Development Impact Fee Report

Fiscal Year Ended June 30, 2021







City Council as of June 30, 2021

Joel Bryant	Mayor
Johnny Rodriguez	-
Jovita Mendoza	
Susannah Meyer	Council Member
Karen Rarey	

Executive Team as of June 30, 2021

Tim Ogden	City Manager
Damien Brower	City Attorney
Sukari Beshears	Director of Human Resources/Risk Manager
Kerry Breen	City Treasurer/Director of Finance and Information Systems
Terrence Grindall	Assistant City Manager
Tom Hansen	Chief of Police
Alexis Morris	Director of Community Development
Bruce Mulder	Director of Parks and Recreation
Miki Tsubota	Director of Public Works/City Engineer



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December 14, 2021

The Honorable Mayor, Members of the City Council and Citizens of Brentwood Brentwood, CA 94513

Dear Mayor, Members of the City Council and Citizens of Brentwood:

State law requires any local agency that imposes development impact fees to prepare an annual report providing specific information about those fees. Therefore, in accordance with the provisions of the California Government Code Section 66006 (b) and 66001 (d), as amended by Assembly Bill (AB) 518 and Senate Bill (SB) 1693, I hereby submit the Development Impact Fee (DIF) Report for the City of Brentwood, California for the fiscal year (FY) ended June 30, 2021.

DIFs are charged by local governmental agencies in connection with approval of development projects. The purpose of these fees is to defray all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a DIF program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act"), the bulk of which was adopted as 1987's AB 1600 and thus commonly referred to as "AB 1600 requirements".

In Brentwood, DIFs are collected at the time a building permit is issued for the purpose of mitigating the impacts caused by new development on the City's infrastructure. Fees are used to finance the acquisition, construction and improvement of public facilities needed as a result of this new development. A separate fund has been established to account for the impact of new development on each of the following types of public facilities: Water, Roadway, Parks and Trails, Wastewater, Community Facilities and Fire.

Fees imposed on new development within the City have been in place since 1979. In 1989, the City prepared its first "Capital Improvements Costs and Basis of Development Fees" report which was a detailed study of the impacts of future growth on local facilities. This report provided the analysis and support for the DIFs imposed by the City, with various updates to the study occurring through 1998. In the 1999 update of the study, the report was renamed the City of Brentwood Development Fee Program with the most recent update, the City of Brentwood Development Fee Program"), being adopted by City Council on February 9, 2021.

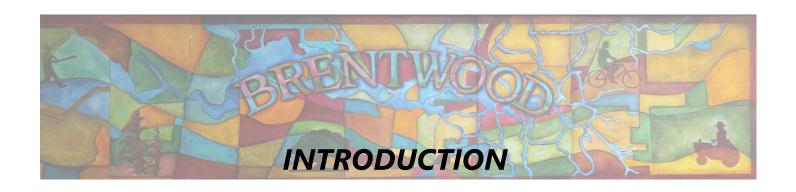
State law requires the City prepare and make available to the public the DIF Report within 180 days after the last day of each fiscal year. The City Council must review the annual report at a regularly scheduled public meeting not less than fifteen days after the information is made available to the public. This report was filed with the City Clerk's office and available for public review on November 29, 2021.

Respectfully submitted,

KeryBreen

Kerry Breen

City Treasurer/Director of Finance and Information Systems







LEGAL REQUIREMENTS FOR DEVELOPMENT IMPACT FEE REPORTING

A. CALIFORNIA GOVERNMENT CODE SECTION 66006 (b)

California Government Code Section 66006 (b) defines the specific reporting requirements for local agencies that impose AB 1600 DIFs on new development. Annually, for each separate fund established for the collection and expenditure of DIFs, the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the information shown below for the most recent fiscal year. The applicable page numbers for the location where each item can be found in the report are provided for reference.

- A brief description of the type of fee in the account or fund. (Pages 4 to 5)
- The amount of the fee. (Page 5)
- The beginning and ending balance of the account or fund. (Page 7)
- The amount of the fees collected and interest earned. (Pages 7 to 13)
- An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees. (Page 22)
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement. (*Page 22*)
- A description of each interfund transfer or loan made from the account or fund, including the
 public improvement on which the transferred or loaned fees will be expended, and, in the case
 of an interfund loan, the date on which the loan will be repaid and the rate of interest that the
 account or fund will receive on the loan. (Pages 15 to 18)
- The amount of refunds made due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded. (Page 19)

B. CALIFORNIA GOVERNMENT CODE SECTION 66001 (d)

For all funds established for the collection and expenditure of DIFs, California Government Code Section 66001 (d) has additional requirements. For the fifth fiscal year following the first deposit into the fund and every five years thereafter, the local agency shall make all of the following findings with respect to that portion of the fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put.
- Demonstrate a reasonable relationship between the fee and purpose for which it is charged.
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements.



• Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

As of June 30, 2021, the City's Fire DIF Fund reports funds held past the fifth year of first deposit, therefore, the City is reporting the following findings relating to the Fire DIF Fund:

- The available Fire DIF funds are being held by the City and in process of being transferred to the East Contra Costa Fire Protection District (ECCFPD). Upon transfer to ECCFPD, the Fire DIF funds are intended for construction of a new ECCFPD Fire Station and Administration building.
- As of June 30, 2021, the City was in negotiations to transfer Fire Station No. 52, the parcel of land designated as the site for the construction of the ECCPFD Administration and Fire Station and Fire DIF cash balance to the ECCFPD to allow for ECCFPD to own all current and future fire facilities in the City. These negotiations were still in process as of the date of this report.
- The purpose of the Fire DIF is to provide necessary funding for fire facilities required to serve new development in the City through build-out as defined by the General Plan. The planned transfer of Fire DIF funds to ECCFPD will support this purpose.

