



## ABANDONED SHOPPING CART PREVENTION & RETRIEVAL PLAN - APPLICATION

Businesses providing 25 or more shopping carts within the City of Brentwood must complete this application pursuant to BMC 5.74.090.  
For questions about this form, please contact Community Enrichment at **925-516-5405**.

### INSTRUCTIONS

Complete and return this application as instructed below. Attach additional sheets if needed.

- **By email:** [communityenrichment@brentwoodca.gov](mailto:communityenrichment@brentwoodca.gov)
- **By mail or delivery:**  
City of Brentwood- Community Enrichment  
Abandoned Shopping Cart Prevention & Retrieval Plan  
150 City Park Way  
Brentwood, CA 94513

### 1. GENERAL INFORMATION

BUSINESS NAME:

BUSINESS OR CORPORATE  
OWNER(S) NAME(S):

BUSINESS ADDRESS:

ON-SITE MANAGER:

PHONE NUMBER:

EMAIL:

### 2. CART INVENTORY

NUMBER OF CARTS:

### 3. COMMUNITY OUTREACH

How are you informing customers that the removal of shopping carts from the premises is prohibited and is a violation of state and city ordinance? The notice may include, but is not limited to:

- FLYERS
- WARNING ON SHOPPING BAGS
- SIGNS POSTED ON PROMINENT PLACES NEAR DOOR AND PARKING LOT EXITS
- DIRECT MAIL
- ANNOUNCEMENTS USING INTERCOM SYSTEMS AT THE PREMISES
- WEBSITE
- OTHER: \_\_\_\_\_

### 4. CART IDENTIFICATION

Signs and shopping cart identification requirements must conform to state law. The proposed shopping cart ownership identification sign must conform to Business and Professions Code Section 22435.1. The **permanently affixed** identification sign must contain all listed required elements:

- Identity of owner, business establishment, or both
- The address and/or phone number of the owner of the business establishment for cart return.
- Notice to the public that the removal or possession of the cart off of the premises is a violation of state law unless written permission is provided by the store owner.

**Attach a photograph or photocopy of the signage, or if a sticker affixed to the cart, provide a sample sticker or PDF of the sticker.**

### 5. LANGUAGES

The information required above must be provided in English and Spanish, and in such other language(s) the City may reasonably require.

### 6. LOSS PREVENTION MEASURES

Describe the shopping cart loss prevention measures in use at this store that are likely to prevent shopping carts from being removed from the premises. Check all that apply:

- WHEEL LOCKS, ELECTRONIC, OR OTHER DISABLING DEVICES
- COURTESY CLERKS TO ACCOMPANY CUSTOMERS AND RETURN SHOPPING CARTS
- SECURITY PERSONNEL
- CARTS EQUIPPED WITH POLES
- CARTS STORED INSIDE OVERNIGHT
- OTHER: \_\_\_\_\_

Regular maintenance must be conducted to ensure any disabling devices and security deposit systems are working properly. If at any time a cart owner determines the disabling device installed on a cart is not working properly, the cart must be pulled from circulation until it is repaired. The cart owner must inspect, test, and repair an abandoned cart returned to the owner before making the returned cart available for use.

### 7. EMPLOYEE TRAINING

Describe the annual method of employee training on the store’s Abandoned Shopping Cart Prevention & Retrieval Plan. Check all that apply:

- STAFF MEETINGS
- EMPLOYEE ORIENTATION
- POSTING IN EMPLOYEE AREAS
- OTHER: \_\_\_\_\_

### 8. MANDATORY RETRIEVAL

A plan for retrieval of abandoned shopping carts by the owner within three business days after knowing of a cart’s removal from the owner’s premises or after receiving notice from the City that the shopping cart has been abandoned. Who should the City of Brentwood contact for cart retrieval?

NAME:

PHONE NUMBER:

CAN THIS PHONE NUMBER ACCEPT TEXT MESSAGES?

- YES
- NO

### 9. AFTER HOURS SHOPPING CART STORAGE

Please indicate where the carts are located after business hours. Check all that apply:

- INDOORS
- OUTDOORS

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DESCRIBE THE LOCATION AND LOCKING SYSTEM:

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### SIGNATURE

To the best of my knowledge the above information is true and accurate.

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SIGNATURE (Store Representative):

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PRINT NAME:

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TITLE:

DATE:

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