood Administration Funds to fund identified projects during the 2002/03 fiscal year.

Amended Budget For Fiscal Years 2001/02 - 2002/03

Brentwood Downtown Redevelopment Area

	DEBT SERVICE FUND (Fund 303)				DOWNTOWN & NORTH LOW & MODERATE HOUSING FUND (Fund 302)				CAPITAL PROJECTS FUND (Fund 300)				ADMINISTRATIVE & CAPITAL PROJECT FUND (Fund 301)				TOTALS			
	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
REVENUES & OTHER																				
FINANCING SOURCES:																				
Property Tax Increment	1,467,000	1,316,639	1,360,295	1,492,213	367,000	329,160	517,435	556,237	0	0	0	0	0	0	0	0	1,834,000	1,645,799	1,877,730	2,048,450
Interest Income	20,000	55,451	57,114	50,000	10,000	44,382	65,000	75,000	0	34,717	0	0	0	2,926	0	250,000	30,000	137,476	122,114	375,000
Loan proceeds from City	0	38,453	0	0	0	0	0	0	0	322,000	0	0	150,000	150,000	299,000	0	150,000	510,453	299,000	0
Bond Proceeds	0	0	3,284,025	0	0	0	0	0	0	0	0	0	0	0	16,341,937	0	0	0	19,625,962	0
Sale of Property/Merged Fund	0	0	0	0	0	0	126,400	200,000	0	0	0	0	0	0	127,826	227,000	0	0	254,226	427,000
TOTAL REVENUES:	1,487,000	1,410,543	4,701,434	1,542,213	377,000	373,542	708,835	831,237	0	356,717	0	0	150,000	152,926	16,768,763	477,000	2,014,000	2,293,728	22,179,032	2,850,450
EXPENDITURES & TRANSFERS:																				
Personnel	0	0	0	0	0	0	0	64,081	0	0	0	0	0	0	0	130,041	0	0	0	194,122
Administration	0	0	0	0	22,000	22,000	55,000	40,000	0	0	0	0	88,000	92,320	155,000	80,000	110,000	114,320	210,000	120,000
Supplies & Services	0	3,468	0	700	0	3,871	0	14,462	0	0	0	0	0	30,006	594	41,862	0	37,345	594	57,024
Professional Services	0	0	0	0	11,000	0	47,500	50,582	0	977	0	0	64,000	10,388	92,551	214,164	75,000	11,365	140,051	264,746
Contribution to Other Agencies	0	0	0	0	0	0	0	715,421	0	0	0	0	0	0	0	10,000	0	0	0	725,421
Land	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25,900	0	0	0	25,900
Capital Projects	0	0	0	0	0	0	131,000	237,000	0	481,060	0	0	0	0	1,789,781	419,550	0	481,060	1,920,781	656,550
Pass-Thru Agreements	0	0	0	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000
Debt Service payment	1,335,460	1,198,993	5,028,346	1,131,018	8,300	2,068	0	130,000	0	0	0	0	0	0	0	0	1,343,760	1,201,061	5,028,346	1,261,018
TOTAL EXPENSES:	1,335,460	1,202,461	5,028,346	1,231,718	41,300	27,939	233,500	1,251,546	0	482,037	0	0	152,000	132,714	2,037,926	921,517	1,528,760	1,845,150	7,299,772	3,404,781
Operating Transfers In	0	0	0	0	0	0	80,800	0	0	0	0	0	0	0	0	0	0	0	80,800	0
Operating Transfers Out	0	0	0	0	0	5,000	(153,480)	0	0	(156,300)	(127,826)	0	0	0	0	(4,270,436)	0	(151,300)	(281,306)	(4,270,436)
Excess Revenues (deficiency) of revenues and other sources over expenditures	151,540	208,082	(326,912)	310,495	335,700	350,603	402,655	(420,309)	0	(281,620)	(127,826)	0	(2,000)	20,212	14,730,837	(4,714,953)	485,240	297,278	14,678,754	(4,824,767)
Fund Balance, Beginning of year																				
Land Held for Resale	0	0	0	0	0	0	248,113	248,113	0	0	0	0	0	0	0	227,698	0	0	248,113	475,811
Reserved	636,203	636,203	844,285	517,374	701,714	701,714	804,204	1,206,859	409,446	409,446	127,826	0	35,934	35,934	56,146	14,559,285	1,783,297	1,783,297	1,832,462	16,283,518
Restricted Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Beg. Fund Bal:	636,203	636,203	844,285	517,374	701,714	701,714	1,052,317	1,454,972	409,446	409,446	127,826	0	35,934	35,934	56,146	14,786,983	1,783,297	1,783,297	2,080,575	16,759,329
Fund Balance, End of year																				
Land Held for Resale	0	0	0	0	0	0	248,113	248,113	0	0	0	0	0	0	227,698	227,698	0	0	475,811	475,811
Reserved	787,743	844,285	517,374	827,869	1,037,414	1,052,317	1,206,859	786,551	409,446	127,826	0	0	33,934	56,146	14,559,285	9,844,332	2,268,537	2,080,575	16,283,518	11,458,751
Restricted Reserve	0	0	0	0	0	0	(0)	(0)	0	0	0	0	0	0	0	0	0	0	(0)	(0)
Total End. Fund Balance:	787,743	844,285	517,374	827,869	1,037,414	1,052,317	1,454,972	1,034,663	409,446	127,826	0	0	33,934	56,146	14,786,983	10,072,030	2,268,537	2,080,575	16,759,329	11,934,562

Merged with Fund 301 July 1, 2001

Amended Budget For Fiscal Years 2001/02 - 2002/03

North Brentwood Redevelopment Area

	DEBT SERVICE FUND (Fund 323)				LOW & MODERATE HOUSING FUND (Fund 322)				CAPITAL PROJECTS FUND (Fund 320)				ADMINISTRATIVE & CAPITAL PROJECTS FUND (Fund 321)				TOTAL			
	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended	2000/01 Budget	2000/01 Actual	2001/02 Projected	2002/03 Amended
REVENUES & OTHER FINANCING SOURCES:																				
Property Tax Increment	496,000	539,744	615,500	732,736	124,000	134,936	0	0	0	0	0	0	0	0	0	0	620,000	674,680	615,500	732,736
Interest Income	7,000	1,518	10,050	0	5,000	4,266	0	0	0	0	0	0	0	652	0	0	12,000	6,436	10,050	0
Loan proceeds from City	0	48,076	9,587	0	0	0	0	0	0	0	0	0	100,000	100,000	240,000	0	100,000	148,076	249,587	0
Bond Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale of Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,393,920	0	0	0	1,393,920
TOTAL REVENUES:	503,000	589,337	635,137	732,736	129,000	139,202	0	0	0	0	0	0	100,000	100,652	240,000	1,393,920	732,000	829,192	875,137	2,126,656
EXPENDITURES & TRANSFERS:																				
Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	130,041	0	0	0	130,041
Administration	0	0	0	0	22,000	22,000	0	0	0	0	0	0	88,000	92,320	155,000	80,000	110,000	114,320	155,000	80,000
Supplies & Services	0	0	0	300	0	1,282	0	0	0	0	0	0	0	14,408	33,197	30,387	0	15,690	33,197	30,687
Professional Services	0	0	0	0	12,200	0	0	0	0	0	0	0	17,000	2,587	129,950	76,164	29,200	2,587	129,950	76,164
Contributions to Other Agencies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	347,000	0	0	0	347,000
Capital Projects	0	0	0	0	0	110,000	0	0	0	5,458	0	0	0	0	0	4,102,436	0	115,458	0	4,102,436
Pass-Thru Agreements	80,000	196,208	135,000	207,220	0	0	0	0	0	0	0	0	0	0	0	0	80,000	196,208	135,000	207,220
Debt Service payment	425,000	336,259	550,000	502,930	0	0	0	0	0	0	0	0	0	0	0	0	425,000	336,259	550,000	502,930
TOTAL EXPENDITURES:	505,000	532,467	685,000	710,450	34,200	133,282	0	0	0	5,458	0	0	105,000	109,315	318,147	4,766,028	644,200	780,521	1,003,147	5,476,478
Operating Transfers In	0	0	0	0	0	17,337	0	0	0	5,457	0	0	0	0	0	4,270,436	0	22,794	0	4,270,436
Operating Transfers Out	0	0	0	0	0	(5,457)	(126,849)	0	0	0	0	0	0	0	(26,603)	0	0	(5,457)	(153,452)	0
Excess Revenues (deficiency) of revenues and other sources over expenditures	(2,000)	56,871	(49,863)	22,286	94,800	17,799	(126,849)	0	0	(0)	0	0	(5,000)	(8,662)	(104,750)	898,328	87,800	66,008	(281,462)	920,614
Fund Balance, Beginning of year																				
Land Held for Resale	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Reserved	29,730	29,730	86,601	36,738	109,050	109,050	126,849	0	0	0	(0)	(0)	19,837	19,837	11,175	(93,575)	158,617	158,617	224,625	(56,837)
Restricted Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Beginning Fund Balance:	29,730	29,730	86,601	36,738	109,050	109,050	126,849	0	0	0	(0)	(0)	19,837	19,837	11,175	(93,575)	158,617	158,617	224,625	(56,837)
Fund Balance, End of year																				
Reserved	27,730	86,601	36,738	59,024	203,850	126,849	0	0	0	(0)	(0)	(0)	14,837	11,175	(93,575)	804,753	246,417	224,625	(56,837)	863,777
Restricted Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Ending Fund Balance:	27,730	86,601	36,738	59,024	203,850	126,849	0	0	0	(0)	(0)	(0)	14,837	11,175	(93,575)	804,753	246,417	224,625	(56,837)	863,777

Merged to Fund 302, July 1, 2001

Merged to Fund 321, July 1, 2001

RESOLUTION NO. RA-_____

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF BRENTWOOD AMENDING ITS 2002/2003 BUDGET AND AUTHORIZING EXPENDITURES FOR FISCAL YEAR 2002/2003.

WHEREAS, the Redevelopment Agency of the City of Brentwood (“Agency”) has reviewed the financial condition of the Agency; and

WHEREAS, the Agency’s Brentwood, North Brentwood and Housing Project Funds are stable and healthy; and

WHEREAS, the Agency desires to memorialize its expenditure approvals for redevelopment projects and activities that will facilitate commercial, retail and industrial development programs, public improvements and facilities programs, and the assistance and participation in the expansion and improvement of the supply of very low, low and moderate income housing, while investing tax increment receipts and bond proceeds in projects that will generate increased tax increment; and

WHEREAS, a duly noticed public hearing was held on June 25, 2002.

NOW, THEREFORE BE IT RESOLVED that the Redevelopment Agency of the City of Brentwood hereby adopts the amendments to its 2002/2003 Budget and authorizes expenditures for Fiscal Year 2002/2003.