C. ADDITIONAL NOTES

The State of California Government Code Section 66002 states that local agencies that have developed a fee program may adopt a CIP indicating the approximate location, size and timing of projects, plus an estimate for the cost of all facilities or improvements to be financed by fees. A formal CIP is recommended, at a minimum, as a five-year plan. The City annually produces a five-year CIP which helps to maintain and support the City's General Plan as well as identify situations where infrastructure is needed to accommodate the planned development.

The City's current, adopted 2021/22 – 2025/26 Capital Improvement Program can be found on the City's website at www.brentwoodca.gov.

D. ESTABLISHING A REASONABLE RELATIONSHIP BETWEEN THE FEE AND THE PURPOSE FOR WHICH IT IS CHARGED

The City's DIF Program has been in effect in Brentwood since FY 1989/90. The current DIF Program, titled the City of Brentwood Development Fee Program 2021 Update, was adopted on February 9, 2021. Adjustments to the fees shall be made annually in accord with the Engineering News Record Construction Cost Index. The DIF Program sets forth the relationship between contemplated future development, facilities needed to serve future development and the estimated costs of those improvements based on the current General Plan for build-out. Comprehensive updates to the program are completed on an as-needed basis to ensure the program continues to reflect the appropriate fees in relation to updated costs.

Many of the City's CIP projects are financed in part by the impact fees outlined in the DIF Program. The City's capital improvements provide infrastructure to the residents and businesses in Brentwood in order to keep pace with ongoing development in, and adjacent to, the community. Estimated project costs, and the summary of fee apportionment to each development impact fee type, are detailed within the City's DIF Program beginning with Table 7 in that document.

Information on current CIP projects that are in the DIF Program can be found on page 22 including: Current Projects, Project Phase, Estimated Construction Start Date, Estimated Completion Date, Estimated Project Cost and Development Impact Fee information including Budget to Date, Funding to



Date and Estimated % of Project Funded with fees.

E. FUNDING OF INFRASTRUCTURE

The 2021/22 – 2025/26 CIP identifies all funding sources and amounts for individual projects through FY 2025/26. The CIP is updated annually to reflect the current infrastructure needs of the City. As a CIP project is identified, the project is evaluated to determine the portion of the project that will service existing residents and businesses versus new development.

Once the determination of use is made, the percentage of use attributable to new development is then funded by the appropriate development impact fee based on the type of project. The percentage of use associated with existing residents or businesses are funded from other appropriate sources as identified on each individual project sheet in the CIP. All future planned infrastructure needs are outlined in the DIF Program. Estimated construction start dates for projects are adjusted, as needed, to reflect the needs of the community.

F. CURRENT MAJOR CIP PROJECTS

The planning and design for the Innovation Center @ Brentwood (formerly known as Priority Area 1 "PA-1" Specific Plan area) Infrastructure Improvements project is currently underway. This project is funded partially by Roadway DIFs. Also under construction is the Wastewater Treatment Plant (WWTP) – Phase II Expansion project. This project will be funded through a State Revolving Fund (SRF) loan, which will be repaid in part by Wastewater DIFs. Additional budget information regarding CIP projects funded by DIFs is shown in the table on page 22.



DESCRIPTION OF DEVELOPMENT IMPACT FEES

<u>Water Development Impact Fee</u> – To provide for the expansion of production, storage, transmission, treatment and distribution facilities in the water utility as specified in the City's Water Master Plan (2017) and DIF Program.

<u>Roadway Development Impact Fee</u> – To provide for traffic improvements necessary to accommodate the increase in traffic generated by new development as specified in the City's General Plan – Circulation Element and DIF Program.

<u>Parks and Trails Development Impact Fee</u> – To provide for the acquisition and development of parks as specified in the City's Parks, Trails and Recreation Master Plan Update (2019) and DIF Program.

<u>Wastewater Development Impact Fee</u> – To provide for the expansion of collection and treatment capacities in the wastewater utility and expansion of non-potable water facilities as specified in the City's Sewer Master Plan (2017), the Recycled Water Feasibility Study (2013) and DIF Program.

<u>Community Facilities Development Impact Fee</u> – To provide for the expansion, design and construction of capital facilities that attain the Community Services and Facilities goals of the City's General Plan as specified in the City's CIP and DIF Program.



<u>Fire Development Impact Fee</u> – To provide for the expansion, design and construction of fire facilities as set forth in the East Contra Costa Fire Protection District (ECCFPD), formerly East Diablo Fire Protection District (EDFPD), Facilities Financing Plan and Impact Fee Study (January 1998), the City's Fire Mitigation Fee Study (February 2004) and DIF Program. As of October 2020, the ECCFPD began collecting its own Fire DIFs. Although the City has a Fire DIF in effect, pursuant to City Council Resolution 2020-101, payment of the ECCFPD Fire DIF will provide a credit against the City's Fire DIF for each residential unit or non-residential building. If the City's Fire DIF for a particular development is higher than the amount of the ECCFPD Fire DIF, payment of the ECCFPD Fire DIF shall be deemed to fully satisfy payment of the City's Fire DIF.

CURRENT FEE SCHEDULE – The DIF Program is reviewed annually in conjunction with the development of the CIP to ensure the DIF Program is accounting for all planned future development. The updated DIF Program information is then used to determine the amount of fees available for the funding of the proposed CIP projects.

