

RESOLUTION NO. 2020-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENTWOOD TO AMEND THE FISCAL YEAR 2019/2020 GENERAL FUND BUDGET TO APPROPRIATE AND DISTRIBUTE FUNDING TO VARIOUS AGENCIES AND/OR COMMUNITY RESOURCE ORGANIZATIONS FOR PROGRAMS AND SERVICES THAT SUPPORT HOMEBOUND BRENTWOOD SENIOR CITIZENS AND OTHER BRENTWOOD INDIVIDUALS IN NEED WITH FOOD DURING THE COVID-19 PANDEMIC, IN A TOTAL NOT TO EXCEED PROGRAM AMOUNT OF \$50,000

WHEREAS, on March 16 and March 31, 2020, the Contra Costa County Health Officer issued successive orders that ultimately directed individuals living in the County to shelter at their place of residence through May 3, 2020, with the purpose of increasing social distancing and reducing person-to-person contact in order to further slow transmission of Novel Coronavirus Disease 2019 (“COVID-19”); and

WHEREAS, the Centers for Disease Control and Prevention (CDD) has stated that older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19; and.

WHEREAS, a significant portion of Brentwood’s senior community rely on local programs for food and many of these programs have indicated an increased need due to the pandemic. However, it is difficult for the programs to quantify an exact need as it changes daily. In addition, the cost of meals fluctuates and is dependent on the food supply chain; and

WHEREAS, the City currently partners with CC Café, Meals on Wheels, and Brown Bag, all programs that provide meals to senior citizens; and

WHEREAS, on April 14, 2020, the City Council directed staff to spend time and resources to look into implementation of a program to support homebound Brentwood senior citizens during the COVID-19 pandemic up to \$50,000; and

WHEREAS, on April 21, 2020, the City Council discussed the food needs of Brentwood senior citizens, as well as the food needs of other Brentwood individuals, and authorized staff to amend the Fiscal Year 2019/2020 General Fund Budget to allocate \$50,000 to be spent during the COVID-19 pandemic for homebound Brentwood senior citizens and other Brentwood individuals in need.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brentwood does hereby amend the Fiscal Year 2019/2020 General Fund Budget to allocate \$50,000 to be spent during the COVID-19 pandemic for homebound Brentwood senior citizens and other Brentwood individuals in need in the manner set forth in the attached Exhibit “A” (Process for Funding) which is incorporated into this resolution by reference. Such allocations will not be subject to City Council Policy 10-12 (Use of City Funds).

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Brentwood at a special meeting held on the 21st day of April 2020, by the following vote:

Exhibit "A"

Process for Funding

Allocated funds, in the amount of \$50,000.00, will be available at the discretion of the Director of Emergency Services for dissemination to agencies and community organizations as needed, to support food programs and services for homebound Brentwood senior citizens and other Brentwood individuals in need during the COVID-19 pandemic emergency proclamation.

To obtain funding, agencies and community organizations in need of funding would provide the following brief descriptions and/or commitments to the Director of Emergency Services (City Manager, Tim Ogden) via email:

1. Brentwood population being served by the funding request
2. Whether the organization providing the services is: a) located in Brentwood; b) located outside of Brentwood, but is currently providing food services in Brentwood; or both "a" and "b".
3. Funding need for the next 30 days, within the range of \$5,000 - \$10,000
4. Approximate cost per meal or unit of food
5. Approximate number of Brentwood residents to be served
6. Employee Identification Number or Tax ID Number for audit purposes
7. Agreement to submit a report, no later than sixty (60) days of fund disbursement, that provides accountability of how the funds were spent, including the population served, the number who were served, along with any other documentation as may be requested by the City for Federal Emergency Management Agency (FEMA) and/or audit purposes that may be required later.

Funding will be allocated on a first come, first served basis, and awarded directly to the agency or community organization within a week. Any funding request may be amended if needed, or rejected if not consistent with the intent of the City Council when creating this funding program. Additional funding requests may be made within 15 days of agencies'/community organizations' original requests, for an additional 30 day period as funds may remain available.