PASSED, APPROVED AND ADOPTED by the Redevelopment Agency of the City of Brentwood at a regular meeting held June 25, 2002 by the following vote:

AYES: Members

NOES:

ABSENT:

Michael A. McPoland
Chairman

ATTEST:

Karen Diaz, CMC
Secretary

Amended Budget For Fiscal Years 2001/02 and 2002/03

Adopted Equipment List 2002/03

Qty.	Item	Administration	Economic Development	Police	Capital Improvements Program	Parks & Recreation	Solid Waste
	Office Furniture		5,100		5,250		100
	Office Machines			16,200			
10	Portable Radios/Charger/Batteries			5,000			
10	Glock Model 22 w/night sights			5,000			
	PC, Phone, Desk - New Admin Clerical Position			2,000			
10	Flashlights			500			
3	Patrol Cars			150,000			
	Field Equipment				5,250		
	Computer Programs/upgrades				10,500		
1	Pick-up Truck					18,000	
	Computers /Printers	5,000				5,500	750
3	Park Signage					19,500	
	Carts, Front Loader Bins, Drop Boxes						199,150
	Inspector Vehicle				25,000		
	TOTAL	\$ 5,000	\$ 5,100	\$ 178,700	\$ 46,000	\$ 43,000	\$ 200,000

Amended Budget For Fiscal Years 2001/02 and 2002/03

Adopted Equipment List 2002/03

Qty.	Item	Water	City Rentals	Community Development	Engineering	Finance	Replacement Funds
2	Vehicle			20,000	25,000		
	NPDES Tracking Software				6,000		
	Office Furniture		2,500	62,530	3,150		6,000
	Office Machines			2,200		3,000	
	185 CFM Portable Compressor	17,000					
	Interior Signs			17,400			
	Field and Office Equipment				1,050		
	Traffic Counter Supplies				5,250		
	Equipment						780,168
	Upgrade Parks Software						40,000
	Phone System Update						25,000
5	Computer	4,200		1,500	4,050		
	Traffic Signal Equipment/Software				20,000		
	Backhoe Trailer	22,000					
	Sump Pump	1,000					
	Tools	400					11,150
2	Truck	36,000					30,800
	Backup Pump/Motor	22,000					
	Backflow Device	5,000					
	Nitrate Analyzer	17,000					
	Gas Driver Air Welder						2,700
	Gas Driven Air Compressor						2,000
	TOTAL	\$ 124,600	\$ 2,500	\$ 103,630	\$ 64,500	\$ 3,000	\$ 897,818

Amended Budget For Fiscal Years 2001/02 and 2002/03

Vehicle Replacement Fund List 2002/03

Qty.	Item	Police	Solid Waste	Water	Streets
2	Ford Crown Victorias	61,733			
1	Toyota Corolla	4,000			
1	Johnston Sweeper - V4000SP				136,395
1	GMC Garbage Truck		160,000		
1	Van	20,667			
1	Ford Explorer	33,607			
3	Ford Patrol Units	150,000			
1	Ford F-250 Pickup			27,767	
TOTAL		<u>\$ 270,007</u>	<u>\$ 160,000</u>	<u>\$ 27,767</u>	<u>\$ 136,395</u>

Amended Budget For Fiscal Years 2001/02 and 2002/03

Summary of Positions

<u>AUTHORIZED REGULAR POSITIONS:</u>	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>Administration</u>					
Administration	4.80	4.80	4.90	3.16	3.90
City Clerk	1.60	1.60	2.00	3.00	2.90
Human Resources	3.00	3.00	3.00	2.00	2.45
Building Maintenance	1.00	1.00	1.00	0.00	0.00
<u>Attorney</u>	1.00	1.00	1.00	1.32	1.40
<u>Economic Development</u>					
Administration	0.50	1.25	1.25	3.32	2.00
City Rentals	0.00	0.00	0.00	0.00	1.65
<u>Finance and Information Systems</u>					
Finance	8.30	8.30	7.64	6.90	7.20
Purchasing	0.00	0.00	0.00	1.25	1.00
Information Services	2.20	2.20	3.20	4.90	4.95
Non-Departmental	0.25	0.25	0.25	0.00	0.00
Water Utility Billing	1.40	1.40	1.40	2.09	2.14
Wastewater Utility Billing	1.30	0.30	1.30	2.02	2.06
Solid Waste Utility Billing	2.30	2.30	2.30	1.99	2.04
<u>Police Department</u>					
Sworn	31.00	31.00	36.00	36.00	46.50
Non-Sworn	8.00	8.00	11.00	12.00	13.00

Amended Budget For Fiscal Years 2001/02 and 2002/03

Summary of Positions

<u>AUTHORIZED REGULAR POSITIONS:</u>	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>Community Development Department</u>					
Building Division	11.50	12.50	16.00	12.80	14.30
Planning Division	6.10	6.10	6.70	9.20	9.20
<u>Engineering</u>					
Development Engineering	6.30	6.30	7.30	5.85	7.65
Transportation Division	1.50	1.50	1.50	2.05	2.05
Construction Inspection Division	2.50	2.50	4.40	5.30	5.00
NPDES Division	0.95	0.95	1.05	1.05	1.35
Capital Improvements Program	13.65	13.65	15.25	18.25	16.45
<u>Public Works Department</u>					
Administration	0.20	0.20	0.20	0.00	0.00
Maintenance Service Center	0.00	0.00	0.00	3.12	3.62
Streets Division	6.45	6.45	9.70	9.13	9.13
Water Division	9.55	9.55	10.84	13.17	14.17
Polybutylene	2.00	2.00	2.00	0.00	0.00
Wastewater Division	6.55	6.55	7.91	8.16	11.16
Solid Waste Division	10.05	10.05	11.10	9.21	10.21
Solid Waste Transfer Station	0.00	0.00	0.00	1.21	1.21

Amended Budget For Fiscal Years 2001/02 and 2002/03

Summary of Positions

<u>AUTHORIZED REGULAR POSITIONS:</u>	<u>1999/00 Actual</u>	<u>2000/01 Budget</u>	<u>2000/01 Actual</u>	<u>2001/02 Projected</u>	<u>2002/03 Amended</u>
<u>Parks</u>					
Park Maintenance Assessment District	4.50	4.50	3.66	5.40	5.40
Park Enterprise	3.70	3.70	8.93	7.65	7.65
Landscape Division	1.95	1.95	2.77	2.75	2.75
Park Planning Division	1.40	1.40	3.90	4.80	4.80
Building Replacement Fund	0.00	0.00	0.00	2.00	2.00
Village Resource Center	0.00	0.00	0.00	1.00	1.00
<u>Redevelopment Agency</u>	0.00	0.00	0.00	0.00	2.95
TOTAL REGULAR EMPLOYEES	<u>155.50</u>	<u>156.25</u>	<u>189.45</u>	<u>202.05</u>	<u>225.24</u>
<u>ELECTED & APPOINTED EMPLOYEES</u>					
Legislative	5.00	5.00	5.00	5.00	5.00
Planning Commission	5.00	5.00	5.00	5.00	5.00
Park and Recreation Commission	0.00	0.00	5.00	5.00	5.00
Youth Commission	0.00	0.00	5.00	5.00	5.00
Art Commission	0.00	0.00	5.00	5.00	5.00
Total	10.00	10.00	25.00	25.00	25.00
<u>Grant Funded Employees</u>					
Youth Diversion Program	1.00	1.00	1.00	1.00	1.00
<u>Part-time Employees</u>					
Police Reserves	4.00	4.00	4.00	4.00	4.00
GRAND TOTAL	<u>170.50</u>	<u>171.25</u>	<u>219.45</u>	<u>232.05</u>	<u>255.24</u>

Amended Budget For Fiscal Years 2001/02 and 2002/03

COMPENSATION PLAN

<u>BARGAINING UNIT & POSITION</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
<u>MANAGEMENT & MID-MANAGEMENT:</u>					
Accountant I	4,073	4,277	4,490	4,715	4,951
Accountant II	4,492	4,717	4,953	5,200	5,460
Administrative Program Analyst	3,783	3,972	4,171	4,379	4,598
Assistant City Clerk	4,075	4,278	4,492	4,717	4,953
Assistant City Engineer	7,131	7,487	7,862	8,255	8,667
Assistant City Manager	8,246	8,659	9,092	9,546	10,023
Assistant Engineer	4,942	5,190	5,449	5,721	6,008
Assistant Finance Director	6,954	7,302	7,667	8,051	8,453
Assistant Planner	4,482	4,706	4,941	5,188	5,448
Associate Engineer	5,451	5,723	6,010	6,310	6,626
Associate Planner	4,942	5,190	5,449	5,721	6,008
Chief Bldg. Official	6,776	7,114	7,470	7,844	8,236
Chief of Planning	6,776	7,114	7,470	7,844	8,236
City Attorney	9,019	9,470	9,943	10,440	10,962
City Clerk/Director of Admin Services	7,131	7,487	7,862	8,255	8,667
City Engineer	8,246	8,659	9,092	9,546	10,023
City Manager	9,993	10,492	11,017	11,568	12,146
Development Project Manager	5,452	5,724	6,011	6,311	6,627
Director of Community Development	8,246	8,659	9,092	9,546	10,023
Director of Economic Development	7,853	8,246	8,658	9,091	9,546
Director of Finance and Info Systems	8,246	8,659	9,092	9,546	10,023
Director of Parks and Recreation	7,853	8,246	8,658	9,091	9,546
Director of Public Works	7,853	8,246	8,658	9,091	9,546
Engineering Project/Contract Manager	4,946	5,193	5,453	5,725	6,012
Facilities Manager	4,946	5,193	5,453	5,725	6,012
Grants Administrator	4,815	5,056	5,309	5,574	5,853
Grants Writer	3,784	3,973	4,172	4,380	4,599
Human Resources Manager	5,938	6,235	6,547	6,874	7,218
Information Systems Manager	6,471	6,795	7,135	7,491	7,866
Neighborhood Preservation Spec.	4,499	4,724	4,960	5,208	5,468
Park Planner	4,942	5,190	5,449	5,721	6,008
Parks Services Manager	5,589	5,869	6,162	6,470	6,794