DEVELOPMENT FEE PROGRAM ⁽¹⁾ SCHEDULE OF FEES General Plan Build Out											
RESIDENTIAL per Unit NON-RESIDENTIAL per Building SF											
Industrial/ Fee Category Single Family Multi-Family Commercial Office Institutiona											
Administration	\$762.94	\$447.77	\$0.4118	\$0.5406	\$0.3230						
Community Facilities	\$751.99	\$441.34	\$0.0107	\$0.0140	\$0.0084						
Parks and Trails	\$11,449.06	\$8,462.00	-	-	-						
Roadways	\$12,753.78	\$7,907.34	\$4.7524	\$5.7009	\$3.5200						
Wastewater	\$6,908.30	\$5,105.92	\$1.5704	\$1.8560	\$1.2889						
Water	\$14,262.99	\$5,850.61	\$1.4689	\$1.8078	\$1.2554						
Total Fees	\$46,889.06	\$28,214.98	\$8.21	\$9.92	\$6.40						

⁽¹⁾ Fees updated July 1, 2021, pursuant to City Council Resolution No. 2021-20









Financial Summary Report

Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2021

Development Impact Fees

Description	Water	Roadway	Parks and Trails	Wastewater	Community Facilities	Fire	
REVENUES							
Fees	\$ 3,043,640	\$ 4,922,012	\$ 1,907,548	\$ 3,479,374	\$ 418,454	\$ 52,843	
Interest	12,734	38,978	3,612	31,101	520	15,094	
Other Revenues	148,095 ⁽¹⁾	1,589,907 ⁽¹⁾	8,203 (1)) 2,675,904 ⁽¹	-	-	
Total Revenues	3,204,469	6,550,897	1,919,363	6,186,379	418,974	67,937	
EXPENDITURES							
Expenditures	1,150,755	983,662	1,198,890	298,546	208,180	18,172	
Total Expenditures	1,150,755	983,662	1,198,890	298,546	208,180	18,172	
REVENUES OVER (UNDER)							
EXPENDITURES	2,053,714	5,567,235	720,473	5,887,833	210,794	49,765	
Fund Balance, Beginning of Year	(5,643,002)	8,263,813	1,529,897	5,978,345	(434,208)	6,709,860	
Fund Balance, End of Year	\$ (3,589,288) (2)	\$13,831,048	\$ 2,250,370	\$11,866,178	\$ (223,414) (3)	\$ 6,759,625	

- (1) Other revenues include transfers in associated with CIP project funding timing changes, the closure of CIP projects and developer contributions for fair share improvements.
- (2) The Water DIF Fund reports a negative fund balance as a result of bonds payable associated with the Surface Water Treatment Facility. The payable as of June 30, 2021 is \$10,419,366.
- (3) The Community Facilities DIF Fund reports a negative fund balance due to timing issues which are expected to be corrected over the next several years as development occurs. CIP projects have been funded in advance on the basis of fees being collected in ensuing years. This type of fiscal management is mandatory to support the infrastructure needed to accommodate the planned development.





Water Development Impact Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance Last Five Fiscal Years

Description	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
REVENUES					
Fees	\$ 2,106,069	\$ 3,558,249	\$ 1,854,564	\$ 1,681,362	\$ 3,043,640
Interest	13,844	15,559	247,376	243,884	12,734
Other Revenues	62,421 (1		47,326 ⁽¹⁾		148,095 ⁽¹⁾
Total Revenues	2,182,334	3,573,808	2,149,266	1,925,246	3,204,469
EXPENDITURES					
Expenditures	2,256,127	1,566,704	2,766,079	877,573	1,150,755
Total Expenditures	2,256,127	1,566,704	2,766,079	877,573	1,150,755
REVENUES OVER (UNDER)					
EXPENDITURES	(73,793)	2,007,104	(616,813)	1,047,673	2,053,714
Fund Balance, Beginning of Year	(8,007,173)	(8,080,966)	(6,073,862)	(6,690,675)	(5,643,002)
Fund Balance, End of Year	\$ (8,080,966)	\$ (6,073,862) (2)	\$ (6,690,675) (2)	\$ (5,643,002)	\$ (3,589,288) (2)

Five-Year Revenue Test Using First In First Out Method ⁽³⁾									
Revenue Available:									
Current Fiscal Year	\$	-	\$	-	\$	-	\$ -	\$	-
Prior Fiscal Year (2-yr Old Funds)		-		-		-	-		-
Prior Fiscal Year (3-yr Old Funds)		-		-		-	-		-
Prior Fiscal Year (4-yr Old Funds)		-		-		-	-		-
Prior Fiscal Year (5-yr Old Funds)		-		-		-	-		-
In Excess of Five Prior Fiscal Years		-		-		-	-		-
Total Revenue Available	\$	-	\$		\$		\$ 	\$	

Result: Five-Year Revenue test met in accordance with Government Code 66001 (d).

- (1) Other revenues include transfers in associated with the closure of CIP projects.
- (2) The Water DIF Fund reports a negative fund balance as a result of bonds payable associated with the Surface Water Treatment Facility. The amount payable as of June 30, 2021 is \$10,419,366. The fund balance includes the balance owed on the debt and annual debt payments will continue through 2038. This fund has a positive cash and investments balance at June 30, 2021 of \$6,362,028.
- (3) In using the revenue and expenditure reports to report fees that have been held past the fifth year of first deposit, the total revenues received over the five-year period must be subtracted from the ending fund balance. Any fund balance in excess of the prior five years' revenue must have findings reported in accordance with Government Code 66001 (d). See pages 2 to 3.