Amended Budget For Fiscal Years 2001/02 and 2002/03

COMPENSATION PLAN

<u>BARGAINING UNIT & POSITION</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
Plans Examiner	4,501	4,726	4,962	5,210	5,470
Police Chief	8,673	9,107	9,562	10,040	10,542
Police Lieutenant	6,958	7,306	7,671	8,055	8,457
Purchasing Agent	4,492	4,717	4,953	5,200	5,460
Redevelopment/Economic Devel Analyst	5,656	5,939	6,236	6,547	6,875
Redevelopment Specialist	4,492	4,717	4,953	5,200	5,460
Right-of-Way Agent	5,870	6,164	6,472	6,795	7,135
Senior Associate Engineer	5,724	6,010	6,311	6,626	6,958
Senior Financial Analyst	5,870	6,164	6,472	6,795	7,135
Senior Engineer	6,007	6,308	6,623	6,954	7,302
Senior Planner	5,589	5,869	6,162	6,470	6,794
Solid Waste Manager	5,589	5,869	6,162	6,470	6,794
Supervising Engineer	6,624	6,955	7,303	7,668	8,051
Utility Billing Supervisor	4,071	4,275	4,489	4,713	4,949
Wastewater Operations Manager	5,589	5,869	6,162	6,470	6,794
Water Operations Manager	5,589	5,869	6,162	6,470	6,794
<u>OFFICE EMPLOYEES:</u>					
Accounting Assistant I	2,752	2,890	3,035	3,186	3,346
Accounting Assistant II	3,037	3,188	3,348	3,515	3,691
Accounting Technician I	3,114	3,270	3,433	3,605	3,785
Accounting Technician II	3,436	3,608	3,789	3,978	4,177
Administrative Assistant I	2,498	2,623	2,754	2,891	3,036
Administrative Assistant II	2,753	2,891	3,035	3,187	3,347
Administrative Secretary	3,431	3,603	3,783	3,972	4,171
Code Enforcement Officer I	4,082	4,286	4,501	4,726	4,962
Code Enforcement Officer II	4,501	4,726	4,962	5,210	5,470
Code Enforcement Technician I	3,046	3,198	3,358	3,526	3,702
Code Enforcement Technician II	3,358	3,526	3,702	3,888	4,082
Combination Building Inspector I	4,082	4,286	4,501	4,726	4,962
Combination Building Inspector II	4,501	4,726	4,962	5,210	5,470
Construction Inspector I	4,082	4,286	4,501	4,726	4,962
Construction Inspector II	4,501	4,726	4,962	5,210	5,470
Department Financial Analyst	3,783	3,972	4,171	4,379	4,598

Amended Budget For Fiscal Years 2001/02 and 2002/03

COMPENSATION PLAN

<u>BARGAINING UNIT & POSITION</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
Deputy City Clerk	3,521	3,697	3,882	4,076	4,279
Economic Development Technician	3,521	3,697	3,882	4,076	4,279
Engineering Services Specialist I	3,785	3,974	4,173	4,381	4,600
Engineering Services Specialist II	4,162	4,370	4,589	4,818	5,059
Engineering Technician I	3,434	3,605	3,786	3,975	4,174
Engineering Technician II	3,785	3,974	4,173	4,381	4,600
Executive Assistant to the City Attorney	4,170	4,378	4,597	4,827	5,069
Executive Assistant to the City Manager	4,170	4,378	4,597	4,827	5,069
Executive Secty to the Police Chief	3,973	4,171	4,380	4,599	4,829
Facility Maintenance Worker	3,443	3,615	3,796	3,986	4,185
Geographic Info Systems Coordinator	5,232	5,493	5,768	6,056	6,359
Human Resources Assistant	3,268	3,431	3,603	3,783	3,972
Human Resources Specialist	4,161	4,369	4,587	4,817	5,057
Information Systems Specialist I	5,320	5,586	5,866	6,159	6,467
Information Systems Specialist II	5,867	6,160	6,468	6,791	7,131
Information Systems Technician I	3,114	3,270	3,433	3,605	3,785
Information Systems Technician II	3,435	3,606	3,787	3,976	4,175
Juvenile Diverson Coordinator	2,889	3,033	3,185	3,344	3,512
Payroll Specialist	3,783	3,972	4,171	4,379	4,598
Permits Technician I	3,193	3,353	3,521	3,697	3,882
Permits Technician II	3,521	3,697	3,882	4,076	4,279
Planning Technician I	3,193	3,352	3,520	3,696	3,881
Planning Technician II	3,521	3,697	3,882	4,076	4,279
Plans Examiner	4,499	4,724	4,960	5,208	5,468
Purchasing Assistant	3,434	3,605	3,786	3,975	4,174
Receptionist	2,502	2,627	2,758	2,896	3,041
Recreation Services Coordinator	3,538	3,714	3,900	4,095	4,300
Recreation Services Supervisor	4,096	4,301	4,516	4,741	4,978
Redevelopment Technician	3,521	3,697	3,882	4,076	4,279
Right-of-Way Technician	3,521	3,697	3,882	4,076	4,279
Senior Combination Building Inspector	4,959	5,207	5,468	5,741	6,028
Senior Permits Technician	3,882	4,076	4,279	4,493	4,718
Senior Planning Technician	3,882	4,076	4,279	4,493	4,718
Supervising Construction Inspector	4,963	5,211	5,471	5,745	6,032

Amended Budget For Fiscal Years 2001/02 and 2002/03

COMPENSATION PLAN

<u>BARGAINING UNIT & POSITION</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
<u>PUBLIC WORKS-MAINTENANCE:</u>					
Assistant Equipment Mechanic	3,324	3,490	3,665	3,848	4,041
Collection System Worker	3,491	3,666	3,849	4,041	4,244
Cross-Connection Control Specialist	3,760	3,948	4,146	4,353	4,570
Electrician	4,132	4,339	4,556	4,783	5,023
Parks/Landscape Maint. Worker I	3,016	3,167	3,326	3,492	3,666
Parks/Landscape Maint. Worker II	3,328	3,494	3,669	3,852	4,045
Parks/Landscape Specialist	3,663	3,846	4,039	4,241	4,453
Parks/Landscape Supervisor	3,871	4,065	4,268	4,482	4,706
Public Works Maintenance Lead Worker	3,849	4,041	4,243	4,455	4,678
Public Works Maintenance Worker I	3,016	3,167	3,326	3,492	3,666
Public Works Maintenance Worker II	3,328	3,494	3,669	3,852	4,045
Senior Equipment Mechanic	4,132	4,339	4,556	4,783	5,023
Solid Waste Equipment Operator I	3,405	3,575	3,754	3,942	4,139
Solid Waste Equipment Operator II	3,754	3,942	4,139	4,346	4,563
Streets and Collection System Supv.	4,243	4,456	4,678	4,912	5,158
Street Sweeper Operator	3,491	3,666	3,849	4,041	4,244
Wastewater Laboratory Technician	4,071	4,275	4,489	4,713	4,949
Wastewater Treatment Plant Operator I	3,560	3,738	3,925	4,121	4,328
Wastewater Treatment Plant Operator II	3,925	4,121	4,327	4,543	4,770
Wastewater Treatment Plant Operator III	4,216	4,427	4,649	4,881	5,125
Wastewater Treatment Plant Supv.	4,639	4,871	5,114	5,370	5,639
Water Customer Service Technician	3,665	3,848	4,040	4,243	4,455
Water Distribution Lead Worker	3,849	4,041	4,243	4,455	4,678
Water Distribution Supervisor	4,243	4,456	4,678	4,912	5,158
Water Production Supervisor	4,243	4,456	4,678	4,912	5,158
Water Quality Specialist	3,759	3,947	4,145	4,352	4,569
Water Service Worker I	3,092	3,247	3,409	3,580	3,759
Water Service Worker II	3,409	3,580	3,759	3,947	4,144
<u>POLICE:</u>					
Community Service Officer I	2,987	3,136	3,293	3,458	3,631
Community Service Officer II	3,295	3,459	3,632	3,814	4,005

Amended Budget For Fiscal Years 2001/02 and 2002/03

COMPENSATION PLAN

<u>BARGAINING UNIT & POSITION</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
Police Records Clerk I	3,113	3,268	3,432	3,603	3,783
Police Records Clerk II	3,433	3,605	3,785	3,974	4,173
Police Records Clerk III	3,783	3,972	4,171	4,379	4,598
Police Officer	4,586	4,815	5,056	5,309	5,574
Sergeant	5,442	5,715	6,000	6,300	6,615

Amended Budget For Fiscal Years 2001/02 and 2002/03

**City of Brentwood
BASIC DATA**

Date of Incorporation:	January 19, 1948
Forms of Government:	General Law Council-Manager
Fiscal Year Begins:	July 1
Area of City:	13.73 Sq Miles
Population as of January 2002:	29,641

<u>Number of Full-time Equivalent Positions</u>	<u>Year End</u>
188.45	2001
154.50	2000
130.20	1999
106.85	1998
95.95	1997
87.75	1996
77.88	1995
61.20	1994
58.75	1993
54.90	1992

<u>Public Schools</u>	
Elementary	4
Intermediate	2
High School	1

<u>Miles of Streets</u>	
Arterial Miles	27.55
Local Miles	91.03
Miles of Sanitary Sewers	67
Miles of Watermains	92
Number of Street Lights	2,500

<u>Municipal Wastewater System</u>	
Number of lift stations	4
Sanitary	3
Storm	1
Number of connections	8,000
Average daily flow	2.0 million gallons

<u>Municipal Water System</u>	
Number of wells	7
Number of towers	1
Storage capacity (gallons)	10.8 million gallons
Average daily consumption	14.7 ac.ft
Peak daily consumption	10 MGD
Number of fire hydrants	987
Number of connections	8,000

<u>Municipal Solid Waste</u>	
Number of Residential Services	7,899
Number of Commercial Services	378

<u>Parks and Recreation</u>	
Playlots	1.65 Acres
Neighborhood Parks	55.50 Acres
Aquatic Complex	7.5 Acres
Community Playfields	10 Acres

<u>Parks Facilities</u>	
Tennis Courts	1
Multi-use ballfields	4
Baseball fields	5
Football/soccer fields	7
Basketball/surfaced courts	8
Permanent park buildings	6
Playgrounds	18
Picnic grounds	19