Roadway Development Impact Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance Last Five Fiscal Years

Description	FY 2016/17	FY 2017/18	FY 2017/18 FY 2018/19		FY 2020/21
REVENUES					
Fees	\$ 4,791,511	\$ 4,476,246	\$ 2,142,750	\$ 2,628,463	\$ 4,922,012
Interest	10,655	20,631	607,134	707,124	38,978
Other Revenues	-	273,243 ⁽¹	⁾ 653,418 ⁽¹⁾	704,522 ⁽¹⁾	1,589,907 (1)
Total Revenues	4,802,166	4,770,120	3,403,302	4,040,109	6,550,897
EXPENDITURES					
Expenditures	2,141,532	1,653,417	4,853,491	4,841,343	983,662
Total Expenditures	2,141,532	1,653,417	4,853,491	4,841,343	983,662
REVENUES OVER (UNDER)					
EXPENDITURES	2,660,634	3,116,703	(1,450,189)	(801,234)	5,567,235
Fund Balance, Beginning of Year	4,737,899	7,398,533	10,515,236	9,065,047	8,263,813
Fund Balance, End of Year	\$ 7,398,533	\$ 10,515,236	\$ 9,065,047	\$ 8,263,813	\$ 13,831,048

Five-Year Revenue Test Using First In First Out Method (2)											
Revenue Available:											
Current Fiscal Year	\$ 4,802,166	\$ 4,770,120	\$ 3,403,302	\$ 4,040,109	\$ 6,550,897						
Prior Fiscal Year (2-yr Old Funds)	2,596,367	4,802,166	4,770,120	3,403,302	4,040,109						
Prior Fiscal Year (3-yr Old Funds)	-	942,950	891,625	820,402	3,240,042						
Prior Fiscal Year (4-yr Old Funds)	-	-	-	-	-						
Prior Fiscal Year (5-yr Old Funds)	-	-	-	-	-						
In Excess of Five Prior Fiscal Years	-	-	-	-	-						
Total Revenue Available	\$ 7,398,533	\$ 10,515,236	\$ 9,065,047	\$ 8,263,813	\$ 13,831,048						

Result: Five-Year Revenue test met in accordance with Government Code 66001 (d).

- (1) Other revenues include developer contributions for fair share improvements and transfers in associated with the closure of CIP projects.
- (2) In using the revenue and expenditure reports to report fees that have been held past the fifth year of first deposit, the total revenues received over the five-year period must be subtracted from the ending fund balance. Any fund balance in excess of the prior five years' revenue must have findings reported in accordance with Government Code 66001 (d). See pages 2 to 3.



Parks and Trails Development Impact Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance Last Five Fiscal Years

Description	F	Y 2016/17		FY 2017/18		FY 2018/19		FY 2019/20			Y 2020/21
REVENUES											
Fees	\$	3,001,952		\$	1,890,544	\$	1,348,772		\$ 1,239,281	\$	1,907,548
Interest		3,180			1,914		49,349		69,336		3,612
Other Revenues		28,525	(1)		-		24,372	(1)	21,114 ⁽¹⁾		8,203 ⁽¹⁾
Total Revenues		3,033,657			1,892,458		1,422,493		1,329,731		1,919,363
EXPENDITURES											
Expenditures		2,260,735			1,562,464		982,918		1,169,213		1,198,890
Total Expenditures		2,260,735			1,562,464		982,918		1,169,213		1,198,890
REVENUES OVER (UNDER)											
EXPENDITURES		772,922			329,994		439,575		160,518		720,473
Fund Balance, Beginning of Year		(173,112)			599,810		929,804	_	1,369,379		1,529,897
Fund Balance, End of Year	\$	599,810		\$	929,804	\$	1,369,379	_	\$ 1,529,897	\$	2,250,370

Five-Year Revenue Test Using First In First Out Method (2)									
Revenue Available:									
Current Fiscal Year	\$	599,810	\$	929,804	\$	1,369,379	\$	1,329,731	\$ 1,919,363
Prior Fiscal Year (2-yr Old Funds)		-		-		-		200,166	331,007
Prior Fiscal Year (3-yr Old Funds)		-		-		-		-	-
Prior Fiscal Year (4-yr Old Funds)		-		-		-		-	-
Prior Fiscal Year (5-yr Old Funds)		-		-		-		-	-
In Excess of Five Prior Fiscal Years		-		-		-		-	-
Total Revenue Available	\$	599,810	\$	929,804	\$	1,369,379	\$	1,529,897	\$ 2,250,370

Result: Five-Year Revenue test met in accordance with Government Code 66001 (d).

- (1) Other revenues include transfers in associated with the closure of CIP projects.
- (2) In using the revenue and expenditure reports to report fees that have been held past the fifth year of first deposit, the total revenues received over the five-year period must be subtracted from the ending fund balance. Any fund balance in excess of the prior five years' revenue must have findings reported in accordance with Government Code 66001 (d). See pages 2 to 3.



Wastewater Development Impact Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance Last Five Fiscal Years

Description	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
REVENUES					
Fees	\$ 1,722,497	\$ 2,489,516	\$ 1,492,481	\$ 1,528,913	\$ 3,479,374
Interest	81,657	25,183	594,524	670,243	31,101
Other Revenues	387,431 ⁽¹	1,783,250 (1)	80,962 (1)		2,675,904 (1)
Total Revenues	2,191,585	4,297,949	2,167,967	2,199,156	6,186,379
EXPENDITURES					
Expenditures	407,858	266,030	1,964,787	2,809,362	298,546
Total Expenditures	407,858	266,030	1,964,787	2,809,362	298,546
REVENUES OVER (UNDER)					
EXPENDITURES	1,783,727	4,031,919	203,180	(610,206)	5,887,833
Fund Balance, Beginning of Year	569,725	2,353,452	6,385,371	6,588,551	5,978,345
Fund Balance, End of Year	\$ 2,353,452	\$ 6,385,371	\$ 6,588,551	\$ 5,978,345	\$ 11,866,178