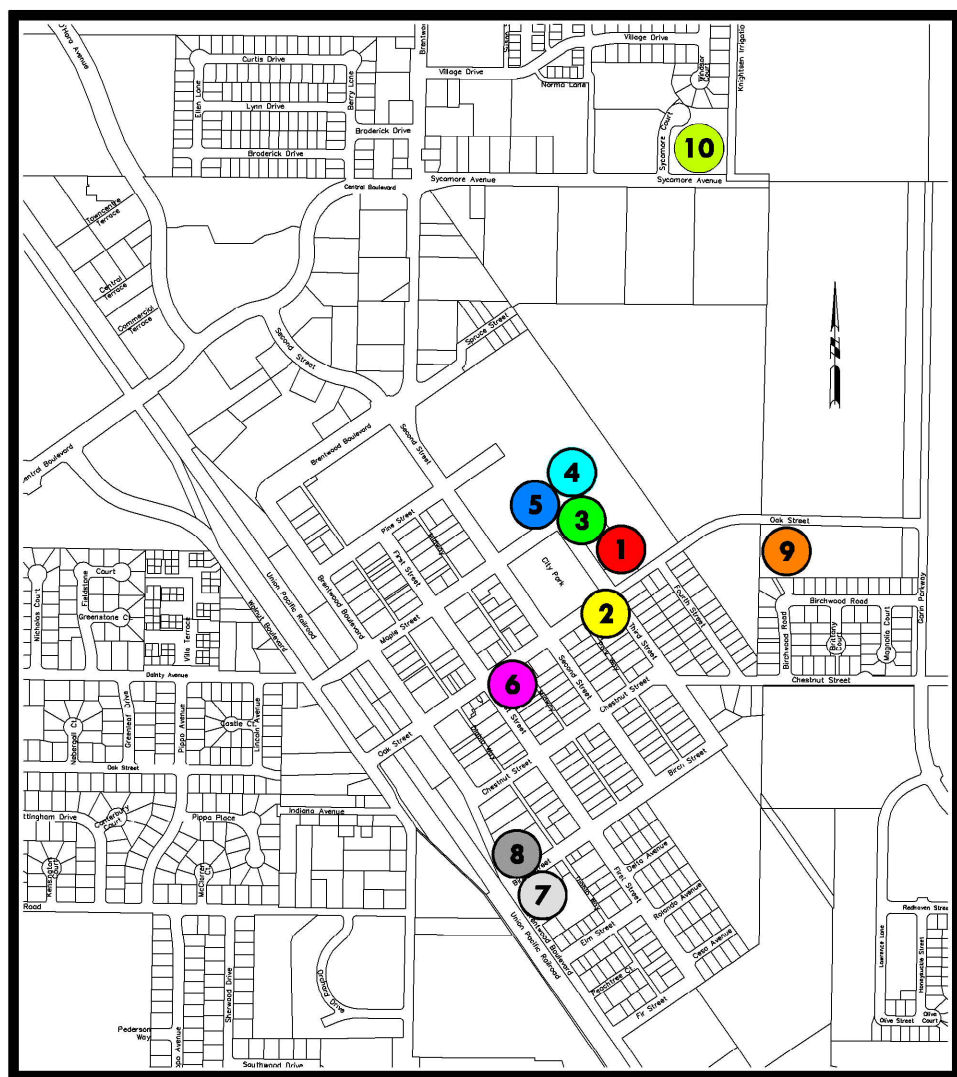
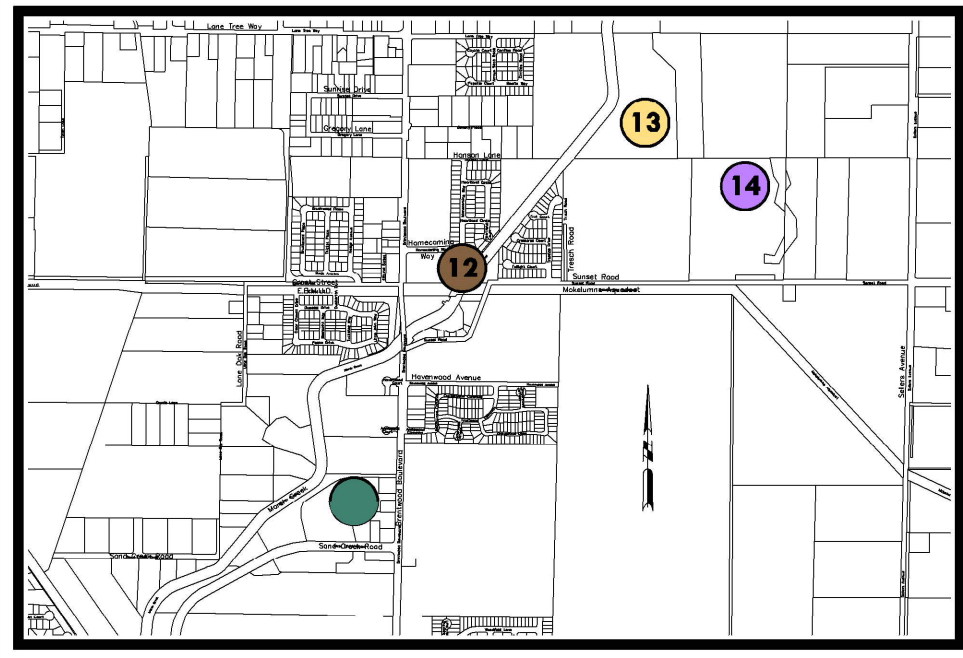
<u>Police Protection</u>	
Sworn Officers	46.5
Non-Sworn	13
Reserves	4
Vehicles	35
K-9 Vehicle	1
Motorcycles	2

<u>East Diablo Fire District</u>	
Stations located in Brentwood	1
Firefighters	30



COMMUNITY SERVICES

Location Map



NO.	FACILITY/SITE ADDRESS	
1	Administration/Finance/Engineering	708 Third Street
2	Community Development	104 Oak Street
3	Council Chambers	734 Third Street
4	Delta Community Center	730 Third Street
5	Library	751 Third Street
6	Chamber of Commerce	240 Oak Street
7	Police Department	500 Chestnut Street
8	Police Department - Annexation	8440 Brentwood Boulevard
9	Post Office	18 Oak Street
10	Public Works/Maintenance	161 Sycamore Avenue
11	Technical Center/Incubator	101 West Sand Creek Road
12	Water Treatment Plant	2000 Homecoming Way
13	Wastewater Treatment Plant	325 Sunset Road
14	Solid Waste Transfer Facility	375 Sunset Road



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Guide to Funds By Fund Number

- 100 General Fund** – The general fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.
- 203 Gas Tax** - This Fund accounts for revenues and expenditures received from the State of California under Street and Highways Code Section 2105. The allocations must be spent for street maintenance, construction and a limited amount for engineering.
- 205 Gas Tax** - This Fund accounts for revenues and expenditures received from the State of California under Street and Highways Code Section 2106. The allocations must be spent for street maintenance, construction and a limited amount for engineering.
- 206 Gas Tax** – This Fund accounts for revenues and expenditures received from the State of California under Street and Highways Code Section 2107. The allocations must be spent for street maintenance, construction and a limited amount for engineering.
- 207 Gas Tax** – This Fund accounts for revenues and expenditures received from the state of California under Street and Highways Code Section 2107.5. The allocations must be spent for street maintenance, construction and a limited amount for engineering.
- 215 Youth Diversion** – This fund was established from Assembly Bill 90 to assist families in resolving the legal conflicts in their juvenile’s life.
- 216 Police Grants** – This fund was established to account for miscellaneous Federal, State and County grants requiring segregated fund accounting.
- 217 Village Drive Grants** – This fund was established to account for grants received needing segregated fund accounting, for the Village Drive Resource Center, a neighborhood-based program that offers supportive services for families in a safe and nurturing environment.

Guide to Funds By Fund Number

- 220 Economic Development** – This fund was established to enhance economic development from fees collected from the development of property in Harvest Business Park.
- 230 98-1 Park Maintenance Assessment District** – This fund was established to account for special benefit assessments levied on property owners for citywide parks maintenance.
- 250 Water Facility** – This fund accounts for revenues and expenditures from fees collected from developers for the design and construction of water facilities within the City of Brentwood.
- 251 Thoroughfares** – This fund accounts for revenues and expenditures from fees collected from developers for the design and construction of roadways within the City of Brentwood.
- 252 Parks and Trails** - This fund accounts for revenues and expenditures from fees collected from developers for the design and construction of parks within the City of Brentwood.
- 253 Storm Drainage** – This fund was established for revenues and expenditures from fees collected from developers for the design and construction of Storm Drainage Systems within the City of Brentwood. This fee is no longer collected.
- 254 Wastewater Facility** – This fund accounts for revenues and expenditures from fees collected from developers for the design and construction of Wastewater Facilities within the City of Brentwood.
- 256 Community Facilities Fee** - This fund accounts for revenues and expenditures from fees collected from developers for the design and construction of Public Facilities within the City of Brentwood.
- 258 Drainage Fee** – This fund accounts for revenues and expenditures from fees collected from developers for the design and construction of storm drains, graded open channels and detention basins to assist in flood control or drainage of the City.
- 259 Bypass Authority** – This fund accounts for revenues and expenditures from fees collected from developers for the design and construction of the Bypass within the City of Brentwood. These funds are collected and need distributed to the Bypass Authority.

Guide to Funds By Fund Number

- 260 Open Space** – This fund was established for revenues and expenditures from fees collected from developers for the preservation of Open Space within the City of Brentwood.
- 261 Facility Fee Administration** – This fee accounts for revenues and expenditures from fees collected from developers for administration of the Developer Facility Fee Program.
- 262 Agriculture Conservation** – This fund was established to partially address the impact to the environment associated with the permanent conversion of productive farmland within Brentwood to urban uses.
- 266 Mark Roos Drainage Credit** – This fund was established to account for reimbursements (credits) from Capital Improvement Program 92-1, for the design and construction of a drainage system in that District.
- 280 Asset Forfeiture** – Property or funds seized by the Police Department. After the case has been tried and a guilty verdict is returned, the funds are considered forfeited. This fund must be used specifically for drug prevention programs.
- 281 Vehicle Abatement** – These funds can only be used for the abatement removal, and disposal as public nuisances of any abandoned, wrecked, dismantled or inoperative vehicles or parts thereof from private or public property.
- 283 Building Revenue** – This fund was established to account for revenues and expenditures from fees collected from developers for Planning and Building Divisions for compliance with all State of California and City of Brentwood codes.
- 284 Engineering** – This fund was established to account for revenues and expenditures from fees collected from developers for Engineering for compliance with all State of California and City of Brentwood codes.
- 293 Measure C** – This fund was established to account for the local jurisdictions portion of the Local Street Maintenance Fund allocation. These funds can only be spent on local streets and roads, transit operations, growth management planning and compliance, bicycle and pedestrian trails, and parking facilities.
- 301 Downtown Redevelopment Administration** – To account for all revenues received by the Agency and expenditures associated with operating administration and capital projects within the Downtown Redevelopment project area.

Guide to Funds By Fund Number

- 302 Downtown Redevelopment Low Income Housing** – To account for the Agency’s 20% tax increment set-aside monies to be used to increase and improve the community’s supply of low and moderate income housing in the Downtown Redevelopment project areas.
- 303 Downtown Redevelopment Debt Service** – A Redevelopment Agency Fund receiving tax increment used to pay bond and other project area debts within the Downtown Redevelopment project area.
- 318 Downtown Redevelopment Long-Term Debt** – To account for long-term liabilities of the Downtown Redevelopment project area.
- 321 North Brentwood Development Administration** - To account for all revenues received by the Agency and expenditures associated with Operating Administration and Capital Projects within the North Brentwood project area.
- 323 North Brentwood Redevelopment Debt Service** – A Redevelopment Agency Fund receiving tax increment used to pay bond and other project area debts within the North Brentwood project area.
- 328 North Brentwood Redevelopment Long Term Debt** – To account for long-term liabilities of the North Brentwood project area.
- 335 Capital Improvement Program** – To account for the administration associated with the acquisition and construction of major capital facilities other than those financed by proprietary funds.
- 336 Roadway Capital Improvement Projects** - To account for the acquisition and construction of new streets and reconstruction of existing streets.
- 337 Community Facility Capital Improvement Projects** – To account for the acquisition and construction of City facility, such as a library, a community center, or a City Hall.
- 341 Capital Improvement Financing Program 94-1 Assessment District** – Acquisition account for bond proceeds used to finance infrastructure improvements for Assessment Districts.