Five-Yea	ır Rever	nue Test	Jsing First	: In Fi	rst Out Me	tho	d ⁽²⁾	
Revenue Available:								
Current Fiscal Year	\$ 2,19	1,585 \$	4,297,949	\$	2,167,967	\$	2,199,156	\$ 6,186,379
Prior Fiscal Year (2-yr Old Funds)	161	1,867	2,087,422		4,297,949		2,167,967	2,199,156
Prior Fiscal Year (3-yr Old Funds)		-	-		122,635		1,611,222	2,167,967
Prior Fiscal Year (4-yr Old Funds)		-	-		-		-	1,312,676
Prior Fiscal Year (5-yr Old Funds)		-	-		-		-	-
In Excess of Five Prior Fiscal Years		-	-		-		-	-
Total Revenue Available	\$ 2,353	3,452 \$	6,385,371	\$	6,588,551	\$	5,978,345	\$ 11,866,178

Result: Five-Year Revenue test met in accordance with Government Code 66001 (d).

- (1) Other revenues include transfers in associated with CIP project funding timing changes and the closure of CIP projects. FY 2020/21 includes \$2,660,640 in SRF loan forgiveness for the WWTP Phase II Expansion project.
- (2) In using the revenue and expenditure reports to report fees that have been held past the fifth year of first deposit, the total revenues received over the five-year period must be subtracted from the ending fund balance. Any fund balance in excess of the prior five years' revenue must have findings reported in accordance with Government Code 66001 (d). See pages 2 to 3.



Community Facilities Development Impact Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance Last Five Fiscal Years

Description	FY 2016	/17	FY	2017/18	FY	2018/19	FY	2019/20	FY	2020/21
REVENUES										
Fees	\$ 1,210	205	\$	653,792	\$	396,307	\$	438,709	\$	418,454
Interest	14	911		6,110		32,659		37,486		520
Other Revenues	100	000 (1)		-		266,790 ⁽¹⁾		183,724 ⁽¹⁾		-
Total Revenues	1,325	116		659,902		695,756		659,919		418,974
EXPENDITURES										
Expenditures	1,029	122	2	2,655,750		289,006		220,965		208,180
Total Expenditures	1,029	122	2	2,655,750		289,006		220,965		208,180
REVENUES OVER (UNDER)										
EXPENDITURES	295	994	(1,995,848)		406,750		438,954		210,794
Fund Balance, Beginning of Year	419	942		715,936		(1,279,912)		(873,162)		(434,208)
Fund Balance, End of Year	\$ 715	936	\$ (1,279,912) ⁽²⁾	\$	(873,162) (2)	\$	(434,208) (2)	\$	(223,414) (2)

Five-Yea	r Re	venue Te	st Usi	ng First lı	n First	Out Met	:hod (3	3)		
Revenue Available:										
Current Fiscal Year	\$	715,936	\$	_	\$	-	\$	_	\$	_
Prior Fiscal Year (2-yr Old Funds)	·	-	·	-		-	·	-	·	-
Prior Fiscal Year (3-yr Old Funds)		-		-		-		-		-
Prior Fiscal Year (4-yr Old Funds)		-		-		-		-		-
Prior Fiscal Year (5-yr Old Funds)		-		-		-		-		-
In Excess of Five Prior Fiscal Years		-		-		-		-		-
Total Revenue Available	\$	715,936	\$	-	\$	-	\$	-	\$	

Result: Five-Year Revenue test met in accordance with Government Code 66001 (d).

- (1) Other revenues include transfers in associated with the closure of CIP projects.
- (2) The Community Facilities DIF Fund reports a negative fund balance due to timing issues which are expected to be corrected over the next several years as development occurs. CIP projects have been funded in advance on the basis of fees being collected in ensuing years. This type of fiscal management is mandatory to support the infrastructure needed to accommodate the planned development.
- (3) In using the revenue and expenditure reports to report fees that have been held past the fifth year of first deposit, the total revenues received over the five-year period must be subtracted from the ending fund balance. Any fund balance in excess of the prior five years' revenue must have findings reported in accordance with Government Code 66001 (d). See pages 2 to 3.



Fire Development Impact Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance Last Five Fiscal Years

Description	FY 2016/17	_	FY	2017/18	F	Y 2018/19	FY 2019/20		F	Y 2020/21
REVENUES										
Fees	\$ 470,95	7	\$	348,905	\$	313,790	\$	280,710	\$	52,843
Interest	11,13	6		10,919		264,604		313,924		15,094
Other Revenues	3,962,00	0 (1)		-		-		-		-
Total Revenues	4,444,09	3		359,824		578,394		594,634		67,937
EXPENDITURES										
Expenditures	3,86	5		5,033		5,436		27,051		18,172
Total Expenditures	3,86	5		5,033		5,436		27,051		18,172
REVENUES OVER (UNDER)										
EXPENDITURES	4,440,22	8		354,791		572,958		567,583		49,765
Fund Balance, Beginning of Year	774,30	0		5,214,528		5,569,319		6,142,277		6,709,860
Fund Balance, End of Year	\$ 5,214,52	8	\$	5,569,319	\$	6,142,277	\$	6,709,860	\$	6,759,625

Five-Year Revenue Test Using First In First Out Method (2)												
Revenue Available:												
Current Fiscal Year	\$	482,093		\$	359,824		\$	578,394		\$ 594,634		\$ 67,937
Prior Fiscal Year (2-yr Old Funds)		466,711			482,093			359,824		578,394		594,634
Prior Fiscal Year (3-yr Old Funds)		396,817			466,711			482,093		359,824		578,394
Prior Fiscal Year (4-yr Old Funds)		420,244			396,817			466,711		482,093		359,824
Prior Fiscal Year (5-yr Old Funds)		281,366			420,244			396,817		466,711		482,093
In Excess of Five Prior Fiscal Years		3,167,297	(3)		3,443,630	(3)		3,858,438	(3)	4,228,204	(3)	4,676,743 ⁽³⁾
Total Revenue Available	\$	5,214,528		\$	5,569,319	-	\$	6,142,277		\$ 6,709,860		\$ 6,759,625

Result: Five-Year Revenue test met in accordance with Government Code 66001 (d).

- (1) Other revenues include transfers in associated with the modification of timelines for CIP projects.
- (2) In using the revenue and expenditure reports to report fees that have been held past the fifth year of first deposit, the total revenues received over the five-year period must be subtracted from the ending fund balance. Any fund balance in excess of the prior five years' revenue must have findings reported in accordance with Government Code 66001 (d). See pages 2 to 3.
- (3) The Fire DIF Fund reports funds being held past the fifth year of first deposit. As of June 30, 2021, the City was in negotiations to transfer Fire DIF cash balances to the ECCFPD. Upon transfer to ECCFPD, the Fire DIF funds are intended for construction of a new ECCFPD Fire Station and Administration building.





The Notes address two items required by California Government Code Section 66006 (b). First, Notes #1 to #4 provide information on any interfund transfer or loan made from a DIF account or fund, including the public improvement on which the transferred or loaned fees will be expended. In the case of an interfund loan, the date on which the loan will be repaid and the rate of interest the account or fund will receive on the loan is also provided. Second, Note #5 provides information on the amount of refunds made due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

NOTE # 1 - BONDS

A. WATER REVENUE REFUNDING BONDS SERIES 2014

On December 4, 2014, the Authority issued \$42,810,000 in Water Revenue Refunding Bonds Series 2014 to (1) refund a portion of the Authority's Water Revenue Bonds, Series 2008 and (2) pay costs of issuance incurred in connection with the issuance, sale and delivery of the 2014 Water Bonds, with interest rates ranging from 3.0 to 5.0%.

During FY 2020/21, the Water DIF Fund paid \$674,194 in principal and interest payments on the obligation. Future payment obligations for the 2014 Water Bonds are as follows:

Year Ending				
June 30	 Principal	 Interest Total		Total
2022	\$ 612,904	\$ 61,290	\$	674,194
2023	612,904	61,290		674,194
2024	612,904	61,290		674,194
2025	612,904	61,290		674,194
2026	612,904	61,290		674,194
2027-2031	3,064,519	306,451		3,370,970
2032-2036	3,064,519	306,451		3,370,970
2037-2038	 1,225,808	122,580		1,348,388
Total	\$ 10,419,366	\$ 1,041,932	\$	11,461,298

The Authority has pledged future water customer revenues, net of specified operating expenses, through 2038 to repay the 2014 Water Bonds.

B. Capital Improvement Revenue Refunding Bonds Series 2012 (Roadway)

On January 11, 2012, the Authority issued \$24,060,000 in Brentwood Capital Improvement Revenue Refunding Bonds, Series 2012. A portion of the original bond issuance, \$5,940,000, is attributable to the refinance of the 1996 Roadway Bonds. Proceeds from the 1996 bonds were used to fund a portion of Balfour Road; Oak Street; O'Hara Avenue; Sand Creek Road; Lone Tree Way; Griffith Lane; the Walnut Boulevard extension and the Sand Creek Road extension. Total future annual debt service payments to be paid by the Roadway DIF Fund, including interest at 5.00% to 5.375%, range from \$404,125 to \$407,500. During FY 2020/21, the Roadway DIF Fund paid \$408,178 in principal and interest payments on the obligation. Future payments for these bonds are listed on the following page:



Year Ending				
June 30	Principal	ı	nterest	Total
2022	\$ 310,000	\$	97,500	\$ 407,500
2023	325,000		81,625	406,625
2024	340,000		65,000	405,000
2025	360,000		47,500	407,500
2026	375,000		29,125	404,125
2027	 395,000		9,875	404,875
Total	\$ 2,105,000	\$	330,625	\$ 2,435,625

On November 2, 2021, the Brentwood Infrastructure Financing Authority issued a direct placement to CN Financing, Inc. (Series 2021A, tax-exempt and Series 2021B, taxable). The proceeds were used to refinance the existing Brentwood Infrastructure Financing Authority Capital Improvement Revenue Refunding Bonds Series 2012, including the portion of the issuance attributable to the refinance of the 1996 Roadway Bonds.

NOTE # 2 – NOTES PAYABLE

A. STATE WATER RESOURCES LOAN (WASTEWATER)

In December 2000, the City entered into a loan contract with the State of California's State Water Resources Control Board for the purpose of financing the Wastewater Treatment Plant 5 Million Gallons per Day Expansion project. Under the terms of the contract, the City has agreed to repay the State \$45,580,886 in exchange for receiving \$37,983,920 in proceeds used to fund the project. The difference between the repayment obligation and proceeds amounted to \$7,596,966 upon issue and represents in-substance interest on the outstanding balance. This in-substance interest amount has been recorded as a discount on debt at an imputed yield of 1.81% per year and is being amortized over the remaining life of the contract. The loan was originally split 60% new development and 40% existing development. The first two payments were paid 100% by the Wastewater DIF Fund, and the current balance has been revised to reflect those payments. The Wastewater DIF Fund is now responsible for 56% of principal payments and has fulfilled its fair share of the unamortized discount. As of June 30, 2021, the Wastewater DIF Fund's gross repayment obligation totaled \$2,501,711. During FY 2020/21, the Wastewater DIF Fund repaid \$1,217,686 of the obligation. Future payment obligations for this loan is as follows:

Year Ending				
June 30	 Principal	In	terest	 Total
2022	\$ 1,239,667	\$	-	\$ 1,239,667
2023	1,262,044			1,262,044
Total	\$ 2,501,711	\$	-	\$ 2,501,711

B. State Water Resources Loan (Recycled Water Projects)

In July 2017, the City entered into a loan and grant agreement with the State of California's State Water Resources Control Board for a not-to-exceed amount of \$20,802,000 to fund the City's Water Recycling Projects, which consists of two City projects: the Non-Potable Storage Facility and Citywide Non-Potable Water Distribution System. Project financing will consist of a State Revolving Fund loan and grant funding in estimated amounts of \$14,596,500 and \$6,205,500, respectively. Certain terms of the



agreement were amended in September 2018, under which the City was to start construction no later than June 25, 2018 and amended again in March 2021, under which the construction is to be completed by June 30, 2022. The loan bears annual interest of 1.0%, which begins accruing with each financing disbursement. Beginning one year after completion of construction, repayment of the loan principal plus interest will be made annually according to the final payment schedule provided by the State. As of June 30, 2021, the City has incurred \$10,757,225 of eligible project costs and financing disbursement requests have been submitted to the State. The Wastewater DIF will be responsible for 50% of the total loan repayment costs.

C. State Water Resources Loan (Wastewater Treatment Plant Expansion – Phase II Project)

In December 2019, the City entered into a loan agreement with the State of California's State Water Resources Control Board for a not-to-exceed amount of \$65,102,000 to fund the City's Wastewater Treatment Plant Expansion – Phase II Project. Project financing will consist of a State Revolving Fund loan of a not-to-exceed amount of \$61,246,000 and a principal forgiveness component of \$3,856,000. Certain terms of the agreement were amended in April 2021, under which the City was to have construction completed by December 30, 2024. Construction on the project began in September 2020. The loan bears annual interest of 1.3%, which begins accruing with each financing disbursement. Beginning one year after completion of construction, repayment of the loan principal plus interest will be made annually according to the final payment schedule provided by the state.

As of June 30, 2021, the City has incurred \$15,120,302 of eligible project costs and financing disbursement requests have been submitted to the State. Of this amount, \$3,856,000 has been allocated by the State as loan forgiveness. The Wastewater DIF will be responsible for 69% of the total loan repayment costs. Additionally, the Wastewater DIF is allocated 69% of the loan forgiveness.

NOTE #3 – DEFERRED DEVELOPMENT IMPACT FEES

A. SILENT SECOND

In April of 2002, the City established the Police Officer Recruitment Incentive Program (Silent Second). Under this program, the City deferred a portion of the DIFs on a single family home for an officer who purchased a new home in the City of Brentwood. The DIF Funds receive payment for these deferred development fees at a rate of 5% of the original deferral amount per year over 20 years. The General Fund is obligated to make the annual 5% payments unless the officer's employment with the City is terminated prior to full repayment of the deferred DIFs, at which time the remaining balance is immediately due and payable by the officer. The program is now closed to new applicants and will terminate once all of the existing loans have been paid. As of June 30, 2021, the gross repayment obligation to the Water DIF Fund totaled \$24,723. During FY 2020/21, the Water DIF Fund received \$8,450 in payments on deferred fees.

	В	Balance			E	Balance
Receivable Fund	June	e 30, 2020	P	ayoffs	Jun	e 30, 2021
Water Development Impact Fee	\$	33,173	\$	(8,450)	\$	24,723
Total	\$	33,173	\$	(8,450)	\$	24,723



B. COMMERCIAL, OFFICE & INDUSTRIAL

In 2000, the City enacted a Deferred Fee Payment Program for development fees associated with commercial, office and industrial development. This program allows for the deferral of a portion of the Water, Roadway, Wastewater, Community Facility, and Fire Development Impact Fees. Highlights of the plan include payment of 10% of development fees at permit issuance with the remaining balance, including administrative and interest charges set at 4%, collected as a special assessment on the developer's property tax bill. In 2009, the program's repayment schedule was changed from ten years to five years. As of June 30, 2021, there are two outstanding agreements.

		Principal			
Developer	Receivable Fund	Ou	tstanding		
Brentwood Sunset 2010, LLC	Water DIF	\$	10,408		
Brentwood Sunset 2010, LLC	Roadways DIF		33,653		
Brentwood Sunset 2010, LLC	Wastewater DIF		13,823		
Brentwood Sunset 2010, LLC	Community Facilities DIF		2,951		
Brentwood Walnut B, LLC	Water DIF		28,109		
Brentwood Walnut B, LLC	Roadways DIF		103,996		
Brentwood Walnut B, LLC	Wastewater DIF		38,363		
Brentwood Walnut B, LLC	Community Facilities DIF	9,02			
	Total	\$ 240,325			

NOTE # 4 – DEVELOPMENT REIMBURSEMENTS

A. DEVELOPMENT REIMBURSEMENTS

The Subdivision Map Act requires the City enter into a reimbursement agreement when a developer constructs excess improvements. Per the reimbursement agreement, the City shall reduce the DIFs collected from the developer, in the form of DIF credits, for the costs associated with the design, financing, construction and installation of the excess improvements. The value of credits does not increase for inflation nor do they accrue interest. As of June 30, 2021 the total value of credits was \$1,488,608, after a total of \$1,127,015 was used as credits during FY 2020/21. Any unused credits from one development project may be transferred by a developer to another project located elsewhere in the City. Occasionally, credits exceed the fees attributable to the development and another development project is not available to which the excess credits can be transferred to. In these limited situations, the reimbursement agreement requires the City to make annual installment payments to the developer from like DIF funds and no other. Currently, there are two such outstanding agreements.