Guide to Funds By Fund Number

- 342 Capital Improvement Financing Program 98-2 Assessment District** - Acquisition account for bond proceeds used to finance infrastructure improvements for Assessment Districts.
- 343 Capital Improvement Financing Program 99-1 Assessment District** - Acquisition account for bond proceeds used to finance infrastructure improvements for Assessment Districts.
- 344 Capital Improvement Financing Program 2000-01 CIP Project Fund** – Acquisition account for bond proceeds used to finance infrastructure improvements for Assessment Districts.
- 345 Capital Improvement Program 2001 Revenue Bonds** – Acquisition account for bond proceeds used to finance infrastructure improvements for Assessment Districts.
- 371 BIFA 96 Roadway Bonds** – Bond proceeds used to finance Roadway infrastructure.
- 392 Street Improvements** – To account for expenditures associated with street capital improvement projects.
- 428 1993 Reassessment District Debt's** – To account for CIPF Tax Assessments receipts and debt service payment on CIPF Infrastructure Revenue Bonds.
- 441 Capital Improvement Financing Program 94-1 Debt Service** – To account for CIPF Tax Assessments receipts and debt service payment on CIPF Infrastructure Revenue Bonds.
- 442 Capital Improvement Financing Program 98-2 Debt Service** - To account for CIPF Tax Assessments receipts and debt service payment on CIPF Infrastructure Revenue Bonds.
- 443 Capital Improvement Financing Program 99-1 Debt Service** - To account for CIPF Tax Assessments receipts and debt service payment on CIPF Infrastructure Revenue Bonds.
- 444 Capital Improvement Financing Program 2000-01 Debt Service** - To account for CIPF Tax Assessments receipts and debt service payment on CIPF Infrastructure Revenue Bonds

Guide to Funds By Fund Number

- 445 Capital Improvement Program 2001 Revenue Bonds Debt Service** – To account for CIPF Tax Assessment receipts and debt service payment on CIPF Infrastructure Revenue Bonds.
- 446 Tabs-Debt Service (Multi-Year)** – This fund provides a summary of the accumulation of resources to pay debt obligations incurred by the City to finance City Capital Improvement Projects.
- 450 Leases** – This fund provides a summary of the accumulation of resources to pay debt obligations incurred by the City to finance City equipment.
- 465 96R Assessment District Debt's** - To account for CIPF Tax Assessment receipts and debt service payment on CIPF Infrastructure Revenue Bonds.
- 471 96 Series Roadway Bonds Debt** – This fund provides a summary of the accumulation of resources to pay debt obligations incurred by the City to finance City Capital Improvement Projects for roadway improvement.
- 501 City Rentals** – To account for revenues and expenditures associated with the all rentals of City owned Buildings.
- 520 Park & Recreation Enterprise** – To account for the maintenance and operation of the City-owned and maintained park and recreation facilities programs.
- 522 Parks & Recreation Capital Improvement Projects** - To account for expenditures associated with parks and recreation capital improvement projects.
- 540 Solid Waste Enterprise** – To account for the operation and maintenance of the collection of solid waste generated within City limits.
- 542 Solid Waste Capital Improvement Projects** – To account for expenditures associated with solid waste capital improvement projects.
- 560 Water Enterprise** – To account for the City's water operations and maintenance, which supplies water to the City.

Guide to Funds By Fund Number

- 562 Water Capital Improvement Projects** – To account for expenditures associated with water capital improvement projects.
- 570 Water Project Fund** – To account for the state loan to finance the wastewater treatment plant.
- 590 Wastewater Enterprise** – To account for the operation and maintenance of the wastewater system, which is funded by user charges and other fees.
- 592 Wastewater Capital Improvement Projects** – To account for expenditures associated with wastewater capital improvement projects.
- 600 94-1 Blackhawk LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 601 94-1 Brentwood County Club Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 602 95-4 Diablo Estates Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 603 95-5 CA Spirit LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 604 95-6 Gerry Ranch LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 605 95-2 Hawthorn LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 606 95-7 Greystone LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.

Guide to Funds By Fund Number

- 607 95-8 Garin Ranch LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 608 97-2 Marsh Creek LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 609 97-1 Hancock LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 610 97-3 Brentwood Park Apartment LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 611 98-5 Arroyo Seco LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 612 98-3 Solana LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 613 98-4 Birchwood Estates LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 614 99-3 SPA L LLD Assessment District** -To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 615 99-4 California Grove LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 616 99-5 Deer Creek LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 617 99-6 Trailside LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.

Guide to Funds By Fund Number

- 618 99-7 Termo LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 619 99-8 Gerry Ryder LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 620 99-9 Richmond AM LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 621 00-2 Lyon Woodfield Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 622 00-3 California Orchard LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 623 00-4 Brentwood Park LLD Assessment District** – To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 624 01-1 Laird Property LLD Assessment District** - To account for special benefit assessments levied on property owners for street lighting and landscape maintenance.
- 700 Emergency Preparedness** – An internal service fund that is used to account for the accumulation of funds and associated expenditures related to a critical incident or catastrophic event.
- 701 Information Services** – An internal service fund that is used to account for computer and phone services provided to City departments.
- 702 Vehicle Replacement** – An internal service fund that is used to account for the accumulation of funds and associated expenditures related to vehicle/equipment replacement.

Guide to Funds By Fund Number

- 703 Information System Replacement** – An internal service fund that is used to account for the accumulation of funds and associated expenditures related to information systems replacement.
- 704 Building Replacement** – An internal service fund that is used to account for the accumulation of funds and associated expenditures related to building replacement.
- 705 Tuition Program** – An internal service fund that is used to account for the accumulation of funds and associated expenditures related to educational reimbursement of employees.
- 706 Fleet Maintenance** – An Internal Service Fund that is used to account for motor vehicle maintenance services provided to City departments.
- 850 Asset Seizure** – To account for monies seized from asset seizure cases which will be used exclusively to support law enforcement and prosecutorial efforts of the agency.
- 900 General Fixed Assets Group** – To account for all fixed assets used in governmental fund type.
- 950 General Long Term Debt** – To account for general obligations of the City with a long-term repayment schedule.

Glossary

(All entries are alphabetized by letter rather than by word so that multiple-word terms are treated as single words. In order to gain a fuller understanding of a term, it will sometimes help to refer to the definition of another term. In these cases, the additional term is printed in SMALL CAPITALS).

A-87 Cost Allocation Plan, is a circular published by the Federal Government's Office of Management and Budget (OMB), that establishes principles and standards for determining costs applicable to Federal grants, contracts, and other agreements. These principles and standards recognize "Total Cost" as allowable direct cost plus allowable indirect costs, less applicable credits. The significant difference between this plan and a "Full Cost Allocation Plan" is that "Legislative" costs are not allowable under the A-87 plan.

Absorption Rate: An estimate of the expected annual sales or new occupancy of a particular type of land use.

Account: A subdivision within a fund for the purpose of classifying transactions.

Account Number: Numeric identification of the account. Typically a unique number or series of numbers. The City of Brentwood's account number structure is comprised of three fields of characters. The first field is three characters wide and identifies the various unique FUNDS within the accounting system. The next field contains four characters and identifies the DIVISION within the city. The final field contains four characters and identifies the object code of the account number. The same OBJECT CODE may be used in many divisions. The combination of the three fields provides for a unique number for the transaction.

Accounting System: The total set of records and procedures that are used to record, classify, and report information on an entity's financial status and operations.

Accrual Basis of Accounting: The method of accounting under which revenues are recorded when they are earned (regardless of when cash is received) and expenditures are recorded when goods and services are received (regardless if disbursements are actually made at that time).

Activity: A function or a group of related functions for which the budgetary unit is responsible; for Brentwood's budgeting purposes, an activity is the same as a program.

Actual Cost: The amount paid for asset; not its market value, insurable value, or retail value. It generally includes freight-in and installation costs, but not interest on the debt to acquire it.

Glossary

Ad Valorem: Latin for according to value. An ad valorem tax is assessed on the value of goods or property; not on the quantity, weight, extent, etc.

Administrative Expense: Often grouped with General Expenses, expenses that are not as easily associated with a specific function as are direct costs of providing services.

Adjusting Entry: A journal entry posted to the accounting records at the end of an accounting period to record a transaction or event which was not properly posted during the accounting period for various reasons.

Adopted Budget: A budget which typically has been reviewed by the public and “Adopted” (approved) by the City Council prior to the start of the fiscal year.

Allocable Costs: Are costs that are allocable to a particular cost objective to the extent of benefits received by such objective.

Allocation: A distribution of funds or an expenditure limit established for an organizational unit.

Applied Overhead: Amount of OVERHEAD expenses that are charged on a COST ACCOUNTING system to production job or a department.

Appropriation: An authorization by the City Council to make expenditures and to incur obligations for specific amounts and purposes. All annual appropriations lapse at fiscal year end.

Appropriations Limit: As defined by Section 8 of Article XIII B of the California Constitution, enacted by the passage of Proposition 4 at the November 6, 1979, general election, the growth in the level of certain appropriations from tax proceeds are generally limited to the level of the prior year’s appropriation limit as adjusted for changes in cost of living and population. Other adjustments may be made for such reasons as the transfer of services from one government entity to another.

Appropriation Resolution: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Glossary

Assessed Valuation: An official value established for real estate or other property as a basis for levying property taxes.

Arbitrage: The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessments: Charges made to parties for actual services or benefits received.

Assets: Government-owned property that has monetary value.

Audit: A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations.

Audit Trail: Documentation which permits the sequence of financial transactions to be followed.

Authorized Positions: Those ongoing positions approved in the final budget of the preceding year.

Average Cost: Total of all costs for all units bought (or produced) divided by the number of units acquired (or produced).

Balance Available: The amount of money available for appropriation or encumbrance. It is the excess of cash and near-cash assets of a fund over its liabilities and reserves; or commonly called surplus available for appropriation. It is also the unobligated balance of an appropriation which may be encumbered for the purposes of the specific appropriation.

Baseline Budget: A baseline budget reflects the anticipated costs of carrying out the current level of service or activities as authorized by the City Council in the current budget. It includes an adjustment for cost increases, but does not include changes in service or authorized positions over that authorized by the City Council.

Benefits, Fringe: Indirect compensation provided by employees. See FRINGE BENEFITS.

Glossary

Boilerplate: A standardized or preprinted form.

Bond: A municipal bond is a written promise from a local government to repay a sum of money on a specific date at a specified interest rate. Bonds are most frequently used to finance capital improvement projects such as buildings, streets, and bridges.

Budget: A plan of financial operation, for a set time period, which identifies specific types and levels of services to be provided, proposed appropriations or expenses, and the recommended means of financing them.

Budget Amendments: The Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager has the authority to approve line item budgetary transfers between expenditure objects of the budget as long as it is in the same fund and within the same division.

Budget Calendar: The schedule of key dates which City departments follow in the preparation, revision, adoption, and administration of the budget.