		(Credits
Developer	Payable Fund	Ou	tstanding
Signature Homes	Parks and Trails DIF	\$	78,559
Lennar Homes	Water DIF		(6,264)
Lennar Homes	Wastewater DIF		(3,001)
Lennar Homes	Roadways DIF		(36,211)
Lennar Homes	Parks and Trails DIF		325,644
	Total	\$	358,727



NOTE # 5 - REFUNDS PAYABLE

A. REFUNDS OF DEVELOPER FEES

When the City no longer needs the funds for the purposes collected, or if the City fails to make required findings or perform certain administrative tasks prescribed by AB 1600, the City may be required to refund, on a prorated basis, to owners of the properties upon which the fees for the improvement were imposed, the monies collected for that project and any interest earned on those funds. At this time, all fees being collected pursuant to the DIF Program have been earmarked for current or future capital projects necessary to maintain the current levels of service within existing service areas to serve new development.







The Development Impact Fee Project Identification table, on page 22, illustrates the following reporting requirements defined by California Government Code Section 66006 (b):

- An identification of each public improvement on which fees were expended and the amount of
 expenditures on each improvement, including the total percentage of the cost of the public
 improvement that was funded with fees.
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement.

All of the current projects including all funding sources and approximate dates of funding can be found in the 2021/22 – 2025/26 CIP budget on the City's website at www.brentwoodca.gov.





Development Impact Fee Project Identification

As of June 30, 2021

			Constr	uction	L		Develop	me	ent Impact	Fees
Project Number	Current Projects	Project Phase	Estimated Construction Start Date	Estimated Completion Date	E	Estimated Project Cost ⁽¹⁾	Budget To Date ⁽¹⁾		Funding To Date ⁽¹⁾	Estimated % of Project Funded with Fees (2)
Water D	evelopment Impact Fee									
	Brentwood Boulevard Sewer and Water Main	Preliminary	2025/26	2025/26	\$	3,400,000	\$ 10,500	\$	-	30%
	Canal Replacement Cost Share - Segment 5	Preliminary	2024/25	2024/25		1,743,335	871,667		-	50%
	O'Hara Ave/Lone Tree Way Water Upgrade	Preliminary	2022/23	2022/23		687,000	343,500		333,000	50%
	Pump Station 2.4 Installation	New	2021/22	2022/23		3,502,800	3,502,800		3,502,800	100%
56320	Underground Water System Corrosion Mitigation	Design	2006/07	2021/22		300,000	188,058		188,058	63%
	Waterline Improvement - Kent Drive	New	2023/24	2023/24		470,400	235,200		-	50%
56417	Waterline Improvement - Pearson Dr/Foothill Dr	New	2021/22	2022/23		1,310,000	655,000		-	50%
Total	Water Development Impact Fee				\$	11,413,535	\$ 5,806,725	\$	4,023,858	
Roadwa	y Development Impact Fee									
31620	Brentwood Boulevard Widening North - Phase I	Design	2020/21	2024/25	\$	7,620,028	\$ 318,126	\$	318,126	4%
31500	Citywide Traffic Signal Interconnect Program	Construction	2004/05	2021/22		574,000	574,000		574,000	100%
31340	Lone Tree Way - Union Pacific Undercrossing	Design	2020/21	2025/26		31,086,000	588,416		588,416	2%
31695	Priority Area 1 Infrastructure Improvements	Design	2018/19	2022/23		11,827,000	6,675,000		6,675,000	56%
Total	Roadway Development Impact Fee				\$	51,107,028	\$ 8,155,542	\$	8,155,542	
Wastew	ater Development Impact Fee									
56392	Brentwood Boulevard Sewer and Water Main	Preliminary	2025/26	2025/26	\$	3,400,000	\$ 10,500	\$	-	30%
	Highland Way Wastewater Upgrade	Preliminary	2022/23	2022/23		825,000	412,500		-	50%
	Lone Tree Way/Arroyo Seco Road Wastewater Upgrade	Preliminary	2022/23	2022/23		2,526,000	1,263,000		-	50%
59140	Wastewater Treatment Plant Expansion - Phase II	Construction	2018/19	2023/24		83,261,000	8,794,701		2,499,500	61%
	Wastewater Treatment Plant Influent Barscreen	New	2024/25	2024/25		500,000	500,000		-	100%
	Wastewater Treatment Plant Tertiary Expansion	New	2025/26	2025/26		3,000,000	3,000,000		-	100%
Total	Wastewater Development Impact Fee				\$	93,512,000	\$ 13,980,701	\$	2,499,500	
	nity Facilities Development Impact Fee Citywide Sign/Identification Program	Construction	2010/11	2021/22	\$	130,000	\$ 95,000	\$	95,000	73%
Total	Community Facilities Development Impact Fee				\$	130,000	\$ 95,000	\$	95,000	
	Total Project Funding						\$ 28,037,968	\$	14,773,900	

⁽¹⁾ Estimated Project Cost and Budget to Date amounts are from the 2021/22 - 2025/26 CIP. Funding to Date amounts are as of June 30, 2021. Budget to Date and Funding to Date include DIF amounts only. For information on additional funding sources please see the CIP.

⁽²⁾ Estimated funding with DIFs may include funding that is anticipated to occur in future years and will be budgeted accordingly in future years' Capital Improvement Programs.