Budget Detail: A support document to the published budget that details the line item expenditures.

Budget Document: The financial plan report, reviewed and adopted by the City Council.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and presents recommendations made by the City Manager.

Budget Year: Is the fiscal year for which the budget is being considered; fiscal year following the current year.

Budgetary Unit: An organizational component budgeted separately; usually a department or a division.

Capital Improvement Budget: A financial plan of authorized expenditures for tangible, long-term construction of, or improvements to, public physical facilities.

Glossary

Capital Improvement Plan (CIP): A long-term plan (usually five or more years) for multi-year projects such as street or park improvements, building construction, and various kinds of major facility maintenance. The projects set out in the plan usually require funding beyond the one-year period of the annual budget and the plan details funding sources and expenditure amounts.

Capital Outlay: Expenditures which result in the acquisition of, or addition to, fixed assets. A capital item is tangible, durable, non-consumable, costs \$500 or more, and has a useful life of more than one year.

Capital Project Fund: A governmental fund used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

Carryover or Carry Forward: Process of carrying a budgeted and encumbered item from the current fiscal year to the next fiscal year. For example, a purchase order for a budgeted computer purchase order for a budgeted computer purchase is placed in FY 2000/2001. The budget for FY computer 2001/2002 did not include a purchase of a computer. The unspent FY 2000/2002 budget is adjusted (increased) for this purchase.

Cash Basis or Cash Method: Is an accounting method that recognizes income and deductions when money is received or paid. The MODIFIED-ACCRUAL method is the preferred method for government organizations.

Certificate of Participation (COP): Obligations of a public entity based on a lease or installment sale agreement.

Compensation: DIRECT and INDIRECT monetary and non monetary rewards given to employees on the basis of the value of the job, their personal contributions and their performance. These rewards must meet both the organization's ability to pay and any governing legal regulations.

Component Units: Legally separate entities that are part of the government's operations.

Comprehensive Annual Financial Report (CAFR): An official annual financial report of a government.

Consumer Price Index (CPI): Measure of change in consumerism as determined by a monthly survey of the U.S. Bureau of Labor Statistics. Many pension and employment contracts are tied to changes in the consumer prices as protection against inflation and

Glossary

reduced purchasing power. Among the CPI components are the costs of housing, food, transportation, and electricity. Also known as the Cost-of-Living Index.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as flood emergencies, Federal mandates, shortfalls in revenue, and similar events.

Contingency Fund: Amount reserved for a possible loss.

Contractual Services: A series of object codes, which include the expense of custodial, janitorial, and other services procured independently by contract or agreement with an individual, firm, corporation or other governmental units.

Controllable Costs: Costs that can be influenced by the department involved, unlike other fixed costs such as rent, which is contracted by lease in advance.

Costs: Amount of money that must be paid to acquire something, purchase price or expense.

Cost Accounting: Is the continuous process of analyzing, classifying, recording and summarizing cost data within the confines and controls of a formal cost accounting system and reporting them to users on a regular basis.

Cost Allocation Plan: The documentation identifying, accumulating, and distributing allowable costs under grants and contracts together with the allocation method used.

Cost Approach: Method of appraising property based on adding the reproduction cost of improvements, less depreciation, to the market value of the site.

Cost Basis: Original price of an asset, used in determining depreciation and capital gains or losses. It usually is the purchase price, but in the case of an inheritance or gift is the market value of the asset at the time of receipt.

Cost of Living Allowance (COLA): Adjustment of wages designed to offset changes in the cost of living, usually as measured by the consumer price index. COLA's are key bargaining issues in labor contracts and are politically sensitive elements of Social Security payments and Federal Pensions because they affect millions of people.

Glossary

Current Year: Is the FISCAL YEAR in process.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Fund: A governmental fund used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Deficit: (1) Insufficiency in the account or number, whether as the result of defaults and misappropriations or of mistakes or shrinkage in value. (2) Excess of the government's spending over its revenues.

Deflation: Decline in the prices of goods and services. Deflation is the reverse of INFLATION; it should not be confused with disinflation which is a slowing down in the rate of price increases.

Demand: Economic expression of desire and ability to pay for goods and services. Demand is neither need nor desire, the essence of demand is the willingness to exchange value (goods, labor, money) for varying amounts of goods or services, depending upon the price asked.

Department: A basic organizational unit of government which is functionally unique in its delivery of services. It's components are organizationally arranged as follows: Department (such as Public Works), Division (such as Parks Maintenance) and Program (such as Tree Replacement).

Depreciation: The process of allocating the cost of a capital asset to the periods during which the asset is used.

Designated Fund Balance: A portion of unreserved fund balance designed by city policy for a specific future use.

Development: In real estate, process of placing improvements on or to a parcel of land; projects where such improvements are being made. Such improvements may include drainage, utilities, subdividing, access, buildings, and any combination of these elements.

Direct Cost: Costs changed easily by management decisions such as advertising, repairs and maintenance, and research and development; also called managed costs.

Glossary

Direct Labor: Cost of personnel that can be identified in the product or SERVICE, such as SALARY of the person who provides the direct service.

Discretionary Costs: Costs changed easily by management decisions such as advertising, repairs and maintenance, and research and development; also called managed costs.

Division: An organizational component of a department, which may be further subdivided into programs.

Division Overhead: The cost of the division's indirect labor and material/supplies divided by the division's direct salary and wages cost. The result is expressed as a percentage to be applied to direct salary and wages.

Economic Growth Rate: Rate of change in Gross National Product (GNP) as expressed in an annual percentage. If adjusted for inflation, it is called the *real economic growth rate*.

Effective Interest Methods: Premiums, discounts, bond issuance costs amortized over life of debt issue.

Encumbrance: The commitment of appropriated funds to purchase goods or services. An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Enterprise Fund: A proprietary fund used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the legislative body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The rate schedule for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Equity: The difference between fund assets and fund liabilities.

Estimate: To approximate.

Estimated Economic (Useful) Life: The period over which property is expected to be usable, by one or more users, with normal repairs and maintenance, for the purposes(s) for which it is intended.

Glossary

Expenditure/Expense: The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expenditure is actually paid. This term applies to Governmental Funds. The term expense is used for Enterprise and Internal Service Funds. (An encumbrance is not an expenditure).

Expenditure Object Code: Unique identification number and title for a minor expenditure category. Represents the most detailed level of budgeting and recording of expenditures, referred to as a “line item.”

Fee: Cost of Service.

Fiduciary Funds: Are one of the three types of funds utilized by government agencies. These are also referred to as Trust and Agency Funds. These funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds.

Fiscal Year: The 12-month period for recording financial transactions specified by the City of Brentwood as beginning July 1, 1998 and ending June 30, 1999.

Fixed Assets: Assets of long-term character such as land, buildings, machinery, equipment, and furniture.

Fixed Asset Management: Tagging and preparing asset ledgers for plant, facilities, and equipment; recording changes in asset status; and conducting periodic inventories of assets.

Fixed Cost: A cost that remains constant regardless of volume or demand. Fixed include salaries, interest expense, rent, depreciation, and insurance expenses.

Forecasts: Estimates of the future impact of current revenue and expenditure policies based on specific assumptions about future conditions such as inflation or population growth. Forecasts are neither predictions about the future nor a statement of policy intentions.

Fringe Benefits: Compensation that an employer contributes to its employees such as social security, retirement, life/health insurance, or training supplements. Fringe benefits can be either mandatory, such as PERS contributions, or voluntary, such as health insurance benefits.

Glossary

Full-time Equivalent (FTE): Positions or fractions there-of based on full-time definition of forty hours of work per week.

Function: An activity or a group of related activities for which the budgetary unit is responsible; in Brentwood, a function is the same as a program.

Fund: A separate accounting entity with a self-balancing set of accounts to record all financial transactions (revenues and expenditures) for specific activities or government functions. Funds are classified into three categories: governmental, proprietary, and fiduciary. Commonly used funds in governmental accounting are: General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, Internal Service Funds, Agency Funds, and Special Assessment Funds.

Fund Accounting: System used by nonprofit organizations, particularly governments. Since there is no profit motive, accountability is measure instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements. Financial reporting is directed at the public rather than investors.

Fund Balance: The excess of assets over liabilities and reserves; also known as surplus funds. This term applies to governmental funds only.

Gas Tax Fund: A fund to account for receipts and expenditures of money apportioned under Street and Highway Code section 2105, 2106, 2107, and 2107.5 of the State of California.

General Fund: A governmental fund used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

General and Administrative Expense (G & A): The cost of administration that operates in an indirect manner. Indirect services as accounting, payroll, human resources and building use are part of the G&A expense.

Generally Accepted Accounting Principles (GAAP): Conventions, rules and procedures that define accepted accounting practice, including broad guidelines as well as detailed procedures.

Glossary

General Obligation Bond: Or GO Bonds are usually limited by state law as to the amount as well as the length of indebtedness that a government can have. These “Full Faith and Credit” bonds are secured by all of the financial assets of the local government, including property taxes.

Goal: A general statement of broad direction, purpose, or intent which describes the essential reason for existence and which is not limited to a one-year time frame. Generally, a goal does not change from year to year.

Government Accounting: Principles and procedures in accounting for federal, state and local governmental units. The National Council on Governmental Accounting establishes rules. Unlike commercial accounting for corporations, encumbrances and budgets are recorded in the accounts. Assets of a governmental unit are restricted for designated purposes.

Government Enterprise: Governmentally sponsored business activity. A utility plant may be a government enterprise, which raises revenue by charging for its services.

Government Fund: This category of funds account for all records or operations not normally found in business; GENERAL FUND, SPECIAL REVENUE FUND, DEBT SERVICE FUNDS AND CAPITAL PROJECT FUNDS are subsets of this category.

Grant: Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant awarded by the Federal Government.

Gross National Product (GNP): Total final value of goods and services produced in a national economy over a particular period of time, usually one year. The GNP growth rate is the primary indicator of the status of the economy.

Historical Cost: Actual expenses incurred during the previous fiscal years and is the basis for how trends are determined. Accounting principle requiring that all financial statement items be based on original cost or acquisition cost.

Glossary

Hourly Billing Rate: The rate of a position on an hourly schedule including the cost of the positions hourly SALARY plus the hourly FRINGE BENEFITS costs, plus the DIVISION or DEPARTMENT OVERHEAD costs plus the City's GENERAL AND ADMINISTRATIVE costs. This "Total" labor cost per hour is used to determine various costs of services provided to the public.

Indirect Cost: Actual expenses incurred during the previous fiscal years and is the basis for how trends are determined. Accounting principle requiring that all financial statement items be based on original cost or acquisition cost.

Inflation: Rise in the prices of goods and services, as happens when spending increases relative to the supply of goods on the market.

Infrastructure: The physical assets of the City, i.e., streets, water, wastewater, public buildings, and parks, and the support structures within a development.

Interest Revenues: Revenues received as interest from the investment of funds not immediately required to meet cash disbursements obligations.

Internal Audit: The review of financial transactions in both the finance department and in operating departments for compliance with local policy and Generally Accepted Accounting Principles.

Internal Service Fund: A proprietary fund used to account for the financing of goods and services provided by one department to another department on a cost-reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments.

Jurisdiction: Geographic or political entity governed by a particular legal system or body of laws.

Landscape and Lighting Maintenance District Funds: Funds to account for revenues derived from annual assessments which are used to pay the cost incurred by the City for landscape maintenance and street lighting maintenance.

Glossary

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Encumbrances are not considered to be liabilities.

Line-item Budget: A budget that lists detailed expenditures categories (personnel, operating, contractual, internal services and capital outlay) separately, along with the amount budgeted for each specific category.

Lump Sum: Typically a single payment instead of a series of installments.

Man Hour: Unit of labor or productivity that one person produces in one hour's time. It is used as a method of determining the labor content of a particular project. For example, if a particular project takes 3 man-hours to complete then the total cost can be accurately projected using the HOURLY BILLING RATE S for the position.

Material: Goods used in the providing services or products.

Matrix: Mathematical term describing a rectangular array of elements (numerical data, parameters or variables). Each element within a matrix has a unique position, defined by the row and column.

Millage Rate: Is the tax rate expressed in mills per dollar; i.e., 1 mill equal \$1 per \$1,000 of assessed valuation.

Modeling: Designing and manipulating a mathematical representation that simulates an economic system or corporate financial application so that the effect of changes can be studied and forecast.

Modified Accrual Basis or Modified Accrual Method: An accounting method whereby income and expense items are recognized, as they are available and measurable.

Net: (1) Figure remaining after all relevant deductions have been made from the gross amount. (2) To arrive at the difference between additions and subtractions or plus amounts and minus amounts.

Object Codes: Specific numerical classifications for which money is allocated for disbursements. The City of Brentwood uses object codes as the last five characters of the account number and represents the lowest level of classification within the General Ledger accounting system.

Glossary

Objective: Measurable statement of the intended beneficial and tangible effects of a program's activities. An objective is a specific target toward which a manager can plan, schedule work activities, and make staff assignments. An objective is stated in quantifiable terms such that it is possible to know when it has been achieved, i.e., to increase an activity by a specific amount by a certain date, to maintain a service level, to reduce the incidence of something by a specific amount by a given date, or to eliminate a problem by a set date. The emphasis is on performance and its measurability.

Operating Expense: A series of object codes which include expenditures for items which primarily benefit the current period and are not defined as personnel services, contractual services or capital outlays.

Operational Audit: Process to determine ways to improve production and services.

Ordinance: The laws of a municipality.

Organization: Organized structure of roles and responsibilities functioning to accomplish predetermined objectives.

Organization Chart: A chart showing the interrelationships of positions within an organization in terms of authority and responsibilities. There are basically three patterns of organization: line organization, functional organization and line and staff organization.

Overage: Too much, opposite of shortage.

Overhead: Indirect expenses of running an organization not directly associated with a particular item of service. For example, wages paid to an employee providing a service and the costs of the required materials for performing the service are DIRECT COSTS.

Electricity and building insurance are overhead expenses. By applying a factor called the burden rate, cost accounting attempts to allocate OVERHEAD, where possible, to the cost of the services provided.

Overtime: Time worked in excess of an agreed upon time for normal working hours by an employee. Hourly or non exempt employees must be compensated at the rate of one and one-half their normal hourly rate for overtime work beyond 40 hours in a workweek. Working on holidays or weekends is sometimes referred to as overtime work.

Glossary

Payroll: Aggregate periodic amount an organization pays its workers, lists of employees and their compensation.

Per Capita: By or for each individual. Anything figured per capita is calculated by the number of individuals involved and is divided equally among all. For example, if property taxes total \$1 million in a city and there are 10,000 inhabitants, the per capital property tax is \$100.

Performance Measures: Specific quantitative measures of work performed within a program (i.e., miles of streets cleaned). Also, specific quantitative measures of results obtained through a program (i.e., percent reduction in response time compared to previous year).

Period: Interval of time as long or short as fits the situation.

PERS: Public Employees Retirement System, a mandatory fringe benefit for City employees.

Personnel Years: The actual or estimated portion of a position expended for the performance of work. For example, a full-time position which was filled by an employee for half of a year would result in an expenditure of 0.5 personnel years. Generally, one personnel year equals 2,080 hours of compensated work and leave-time.

Prepaid: Expense paid in advance, such as a one-year insurance policy paid when purchased or rent paid in advance of the period covered.

Prior Year: is the FISCAL YEAR preceding the CURRENT YEAR.

Program: An organized self-contained set of related work activities within a department or division which are directed toward common objectives and represent a well-defined expenditure of City resources.

Projection: Estimate of future performance made by economists, corporate planners and credit and securities analysts, typically using historic trends and other assumed input.

Pro Rata: Proportionate allocation. For example, a pro rata property tax rebate might be divided proportionately (prorate) among taxpayers based on their original assessments, so that each gets the same percentage.

Glossary

Purchase Order: An order issued by the Purchasing Department which authorizes the delivery of specific goods or services, and incurrence of a debt for them.

Purchase Requisition: The initial purchase request document that, if approved, is the basis for the preparation of the official purchase order.

Redevelopment Fund: A fund to account for transactions related to proceeds from bonds and other resources and their use to perform redevelopment activities within specific project areas.

Reserve: That portion of a fund's balance legally restricted for a specific purpose and, therefore, not available for general appropriation.

Reserved Fund Balance: For governmental funds and expendable trust funds, the portion of fund balance that is not available for appropriation because it is either legally restricted or not spendable.

Resolution: (1) in general, expression of desire or intent. (2) legal order by a government entity.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund which have been retained in the fund and are not reserved for any specific purpose.

Revenues: Funds received from various sources and treated as income to the City which are used to finance expenditures. Examples are tax payments, fees for services, receipts from other governments, fines, grants, licenses, permits, shared revenue, and interest income.

Rollover: Similar to carryover, yet used primarily in adjusting anticipated or budgeted amounts in the future years to actual amounts.

Salary & Wages: An employee's monetary compensation for employment.

Salary Savings: Salary savings reflect personnel cost savings resulting from vacancies and as a result of employee turnover. The amount of budgeted salary savings is generally based upon experience.

Segment: Section or sub-division.

Glossary

Service: Work done by one person that benefits another.

Service Departments: Sections, programs or departments of an on-going organization giving service.

Special District: A designated geographic area established to provide a specialized service (e.g., Landscape Maintenance District).

Special Revenue Fund: A governmental fund type used to account for specific revenues that are legally restricted to expenditures for particular purposes.

Spreadsheet: Table of numbers arranged in rows or columns, related by formulas.

Staff: In general, persons in an organization.

Statement of Net Activities: Reports net (expense) revenue of functions.

Statement of Net Assets: Includes all assets and liabilities.

Subventions: That portion of revenues collected by other government agencies on the City's behalf.

Take Home Pay: Amount of wages a worker actually receives after all deductions, including taxes, have been made.

Target: Desired amount or level of performance to obtain.

Total Cost: Are costs including all ancillary costs. For example, the total cost of a project would include the **DIRECT COSTS** and **INDIRECT COSTS**.

Transient Occupancy Tax: This tax is collected from the operators of hotels and motels located within the City. A percentage of this tax is then remitted to the City.

Glossary

Trend: In general, any line of movement.

Trust and Agency Fund: Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies.

Unit Cost: Compare the volume of work anticipated to the items needed to complete the work and the funds required to purchase these items.

Unreserved Fund Balance: In a governmental or expendable trust fund, the balance of net financial resources that are spendable or available for appropriation.

Update: Revise printed information according to the most current information available.

User Charge: Charges or fees levied to recipients of a particular service.

Variable: Data item that can change its value; also called a *factor* or an *element*.

Variance: Difference between actual experience and budgeted or projected experience in any financial category.

Worksheet: Paper used for intermediate calculations.

Acronyms

ABAG - Association of **B**ay **A**rea **G**overnments.

ACAP - Apartment Communities Assisting Progress is a program designed to enhance the quality of life in specifically multi-family residential development.

ADA - New Federal legislation for the **A**merican **D**isabilities **A**ct requires the accessibility of public facilities for handicapped persons.

APB – Applicable **P**ronouncements – **B**usiness Activities

ARB – Accounting **R**esearch **B**ulletins

AQMD - The **A**ir **Q**uality **M**aintenance **D**istrict program has been established to reduce air pollution through community based transportation sources.

BAAQMD - **B**ay **A**rea **A**ir **Q**uality **M**anagement **D**istrict

BACUP - **B**rentwood **A**ctive **C**itizen **U**niform **P**atrol, police volunteers.

BART - **B**ay **A**rea **R**apid **T**ransit

BEDC - **B**rentwood **E**conomic **D**evelopment **C**ommittee

BLA - **B**icycle **L**ane **A**ccount

BMP – **B**est **M**anagement **P**ractice

CACEO - **C**alifornia **A**ssociation of **C**ode **E**nforcement **O**fficers.

CAFR - The **C**omprehensive **A**nnual **F**inancial **R**eport is prepared in conformity with Generally Accepted Account Principals (GAAP) as set forth by the Governmental Accounting Standards Boards (GASB).

Acronyms

CALBO - California **B**uilding **O**fficials.

CALPERLA - California **P**ublic **E**mployers **L**abor **R**elations Association.

CALTRANS -This is the Transportation Department for the State of California.

CAPS - **C**ycle and **P**edestrian **S**afety **P**rogram is a grant program designed to reduce the number of traffic collisions involving bicyclists and pedestrians.

CCC - **C**ontra **C**osta **C**ounty

CCCFC - **C**ontra **C**osta **C**ounty **F**lood **C**ontrol.

CCCMRMIA - **C**ontra **C**osta **C**ounty **M**unicipal **R**isk **M**anagement **I**nsurance **A**uthority.

CCO - **C**ontract **C**hange **O**rders

CCTA - **C**ontra **C**osta **T**ransportation **A**uthority

CCWD - **C**ontra **C**osta **W**ater **D**istrict

CDBG - **T**he **C**ommunity **D**evelopment **B**lock **G**rant program is funded by the Department of Housing and Urban Development of the Federal Government.

CEPO - **C**ontinuing **E**ducation for **P**rofessionals and **O**rganizations.

CEQA - **C**alifornia **E**nvironmental **Q**uality **A**ct

CFD - **A** **C**ommunity **F**acilities **D**istrict is established as a funding mechanism for capital improvements for a specific area of development.

CHPR-O - **T**he **C**alifornia **H**ousing **R**ehabilitation **P**rogram provides deferred rehabilitation loans to eligible income occupant homeowners.

Acronyms

CIFP - Capital Improvement Financing Plan

CIP - Capital Improvements Program outlining the infrastructure needs for the City of Brentwood.

CMP - The Congestion Management Plan is required for consideration of Measure “I” funding of transportation improvements.

COP - Certificate of Participation - Obligations of a public entity based on a lease or installment sale agreement.

COPS - Implementation of Community Oriented Problem Solving bringing all City Departments together as a team.

CPI - Consumer Price Index

CPM - Critical Path Method (Scheduling)

CSMFO - California Society of Municipal Finance Officers. The purpose of this organization is to promote professional administration of municipal finance and to strive for the attainment of professional status of all those responsible for the conduct of the activities of the field.

CTC - California Transportation Commission

CUP - Conditional Use Permit

DIA - Deferred Improvement Agreement

EBICBO - East Bay International Conference of Building Inspectors.

EBMUD - East Bay Municipal Utility District

EBRPD - East Bay Regional Park District

ECCID - East Contra Costa Irrigation District

Acronyms

EDU - Equivalent Dwelling Unit.

EIR - Environmental Impact Report.

ERAF - Educational Revenue Augmentation Fund is a state mandated property tax shift to schools.

ERWQA - Effluent and Recovery Water Quality Assessment.

FASB – Financial Accounting Standards Board

FAU - The Federal Aid Urban program provides for funding of transportation improvements in urbanized areas and regional agencies allocate monies to local governments based on population.

FEMA - Federal Emergency Management Agency is the Governing agency for emergency services nationwide.

FM - Final Map

FTE - The designation of staffing based on the Full Time Equivalent for personnel using a guideline of 2,080 hours per year (1.0 FTE) or for 1,040 hours (0.5 FTE).

GAAP - Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA - Government Finance Officers Association is a non-profit professional association serving 9,500 government finance professionals throughout North America. Over 11,000 governments participate actively in the associations' activities.

GIS - A computer based Geographic Information System is being established by the Information Services Division for the tracking and monitoring of development projects.

GP -General Plan

Acronyms

GPA - General Plan Amendment

HCD - Department of **H**ousing and **C**ommunity **D**evelopment sets the standards for quality and workmanship in the rehabilitation of rental properties.

HCM - Highway Capacity Manual

HVAC - Heating, Ventilation and Air Conditioning System

IAEI - International Association of Electrical Inspectors.

IAPMO - International Association of Plumbing and Mechanical Officials.

ICBO - International Conference of Building Inspectors.

ICMA - International City Managers Association.

IFCI - International Fire Code Institute.

IRNET - Inland Regional Narcotics Enforcement Team is a program designed to enhance law enforcement's ability by using monies seized from drug offenders.

ISTEA - Intermodal Surface Transportation Efficiency Act. This fund was created to administer those monies the City has secured for various street and traffic signal projects from the federal government.

K & B - Kaufman and Broad (Developer)

L.F. - Linear foot/feet. Measurement term different from cubic foot and square foot.

LAFCO - Local Agency Formation Commission.

LAIF - Local Agency Investment Fund. State pool of municipal funds.

Acronyms

LIS - A computer based **L**and **I**nformation **S**ystem is being established for the automation of Building Permits and Inspections.

LLD - **L**andscape and **L**ighting **D**istrict.

MDT - The **M**obile **D**ata **T**erminal Program set up for direct communication between the police officer and the dispatcher.

MGD - **M**illions of **g**allons per **d**ay. Rating used in infrastructure projects (water).

MhZ – **M**egahertz is a designation of the broadcast capability of a local government radio system.

MOE - The **M**aintenance of **E**ffort criteria that must be met in street improvements mandated by the State.

MTC - **M**etropolitan **T**ransportation **C**ommission

NBCA - **N**orth **B**rentwood **C**itizens **A**dvisory

NFPA - **N**ational **F**ire **P**rotection **A**ssociation.

NPDES - **N**ational **P**ollution **D**ischarge **E**limination **S**ystem.

O & M – The ongoing **O**peration & **M**aintenance cost associated with a capital facility that will impact the City of Brentwood on an ongoing and annual basis.

OES - The **O**ffice of **E**mergency **S**ervices is responsible for disaster/emergency response.

POST - **P**each **O**fficer **S**tandards and **T**raining **A**ct regulates law enforcement standards.

R/R - **R**ailroad

Acronyms

RAD Cop - The **R**esource and **D**irection Officer Program places an officer on an alternate education campus to provide a positive and approachable role model for delinquent and at-risk youth.

RCHC - **R**ural **C**alifornia **H**ousing **C**orporation (Developer)

RDA - The **R**edevlopment **A**gency of the City of Brentwood is a major funding source for many of the capital projects.

RFP - **R**equst for **P**roposal

ROW - A **R**ight-**o**f-**W**ay is the public designation for space needed to accommodate streets, public utilities and other public facilities.

RTIP - **R**egional **T**ransportation **I**mprovement **P**rogram

RTPC - **R**egional **T**ransportation **P**lanning **C**ommittee

SOI - **S**phere **o**f **I**nfluence

SPA - **S**pecial **P**lanning **A**rea.

SPPR - **S**outhern **P**acific **R**ailroad

SPTCo - **S**outhern **P**acific **T**ransportation **C**ompany

STIP - **S**tate **T**ransportation **I**mprovement **P**rogram

STP-CALTRANS - Reviews all street and traffic projects according to the **S**tate **T**ransportation **P**rogram which outlines the long term capital needs for local government.

SWPPP – **S**torm **W**ater **P**ollution **P**revention **P**lan

TDA - **T**ransportation **D**evelopment **A**ct

Acronyms

This document includes numerous abbreviations and acronyms in need of explanation. Thus, a list of acronyms is provided to aid the reader when the context does not define the meaning.

TI - Tax Increment

TIP - Transportation Improvement Program

TOPO - Topography, map or exhibit depicting elevations, contours and land form configurations.

TSM - Transportation Systems Management

UP - Union Pacific

UPS – An Uninterrupted Power System is used for the computer system and provides for a basic public safety communications system during times of power outages.

VCP – Vitrified Clay Pipe. A type of pipe made of various clays and used in the construction of sewer and storm drain projects.

W.E.T. - Water Emergency Team.

WCD - Water Conservation District.

WTP - Water Treatment Plant

Index

40 Year History of Population Growth.....	xxii
AB 3229 Gang Suppression.....	66
Abandoned Vehicle Abatement Fund.....	235
Acronyms.....	E-1
Adopted Equipment List.....	A-1
Agriculture Conservation.....	249
Annual Budget Summary.....	1
Arroyo Seco LLD Assessment District.....	262
Arts Commission.....	133
Asset Forfeiture Fund.....	234
Aquatics.....	125
Birchwood Estates LLD Assessment District.....	264
Blackhawk LLD Assessment District.....	253
Brentwood Downtown Redevelopment Area.....	310
Brentwood Park.....	274
Brentwood Park Apartments LLD Assessment District.....	261
Brentwood City Council's Three Year Goals.....	xv
Budget Guidelines.....	xvii
Building Replacement.....	289
CA Orchard LLD Assessment District.....	273
CA Spirit LLD Assessment District.....	254
California Grove LLD Assessment District.....	266
Capital Improvement Program.....	103
City Administration.....	30
City Attorney.....	44
City of Brentwood Basic Data.....	A-12
City Clerk.....	34
City Council.....	27
City Manager.....	31
City Organizational Chart.....	xvi
City Pool.....	122
City Rentals.....	193
City-Wide Assessment District.....	250
CLETEP.....	67

Index

Community Center.....	135
Community Development.....	80
Community Facilities.....	58
Community Facilities Fund.....	246
Community Services Location Map.....	B-1
Compensation Plan.....	A-7
Construction Inspection.....	93
COPS in School.....	69
COPS More Civilian Grant.....	68
COPS Universal Hiring Grant.....	65
Debt Service Fund.....	297
Deer Creek.....	267
Development Services.....	199
Dimes-A-Ride.....	60
Economic Development.....	40
Economic Development Fund.....	233
Eight Year Personnel History Per Thousand Residents.....	xxiii
Emergency Preparedness	281
Engineering Department.....	89
Facility Fee Administration.....	248
Finance & Information Systems Department.....	48
Garin LLD Assessment District.....	258
Gas Tax	232
General Fund Balance.....	9
General Fund Expenditures.....	17
General Fund Revenue Detail and Interfund Transfers.....	11
Gerry Ranch LLD Assessment District.....	255
Gerry Ryder.....	270
Glossary.....	D- 1
Greystone LLD Assessment District.....	256
Guide to Funds By Fund Number.....	C-1
Hancock LLD Assessment District.....	260
Hawthorn LLD Assessment District.....	257
Human Resources.....	37
Information Services Division.....	282
Information Systems Replacement.....	287

Index

Internal Service Fund.....	277
Laird Property LLD Assessment District.....	275
Landscape Operations.....	70
List of Principal Officials.....	i
Lyon Woodfield LLD Assessment District.....	272
Maintenance Service Center.....	293
Marsh Creek LLD Assessment District.....	259
Measure C.....	236
Mission Statement.....	xiv
NPDES.....	99
Non-Departmental.....	55
North Brentwood Redevelopment Area.....	311
Parks & Recreation Commission.....	126
Parks & Recreation Department.....	109
Parks Planning.....	130
Parks & Trails.....	243
Planning Commission.....	87
Planning Division.....	84
Police Department.....	61
Police Grants.....	240
Prop 4 Limit.....	xxi
Programs.....	141
Public Works.....	73
Purchasing.....	52
Redevelopment Agency.....	307
Resolution Adopting 2001/2002/2003 Final Budget.....	xxxi
Resolution Establishing an Appropriations Limit.....	xxxii
Resolutions of Redevelopment Agency.....	312
Richmond America LLD Assessment District.....	271
Roadway Improvements.....	242
Significant Accounting Policies.....	xxiv
Solana LLD Assessment District.....	263
Solid Waste Billing.....	155
Solid Waste Division.....	145
Solid Waste Operations.....	151
Solid Waste Transfer Station.....	158

Index

Spa L.....	265
Special Revenue Funds.....	225
Special Revenue Funds Revenue.....	227
Spent Space.....	247
Sports	138
Streets & Storm Drain Operations.....	77
Storm Drain.....	244
Summary of All Fund Expenditures.....	3
Summary of All Fund Expenditures by Line Item Category.....	4
Summary of All Fund Revenues.....	2
Summary of Positions.....	A-4
Table of Contents.....	ii
Termo LLD Assessment District.....	269
Traffic and Street Maintenance.....	236
Traffic and Transportation.....	96
Trailside LLD Assessment District.....	268
Tuition Program	292
Vehicle/Equipment Replacement.....	285
Vehicle Replacement Fund List.....	A-3
Village Resource Center.....	59
Wastewater Division.....	179
Wastewater Facility.....	245
Wastewater Operations.....	185
Wastewater Utility Billing.....	189
Water Division.....	161
Water - Debt Service.....	178
Water - Polybutylene Replacement.....	172
Water Operations.....	168
Water Utility Billing.....	175
Water Facility.....	241
Youth Commission.....	128
Youth Diversion Program.....	237